

FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES
November 5, 2008

The Financial Management Advisory Committee met on Wednesday, November 5, 2008.
The following were in attendance:

<u>NAME</u>	<u>DEPARTMENT/DIVISION</u>
Cindy Luebbering	DNR
Mike Clark	DMH
Renee Godsey	DHSS
Dan Redel	PSC
Brian Dowden	OSCA
Mike Hancock	OSCA
Roger Luebbert	Conservation
Nicole Hackmann	STO
Tom Veasman	MoDOT
Rebecca Imhoff	DOR
Dwayne Rasmussen	OA
Debbie Davis	DIFP-Credit Unions
Diane Riddle	MGC
Sherry Hess	DIFP-PR
Kathy Wehmeyer	DOLIR
Tom Sadowski	OA
Jennifer Hall	OA – Acctg.
Dana Kliethermes	MDA
Andrea Beck	DESE
Peggy Schler	SAO
Carol Newgaard	SAO
Stacy Neal	OA
Jayne Masek	DOC

Presentation:

Sarah Irwin, Librarian of Reference Services with the Office of the Secretary of State – Missouri State Library, provided a presentation on information available at the library and how to access that information (presentation attached). The Reference Services Division provides direct library and information service in support of Missouri state government, and is devoted to providing research and reference materials to State employees for use on their desktops. If you are looking for any journal or news article, they will assist you. The Reference Services Division also provides tutorials and training sessions on using electronic databases, catalogs, and other research-related information sources. The training sessions are provided at MoTec on Elm Street. Sarah stated that they also provide training at agency locations, and if any agency is interested, they should contact her.

Status Reports:

State Treasurer's Office

Nicole Hackmann distributed a memo to all FMAC Members regarding deposits not being completed timely (memo attached). Nicole states that collection accounts outside of Jefferson City are not posted on a CRQ document the day of deposit or next business day. She further states that they are noticing instances where the CRQ posts to SAM II, but the bank does not record the deposit until the following day, and sometimes several days after the accounting document posts. The document ID for the CRQ should match the bank validation date.

State Auditor's Office

Peggy Schler stated they are conducting several audits, and she wanted to thank everyone for prompt responses to requests.

Other - Jayne offered to reschedule the January 7 meeting since it falls on the first day of the 2009 session. Members decided to leave the meeting date the same.

Next Meeting:

Wednesday, January 7, 2008

8:30 a.m. – 10:00 a.m.

Room 500 Harry S Truman Office Building