

FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES

March 6, 2013

The Financial Management Advisory Committee met on Wednesday, March 6, 2013.

The following attended:

<u>NAME</u>	<u>DEPARTMENT/DIVISION</u>
Andrea Beck	DESE
Audrey Cunningham	DOLIR
Barb Lewis	DOLIR
Brian Dowden	OSCA
Carol Newgaard	SAO
Carol Willhite	DPS
Cathy Trigg	ITSD
Christina Wilkerson	MoDOT
Cindy Luebbering	DNR
Crystal Wessing	OA-ITSD
Cyndi Voss	Conservation
Dana Kliethermes	MDA
Debbie Crossnoe	ITSD
Diane Riddle	DPS/MGC
Felicia Hubble	OA
Jayne Masek	DOC
Jessica Opie	OA-Accounting
Julie Keilholz	DED
Kim Sandbothe	DIFP/Finance
Kyle Lootens	DIFP-INSURANCE
Lana Massman	STO
LeAnn Ringwald	SEMA
Lenard Lenger	MDOC
Lori Hughes	SOS
Melissa Blankenship	Lottery
Mike Hancock	OSCA
Nicole Hackman	STO
Rebecca Imhoff	DOR
Renee Godsey	DHSS
Robin Burkhart	DESE
Robyn Vogt	SAO
Scott Harper	STO
Sherry Hess	DIFP-PR
Stacey Hirst	DED
Stacey Jacobs	STC
Theresa McDonald	DSS
Valerie Huhn	OA - BUDGET & PLANNING

Presentations:

- ◆ Nicole Hackmann, Director of Banking, Office of State Treasurer Clint Zweifel
 - Presentation regarding the different pieces of contracted banking services for the State. Please refer to **FMAC – Banking contracts 2013.pdf** (attached).
- ◆ Scott Harper, Director of Unclaimed Property & General Services, Office of State Treasurer Clint Zweifel
 - Presentation regarding Unclaimed Property – please refer to **FMAC – Unclaimed Property 2013.pdf** (attached).

Specific Discussion Topic(s):

- ◆ Andrea Beck, Chief Financial Officer, Missouri Department of Elementary and Secondary Education
 - Discussed the FMAC subgroup for the OMB Reform Proposals – we have 90 days to comment
 - Current OMB Circulars will be combined into a “mega” circular
 - Single Audit Areas: from \$500,000 to \$750,000; concern is whether or not this will require extra monitoring by state agencies.
 - Cost Principles – Indirect Cost Rate requirements – ability to request a 4 year rate.
 - Ten folks have agreed to participate on the committee. The proposal addresses four different areas; they are tackling the areas one at a time and have already had one meeting with another scheduled on Friday, March 8 at 2:30 in the Jefferson Building, 8th floor conference room.
 - The committee plans to have comments out to the FMAC group in April; send any feedback to Andrea.Beck@dese.mo.gov.

The official name of the proposal is the “Reform of Federal Policies Relating to Grants and Cooperative Agreements; Cost Principles and Administrative Requirements (Including Single Audit Act)”. View the OMB supercircular and provided resources [here](#) or go to http://www.whitehouse.gov/omb/grants_docs#proposed

Status Reports:

State Treasurer’s Office

- ◆ Nicole Hackmann discussed the following:
 - Any agency initiated error corrections (you contact the bank because you processed an item for \$10 and it should have been \$100), will not be posted to the account, or a credit issued to the agency for processing, until the bank collects on the item.
 - In the next several months the validated deposit slips currently returned by the bank in the deposit bags will be phased out. They will be replaced with an e-mailed validation notice. We ask that agencies establish a group e-mail box for the receipt of these notices. The notices can be directed at the agency level, or at the agency/org level. The STO will request this information when we are closer to implementation. Central is

currently programming the e-mailed notices which will deliver overnight as part of their end-of-day processing. We do not have an implementation date at this time.

- The BlueZone issues reported this morning (3/6/13) have been resolved. If any agency users bookmarked the direct BlueZone link, they will need to go back to the SharePoint site and re-establish it. The SharePoint site is here: <http://mosto.cbc.cts/default.aspx>

◆ On the Health Care Plan determination – the chart is attached – *this is the same information that was shared in the FMAC e-mail from me sent 3/25/13.*

- The State has to file a compliance statement with the HHS Secretary by December 31, 2013.
- The compliance statement must certify that each health plan is in compliance with the operating rules for electronic funds transfer, eligibility for a health plan, health claim status, and health care payment and remittance advice.
- There is a penalty that will be assessed against health plans failing to meet the operating rules requirements regarding certification and documentation of compliance.
 - The penalty fee against the health plan shall be \$1 per covered life until certification is complete up to a maximum of \$20 per covered life per year.
 - The penalty amount and limit are doubled if the health plan misrepresents their compliance.

Don't forget to send your agency's determination of health care plan status to Felicia Hubble with OA Accounting by March 31st. Felicia.Hubble@oa.mo.gov

OA – ITSD

- ◆ Crystal Wessing discussed the following:
 - Commented on the revised IT purchasing guidelines which will be coming out shortly.
 - She introduced Cathy Trigg and Debbie Crossnoe from OA-ITSD.

OA – Budget & Planning

- ◆ Valerie Huhn gave updates on the following:
 - Waiting to hear ruling regarding estimated appropriations from the Supreme Court
 - Mark-up on HB to begin March 7
 - Supplemental bill is through the House, don't know when Senate will address
 - Sequestration – working with agencies to see impact

OA – Accounting

- ◆ Master Leases set up on Central Bank BusinessLink: Please give any feedback to Jessica Opie.

Next meeting: May 1, 2013, 8:30 - 10:00 a.m., Room 500 HST

Presentation: GROW-MO (Grant Resources and Opportunities Warehouse)
Laurie Hines, Special Assistant to the Director
Department of Health and Senior Services