

FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES  
July 2, 2008

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The Financial Management Advisory Committee met on July 2, 2008. The following were in attendance:

<u>NAME</u>	<u>DEPARTMENT/DIVISION</u>
Debbie Davis	DIFP - Credit Union
Rhonda Fogelbach	DPS - DO
Sherry Rowden	PR
Valerie Heet	SOS
Lori Hughes	SOS
Scott Harper	STO
Roger Luebbert	Conservation
Kim Sandbothe	DIPF - Finance
Andy Luebbering	DNR
Diane Riddle	MGC
Doug Porting	SAO
Carol Newgaard	SAO
Andrea Beck	DESE
Theresa McDonald	DSS
Arlene Boessen	AGO
Sarah Clardy	DESE - VR
Shari LePage	DESE
Robin Burkhart	DESE
Shirley Girling	DIFP - Insurance
Vandee DeVore	OA - Accounting
Jennifer Hall	OA - Accounting
Jim Miluski	OA - PMM
Nicole Hackmann	STO
Rebecca Imhoff	DOR
Dawn Korsmeyer	Supreme Court
Renee Godsey	DHSS
Lenard Lenger	DOCC
Cathy Long	MO Lottery
Dwayne Rasmussen	OA - Accounting
Debbie Kraus	MoDOT
Brian Dowden	OSCA
Mike Hancock	OSCA
Dan Redel	PSC
Marty Drewel	OA
Joe Roberts	MO House
Leigh Ann Wilbers	Conservation
Stacey Jacobs	STC
Judy Gehrke	DED

Tom Sadowski	OA
Stacy Neal	OA
Jayne Masek	DOC

**Presentation:**

Marty Drewel, Division of Budget and Planning, provided a revenue update. This included a snapshot of the FY 2008 net revenue growth rate at 3.7% (copy attached) which was \$47 million more than anticipated. This increased from May's report in part due to receiving \$120 million mid-May from a filing extension granted to victims in flood counties. Marty stated the 3.7% growth rate was the lowest growth rate in the last five years. He also provided a working copy of the general revenue summary indicating resources and obligations (copy attached). Marty indicated that this year's lapse was much larger than normal and a one-time occurrence. This lapse primarily came from the Department of Social Services - Medicaid, and agencies cutting back on spending. Marty also provided an FY 2009 Operating Budget Summary by House Bill (see attachment).

Marty also provided information on the FY 2010 budget process. Budget instructions should be available next week with very few changes. There will be no changes in the forms. Marty stated this would be a transition year budget, and they would work with all departments in accomplishing this task. Budget submission date is October 1, with capital improvement requests due July 15, and leasing budgets due September 15. There has been no decision on a core reduction at this time. Replacement vehicle requests, whether GR or your own fund, will go through your own budget. IT items will continue to be submitted through OA-IT. Needs for increases in fuel are currently being discussed. Budget and Planning is also making all budget information available on the web. Marty also stated that the budget submission will include organizational charts but the salary threshold on organizational charts (similar to those requested by the Senate and House) will be raised from annual salary of \$50,000 or more. A figure has not been determined as yet.

Marty was asked about the budget meetings hosted by the Legislative Budget Office of the Joint Committee on Legislative Research and the Excellence in Missouri Foundation (EIMF). Marty stated they did not initiate; however, he believed its goal was to identify ways to improve the budget process and not to redesign forms. Marty obtained a copy of the MO Performance Management Initiative (see attachment) handout for distribution. He also stated Marianne Mills would be attending from his office as an observer.

**Status Reports:**

State Treasurer's Office

Nicole Hackmann stated the new contract on electronic banking transfers has been awarded to Central Bank. The new system will be easier to use and has more

functionality. Central Bank will offer an ACH 101 course for those individuals not familiar with electronic transfers and an update course for those who have experience, but  
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simply need updating. Classes will be offered middle to late August. Nicole stated to send her an e-mail if you or your staff would be interested in attending.

State Auditor's Office - Doug Porting introduced himself as the new representative for the Auditor's Office replacing Ken Kuster. Doug stated they are gearing up for the CAFR audit. He also stated John Luetkemeyer may also attend these meetings as well.

Office of Administration, Division of Accounting

Tom Sadowski informed us that the revised travel policy was now available on the O.A. Homepage under Policies. He also stated that the state had set a breakpoint on utilizing the trip optimizer at 80 miles, and that Stacy Neal will be the point of contact on the travel policy. Any exceptions to the policy need to be submitted to him for approval. Tom also stated that while the IRS had increased its mileage reimbursement rate, O.A. will not change its. Tom thanked staff services for assisting with revisions to the trip optimizer and thanked Renee Godsey for serving as chair last year.

**Next Meeting:**

Wednesday, September 3, 2008

8:30 a.m. – 10:00 a.m.

Room 500 Harry S Truman Office Building