

FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES
March 4, 2009

The Financial Management Advisory Committee met on Wednesday, March 4, 2009.
The following were in attendance:

<u>NAME</u>	<u>DEPARTMENT/DIVISION</u>
Debbie Davis	DIFP - Credit Unions
Dan Redel	Public Service Commission
Leonard Lenger	DOC
Renee Godsey	DHSS
Mike Clark	DMH
Brent Miller	Highway Patrol
Chris Laughlin	Highway Patrol
Mike Hancock	OSCA
Debbie Kraus	MoDOT
Dwayne Rasmussen	OA
Leanne Lorts	Division of Finance
Denise Lehmen	DOR
Rebecca Imhoff	DOR
Peggy Schler	SAO
Carol Newgaard	SAO
Gayla Holliday	OA - ITSD
Connie Qutami	OA - ITSD
Rachel Anderson	OA - ITSD
Carol Willhite	DPS
Sandy Melton	SOS
Debbie Schertzer	SOS
Julie Fortson	DIFP - Insurance
Jayne Masek	DOC
Dana Kliethermes	MDA
Karen Wood	MDA
Janet Pointer	DNR
Julie Miller	MVC
Kathy Wehmeyer	DOLIR
Theresa McDonald	DSS
Sherry Hess	DIFP - PR
Robin Burkhart	DESE
Mary Lee Stegeman	Supreme Court
Mark Kaiser	OA - Accounting
Jennifer Hall	OA - Accounting
Vandee DeVore	OA - Accounting
Diane Riddle	MGC

Presentation:

State of Missouri Travel Portal Demo:

The State of Missouri cancelled its contract with Campus Travel effective March 8, 2009. Vandee DeVore, Assistant Director of the Division of Accounting, and Jennifer Hall, State Purchasing Card/Travel Card Coordinator, gave a demonstration of the new State of Missouri travel portal website scheduled to go live March 9, 2009. It is the State Employees Travel Portal and is located at <http://oa.mo.gov/travel/>. It is very similar to the previous portal. Vandee stated that the links to the left of the site are still available (e.g. CSRs, Vehicle Policy, Travel Optimizer), and the site does not require a lot of maintenance since agencies are responsible for their own information. An update to the statewide policy is in the process. The portal uses the Division of Tourism's website to link to hotels. Clicking on the Hotels link of the State Employees Travel Portal will take you to the Division of Tourism's site at <http://www.visitmo.com/>. You can type in the city or select city by clicking on the name. This will provide a direct link to the hotel. Vandee feels this method is more user friendly in not having to complete the data form and having to wait for the hotel to respond. There will no longer be a reservation form. Agencies will need to ensure that hotel rates fall within CONUS and other guidelines. Hotels can register with the Division of Tourism free of charge. Agencies will need to ensure that a hotel is going to offer the state government rate and tax exemption if paid by agency.

Status Reports:

OA Accounting:

Mark Kaiser introduced himself as the Director of the Division of Accounting, effective January 12, 2009. Mark reported that OA is currently setting up new funds, revenue source codes, and sub-revenue source codes for the federal stimulus money. Mark reported that the Governor's Office would like transparency regarding the use of all stimulus money both on the revenue and expense side.

Jennifer Hall reported that the Purchasing Card that was similar to the license plate is being redesigned. UMB suggested using the State Capitol to avoid any misuse. The new card will also have the title and logo. New design will be issued as cards expire beginning April 1.

Other:

Jayne Masek inquired of Mark Kaiser if OA is interested in resuming the lead of FMAC once again. Mark indicated that he does not have the available time right now.

Next Meeting:

Wednesday, May 6, 2009

8:30 a.m. – 10:00 a.m.

Room 500 Harry S Truman Office Building