

LEXISNEXIS DATABASES

Missouri State Library – Reference Services Division

All accessible from <http://www.sos.mo.gov/library/reference/databases/title/>

Congressional Universe

Congressional Universe provides access to Congressional publications, bills, federal laws and regulations, committee and member information. There are also links to hot topics and hot bills and services to find out what is going on behind the scenes in Washington.

It is possible to track bills by keyword or number, but this database does not offer email updates on bills.

State Capital Universe

State Capital Universe provides information from the state legislative level. Included in this database are bills, state statutes, state regulations, member information, and links to important web pages related to state government.

It is possible to track bills by keyword or number, but this database does not offer email updates on bills.

Environmental Universe

The Environmental Database includes abstracts and full text news and journal articles in the field of Environmental law and protection. Also included are the federal codes and regulations, federal agency decisions, state statutes, federal and state case law related to environmental topics, and waste site materials location information in each state.

This is the only LexisNexis database in our subscription that gives access to any type of case law.

Statistical Universe

The Statistical Universe database provides access to statistics published by the federal government. It allows users to search for information within a statistical table, helping them to mine information that otherwise would have been difficult to find. It is also possible to search abstracts of the publications in which the tables are found.

Searching

- **Help**

Search the database “Help” screens to find complete information about searching the database. Other helpful features will be located at the top right hand corner of the page.

Search and coverage tips can be found under the search boxes as well.

- **Navigation**

For each database there is a navigation bar on the left side of the screen. As you enter various sections, the navigation bar will expand to show where you are in the database. This bar is a constant in all the search screens. To return to the main screen at any time, click on the "Home" link at the top of the page.

- **Wildcards**

Asterisk (*): Use the asterisk (*) to replace a letter or letters in a word. You can use more than one asterisk in a word and you can use it anywhere in a word except as the first letter.

Exclamation Mark (!): Use the exclamation mark (!) to replace an infinite number of letters following a word root. You can use only one exclamation mark in a word and it must be at the end of the word root. Words that work best are unique in their truncated form.

- **KWIC**

Kwic allows the user to see the searched words in the context of the document.

- **Focus**

This feature searches within the list of returned results in order to further narrow a results list. Example: search for maple yields 87 records. Focusing on term red narrows results to 37.

- **Sort**

Once a search has been executed, items can be sorted by relevance or by date. Date sorting is the default and returns items in reverse chronological order.

- **Outputting Information – Print and Email**

It is possible to output items by printing or emailing them. Users can mark the citations they want and print/email only those, or output all citations in a search or specific citations. If you want the full text of any document, make sure that you are in the actual document when you print/email it.