OFFICE OF ADMINISTRATION

BUDGET REQUEST 2013

KELVIN L. SIMMONS
Commissioner
Office of Administration

Includes Governor's Recommendations

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DEPARTMENT OVERVIEW

OFFICE OF ADMINISTRATION OVERVIEW

The Office of Administration (OA) is the state's service and administrative control agency. Created by the General Assembly on January 15, 1973, it combines and coordinates the central management functions of state government. OA's responsibilities were clarified and amended by the Omnibus State Reorganization Act of 1974.

The chief administrative officer is the commissioner of administration who is appointed by the governor with the advice and consent of the Senate. The commissioner appoints the directors of the divisions who are responsible to him. The OA divisions are: **Accounting**-maintains all financial records for state appropriations and funds, processes payments, controls production of warrants, and distributes checks; **Budget and Planning**- analyzes state government programs and provides recommendations and information to the Governor, General Assembly, and state agencies regarding fiscal and other policies; **Facilities Management, Design and Construction-** provides project management and construction administration for capital improvement projects; operates, maintains and manages state-owned office buildings and other structures, and is responsible for acquiring and managing leased space; **General Services**-provides agencies with a variety of support services such as printing, mail services, fleet management, vehicle maintenance, and administration of the legal expense fund and the state employee workers' compensation program; **Information Technology Services**- manages state information technology resources; provides mainframe computer processing services through the State Data Center; manages the State's telecommunication services; and provides Internet services, IT education services, and network support to all state agencies; **Personnel**- provides central human resource (HR) management programs and services to all executive branch departments in compliance with the State Personnel Law; and **Purchasing and Materials Management**-centralizes procurement to save money by purchasing supplies, materials, and services in larger quantities and encourages competitive bidding and awards on all contracts; maintains responsibility for the statewide in-house recycling program; transfers and/or disposes of state agencies' surplus property to maximize state resources; and administers the Federal Surplus Property Program.

A number of boards and commissions' budgets are also assigned to OA: Administrative Hearing Commission; Office of Equal Opportunity; Martin Luther King, Jr. Celebration Commission; Office of Child Advocate; Children's Trust Fund; Governor's Council on Disability; Missouri Public Entity Risk Management (MOPERM); and the Missouri Ethics Commission. The Board of Fund Commissioners public debt budget request (House Bill 1) appears in a separate book.

The Office of Administration administers a number of debt and related debt obligations appropriations, various pass-through distributions from the federal government, and statutory payments and reimbursements to political subdivisions throughout the State.

Appropriations for all State employee benefits such as social security, retirement, and health insurance, are appropriated centrally to the Office of Administration in House Bill 5, and budget requests for those benefits appear in a separate book entitled "Employee Benefits."

AUDITOR and OVERSIGHT
REPORT

State Auditor's Reports, Oversight Evaluations, and Missouri Sunset Act Reports

Program or Division Name	Type of Report	Date Issued	Website
Review of Article X	State Auditor's Report	Apr-11	http://www.auditor.mo.gov/press/2011-15.htm
	State Auditor's Report	Jun-10	http://auditor.mo.gov/press/2010-71.pdf
	State Auditor's Report	Apr-09	http://auditor.mo.gov/press/2009-35.htm
Single Audit Act	State Auditor's Report	Mar-11	http://www.auditor.mo.gov/press/2011-11.htm
	State Auditor's Report	Mar-10	http://auditor.mo.gov/press/2010-30.pdf
	State Auditor's Report	Mar-09	http://auditor.mo.gov/press/2009-25.htm
Central Services Cost Allocation Plan	State Auditor's Report	Mar-10	http://auditor.mo.gov/press/2010-29.pdf
Comprehensive Annual Financial Report	State Auditor's Opinion	Jan-11	http://www.auditor.mo.gov/contact_oa_cafr.htm
	State Auditor's Opinion	Dec-09	http://oa.mo.gov/acct/cafrfy2009/010-AuditorOpinion.pdf
	State Auditor's Opinion	Jan-09	http://oa.mo.gov/acct/cafrfy2008/009-OpinionLetter.pdf
Missouri Health and Educational Facilities Authority	State Auditor's Report	Sep-11	http://www.auditor.mo.gov/press/2011-54.htm
Missouri Ethics Commission	State Auditor's Report	Aug-11	http://www.auditor.mo.gov/press/2011-44.htm
Mental Health - CIMOR System and Data Security	State Auditor's Report	Dec-10	http://www.auditor.mo.gov/press/2010-159.htm
Statewide Accounting System Internal Controls	State Auditor's Report	Dec-10	http://www.auditor.mo.gov/press/2010-160.htm
Lewis and Clark Discovery Initiative	State Auditor's Report	Jul-10	http://auditor.mo.gov/press/2010-87.htm
Information Technology Consolidation	State Auditor's Report	Oct-09	http://auditor.mo.gov/press/2009-112.pdf
Expenditures	State Auditor's Report	May-09	http://auditor.mo.gov/press/2009-52.htm

GENERAL STRUCTURE
ADJUSTMENT

NEW DECISION ITEM
RANK: 2 **OF** 11

Department	Office of Administration	**Budget Unit**	Various
Division	All Budget Units with Personal Service		
DI Name	General Structure Adjustment (COLA)	**DI#** 0000012	

1. AMOUNT OF REQUEST

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	309,519	159,839	878,271	1,347,629
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
Total	**0**	**0**	**0**	**0**	**Total**	**309,519**	**159,839**	**878,271**	**1,347,629**
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00
Est. Fringe	*0*	*0*	*0*	*0*	*Est. Fringe*	*61,997*	*32,016*	*175,918*	*269,930*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various Other funds from which salaries are paid

2. THIS REQUEST CAN BE CATEGORIZED AS:

	New Legislation		New Program		Fund Switch
	Federal Mandate		Program Expansion		Cost to Continue
	GR Pick-Up		Space Request		Equipment Replacement
X	Pay Plan		Other:		

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The Governor's Fiscal Year 2013 budget includes a two percent pay raise for all state employees, beginning January 1, 2013. It does not include elected state officials, members of the general assembly or judges covered under the Missouri Citizens' Commission on Compensation for Elected Officials.

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
COMMISSIONER'S OFFICE-OPER								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONNEL CLERK	0	0.00	0	0.00	0	0.00	45	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	596	0.00
HUMAN RESOURCES MGR B2	0	0.00	0	0.00	0	0.00	530	0.00
STATE DEPARTMENT DIRECTOR	0	0.00	0	0.00	0	0.00	1,136	0.00
DEPUTY STATE DEPT DIRECTOR	0	0.00	0	0.00	0	0.00	520	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	1,332	0.00
CHIEF COUNSEL	0	0.00	0	0.00	0	0.00	520	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	651	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	378	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**5,708**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$5,708**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$5,708**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
OFF EQUAL OPPORTUNITY								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
MINORITY/WOMEN CERT COOR	0	0.00	0	0.00	0	0.00	362	0.00
MINORITY PURCHASING ASST	0	0.00	0	0.00	0	0.00	242	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	403	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	733	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	145	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	0	0.00	80	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	348	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**2,313**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$2,313**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$2,313**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ACCOUNTING - OPERATING								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
ACCOUNT CLERK II	0	0.00	0	0.00	0	0.00	1,562	0.00
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	4,111	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	2,575	0.00
ACCOUNTANT III	0	0.00	0	0.00	0	0.00	441	0.00
ACCOUNTING SPECIALIST I	0	0.00	0	0.00	0	0.00	1,753	0.00
ACCOUNTING SPECIALIST II	0	0.00	0	0.00	0	0.00	786	0.00
ACCOUNTING SPECIALIST III	0	0.00	0	0.00	0	0.00	422	0.00
ACCOUNTING ANAL II	0	0.00	0	0.00	0	0.00	369	0.00
RESEARCH ANAL I	0	0.00	0	0.00	0	0.00	296	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	737	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	990	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	1,995	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	1,531	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	873	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	347	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**18,788**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$18,788**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$18,788**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BUDGET & PLANNING - OPER								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	312	0.00
ACCOUNTING SPECIALIST III	0	0.00	0	0.00	0	0.00	469	0.00
BUDGET & PLNG ANAL II	0	0.00	0	0.00	0	0.00	2,887	0.00
BUDGET & PLNG SR ANAL	0	0.00	0	0.00	0	0.00	2,608	0.00
ECONOMIST (OA/REVENUE)	0	0.00	0	0.00	0	0.00	589	0.00
STATE DEMOGRAPHER	0	0.00	0	0.00	0	0.00	641	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	690	0.00
EXECUTIVE II	0	0.00	0	0.00	0	0.00	432	0.00
PLANNER IV	0	0.00	0	0.00	0	0.00	589	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	564	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	3,615	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	935	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**14,331**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$14,331**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$14,331**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	0	0.00	0	0.00	1,269	0.00
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	3,391	0.00
SR OFC SUPPORT ASST (STENO)	0	0.00	0	0.00	0	0.00	519	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	1,296	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	2,642	0.00
DATA CONTROL CLERK I	0	0.00	0	0.00	0	0.00	6	0.00
DATA CONTROL CLERK II	0	0.00	0	0.00	0	0.00	1	0.00
EDP SCHEDULER	0	0.00	0	0.00	0	0.00	510	0.00
COMPUTER SUPPORT SVCS SPV	0	0.00	0	0.00	0	0.00	334	0.00
INFORMATION SUPPORT COOR	0	0.00	0	0.00	0	0.00	509	0.00
COMPUTER OPER TRNE	0	0.00	0	0.00	0	0.00	409	0.00
COMPUTER OPER I	0	0.00	0	0.00	0	0.00	971	0.00
COMPUTER OPER II	0	0.00	0	0.00	0	0.00	2,836	0.00
COMPUTER OPER III	0	0.00	0	0.00	0	0.00	2,431	0.00
COMPUTER OPERATIONS SPV I	0	0.00	0	0.00	0	0.00	2,248	0.00
MGR OF DP OPERATIONS	0	0.00	0	0.00	0	0.00	553	0.00
INFORMATION TECHNOLOGIST I	0	0.00	0	0.00	0	0.00	6,224	0.00
INFORMATION TECHNOLOGIST II	0	0.00	0	0.00	0	0.00	47,536	0.00
INFORMATION TECHNOLOGIST III	0	0.00	0	0.00	0	0.00	77,040	0.00
INFORMATION TECHNOLOGIST IV	0	0.00	0	0.00	0	0.00	360,294	0.00
COMPUTER INFO SPEC IV	0	0.00	0	0.00	0	0.00	465	0.00
COMPUTER INFO TECH SUPV I	0	0.00	0	0.00	0	0.00	26,212	0.00
COMPUTER INFO TECH SUPV II	0	0.00	0	0.00	0	0.00	51,658	0.00
INFORMATION TECHNOLOGY SPEC I	0	0.00	0	0.00	0	0.00	198,195	0.00
INFORMATION TECHNOLOGY SPEC II	0	0.00	0	0.00	0	0.00	83,679	0.00
COMPUTER INFO TECH SPEC III	0	0.00	0	0.00	0	0.00	9,294	0.00
SECT MGR DIV OF INFO SVCS	0	0.00	0	0.00	0	0.00	350	0.00
COMP INFO TECHNOLOGY MGR II	0	0.00	0	0.00	0	0.00	626	0.00
COMP INFO TECHNOLOGY MGR I	0	0.00	0	0.00	0	0.00	26,715	0.00
PROCUREMENT OFCR I	0	0.00	0	0.00	0	0.00	576	0.00
PROCUREMENT OFCR II	0	0.00	0	0.00	0	0.00	374	0.00
ACCOUNT CLERK II	0	0.00	0	0.00	0	0.00	1,397	0.00

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	324	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	1,005	0.00
ACCOUNTANT III	0	0.00	0	0.00	0	0.00	422	0.00
ACCOUNTING SPECIALIST II	0	0.00	0	0.00	0	0.00	424	0.00
ACCOUNTING SPECIALIST III	0	0.00	0	0.00	0	0.00	450	0.00
ACCOUNTING ANAL III	0	0.00	0	0.00	0	0.00	810	0.00
TRAINING TECH III	0	0.00	0	0.00	0	0.00	211	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,559	0.00
EXECUTIVE II	0	0.00	0	0.00	0	0.00	367	0.00
MANAGEMENT ANALYSIS SPEC I	0	0.00	0	0.00	0	0.00	76	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	0	0.00	321	0.00
PERSONNEL CLERK	0	0.00	0	0.00	0	0.00	285	0.00
TELECOMMUN ANAL I	0	0.00	0	0.00	0	0.00	301	0.00
TELECOMMUN ANAL II	0	0.00	0	0.00	0	0.00	995	0.00
TELECOMMUN ANAL III	0	0.00	0	0.00	0	0.00	1,419	0.00
TELECOMMUN ANAL IV	0	0.00	0	0.00	0	0.00	1,981	0.00
GEOGRAPHIC INFO SYS TECH I	0	0.00	0	0.00	0	0.00	306	0.00
GEOGRAPHIC INFO SYS TECH II	0	0.00	0	0.00	0	0.00	369	0.00
GEOGRAPHIC INFO SYS ANALYST	0	0.00	0	0.00	0	0.00	1,814	0.00
GEOGRAPHIC INFO SYS SPECIALIST	0	0.00	0	0.00	0	0.00	2,241	0.00
GEOGRAPHIC INFO SYS COORDINATR	0	0.00	0	0.00	0	0.00	606	0.00
SERVICE MANAGER I	0	0.00	0	0.00	0	0.00	647	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	495	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	2,040	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	0	0.00	0	0.00	933	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	1,332	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	4	0.00
DEPUTY DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	21	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	3,250	0.00
LEGAL COUNSEL	0	0.00	0	0.00	0	0.00	283	0.00
CLERK	0	0.00	0	0.00	0	0.00	2,607	0.00
DATA PROCESSOR TECHNICAL	0	0.00	0	0.00	0	0.00	440	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
DATA PROCESSOR PROFESSIONAL	0	0.00	0	0.00	0	0.00	1,168	0.00
DATA PROCESSING MANAGER	0	0.00	0	0.00	0	0.00	5,188	0.00
MANAGEMENT ANALYST	0	0.00	0	0.00	0	0.00	15	0.00
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	0	0.00	550	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	536	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	5,496	0.00
SPECIAL ASST TECHNICIAN	0	0.00	0	0.00	0	0.00	889	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	1,447	0.00
UCP PENDING CLASSIFICATION - 1	0	0.00	0	0.00	0	0.00	2,052	0.00
UCP PENDING CLASSIFICATION - 0	0	0.00	0	0.00	0	0.00	1,227	0.00
OTHER	0	0.00	0	0.00	0	0.00	364	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**957,830**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$957,830**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$203,981**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$158,910**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$594,939**	**0.00**

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
PERSONNEL - OPERATING								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	828	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	1,191	0.00
PERSONNEL OFCR II	0	0.00	0	0.00	0	0.00	459	0.00
PERSONNEL ANAL I	0	0.00	0	0.00	0	0.00	603	0.00
PERSONNEL ANAL II	0	0.00	0	0.00	0	0.00	3,316	0.00
PERSONNEL ANAL III	0	0.00	0	0.00	0	0.00	5,425	0.00
PERSONNEL ANAL IV	0	0.00	0	0.00	0	0.00	1,073	0.00
RESEARCH ANAL IV	0	0.00	0	0.00	0	0.00	441	0.00
TRAINING TECH II	0	0.00	0	0.00	0	0.00	798	0.00
TRAINING TECH III	0	0.00	0	0.00	0	0.00	826	0.00
PERSONNEL CLERK	0	0.00	0	0.00	0	0.00	3,244	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	441	0.00
HUMAN RESOURCES MGR B2	0	0.00	0	0.00	0	0.00	998	0.00
HUMAN RESOURCES MGR B3	0	0.00	0	0.00	0	0.00	1,366	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	0	0.00	0	0.00	513	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	873	0.00
BOARD MEMBER	0	0.00	0	0.00	0	0.00	215	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	0	0.00	358	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	323	0.00
EXAMINATION MONITOR	0	0.00	0	0.00	0	0.00	263	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**23,554**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$23,554**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$22,007**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$1,547**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
PURCHASING/MATRL MGMT - OPER								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	1,279	0.00
BUYER II	0	0.00	0	0.00	0	0.00	3,220	0.00
BUYER III	0	0.00	0	0.00	0	0.00	2,993	0.00
BUYER IV	0	0.00	0	0.00	0	0.00	1,592	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	335	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	2,314	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	1,400	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	0	0.00	508	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	874	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**14,515**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$14,515**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$14,515**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY - OPERATING								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	1,285	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	380	0.00
STOREKEEPER I	0	0.00	0	0.00	0	0.00	922	0.00
STOREKEEPER II	0	0.00	0	0.00	0	0.00	1,262	0.00
SUPPLY MANAGER I	0	0.00	0	0.00	0	0.00	326	0.00
SUPPLY MANAGER II	0	0.00	0	0.00	0	0.00	346	0.00
EXECUTIVE II	0	0.00	0	0.00	0	0.00	376	0.00
TRACTOR TRAILER DRIVER	0	0.00	0	0.00	0	0.00	712	0.00
MOTOR VEHICLE MECHANIC	0	0.00	0	0.00	0	0.00	316	0.00
HEAVY EQUIPMENT MECHANIC	0	0.00	0	0.00	0	0.00	356	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	558	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**6,839**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$6,839**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$6,839**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY RECYCLING								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PLANNER I	0	0.00	0	0.00	0	0.00	422	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	422	0.00
GRAND TOTAL	$0	0.00	$0	0.00	$0	0.00	$422	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$422	0.00

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ASSET MANAGEMENT								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	0	0.00	0	0.00	506	0.00
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	604	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	1,524	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	4,545	0.00
STORES CLERK	0	0.00	0	0.00	0	0.00	190	0.00
STOREKEEPER I	0	0.00	0	0.00	0	0.00	1,252	0.00
STOREKEEPER II	0	0.00	0	0.00	0	0.00	541	0.00
SUPPLY MANAGER I	0	0.00	0	0.00	0	0.00	592	0.00
SUPPLY MANAGER II	0	0.00	0	0.00	0	0.00	336	0.00
STATE LEASING COOR	0	0.00	0	0.00	0	0.00	2,746	0.00
ACCOUNT CLERK II	0	0.00	0	0.00	0	0.00	1,187	0.00
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	2,314	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	1,816	0.00
ACCOUNTANT III	0	0.00	0	0.00	0	0.00	422	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	324	0.00
EXECUTIVE II	0	0.00	0	0.00	0	0.00	433	0.00
BUILDING MGR II	0	0.00	0	0.00	0	0.00	397	0.00
TELECOMMUN ANAL IV	0	0.00	0	0.00	0	0.00	433	0.00
CUSTODIAL WORKER I	0	0.00	0	0.00	0	0.00	364	0.00
CUSTODIAL WORKER II	0	0.00	0	0.00	0	0.00	211	0.00
CUSTODIAL WORK SPV	0	0.00	0	0.00	0	0.00	222	0.00
HOUSEKEEPER I	0	0.00	0	0.00	0	0.00	547	0.00
HOUSEKEEPER II	0	0.00	0	0.00	0	0.00	618	0.00
CONTRACT SPEC I (OFC OF ADM)	0	0.00	0	0.00	0	0.00	318	0.00
CONTRACT SPEC II (OFC OF ADM)	0	0.00	0	0.00	0	0.00	2,279	0.00
TECHNICAL ASSISTANT III	0	0.00	0	0.00	0	0.00	306	0.00
TECHNICAL ASSISTANT IV	0	0.00	0	0.00	0	0.00	758	0.00
DESIGN ENGR III	0	0.00	0	0.00	0	0.00	1,886	0.00
DESIGNER I	0	0.00	0	0.00	0	0.00	318	0.00
DESIGNER II	0	0.00	0	0.00	0	0.00	376	0.00
DESIGNER III	0	0.00	0	0.00	0	0.00	814	0.00
LABORER I	0	0.00	0	0.00	0	0.00	956	0.00

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ASSET MANAGEMENT								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
LABORER II	0	0.00	0	0.00	0	0.00	2,782	0.00
LABOR SPV	0	0.00	0	0.00	0	0.00	2,473	0.00
GROUNDSKEEPER I	0	0.00	0	0.00	0	0.00	845	0.00
GROUNDSKEEPER II	0	0.00	0	0.00	0	0.00	490	0.00
MAINTENANCE WORKER I	0	0.00	0	0.00	0	0.00	1,485	0.00
MAINTENANCE WORKER II	0	0.00	0	0.00	0	0.00	41,483	0.00
MAINTENANCE SPV I	0	0.00	0	0.00	0	0.00	18,138	0.00
MAINTENANCE SPV II	0	0.00	0	0.00	0	0.00	6,596	0.00
LOCKSMITH	0	0.00	0	0.00	0	0.00	1,723	0.00
REFRIGERATION MECHANIC I	0	0.00	0	0.00	0	0.00	3,022	0.00
REFRIGERATION MECHANIC II	0	0.00	0	0.00	0	0.00	5,550	0.00
BUILDING CONSTRUCTION WKR II	0	0.00	0	0.00	0	0.00	542	0.00
BUILDING CONSTRUCTION SPV	0	0.00	0	0.00	0	0.00	355	0.00
HEAVY EQUIPMENT MECHANIC	0	0.00	0	0.00	0	0.00	608	0.00
HEAVY EQUIPMENT SPV	0	0.00	0	0.00	0	0.00	376	0.00
PARK MAINTENANCE WKR I	0	0.00	0	0.00	0	0.00	208	0.00
PARK MAINTENANCE WKR II	0	0.00	0	0.00	0	0.00	969	0.00
PARK MAINTENANCE WKR III	0	0.00	0	0.00	0	0.00	262	0.00
CARPENTER	0	0.00	0	0.00	0	0.00	4,908	0.00
CARPENTER SPV	0	0.00	0	0.00	0	0.00	336	0.00
ELECTRICIAN	0	0.00	0	0.00	0	0.00	6,056	0.00
PAINTER	0	0.00	0	0.00	0	0.00	4,866	0.00
PLUMBER	0	0.00	0	0.00	0	0.00	3,838	0.00
POWER PLANT MECHANIC	0	0.00	0	0.00	0	0.00	2,798	0.00
SHEET METAL WORKER	0	0.00	0	0.00	0	0.00	271	0.00
ELECTRONICS TECH	0	0.00	0	0.00	0	0.00	2,542	0.00
BOILER OPERATOR	0	0.00	0	0.00	0	0.00	7,250	0.00
STATIONARY ENGR	0	0.00	0	0.00	0	0.00	32,322	0.00
HVAC INSTRUMENT CONTROLS TECH	0	0.00	0	0.00	0	0.00	1,838	0.00
PHYSICAL PLANT SUPERVISOR I	0	0.00	0	0.00	0	0.00	6,166	0.00
PHYSICAL PLANT SUPERVISOR II	0	0.00	0	0.00	0	0.00	7,179	0.00
PHYSICAL PLANT SUPERVISOR III	0	0.00	0	0.00	0	0.00	10,118	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ASSET MANAGEMENT								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
CONSTRUCTION INSPECTOR	0	0.00	0	0.00	0	0.00	2,725	0.00
CONSTRUCTION INSPECTOR SUPV	0	0.00	0	0.00	0	0.00	459	0.00
DESIGN/DEVELOP/SURVEY MGR B1	0	0.00	0	0.00	0	0.00	1,501	0.00
DESIGN/DEVELOP/SURVEY MGR B2	0	0.00	0	0.00	0	0.00	4,125	0.00
DESIGN/DEVELOP/SURVEY MGR B3	0	0.00	0	0.00	0	0.00	2,838	0.00
FACILITIES OPERATIONS MGR B1	0	0.00	0	0.00	0	0.00	5,929	0.00
FACILITIES OPERATIONS MGR B2	0	0.00	0	0.00	0	0.00	5,205	0.00
FACILITIES OPERATIONS MGR B3	0	0.00	0	0.00	0	0.00	2,799	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	587	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	1,171	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	655	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	0	0.00	541	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	261	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	873	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	1,610	0.00
LEGAL COUNSEL	0	0.00	0	0.00	0	0.00	1,030	0.00
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	0	0.00	205	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	39	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	293	0.00
SKILLED TRADESMAN	0	0.00	0	0.00	0	0.00	314	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**241,690**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$241,690**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$241,690**	**0.00**

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GENERAL SERVICES - OPERATING								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	848	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	462	0.00
PRINTING/MAIL TECHNICIAN I	0	0.00	0	0.00	0	0.00	3,442	0.00
PRINTING/MAIL TECHNICIAN II	0	0.00	0	0.00	0	0.00	4,063	0.00
PRINTING/MAIL TECHNICIAN III	0	0.00	0	0.00	0	0.00	4,359	0.00
PRINTING/MAIL TECHNICIAN IV	0	0.00	0	0.00	0	0.00	2,503	0.00
PRINTING/MAIL CUSTOMER SVC REP	0	0.00	0	0.00	0	0.00	1,360	0.00
PRINTING/MAIL COORDINATOR	0	0.00	0	0.00	0	0.00	818	0.00
STOREKEEPER II	0	0.00	0	0.00	0	0.00	271	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	355	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	567	0.00
RISK MANAGEMENT TECH I	0	0.00	0	0.00	0	0.00	249	0.00
RISK MANAGEMENT TECH II	0	0.00	0	0.00	0	0.00	2,546	0.00
RISK MANAGEMENT SPEC I	0	0.00	0	0.00	0	0.00	1,092	0.00
RISK MANAGEMENT SPEC II	0	0.00	0	0.00	0	0.00	1,096	0.00
ADMINISTRATIVE ANAL III	0	0.00	0	0.00	0	0.00	382	0.00
MAINTENANCE SPV I	0	0.00	0	0.00	0	0.00	376	0.00
MOTOR VEHICLE MECHANIC	0	0.00	0	0.00	0	0.00	552	0.00
GARAGE SPV	0	0.00	0	0.00	0	0.00	296	0.00
GRAPHIC ARTS SPEC II	0	0.00	0	0.00	0	0.00	611	0.00
GRAPHICS SPV	0	0.00	0	0.00	0	0.00	405	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	0	0.00	1,879	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	0	0.00	0	0.00	1,217	0.00
OFFICE OF ADMINISTRATION MGR 3	0	0.00	0	0.00	0	0.00	641	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	874	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	964	0.00
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	0	0.00	194	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GENERAL SERVICES - OPERATING								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	248	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	32,670	0.00
GRAND TOTAL	$0	0.00	$0	0.00	$0	0.00	$32,670	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$7,687	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$24,983	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ADMIN HEARING COMMISSION								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	301	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	237	0.00
COURT REPORTER II	0	0.00	0	0.00	0	0.00	887	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	271	0.00
PARALEGAL	0	0.00	0	0.00	0	0.00	316	0.00
LEGAL COUNSEL	0	0.00	0	0.00	0	0.00	1,843	0.00
COMMISSION MEMBER	0	0.00	0	0.00	0	0.00	3,756	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	403	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	321	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**8,335**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$8,335**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$8,335**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
OFFICE OF CHILD ADVOCATE								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
ADMINISTRATIVE ASSISTANT	0	0.00	0	0.00	0	0.00	412	0.00
PROGRAM MANAGER	0	0.00	0	0.00	0	0.00	644	0.00
INVESTIGATOR	0	0.00	0	0.00	0	0.00	500	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	1,556	0.00
GRAND TOTAL	$0	0.00	$0	0.00	$0	0.00	$1,556	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$627	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$929	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CHILDREN'S TRUST FUND - OPER								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	22	0.00
PUBLIC INFORMATION COOR	0	0.00	0	0.00	0	0.00	433	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	362	0.00
ST CNSLT ON CHILD WELFARE	0	0.00	0	0.00	0	0.00	450	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	670	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**1,937**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$1,937**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$1,937**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GOV COUNCIL ON DISABILITY								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
EXECUTIVE I	0	0.00	0	0.00	0	0.00	336	0.00
DISABILITY PROGRAM REP	0	0.00	0	0.00	0	0.00	336	0.00
DISABILITY PROGRAM SPEC	0	0.00	0	0.00	0	0.00	374	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	498	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	1,544	0.00
GRAND TOTAL	$0	0.00	$0	0.00	$0	0.00	$1,544	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$1,544	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO PUBLIC ENTITY RISK MGMT PG								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	254	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	225	0.00
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	296	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	362	0.00
RISK MANAGEMENT TECH II	0	0.00	0	0.00	0	0.00	542	0.00
RISK MANAGEMENT SPEC I	0	0.00	0	0.00	0	0.00	1,427	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	509	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	0	0.00	1,552	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	747	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**5,914**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$5,914**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$5,914**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO ETHICS COM - OPER								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
GENERAL COUNSEL	0	0.00	0	0.00	0	0.00	648	0.00
STAFF ATTORNEY	0	0.00	0	0.00	0	0.00	583	0.00
ASSISTANT DIRECTOR	0	0.00	0	0.00	0	0.00	688	0.00
REPORTING SPECIALIST	0	0.00	0	0.00	0	0.00	1,380	0.00
EXECUTIVE DIRECTOR	0	0.00	0	0.00	0	0.00	821	0.00
SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	215	0.00
ADMINISTRATIVE ASSISTANT	0	0.00	0	0.00	0	0.00	278	0.00
DIRECTOR OF BUSINESS SERVICES	0	0.00	0	0.00	0	0.00	642	0.00
SENIOR FIELD INVESTIGATOR	0	0.00	0	0.00	0	0.00	1,153	0.00
INVESTIGATOR III	0	0.00	0	0.00	0	0.00	550	0.00
SPECIAL INVESTIGATOR	0	0.00	0	0.00	0	0.00	53	0.00
DIRECTOR OF INFORMATION TECH	0	0.00	0	0.00	0	0.00	642	0.00
COMP INFO TECHNOLOGIST I	0	0.00	0	0.00	0	0.00	696	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	0	0.00	0	0.00	413	0.00
COMPUTER INFO TECHNOLOGIST III	0	0.00	0	0.00	0	0.00	413	0.00
PARALEGAL	0	0.00	0	0.00	0	0.00	330	0.00
COMMISSION MEMBERS	0	0.00	0	0.00	0	0.00	178	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**9,683**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$9,683**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$9,683**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
COMMISSIONER'S OFFICE-OPER								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	786,571	12.41	784,435	13.00	622,663	9.00	622,663	9.00
TOTAL - PS	786,571	12.41	784,435	13.00	622,663	9.00	622,663	9.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	83,889	0.00	88,073	0.00	88,073	0.00	86,496	0.00
TOTAL - EE	83,889	0.00	88,073	0.00	88,073	0.00	86,496	0.00
TOTAL	**870,460**	**12.41**	**872,508**	**13.00**	**710,736**	**9.00**	**709,159**	**9.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	5,708	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	5,708	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**5,708**	**0.00**
GRAND TOTAL	**$870,460**	**12.41**	**$872,508**	**13.00**	**$710,736**	**9.00**	**$714,867**	**9.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30203
Division	Commissioner's Office		
Core -	Operating		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request			
	GR	Federal	Other	Total
PS	622,663	0	0	622,663
EE	88,073	0	0	88,073
PSD	0	0	0	0
TRF	0	0	0	0
Total	710,736	0	0	710,736
FTE	9.00	0.00	0.00	9.00
Est. Fringe	*315,690*	*0*	*0*	*315,690*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2013 Governor's Recommendation			
	GR	Federal	Other	Total
PS	622,663	0	0	622,663
EE	86,496	0	0	86,496
PSD	0	0	0	0
TRF	0	0	0	0
Total	709,159	0	0	709,159
FTE	9.00	0.00	0.00	9.00
Est. Fringe	*315,690*	*0*	*0*	*315,690*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

The Commissioner's Office provides centralized services to the department, including legislative and policy issue research and tracking, legal counsel, and budget preparation and tracking. The statewide Office of Equal Opportunity and the Martin Luther King, Jr. State Celebration Commission are also assigned to the Commissioner's Office, and the core budgets for those organizations appear as separate requests.

3. PROGRAM LISTING (list programs included in this core funding)

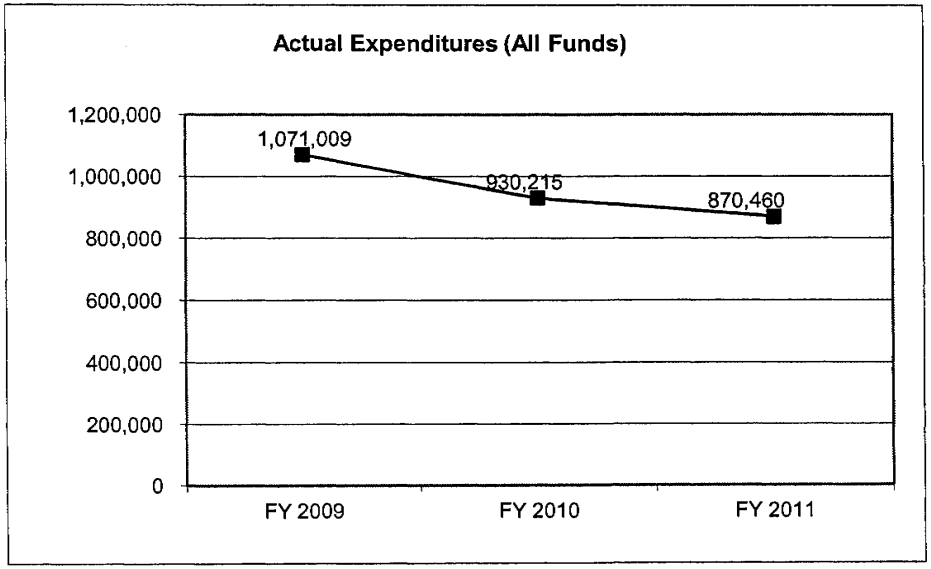
See various divisions' program listings.

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30203
Division	Commissioner's Office		
Core -	Operating		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	1,119,774	946,525	938,709	872,508
Less Reverted (All Funds)	(42,034)	(10,747)	(29,217)	N/A
Budget Authority (All Funds)	1,077,740	935,778	909,492	N/A
Actual Expenditures (All Funds)	1,071,009	930,215	870,460	N/A
Unexpended (All Funds)	6,731	5,563	39,032	N/A
Unexpended, by Fund:				
General Revenue	6,731	5,563	39,032	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
COMMISSIONER'S OFFICE-OPER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	13.00	784,435	0	0	784,435	
		EE	0.00	88,073	0	0	88,073	
		Total	**13.00**	**872,508**	**0**	**0**	**872,508**	
DEPARTMENT CORE ADJUSTMENTS								
Core Reallocation	409 0123	PS	(4.00)	(161,772)	0	0	(161,772)	Transfer out to Personnel for HR Consolidation
NET DEPARTMENT CHANGES			**(4.00)**	**(161,772)**	**0**	**0**	**(161,772)**	
DEPARTMENT CORE REQUEST								
		PS	9.00	622,663	0	0	622,663	
		EE	0.00	88,073	0	0	88,073	
		Total	**9.00**	**710,736**	**0**	**0**	**710,736**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1350 2139	EE	0.00	(1,577)	0	0	(1,577)	Gov core reduction - statewide E&E GR 5% cut
NET GOVERNOR CHANGES			**0.00**	**(1,577)**	**0**	**0**	**(1,577)**	
GOVERNOR'S RECOMMENDED CORE								
		PS	9.00	622,663	0	0	622,663	
		EE	0.00	86,496	0	0	86,496	
		Total	**9.00**	**709,159**	**0**	**0**	**709,159**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	30203	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Operating	**DIVISION:**	Commissioner's Office

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

It is requested that 25% be approved as flexible PS/EE, the same amount as in FY12. This flexibility would help manage responsibilities and resources should any withholding occur and the flexibility to pay accrued time when someone leaves the office or replace critical equipment. We do not know ahead of time which of these will be needed.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
No flexibility was necessary in FY11.	This will allow the division the flexibility to pay accrued time when someone leaves the division, replace critical equipment, or make other one-time unforeseen needed expenditures. We do not know ahead of time which of these will be needed.

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
COMMISSIONER'S OFFICE-OPER								
CORE								
PERSONNEL OFCR II	50,076	1.00	50,076	1.00	0	0.00	0	0.00
PERSONNEL ANAL II	45,984	1.00	45,984	1.00	0	0.00	0	0.00
PERSONNEL CLERK	65,712	2.00	111,781	3.00	4,907	1.00	4,907	1.00
FISCAL & ADMINISTRATIVE MGR B2	79,843	1.14	69,775	1.00	65,000	1.00	65,000	1.00
HUMAN RESOURCES MGR B2	57,864	1.00	57,864	1.00	57,864	1.00	57,864	1.00
STATE DEPARTMENT DIRECTOR	123,967	1.00	86,500	1.00	123,967	1.00	123,967	1.00
DEPUTY STATE DEPT DIRECTOR	56,712	0.50	0	0.00	56,712	0.50	56,712	0.50
DESIGNATED PRINCIPAL ASST DEPT	141,288	2.00	176,755	2.00	145,300	2.00	145,300	2.00
CHIEF COUNSEL	56,712	0.50	86,500	1.00	56,713	0.50	56,713	0.50
MISCELLANEOUS PROFESSIONAL	19,319	0.44	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	47,894	0.83	58,000	1.00	71,000	1.00	71,000	1.00
SPECIAL ASST OFFICE & CLERICAL	41,200	1.00	41,200	1.00	41,200	1.00	41,200	1.00
TOTAL - PS	**786,571**	**12.41**	**784,435**	**13.00**	**622,663**	**9.00**	**622,663**	**9.00**
TRAVEL, IN-STATE	26,044	0.00	3,985	0.00	23,817	0.00	23,618	0.00
TRAVEL, OUT-OF-STATE	3,125	0.00	0	0.00	2,000	0.00	2,000	0.00
SUPPLIES	12,304	0.00	18,351	0.00	12,300	0.00	11,382	0.00
PROFESSIONAL DEVELOPMENT	3,845	0.00	9,208	0.00	4,572	0.00	4,112	0.00
COMMUNICATION SERV & SUPP	13,611	0.00	7,184	0.00	11,184	0.00	11,184	0.00
PROFESSIONAL SERVICES	21,976	0.00	32,395	0.00	30,000	0.00	30,000	0.00
M&R SERVICES	2,060	0.00	2,000	0.00	2,000	0.00	2,000	0.00
OFFICE EQUIPMENT	162	0.00	4,000	0.00	500	0.00	500	0.00
OTHER EQUIPMENT	209	0.00	100	0.00	200	0.00	200	0.00
BUILDING LEASE PAYMENTS	0	0.00	100	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	1,500	0.00	500	0.00	500	0.00
MISCELLANEOUS EXPENSES	553	0.00	9,250	0.00	1,000	0.00	1,000	0.00
TOTAL - EE	**83,889**	**0.00**	**88,073**	**0.00**	**88,073**	**0.00**	**86,496**	**0.00**
GRAND TOTAL	**$870,460**	**12.41**	**$872,508**	**13.00**	**$710,736**	**9.00**	**$709,159**	**9.00**
GENERAL REVENUE	**$870,460**	**12.41**	**$872,508**	**13.00**	**$710,736**	**9.00**	**$709,159**	**9.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
OFF EQUAL OPPORTUNITY								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	255,982	5.59	291,362	6.50	252,362	5.50	252,362	5.50
TOTAL - PS	255,982	5.59	291,362	6.50	252,362	5.50	252,362	5.50
EXPENSE & EQUIPMENT								
GENERAL REVENUE	42,458	0.00	44,550	0.00	44,550	0.00	43,514	0.00
OFFICE OF ADMIN-DONATED FUND	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - EE	42,458	0.00	44,551	0.00	44,551	0.00	43,515	0.00
TOTAL	**298,440**	**5.59**	**335,913**	**6.50**	**296,913**	**5.50**	**295,877**	**5.50**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	2,313	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	2,313	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**2,313**	**0.00**
GRAND TOTAL	**$298,440**	**5.59**	**$335,913**	**6.50**	**$296,913**	**5.50**	**$298,190**	**5.50**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30207
Division	Commissioner's Office		
Core -	Office of Equal Opportunity		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	252,362	0	0	252,362
EE	44,550	0	1	44,551
PSD	0	0	0	0
TRF	0	0	0	0
Total	**296,912**	**0**	**1**	**296,913**
FTE	**5.50**	**0.00**	**0.00**	**5.50**
Est. Fringe	*127,948*	*0*	*0*	*127,948*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Disparity Study - Donated (0722)

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total
PS	252,362	0	0	252,362
EE	43,514	0	1	43,515
PSD	0	0	0	0
TRF	0	0	0	0
Total	**295,876**	**0**	**1**	**295,877**
FTE	**5.50**	**0.00**	**0.00**	**5.50**
Est. Fringe	*127,948*	*0*	*0*	*127,948*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Disparity Study - Donated (0722)

2. CORE DESCRIPTION

The Office of Equal Opportunity (OEO) was created by Executive Order 10-24. The Director of OEO shall serve as the State Equal Employment Opportunity (EEO) Officer and shall report to the Governor and the Commissioner of Administration. He or she shall have primary responsibility for assisting in the coordination and implementation of workforce diversity programs throughout all departments of the executive branch of state government, and for advising the Governor on issues regarding equal employment opportunity, workforce diversity, and efforts to administer workforce diversity action goals and timetables for implementation throughout the departments of the executive branch.

Additionally, the Director of OEO shall be the state's chief compliance officer for the executive branch of state government to ensure that the State of Missouri is complying with all federal and state laws concerning equal employment opportunity and workforce diversity. He or she shall assist each department in developing a Workforce Diversity Plan. Additionally, the State EEO Officer shall review progress reports of the departments and shall meet biannually with each department director to evaluate departmental results and determine the course of future workforce diversity goals, timetables, recruiting, planning, and implementation. The results of each meeting shall be reported in writing to the Commissioner of Administration.

Not later than January first of each calendar year, a report to the Governor and the Commissioner of Administration which summarizes the activities of each department pursuant to this Order and which contains recommendations for additional programs to accomplish the purposes of this Order.

3. PROGRAM LISTING (list programs included in this core funding)

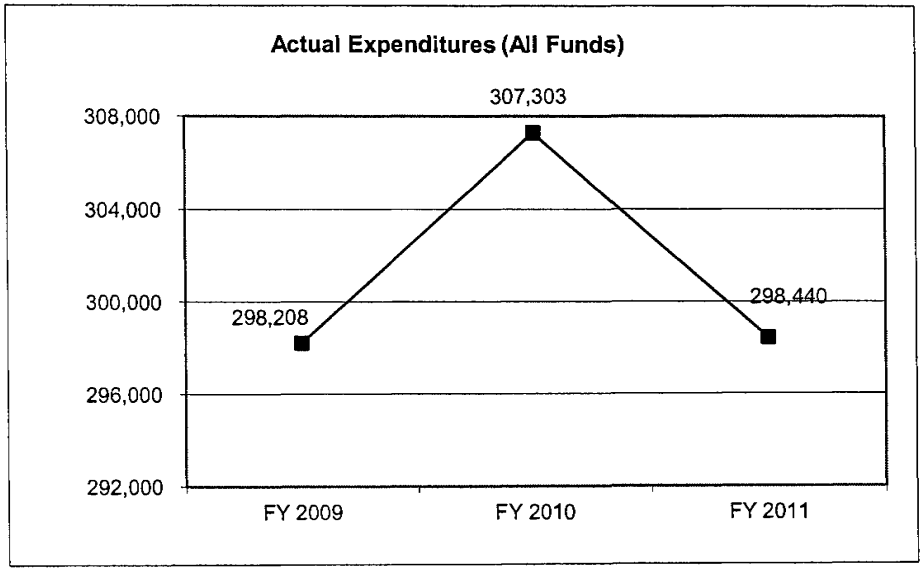
Equal Opportunity

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30207
Division	Commissioner's Office		
Core -	Office of Equal Opportunity		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr
Appropriation (All Funds)	366,003	342,090	336,577	335,912
Less Reverted (All Funds)	(22,275)	(14,862)	(10,472)	N/A
Budget Authority (All Funds)	343,728	327,228	326,105	N/A
Actual Expenditures (All Funds)	298,208	307,303	298,440	N/A
Unexpended (All Funds)	45,520	19,925	27,665	N/A
Unexpended, by Fund:				
General Revenue	45,520	19,925	27,665	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
OFF EQUAL OPPORTUNITY

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	6.50	291,362	0	0	291,362	
		EE	0.00	44,550	0	1	44,551	
		Total	**6.50**	**335,912**	**0**	**1**	**335,913**	
DEPARTMENT CORE ADJUSTMENTS								
Core Reallocation	533 3568	PS	(1.00)	(39,000)	0	0	(39,000)	Transfer to Personnel
NET DEPARTMENT CHANGES			**(1.00)**	**(39,000)**	**0**	**0**	**(39,000)**	
DEPARTMENT CORE REQUEST								
		PS	5.50	252,362	0	0	252,362	
		EE	0.00	44,550	0	1	44,551	
		Total	**5.50**	**296,912**	**0**	**1**	**296,913**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1351 3571	EE	0.00	(1,036)	0	0	(1,036)	Gov Core Reduction - GR 5% E&E cut statewide
NET GOVERNOR CHANGES			**0.00**	**(1,036)**	**0**	**0**	**(1,036)**	
GOVERNOR'S RECOMMENDED CORE								
		PS	5.50	252,362	0	0	252,362	
		EE	0.00	43,514	0	1	43,515	
		Total	**5.50**	**295,876**	**0**	**1**	**295,877**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	30207	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Office of Equal Opportunity	**DIVISION:**	Commissioner's Office

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

		Appr Total	Flex % Request	Flex Amount Request
Operations - 0101	PS	$252,362	25%	$63,090.50
	E&E	$44,550	25%	$11,137.50

This represents the same flexibility percentage authorized in FY 2012.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
$12,000 was requested; only $10,001 was used	$30,000 OEO would like to continue utilizing the contractors hired during FY11 to do on-sites for prospective M/WBEs in Kansas City and St. Louis for a period of 12 months.	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
OEO Utilized $10,001 to hire 2 contractors to perform on-site visits for perspective M/WBEs in Kansas City and St. Louis	To pay off vacation and/or comp time if someone leaves, or to replace critical equipment (such as a copy machine, or phones) as needed.

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Office of Equal Opportunity
Program is found in the following core budget's): Office of Equal Opportunity

1. What does this program do?

The Director of the Office of Equal Opportunity (OEO) has primary responsibility for assisting in the coordination and implementation of affirmative action throughout all departments of the executive branch of state government, including programs to increase M/WBE participation in contracting opportunities, and advising the Governor on issues regarding equal employment opportunity, affirmative action, and efforts to administer affirmative action goals and timetables for implementation throughout the departments of the executive branch.
Not later than January first of each calendar year, the Director of OEO shall provide a report to the Governor and the Commissioner of Administration which summarizes the activities of each department and which contains recommendations for additional programs to accomplish the purposes of the office.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

The Office of Equal Opportunity (OEO) was established by Executive Order 10-24.

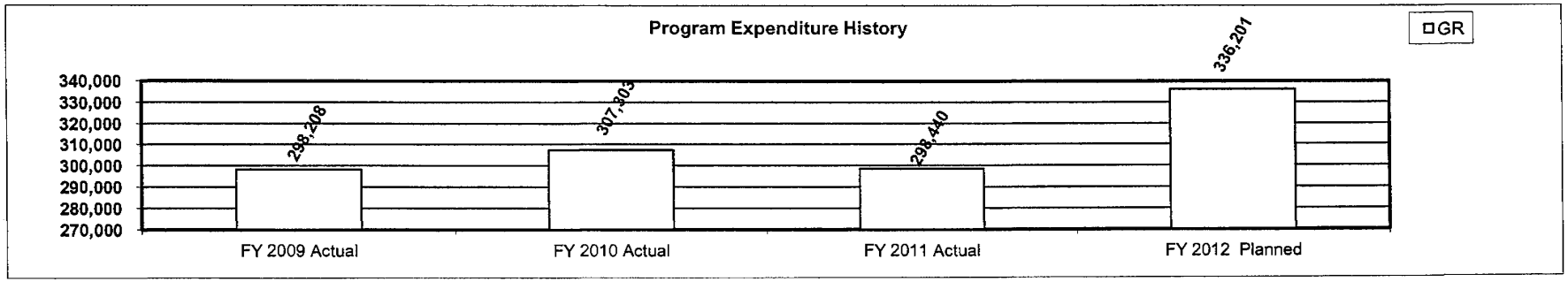
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Office of Equal Opportunity
Program is found in the following core budget's): Office of Equal Opportunity

7a. Provide an effectiveness measure. (New website, instant access to personnel, online forms, faster certification process)

	2009	2010	2011	Increase/ Decrease 2010-2011	% Change 2010-2011
New Certifications Processed	220	265	253	(12)	-4.74%
Recertifications Processed	420	478	521	43	8.25%
Declines			18	18	100.00%
Denials	21	27	17	(10)	-58.82%
Total Applications	661	770	809	39	4.82%

7b. Provide an efficiency measure. (Average days to process certifications with no additional FTE)

	2009	2010	2011	Increase/ Decrease 2010-2011	% Change 2010-2011
New Certifications	36	50	56	6	10.71%
Recertifications	7	10	7	(3)	-42.86%

7c. Provide the number of clients/individuals served, if applicable.

	2009	2010	2011	Increase/	% Change
New Clients	241	292	270	(22)	-8.15%
Web page "hits"*	35,655	51,542	98,804	47,262	47.83%
Phone Calls	5,250	4,687	5,304	617	11.63%
Total	35,896	51,834	99,074		

7d. Provide a customer satisfaction measure, if available.

During FY 11, OEO has shown an increase on Applications received (57.60%), and Recertifications (8.25%). These increases show that the program is well regarded by businesses in the community and also by vendors that have received the certification in the past. There are 301 MBE and 346 WBE Premium Vendors, making up 53.91% of all Premium Vendors Registered. OEO staff also showed a decrease on average days to process a Recertification (42.86%)

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
OFF EQUAL OPPORTUNITY								
CORE								
MINORITY/WOMEN CERT COOR	39,468	1.00	39,468	1.00	39,468	1.00	39,468	1.00
MINORITY PURCHASING ASST	26,352	1.00	26,352	1.00	26,352	1.00	26,352	1.00
FISCAL & ADMINISTRATIVE MGR B1	22,000	0.50	44,000	1.00	44,000	1.00	44,000	1.00
DESIGNATED PRINCIPAL ASST DEPT	80,000	1.00	80,000	1.00	80,000	1.00	80,000	1.00
CLERK	960	0.05	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	15,801	0.50	15,801	0.50	15,801	0.50
SPECIAL ASST OFFICIAL & ADMSTR	47,741	1.00	47,741	1.00	8,741	0.00	8,741	0.00
SPECIAL ASST PROFESSIONAL	39,461	1.04	38,000	1.00	38,000	1.00	38,000	1.00
TOTAL - PS	**255,982**	**5.59**	**291,362**	**6.50**	**252,362**	**5.50**	**252,362**	**5.50**
TRAVEL, IN-STATE	6,835	0.00	9,964	0.00	9,964	0.00	9,466	0.00
TRAVEL, OUT-OF-STATE	1,476	0.00	2,000	0.00	2,000	0.00	1,900	0.00
SUPPLIES	6,046	0.00	6,750	0.00	6,750	0.00	6,412	0.00
PROFESSIONAL DEVELOPMENT	2,613	0.00	2,000	0.00	2,000	0.00	1,900	0.00
COMMUNICATION SERV & SUPP	6,845	0.00	5,200	0.00	7,000	0.00	7,000	0.00
PROFESSIONAL SERVICES	16,614	0.00	11,287	0.00	10,501	0.00	10,501	0.00
M&R SERVICES	110	0.00	1,000	0.00	250	0.00	250	0.00
OFFICE EQUIPMENT	1,069	0.00	2,500	0.00	2,986	0.00	2,986	0.00
BUILDING LEASE PAYMENTS	850	0.00	2,250	0.00	1,500	0.00	1,500	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	100	0.00	100	0.00	100	0.00
MISCELLANEOUS EXPENSES	0	0.00	1,500	0.00	1,500	0.00	1,500	0.00
TOTAL - EE	**42,458**	**0.00**	**44,551**	**0.00**	**44,551**	**0.00**	**43,515**	**0.00**
GRAND TOTAL	**$298,440**	**5.59**	**$335,913**	**6.50**	**$296,913**	**5.50**	**$295,877**	**5.50**
GENERAL REVENUE	**$298,440**	**5.59**	**$335,912**	**6.50**	**$296,912**	**5.50**	**$295,876**	**5.50**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$1**	**0.00**	**$1**	**0.00**	**$1**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MLK JR COMMISSION								
CORE								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	24,367	0.00	30,615	0.00	30,615	0.00	30,586	0.00
TOTAL - EE	24,367	0.00	30,615	0.00	30,615	0.00	30,586	0.00
TOTAL	**24,367**	**0.00**	**30,615**	**0.00**	**30,615**	**0.00**	**30,586**	**0.00**
GRAND TOTAL	**$24,367**	**0.00**	**$30,615**	**0.00**	**$30,615**	**0.00**	**$30,586**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30209
Division	Commissioner's Office		
Core -	MLK, Jr. State Celebration Commission		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	30,615	0	0	30,615	EE	30,586	0	0	30,586
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
Total	**30,615**	**0**	**0**	**30,615**	**Total**	**30,586**	**0**	**0**	**30,586**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

The Martin Luther King, Jr. State Celebration Commission was established by Executive Order 85-19 to consider and recommend to individuals and organizations appropriate activities for the recognition and celebration of Martin Luther King, Jr. Day in the State of Missouri. Membership was expanded by Executive Orders 86-28 and 95-22. The Commission, which consists of ten individuals appointed by the Governor, evaluates proposals from throughout the State to select those eligible to receive financial assistance for their MLK Day recognition events.

3. PROGRAM LISTING (list programs included in this core funding)

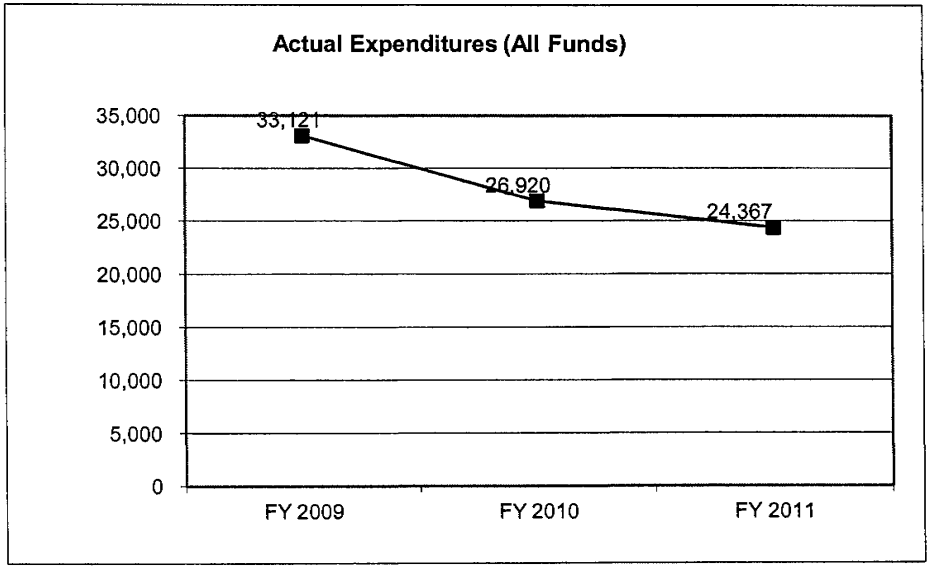
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30209
Division	Commissioner's Office		
Core -	MLK, Jr. State Celebration Commission		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	40,189	34,161	30,877	30,615
Less Reverted (All Funds)	(4,071)	(4,309)	(1,067)	N/A
Budget Authority (All Funds)	36,118	29,852	29,810	N/A
Actual Expenditures (All Funds)	33,121	26,920	24,367	N/A
Unexpended (All Funds)	2,997	2,932	5,443	N/A
Unexpended, by Fund:				
General Revenue	2,997	2,932	5,443	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
MLK JR COMMISSION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	30,615	0	0	30,615	
	Total	**0.00**	**30,615**	**0**	**0**	**30,615**	
DEPARTMENT CORE REQUEST							
	EE	0.00	30,615	0	0	30,615	
	Total	**0.00**	**30,615**	**0**	**0**	**30,615**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1352 3572	EE	0.00	(29)	0	0	(29)	Gov core reduction - 5% GR E&E cut statewide
NET GOVERNOR CHANGES		**0.00**	**(29)**	**0**	**0**	**(29)**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	30,586	0	0	30,586	
	Total	**0.00**	**30,586**	**0**	**0**	**30,586**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MLK JR COMMISSION								
CORE								
TRAVEL, IN-STATE	306	0.00	482	0.00	482	0.00	458	0.00
SUPPLIES	2	0.00	100	0.00	100	0.00	95	0.00
PROFESSIONAL SERVICES	1,850	0.00	2,117	0.00	2,117	0.00	2,117	0.00
BUILDING LEASE PAYMENTS	0	0.00	100	0.00	100	0.00	100	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	100	0.00	100	0.00	100	0.00
MISCELLANEOUS EXPENSES	22,209	0.00	27,716	0.00	27,716	0.00	27,716	0.00
TOTAL - EE	**24,367**	**0.00**	**30,615**	**0.00**	**30,615**	**0.00**	**30,586**	**0.00**
GRAND TOTAL	**$24,367**	**0.00**	**$30,615**	**0.00**	**$30,615**	**0.00**	**$30,586**	**0.00**
GENERAL REVENUE	**$24,367**	**0.00**	**$30,615**	**0.00**	**$30,615**	**0.00**	**$30,586**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

ACCOUNTING

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ACCOUNTING - OPERATING								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	1,899,218	48.54	2,049,573	49.00	2,049,573	49.00	2,049,573	49.00
TOTAL - PS	1,899,218	48.54	2,049,573	49.00	2,049,573	49.00	2,049,573	49.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	116,257	0.00	120,181	0.00	120,181	0.00	117,999	0.00
TOTAL - EE	116,257	0.00	120,181	0.00	120,181	0.00	117,999	0.00
TOTAL	**2,015,475**	**48.54**	**2,169,754**	**49.00**	**2,169,754**	**49.00**	**2,167,572**	**49.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	18,788	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	18,788	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**18,788**	**0.00**
GRAND TOTAL	**$2,015,475**	**48.54**	**$2,169,754**	**49.00**	**$2,169,754**	**49.00**	**$2,186,360**	**49.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30404
Division	Accounting		
Core	Operating		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	2,049,573	0	0	2,049,573
EE	120,181	0	0	120,181
PSD	0	0	0	0
Total	**2,169,754**	**0**	**0**	**2,169,754**
FTE	**49.00**	**0.00**	**0.00**	**49.00**
Est. Fringe	*1,039,134*	*0*	*0*	*1,039,134*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total
PS	2,049,573	0	0	2,049,573
EE	117,999	0	0	117,999
PSD	0	0	0	0
Total	**2,167,572**	**0**	**0**	**2,167,572**
FTE	**49.00**	**0.00**	**0.00**	**49.00**
Est. Fringe	*1,039,134*	*0*	*0*	*1,039,134*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This core request is to fund the operations of the Division of Accounting. The Division provides a central payroll processing function, central accounting service, and a statewide financial reporting function for the State of Missouri. This includes producing payroll ACH/checks and vendor payments. The Division also prepares and distributes comprehensive, accurate and timely financial reports for the State of Missouri. In addition, the division is responsible for monitoring and oversight of the employee benefits programs; providing support and oversight for issuance of debt; and oversight of all Office of Administration payments. The Division is also responsible for the administration of social security coverage for state and political subdivision employees.

3. PROGRAM LISTING (list programs included in this core funding)

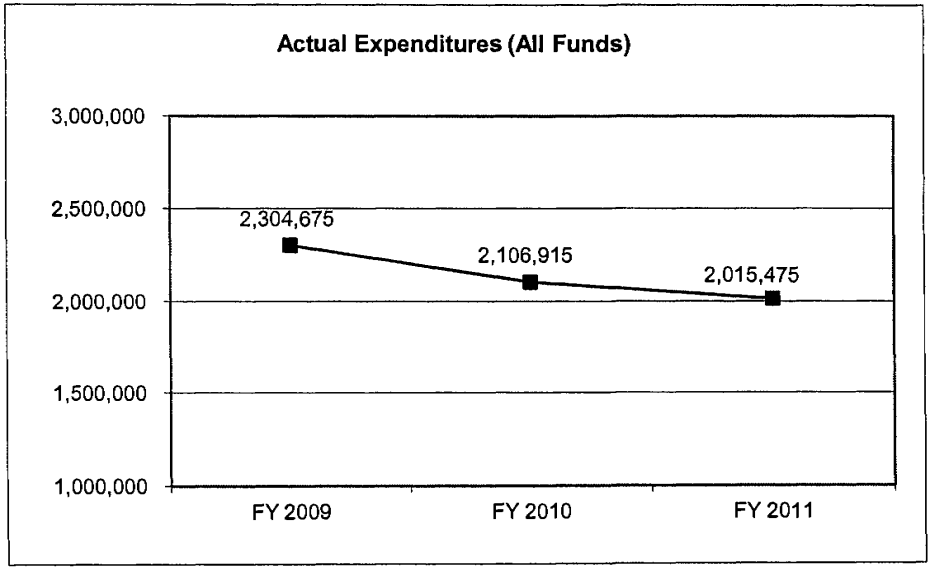
Accounting Operations

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30404
Division	Accounting		
Core	Operating		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	2,446,725	2,243,050	2,176,122	2,169,754
Less Reverted (All Funds)	(115,769)	(132,173)	(68,645)	N/A
Budget Authority (All Funds)	2,330,956	2,110,877	2,107,477	N/A
Actual Expenditures (All Funds)	2,304,675	2,106,915	2,015,475	N/A
Unexpended (All Funds)	26,281	3,962	92,002	N/A
Unexpended, by Fund:				
General Revenue	26,281	3,962	92,002	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
ACCOUNTING - OPERATING

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	49.00	2,049,573	0	0	2,049,573	
	EE	0.00	120,181	0	0	120,181	
	Total	**49.00**	**2,169,754**	**0**	**0**	**2,169,754**	
DEPARTMENT CORE REQUEST							
	PS	49.00	2,049,573	0	0	2,049,573	
	EE	0.00	120,181	0	0	120,181	
	Total	**49.00**	**2,169,754**	**0**	**0**	**2,169,754**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1354 0157	EE	0.00	(2,182)	0	0	(2,182)	Gov Core Reduction - 5% GR E&E cut statewide
NET GOVERNOR CHANGES		**0.00**	**(2,182)**	**0**	**0**	**(2,182)**	
GOVERNOR'S RECOMMENDED CORE							
	PS	49.00	2,049,573	0	0	2,049,573	
	EE	0.00	117,999	0	0	117,999	
	Total	**49.00**	**2,167,572**	**0**	**0**	**2,167,572**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	30404	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Accounting - Operating	**DIVISION:**	Accounting

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

It is requested that 25% be approved as flexible PS/EE. This flexibility would help the division manage responsibilities and resources should any withholding occur. The division's responsibilities of vendor payments, payroll, debt management, and financial reporting are critical statewide functions.

Section	PS or E&E	Core	% Flex Requested	Flex Request Amount
Operations - 0101	PS	$2,049,573	25%	$512,394
	E&E	$120,181	25%	$30,045
Total Request		$2,169,754	25%	$542,439

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
$0	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	Dependent on timing and amount of any FY12 expenditure restriction.

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ACCOUNTING - OPERATING								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	23,633	0.88	31,176	1.00	0	0.00	0	0.00
ACCOUNT CLERK I	69,888	3.15	75,213	3.00	0	0.00	0	0.00
ACCOUNT CLERK II	63,873	2.61	98,435	3.00	170,424	6.00	170,424	6.00
ACCOUNTANT I	333,389	10.52	360,761	11.00	448,486	14.00	448,486	14.00
ACCOUNTANT II	253,532	6.96	280,878	7.00	280,878	7.00	280,878	7.00
ACCOUNTANT III	48,084	1.00	48,084	1.00	48,084	1.00	48,084	1.00
ACCOUNTING SPECIALIST I	178,788	5.00	191,281	5.00	191,281	5.00	191,281	5.00
ACCOUNTING SPECIALIST II	81,204	2.00	85,775	2.00	85,775	2.00	85,775	2.00
ACCOUNTING SPECIALIST III	45,984	1.00	45,984	1.00	45,984	1.00	45,984	1.00
ACCOUNTING ANAL II	37,296	1.00	40,212	1.00	40,212	1.00	40,212	1.00
CENTRAL ACCOUNTING TECH	50,994	1.93	58,578	2.00	0	0.00	0	0.00
RESEARCH ANAL I	32,256	1.00	32,256	1.00	32,256	1.00	32,256	1.00
EXECUTIVE I	70,371	1.75	40,212	1.00	80,424	2.00	80,424	2.00
FISCAL & ADMINISTRATIVE MGR B1	63,368	1.29	51,493	1.00	107,986	2.00	107,986	2.00
FISCAL & ADMINISTRATIVE MGR B2	207,193	3.45	269,097	4.00	217,604	3.00	217,604	3.00
FISCAL & ADMINISTRATIVE MGR B3	166,404	1.99	167,010	2.00	167,010	2.00	167,010	2.00
DESIGNATED PRINCIPAL ASST DEPT	2,386	0.04	0	0.00	0	0.00	0	0.00
DIVISION DIRECTOR	99,590	1.05	95,289	1.00	95,289	1.00	95,289	1.00
DESIGNATED PRINCIPAL ASST DIV	61,714	1.71	77,839	2.00	37,880	1.00	37,880	1.00
LEGAL COUNSEL	2,814	0.04	0	0.00	0	0.00	0	0.00
ACCOUNTANT	3,683	0.13	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	2,774	0.04	0	0.00	0	0.00	0	0.00
TOTAL - PS	**1,899,218**	**48.54**	**2,049,573**	**49.00**	**2,049,573**	**49.00**	**2,049,573**	**49.00**
TRAVEL, IN-STATE	1,295	0.00	2,586	0.00	2,500	0.00	2,371	0.00
TRAVEL, OUT-OF-STATE	442	0.00	1,591	0.00	1,500	0.00	1,420	0.00
SUPPLIES	17,528	0.00	24,233	0.00	21,233	0.00	20,022	0.00
PROFESSIONAL DEVELOPMENT	17,915	0.00	15,230	0.00	15,630	0.00	14,868	0.00
COMMUNICATION SERV & SUPP	16,180	0.00	23,639	0.00	20,000	0.00	20,000	0.00
PROFESSIONAL SERVICES	42,209	0.00	31,876	0.00	40,318	0.00	40,318	0.00
M&R SERVICES	1,802	0.00	3,000	0.00	3,000	0.00	3,000	0.00
OFFICE EQUIPMENT	17,777	0.00	15,026	0.00	13,000	0.00	13,000	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ACCOUNTING - OPERATING								
CORE								
MISCELLANEOUS EXPENSES	1,109	0.00	3,000	0.00	3,000	0.00	3,000	0.00
TOTAL - EE	116,257	0.00	120,181	0.00	120,181	0.00	117,999	0.00
GRAND TOTAL	$2,015,475	48.54	$2,169,754	49.00	$2,169,754	49.00	$2,167,572	49.00
GENERAL REVENUE	$2,015,475	48.54	$2,169,754	49.00	$2,169,754	49.00	$2,167,572	49.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Accounting Operations
Program is found in the following core budget(s): Accounting Operating

1. What does this program do?

This program provides a central payroll processing function, central accounting services function, and the statewide financial reporting for the State of Missouri.
The payroll function includes producing state employee's payroll checks or direct deposits and producing W-2s.
The central accounting services function produces vendor payment checks and ACH transactions and produces 1099's.
This program also assists with maintaining the Statewide Accounting System (SAM II). This includes establishing coding structure, maintaining system tables, preparing the chart of accounts for the system, and monitoring system assurance reports.
The financial reporting portion of this program is responsible for producing the Comprehensive Annual Financial Report (CAFR), the annual Appropriation Activity Report, and the Statewide Cost Allocation Plan (SWCAP). The financial reporting area monitors general revenue cash flow activity on both daily and monthly basis. Reports produced are essential to sound financial management of the State. Financial reporting also provides continuing disclosure information for outstanding debt to the Municipal Securities Rulemaking Board in accordance with the Securities and Exchange Commission's Section (b) (5) of SEC Rule 15c1-2.
Financial reporting also includes processing and oversight of all Office of Administration payments.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 33, RSMo and SEC Rule 15c2-12

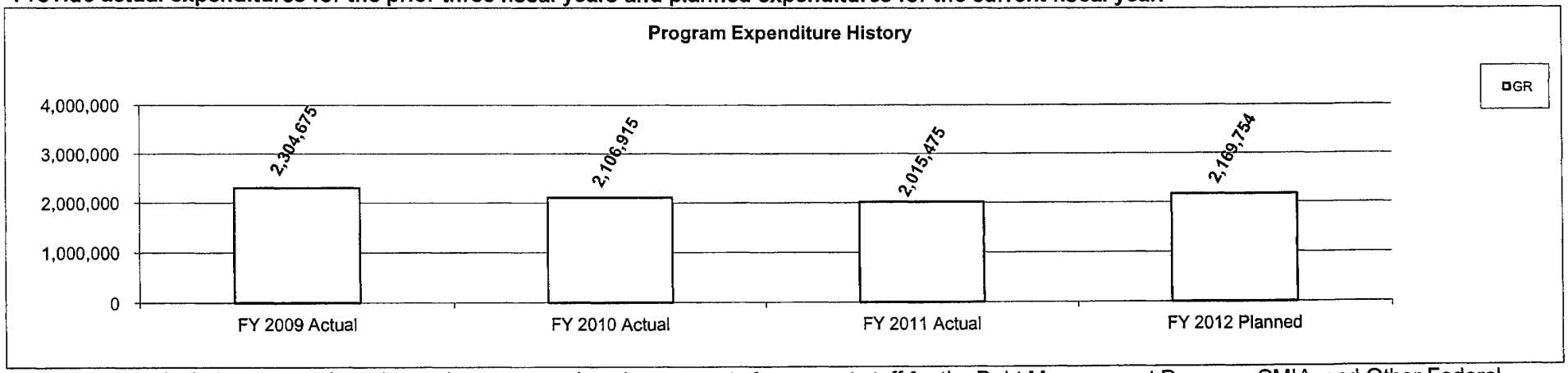
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Includes personal service and expense and equipment costs for support staff for the Debt Management Program, CMIA, and Other Federal Payment Program. Not cost beneficial to break those cost out because of the overlap of staff duties.

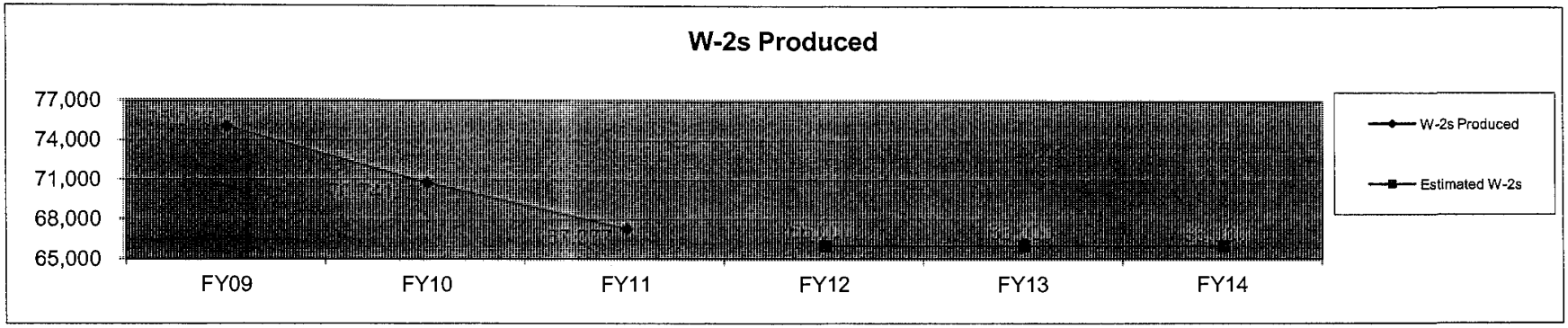
PROGRAM DESCRIPTION

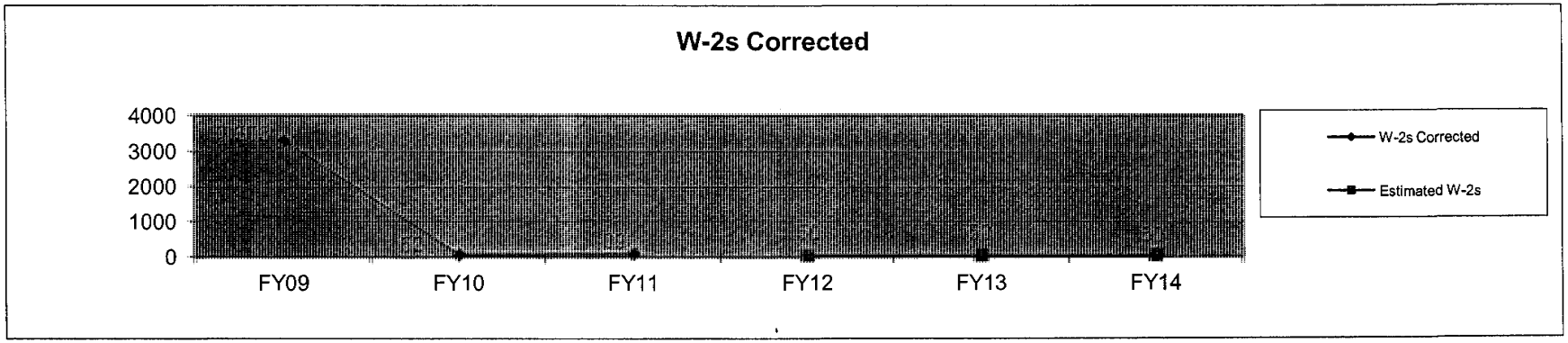
Department Office of Administration
Program Name Accounting Operations
Program is found in the following core budget(s): Accounting Operating

6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

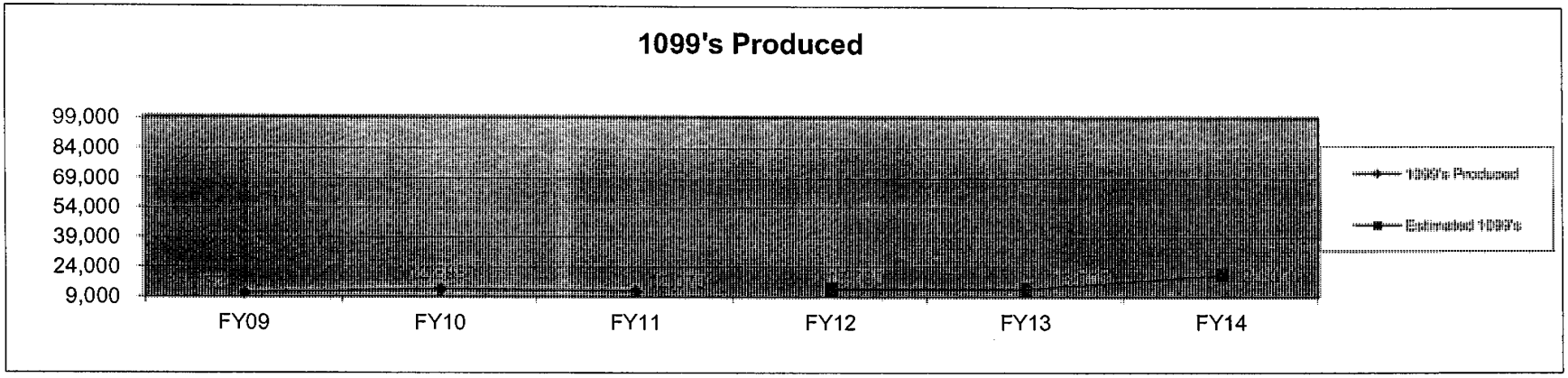


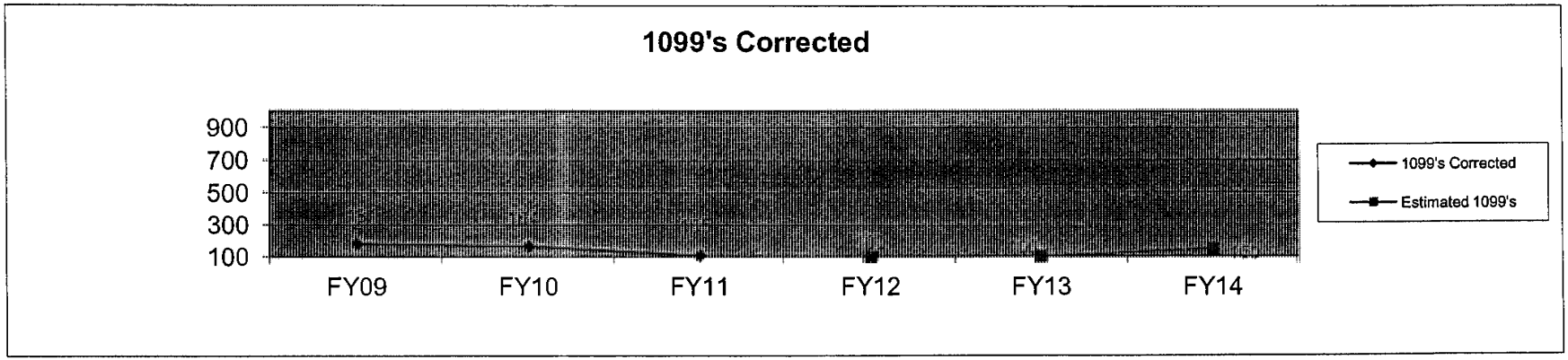


PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Accounting Operations
Program is found in the following core budget(s):	Accounting Operating

7a. Provide an effectiveness measure (continued).



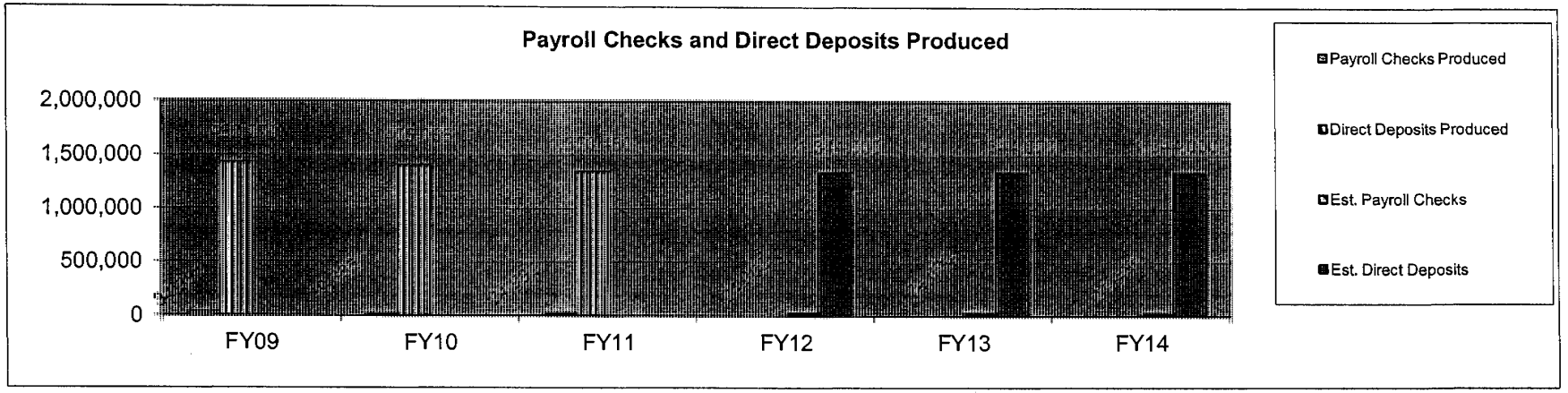


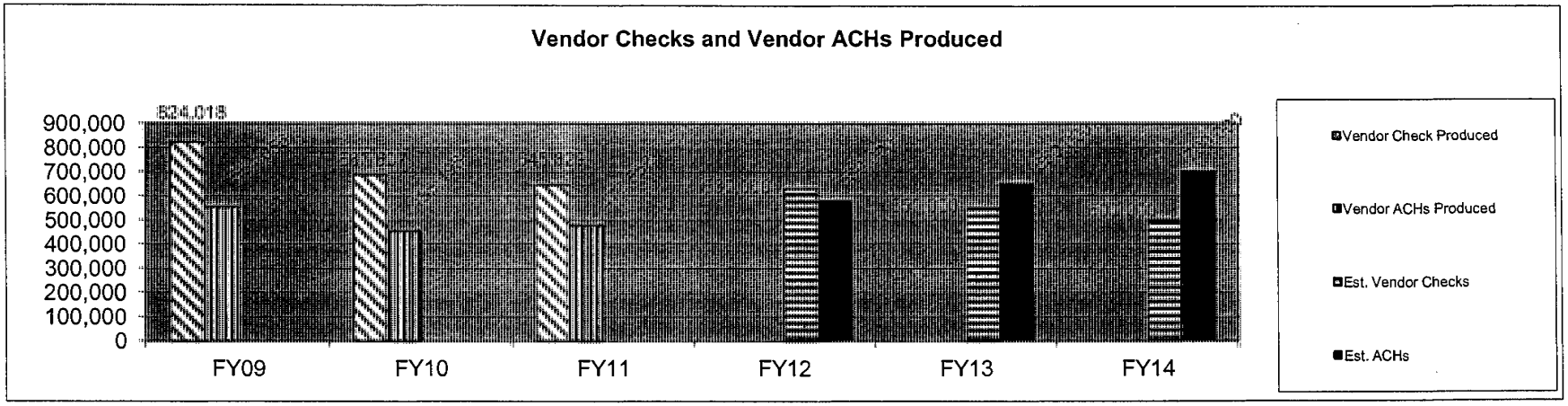
Financial reports are also critical in sound financial management, maintaining the State's AAA bond rating, and complying with the Securities and Exchange Commission regulations.

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Accounting Operations
Program is found in the following core budget(s): Accounting Operating

7b. Provide an efficiency measure.





Financial Reports	Date Produced			
	FY 07	FY 08	FY 09	FY 10
CAFR produced within six months after the fiscal year ended (December 31).	02/28/2008	01/09/2009	12/31/2009	01/25/2010
Appropriation Activity produced 60-days after close of the fiscal year (September 30).	09/20/2007	09/22/2008	09/22/2009	09/22/2010

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Accounting Operations
Program is found in the following core budget(s): Accounting Operating

7c. Provide the number of clients/individuals served, if applicable.

Average Number of Active[1] Employees on the HR System (July 2010-July 2011)	58,098
Average Number of Active Vendors on the Vendor File (FY 2011)	158,785

[1]Includes full-time and part-time.

7d. Provide a customer satisfaction measure, if available.

N/A

BUDGET AND PLANNING

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BUDGET & PLANNING - OPER								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	1,518,490	25.95	1,563,559	26.00	1,563,559	26.00	1,563,559	26.00
TOTAL - PS	1,518,490	25.95	1,563,559	26.00	1,563,559	26.00	1,563,559	26.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	99,783	0.00	74,708	0.00	74,708	0.00	72,270	0.00
TOTAL - EE	99,783	0.00	74,708	0.00	74,708	0.00	72,270	0.00
TOTAL	**1,618,273**	**25.95**	**1,638,267**	**26.00**	**1,638,267**	**26.00**	**1,635,829**	**26.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	14,331	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	14,331	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**14,331**	**0.00**
GRAND TOTAL	**$1,618,273**	**25.95**	**$1,638,267**	**26.00**	**$1,638,267**	**26.00**	**$1,650,160**	**26.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30530
Division	Budget & Planning		
Core -	Operating		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request			
	GR	Federal	Other	Total
PS	1,563,559	0	0	1,563,559
EE	74,708	0	0	74,708
PSD	0	0	0	0
TRF	0	0	0	0
Total	**1,638,267**	**0**	**0**	**1,638,267**
FTE	**26.00**	**0.00**	**0.00**	**26.00**
Est. Fringe	*792,724*	*0*	*0*	*792,724*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2013 Governor's Recommendation			
	GR	Federal	Other	Total
PS	1,563,559	0	0	1,563,559
EE	72,270	0	0	72,270
PSD	0	0	0	0
TRF	0	0	0	0
Total	**1,635,829**	**0**	**0**	**1,635,829**
FTE	**26.00**	**0.00**	**0.00**	**26.00**
Est. Fringe	*792,724*	*0*	*0*	*792,724*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This core request represents resources for continued operation of the Division of Budget and Planning. Chapter 33, RSMo, charges the Division to assist the Commissioner of Administration and the Governor in management of the Executive Branch. The division analyzes budget policy issues and provides fiscal information to the Commissioner, the Governor's office, the General Assembly, Missouri's congressional delegation, and state, local, and federal agencies. The staff reviews state agency fiscal operations, prepares annual budget instructions, analyzes budget requests, and prepares the annual Executive Budget and appropriation bills. The division manages the automated state budget system. Division staff analyze the state economy and tax issues, estimate revenue collections, track agency performance measures, and draft fiscal notes. The division coordinates legislative reviews for the executive branch. The division reviews federal issues and their impact on Missouri. The division also is the designated state demographic agency and has statutory duties for technical aid to the decennial reapportionment of election districts.

3. PROGRAM LISTING (list programs included in this core funding)

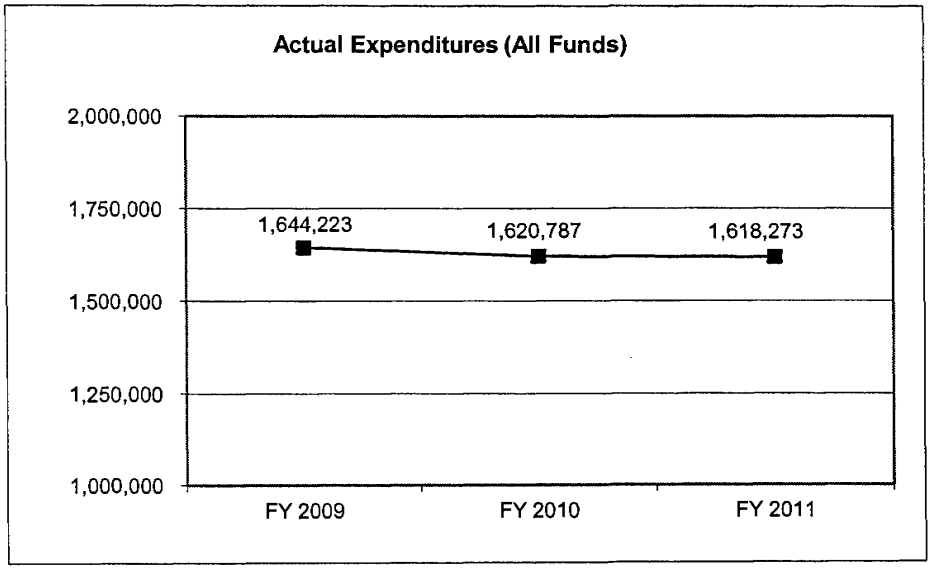
Budget & Planning Operations

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30530
Division	Budget & Planning		
Core -	Operating		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	1,739,836	1,665,562	1,639,387	1,638,267
Less Reverted (All Funds)	(94,918)	(43,900)	(15,586)	N/A
Budget Authority (All Funds)	1,644,918	1,621,662	1,623,801	N/A
Actual Expenditures (All Funds)	1,644,223	1,620,787	1,618,273	N/A
Unexpended (All Funds)	695	875	5,528	N/A
Unexpended, by Fund:				
General Revenue	695	875	5,528	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
BUDGET & PLANNING - OPER

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	26.00	1,563,559	0	0	1,563,559	
	EE	0.00	74,708	0	0	74,708	
	Total	**26.00**	**1,638,267**	**0**	**0**	**1,638,267**	
DEPARTMENT CORE REQUEST							
	PS	26.00	1,563,559	0	0	1,563,559	
	EE	0.00	74,708	0	0	74,708	
	Total	**26.00**	**1,638,267**	**0**	**0**	**1,638,267**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1355 2140	EE	0.00	(2,438)	0	0	(2,438)	Gov core reduction - 5% GR E&E cut statewide
NET GOVERNOR CHANGES		**0.00**	**(2,438)**	**0**	**0**	**(2,438)**	
GOVERNOR'S RECOMMENDED CORE							
	PS	26.00	1,563,559	0	0	1,563,559	
	EE	0.00	72,270	0	0	72,270	
	Total	**26.00**	**1,635,829**	**0**	**0**	**1,635,829**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	30530	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Budget & Planning - Operating	**DIVISION:**	Budget & Planning

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

25% of PS and E&E budgeted amount. This totals $390,890 PS and $18,677 EE. B&P received 25% flexibility in Fiscal Year 2012. This will allow the division the flexibility to pay accrued time when someone leaves the division, replace critical equipment, and meet basic training needs for supervisors. We do not know ahead of time which of these will be needed. Previous years' core cuts have limited the division's ability to pay these ongoing liabilities.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
$32,200	Unknown. Dependent on staff turnover.	Unknown. Dependent on staff turnover.

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
One-time payment for MOU with Missouri State University	Unknown

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BUDGET & PLANNING - OPER								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	34,032	1.00	34,032	1.00	34,032	1.00	34,032	1.00
ACCOUNTING SPECIALIST III	51,156	1.00	51,156	1.00	51,156	1.00	51,156	1.00
BUDGET & PLNG ANAL I	30,040	0.67	0	0.00	0	0.00	0	0.00
BUDGET & PLNG ANAL II	196,132	4.29	269,907	5.00	314,967	6.00	314,967	6.00
BUDGET & PLNG SR ANAL	331,886	6.01	329,592	6.00	284,532	5.00	284,532	5.00
ECONOMIST (OA/REVENUE)	64,272	1.00	64,272	1.00	64,272	1.00	64,272	1.00
STATE DEMOGRAPHER	69,948	1.00	69,948	1.00	69,948	1.00	69,948	1.00
EXECUTIVE I	75,312	2.00	75,312	2.00	75,312	2.00	75,312	2.00
EXECUTIVE II	45,984	1.00	47,147	1.00	47,147	1.00	47,147	1.00
PLANNER IV	57,861	0.88	64,272	1.00	64,272	1.00	64,272	1.00
FISCAL & ADMINISTRATIVE MGR B2	61,542	1.00	61,542	1.00	61,542	1.00	61,542	1.00
FISCAL & ADMINISTRATIVE MGR B3	391,317	5.00	394,379	5.00	394,379	5.00	394,379	5.00
DESIGNATED PRINCIPAL ASST DEPT	1,823	0.03	0	0.00	0	0.00	0	0.00
DIVISION DIRECTOR	102,000	1.00	102,000	1.00	102,000	1.00	102,000	1.00
DESIGNATED PRINCIPAL ASST DIV	918	0.01	0	0.00	0	0.00	0	0.00
LEGAL COUNSEL	2,149	0.03	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	2,118	0.03	0	0.00	0	0.00	0	0.00
TOTAL - PS	**1,518,490**	**25.95**	**1,563,559**	**26.00**	**1,563,559**	**26.00**	**1,563,559**	**26.00**
TRAVEL, IN-STATE	333	0.00	777	0.00	777	0.00	738	0.00
TRAVEL, OUT-OF-STATE	934	0.00	0	0.00	0	0.00	0	0.00
SUPPLIES	20,057	0.00	23,974	0.00	23,974	0.00	22,775	0.00
PROFESSIONAL DEVELOPMENT	24,032	0.00	24,000	0.00	24,000	0.00	22,800	0.00
COMMUNICATION SERV & SUPP	10,774	0.00	11,000	0.00	11,000	0.00	11,000	0.00
PROFESSIONAL SERVICES	40,914	0.00	11,507	0.00	11,507	0.00	11,507	0.00
HOUSEKEEPING & JANITORIAL SERV	18	0.00	50	0.00	50	0.00	50	0.00
M&R SERVICES	1,942	0.00	2,050	0.00	2,050	0.00	2,050	0.00
OFFICE EQUIPMENT	769	0.00	1,200	0.00	1,200	0.00	1,200	0.00
OTHER EQUIPMENT	0	0.00	150	0.00	150	0.00	150	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BUDGET & PLANNING - OPER								
CORE								
MISCELLANEOUS EXPENSES	10	0.00	0	0.00	0	0.00	0	0.00
TOTAL - EE	**99,783**	**0.00**	**74,708**	**0.00**	**74,708**	**0.00**	**72,270**	**0.00**
GRAND TOTAL	**$1,618,273**	**25.95**	**$1,638,267**	**26.00**	**$1,638,267**	**26.00**	**$1,635,829**	**26.00**
GENERAL REVENUE	**$1,618,273**	**25.95**	**$1,638,267**	**26.00**	**$1,638,267**	**26.00**	**$1,635,829**	**26.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

PROGRAM DESCRIPTION

Department Office of Administration
Program Name B&P Operations
Program is found in the following core budget(s): Division of Budget & Planning

1. What does this program do?

The division analyzes budget policy issues and provides fiscal information to the commissioner, the Governor's office, the General Assembly, Missouri's congressional delegation, and state, local, and federal agencies. The staff reviews state agency fiscal operations, prepares annual budget instructions, analyzes budget requests, and prepares the annual Executive Budget and appropriation bills. The division manages the automated state budget system. Division staff analyze the state economy and tax issues, estimate revenue collections, track agency performance measures, review legislation with budget implications, and draft fiscal notes. The division coordinates legislative reviews for the executive branch and reviews federal issues and their impact on Missouri. OA Budget and Planning is the designated state demographic agency and has statutory demographic and reapportionment duties.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 33, RSMo - State Financial Administration
Section 37.130, RSMo, provides that the demographic unit in the Office of Administration "...shall be responsible for the coordination and preparation of all official population estimates and projections required by state agencies, commissions and local governmental units. In addition the unit shall provide requested assistance in all reapportionment matters." Section 37.135, RSMo, specifies the "...duty to take the necessary steps to contract with the federal government and pay within the limits of moneys appropriated for that purpose any sums of money required to have the federal census taken on a precinct-by-precinct basis. " Article III, Sections 2, 5, 7, and 10 of the Missouri Constitution provide for the reapportionment of state house and senate districts by two bipartisan state apportionment commissions appointed by the governor following the decennial census.

3. Are there federal matching requirements? If yes, please explain.

No

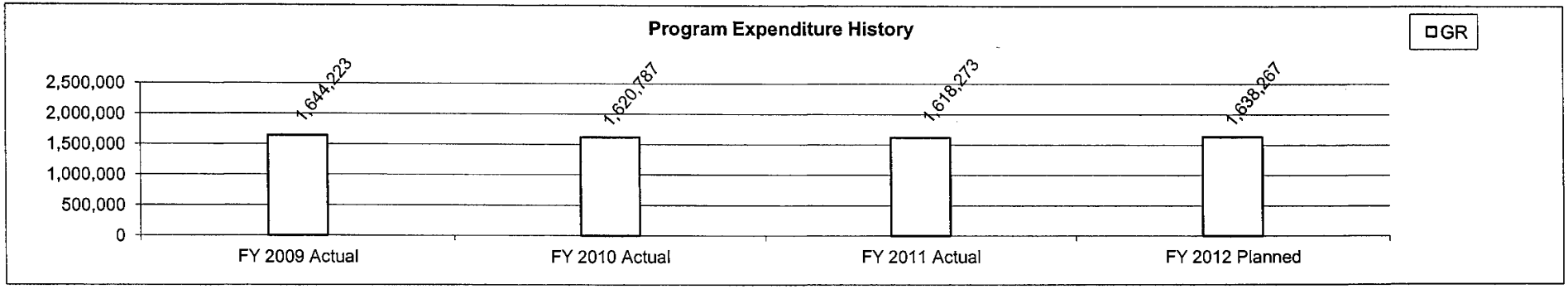
4. Is this a federally mandated program? If yes, please explain.

No

PROGRAM DESCRIPTION

Department Office of Administration
Program Name B&P Operations
Program is found in the following core budget(s): Division of Budget & Planning

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

N/A

7b. Provide an efficiency measure.

	FY 10	FY 11 Projected Costs	Actual Costs	Cost Savings	FY12 Projected Costs	FY12 Projected Savings	FY 13
Dollars saved by serving redistricting maps over Web versus printing on paper	N/A	$ 6,250	$ 375	$ 5,875	106,250	$ 93,750	N/A

PROGRAM DESCRIPTION

Department Office of Administration
Program Name B&P Operations
Program is found in the following core budget(s): Division of Budget & Planning

7c. Provide the number of clients/individuals served, if applicable.

	FY 09 Projected	Actual	FY 10 Projected	Actual	FY 11 Projected	Actual	FY 12 Target	FY 13 Target	FY 14 Target
# of Budget & Financial System Documents Reviewed	75,000	81,716	75,000	79,155	75,000	67,655	75,000	75,000	75,000
# of Fiscal Notes Reviewed	600	897	750	1052	750	798	800	800	800
Number of Redistricting Maps Served by interactive Web mapping site	N/A	N/A	N/A	N/A	0	7,070	7,500	2,000	N/A
Number of Redistricting Maps Printed	N/A	N/A	N/A	N/A	500	30	1,000	N/A	N/A

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENSUS 2010 PREPARATIONS								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	159,804	2.79	226,684	4.00	0	0.00	0	0.00
TOTAL - PS	159,804	2.79	226,684	4.00	0	0.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	47,820	0.00	281,673	0.00	0	0.00	0	0.00
TOTAL - EE	47,820	0.00	281,673	0.00	0	0.00	0	0.00
TOTAL	**207,624**	**2.79**	**508,357**	**4.00**	**0**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$207,624**	**2.79**	**$508,357**	**4.00**	**$0**	**0.00**	**$0**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30540
Division	Budget & Planning		
Core -	CENSUS 2010 - Reapportionment Support		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	**0**	**0**	**0**	**0**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	**0**	**0**	**0**	**0**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

Section 37.130 RSMo, provides that the demographic unit in the Office of Administration " shall provide requested assistance in all reapportionment matters." The federal decennial census began on April 1, 2010. The state of Missouri needs to prepare census geographic and election databases that will be used for reapportionment efforts following the census. This budget request ensured that the Office of Administration made necessary preparations for reapportionment activities by the bipartisan commissions and judicial panel in fiscal years 2010 through 2012.

The reapportionment duties funded by this core will no longer be needed in Fiscal Year 2013.
This appropriation is being cut from the FY2013 core.

3. PROGRAM LISTING (list programs included in this core funding)

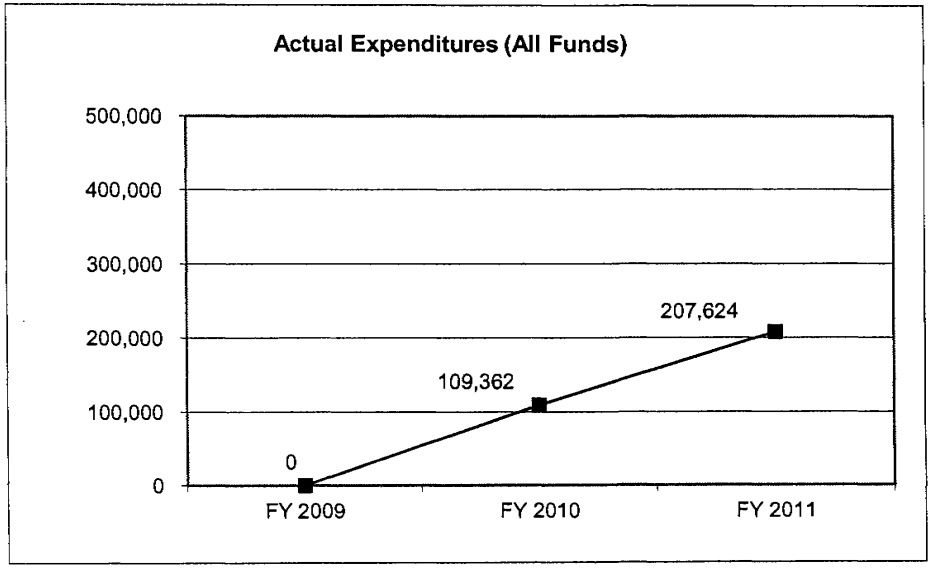
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30540
Division	Budget & Planning		
Core -	CENSUS 2010 - Reapportionment Support		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	0	182,653	596,353	508,357
Less Reverted (All Funds)	0	(30,794)	(52,091)	N/A
Budget Authority (All Funds)	0	151,859	544,262	N/A
Actual Expenditures (All Funds)	0	109,362	207,624	N/A
Unexpended (All Funds)	0	42,497	336,638	N/A
Unexpended, by Fund:				
General Revenue	0	0	336,638	N/A
Federal	0	42,497	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

Project funding every ten years; project will end in 2012 (core cut in FY 2013)

CORE RECONCILIATION DETAIL

STATE
CENSUS 2010 PREPARATIONS

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	4.00	226,684	0	0	226,684	
		EE	0.00	281,673	0	0	281,673	
		Total	**4.00**	**508,357**	**0**	**0**	**508,357**	
DEPARTMENT CORE ADJUSTMENTS								
Core Reduction	295 0124	PS	(4.00)	(226,684)	0	0	(226,684)	Elimination of Census Staff & EE
Core Reduction	295 2144	EE	0.00	(281,673)	0	0	(281,673)	Elimination of Census Staff & EE
NET DEPARTMENT CHANGES			**(4.00)**	**(508,357)**	**0**	**0**	**(508,357)**	
DEPARTMENT CORE REQUEST								
		PS	0.00	0	0	0	0	
		EE	0.00	0	0	0	0	
		Total	**0.00**	**0**	**0**	**0**	**0**	
GOVERNOR'S RECOMMENDED CORE								
		PS	0.00	0	0	0	0	
		EE	0.00	0	0	0	0	
		Total	**0.00**	**0**	**0**	**0**	**0**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENSUS 2010 PREPARATIONS								
CORE								
EXECUTIVE I	0	0.00	35,436	1.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	116,456	2.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	159,804	2.79	60,792	1.00	0	0.00	0	0.00
APPORTIONMENT COMMISSIONER	0	0.00	14,000	0.00	0	0.00	0	0.00
TOTAL - PS	**159,804**	**2.79**	**226,684**	**4.00**	**0**	**0.00**	**0**	**0.00**
TRAVEL, IN-STATE	13,013	0.00	92,478	0.00	0	0.00	0	0.00
TRAVEL, OUT-OF-STATE	2,457	0.00	14,720	0.00	0	0.00	0	0.00
SUPPLIES	2,794	0.00	110,736	0.00	0	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	305	0.00	684	0.00	0	0.00	0	0.00
COMMUNICATION SERV & SUPP	2,122	0.00	8,577	0.00	0	0.00	0	0.00
PROFESSIONAL SERVICES	16,369	0.00	3,766	0.00	0	0.00	0	0.00
M&R SERVICES	305	0.00	10,558	0.00	0	0.00	0	0.00
COMPUTER EQUIPMENT	7,500	0.00	40,154	0.00	0	0.00	0	0.00
OFFICE EQUIPMENT	757	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	534	0.00	0	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	1,664	0.00	0	0.00	0	0.00	0	0.00
TOTAL - EE	**47,820**	**0.00**	**281,673**	**0.00**	**0**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$207,624**	**2.79**	**$508,357**	**4.00**	**$0**	**0.00**	**$0**	**0.00**
GENERAL REVENUE	**$207,624**	**2.79**	**$508,357**	**4.00**	**$0**	**0.00**		**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**

INFORMATION TECHNOLOGY
SERVICES

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	22,570,869	467.50	23,388,841	478.39	23,388,841	478.39	22,252,331	403.39
DEPT OF LABOR RELATIONS ADMIN	3,331,627	67.19	3,528,766	68.46	3,528,766	68.46	3,528,766	68.46
OA INFORMATION TECH FED& OTHER	11,157,442	230.13	13,806,627	271.69	13,806,627	271.69	13,806,627	271.69
CHILD SUPPORT ENFORCEMENT FUND	521,210	11.36	521,528	11.75	521,528	11.75	521,528	11.75
NURSING FAC QUALITY OF CARE	141,010	3.02	416,162	8.00	416,162	8.00	416,162	8.00
HEALTH INITIATIVES	5,329	0.12	5,494	0.12	5,494	0.12	5,494	0.12
ANIMAL HEALTH LABORATORY FEES	0	0.00	5,390	0.13	5,390	0.13	5,390	0.13
ANIMAL CARE RESERVE	0	0.00	7,013	0.12	7,013	0.12	7,013	0.12
MO PUBLIC HEALTH SERVICES	97,684	1.94	131,420	3.00	131,420	3.00	131,420	3.00
LIVESTOCK BRANDS	0	0.00	232	0.01	232	0.01	232	0.01
COMMODITY COUNCIL MERCHANISING	0	0.00	341	0.01	341	0.01	341	0.01
SP ANIMAL FAC LOAN PROGRAM	0	0.00	428	0.01	428	0.01	428	0.01
STATE FAIR FEES	0	0.00	12,083	0.23	12,083	0.23	12,083	0.23
MO VETERANS HOMES	361,860	7.99	405,793	8.67	405,793	8.67	405,793	8.67
DNR COST ALLOCATION	2,318,455	49.04	2,850,215	55.51	2,850,215	55.51	2,850,215	55.51
STATE FACILITY MAINT & OPERAT	91,078	1.75	91,590	2.00	91,590	2.00	91,590	2.00
DIFP ADMINISTRATIVE	47,184	1.00	99,367	2.00	99,367	2.00	99,367	2.00
OA REVOLVING ADMINISTRATIVE TR	5,515,545	111.94	6,443,034	122.25	6,343,034	120.25	6,343,034	120.25
WORKING CAPITAL REVOLVING	52,200	1.00	63,364	1.00	63,364	1.00	63,364	1.00
DOSS ADMINISTRATIVE TRUST	0	0.00	36,540	1.10	36,540	1.10	36,540	1.10
DED ADMINISTRATIVE	304,963	6.27	681,935	16.27	681,935	16.27	681,935	16.27
DIVISION OF FINANCE	46,050	1.00	51,248	1.00	51,248	1.00	51,248	1.00
PROF & PRACT NURSING LOANS	1,393	0.03	0	0.00	0	0.00	0	0.00
INSURANCE DEDICATED FUND	437,350	10.57	600,093	13.00	600,093	13.00	600,093	13.00
LIVESTOCK SALES & MARKETS FEES	0	0.00	390	0.01	390	0.01	390	0.01
MOTOR VEHICLE COMMISSION	15,693	0.36	19,784	0.50	19,784	0.50	19,784	0.50
DEPT OF REVENUE INFORMATION	157,655	2.82	194,849	4.00	194,849	4.00	194,849	4.00
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	150	0.01	150	0.01	150	0.01
STATE HWYS AND TRANS DEPT	819,732	18.35	861,791	20.37	861,791	20.37	861,791	20.37
MILK INSPECTION FEES	0	0.00	1,481	0.04	1,481	0.04	1,481	0.04
DEPT HEALTH & SR SV DOCUMENT	1,630	0.03	20,000	0.50	20,000	0.50	20,000	0.50
GRAIN INSPECTION FEES	0	0.00	10,359	0.30	10,359	0.30	10,359	0.30
WORKERS COMPENSATION	36,165	0.63	0	0.00	0	0.00	0	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
CORE								
PERSONAL SERVICES								
DEPT OF HEALTH-DONATED	390	0.01	117,031	1.97	117,031	1.97	117,031	1.97
PETROLEUM INSPECTION FUND	65,744	1.10	83,493	1.38	83,493	1.38	83,493	1.38
CRIME VICTIMS COMP FUND	0	0.00	12,125	0.48	12,125	0.48	12,125	0.48
PROFESSIONAL REGISTRATION FEES	280,867	5.71	304,838	6.00	304,838	6.00	304,838	6.00
MISSOURI WINE AND GRAPE FUND	0	0.00	6,362	0.11	6,362	0.11	6,362	0.11
ORGAN DONOR PROGRAM	89	0.00	9,025	0.05	9,025	0.05	9,025	0.05
EARLY CHILDHOOD DEV EDU/CARE	1,438	0.04	1,482	0.04	1,482	0.04	1,482	0.04
GUARANTY AGENCY OPERATING	379,922	8.75	651,606	10.56	651,606	10.56	651,606	10.56
AGRICULTURE DEVELOPMENT	0	0.00	1,079	0.06	1,079	0.06	1,079	0.06
UNEMPLOYMENT AUTOMATION	0	0.00	283,250	5.00	283,250	5.00	283,250	5.00
REVOLVING INFO TECH TRUST FUND	0	0.00	50,000,000	0.00	50,000,000	0.00	50,000,000	0.00
TOTAL - PS	48,760,574	1,009.65	105,726,599	1,116.10	105,626,599	1,114.10	104,490,089	1,039.10
EXPENSE & EQUIPMENT								
GENERAL REVENUE	17,626,830	0.00	21,084,550	0.00	21,498,050	0.00	21,948,029	0.00
DEPT OF LABOR RELATIONS ADMIN	337,750	0.00	419,981	0.00	419,981	0.00	419,981	0.00
OA-FEDERAL AND OTHER	0	0.00	10,000	0.00	10,000	0.00	10,000	0.00
OA INFORMATION TECH FED& OTHER	33,354,392	0.00	55,826,459	0.00	57,424,621	0.00	55,827,126	0.00
UNEMPLOYMENT COMP ADMIN	145,243	0.00	798,281	0.00	798,281	0.00	798,281	0.00
CHILD SUPPORT ENFORCEMENT FUND	1,229,528	0.00	1,229,528	0.00	1,229,528	0.00	1,229,528	0.00
ELEVATOR SAFETY	5,091	0.00	9,215	0.00	9,215	0.00	9,190	0.00
MO ARTS COUNCIL TRUST	2,336	0.00	22,960	0.00	22,960	0.00	22,960	0.00
COMM FOR DEAF-CERT OF INTERPRE	0	0.00	8,000	0.00	8,000	0.00	7,997	0.00
NURSING FAC QUALITY OF CARE	1,648	0.00	104,048	0.00	104,048	0.00	104,038	0.00
DIVISION OF TOURISM SUPPL REV	6,152	0.00	53,704	0.00	53,704	0.00	53,704	0.00
HEALTH INITIATIVES	9,751	0.00	2,067	0.00	2,067	0.00	2,062	0.00
HEALTH ACCESS INCENTIVE	7,323	0.00	7,100	0.00	7,100	0.00	7,090	0.00
LOTTERY PROCEEDS	104,446	0.00	113,480	0.00	113,480	0.00	112,642	0.00
ANIMAL HEALTH LABORATORY FEES	5,467	0.00	5,936	0.00	5,936	0.00	5,921	0.00
MAMMOGRAPHY	1,457	0.00	4,590	0.00	4,590	0.00	4,587	0.00
ANIMAL CARE RESERVE	894	0.00	9,403	0.00	9,403	0.00	9,401	0.00
ELDERLY HOME-DELIVER MEALS TRU	10,970	0.00	10,970	0.00	10,970	0.00	10,970	0.00
MO PUBLIC HEALTH SERVICES	383,634	0.00	741,493	0.00	741,493	0.00	741,218	0.00
LIVESTOCK BRANDS	2,866	0.00	3,010	0.00	3,010	0.00	2,998	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
CORE								
EXPENSE & EQUIPMENT								
VETERANS' COMMISSION CI TRUST	38,068	0.00	39,000	0.00	39,000	0.00	38,980	0.00
COMMODITY COUNCIL MERCHANISING	32	0.00	781	0.00	781	0.00	776	0.00
FEDERAL SURPLUS PROPERTY	1,027	0.00	12,642	0.00	12,642	0.00	12,639	0.00
SP ANIMAL FAC LOAN PROGRAM	65	0.00	1,162	0.00	1,162	0.00	1,155	0.00
STATE FAIR FEES	2,804	0.00	9,704	0.00	9,704	0.00	9,614	0.00
MO VETERANS HOMES	422,347	0.00	542,839	0.00	542,839	0.00	540,201	0.00
DNR COST ALLOCATION	2,585,022	0.00	4,302,150	0.00	4,305,096	0.00	4,288,671	0.00
STATE FACILITY MAINT & OPERAT	229,430	0.00	144,274	0.00	144,274	0.00	144,274	0.00
DIFP ADMINISTRATIVE	4,653	0.00	24,336	0.00	24,336	0.00	24,068	0.00
OA REVOLVING ADMINISTRATIVE TR	19,634,844	0.00	22,780,363	0.00	22,615,613	0.00	22,615,613	0.00
WORKING CAPITAL REVOLVING	104,608	0.00	170,410	0.00	170,410	0.00	170,390	0.00
INMATE REVOLVING	3,712,169	0.00	6,048,606	0.00	6,048,606	0.00	6,047,956	0.00
DOSS ADMINISTRATIVE TRUST	87,003	0.00	402,972	0.00	402,972	0.00	401,382	0.00
DED ADMINISTRATIVE	35,224	0.00	1,278,197	0.00	1,278,197	0.00	1,277,350	0.00
DIVISION OF CREDIT UNIONS	1,738	0.00	6,611	0.00	6,611	0.00	6,606	0.00
DIVISION OF FINANCE	93,430	0.00	99,552	0.00	116,794	0.00	99,289	0.00
INSURANCE EXAMINERS FUND	25,061	0.00	113,628	0.00	83,628	0.00	83,328	0.00
DEAF RELAY SER & EQ DIST PRGM	1,951	0.00	13,000	0.00	13,000	0.00	12,990	0.00
PROF & PRACT NURSING LOANS	2,783	0.00	5,600	0.00	5,600	0.00	5,595	0.00
INSURANCE DEDICATED FUND	227,920	0.00	403,019	0.00	403,019	0.00	401,969	0.00
INTERNATIONAL PROMOTIONS REVOL	0	0.00	2,762	0.00	2,762	0.00	2,762	0.00
LIVESTOCK SALES & MARKETS FEES	4	0.00	262	0.00	262	0.00	260	0.00
CHEMICAL EMERGENCY PREPAREDNES	10,183	0.00	11,500	0.00	11,500	0.00	11,425	0.00
MOTOR VEHICLE COMMISSION	37,805	0.00	37,805	0.00	37,805	0.00	37,805	0.00
MISSOURI JOB DEVELOPMENT FUND	0	0.00	7,000	0.00	7,000	0.00	7,000	0.00
CONSERVATION COMMISSION	33,198	0.00	33,198	0.00	33,198	0.00	33,198	0.00
DEPT OF REVENUE INFORMATION	131,590	0.00	11,908,054	0.00	11,908,054	0.00	11,905,884	0.00
BLIND PENSION	29,591	0.00	29,591	0.00	29,591	0.00	29,591	0.00
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	95	0.00	95	0.00	95	0.00
STATE HWYS AND TRANS DEPT	2,710,770	0.00	2,794,899	0.00	2,794,899	0.00	2,793,388	0.00
MILK INSPECTION FEES	1,217	0.00	4,963	0.00	4,963	0.00	4,960	0.00
DEPT HEALTH & SR SV DOCUMENT	22,717	0.00	108,356	0.00	108,356	0.00	108,306	0.00
GRAIN INSPECTION FEES	26,849	0.00	33,851	0.00	33,851	0.00	33,836	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
CORE								
EXPENSE & EQUIPMENT								
EXCELLENCE IN EDUCATION	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
WORKERS COMPENSATION	253,141	0.00	327,737	0.00	327,737	0.00	326,432	0.00
DEPT OF HEALTH-DONATED	7,849	0.00	20,543	0.00	20,543	0.00	20,513	0.00
PETROLEUM INSPECTION FUND	17,030	0.00	48,045	0.00	48,045	0.00	47,987	0.00
HAZARDOUS WASTE FUND	2,000	0.00	2,000	0.00	2,000	0.00	1,995	0.00
SAFE DRINKING WATER FUND	3,394	0.00	1,185	0.00	1,185	0.00	1,185	0.00
CRIME VICTIMS COMP FUND	9,339	0.00	25,559	0.00	25,559	0.00	25,551	0.00
AGRICULTURE BUSINESS DEVELOPMT	0	0.00	2,501	0.00	2,501	0.00	2,491	0.00
PROFESSIONAL REGISTRATION FEES	195,152	0.00	919,791	0.00	919,791	0.00	919,326	0.00
CHILDREN'S TRUST	382	0.00	1,001,100	0.00	1,001,100	0.00	1,001,100	0.00
MO COMM DEAF & HARD OF HEARING	720	0.00	1,000	0.00	1,000	0.00	995	0.00
BOILER & PRESSURE VESSELS SAFE	13,441	0.00	14,040	0.00	14,040	0.00	14,020	0.00
MISSOURI RX PLAN FUND	15,000	0.00	15,000	0.00	15,000	0.00	15,000	0.00
PUTATIVE FATHER REGISTRY	2,649	0.00	12,600	0.00	12,600	0.00	12,300	0.00
MISSOURI WINE AND GRAPE FUND	2,412	0.00	10,217	0.00	10,217	0.00	10,112	0.00
ORGAN DONOR PROGRAM	27,677	0.00	10,000	0.00	10,000	0.00	9,825	0.00
CHILD LABOR ENFORCEMENT	854	0.00	15,000	0.00	15,000	0.00	14,995	0.00
EARLY CHILDHOOD DEV EDU/CARE	34,462	0.00	24,279	0.00	24,279	0.00	23,849	0.00
GUARANTY AGENCY OPERATING	250,609	0.00	251,938	0.00	251,938	0.00	251,592	0.00
CHILDHOOD LEAD TESTING	3,002	0.00	13,037	0.00	13,037	0.00	13,032	0.00
AGRICULTURE DEVELOPMENT	97	0.00	879	0.00	879	0.00	879	0.00
INSTITUTION GIFT TRUST	0	0.00	90	0.00	90	0.00	90	0.00
SPECIAL EMPLOYMENT SECURITY	5	0.00	110,000	0.00	110,000	0.00	109,999	0.00
UNEMPLOYMENT AUTOMATION	0	0.00	5,000,000	0.00	5,000,000	0.00	4,998,225	0.00
REVOLVING INFO TECH TRUST FUND	0	0.00	30,000,000	0.00	30,000,000	0.00	30,000,000	0.00
TOTAL - EE	84,309,096	0.00	169,682,498	0.00	171,519,598	0.00	170,320,572	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	987,862	0.00	9,386	0.00	9,386	0.00	9,386	0.00
OA INFORMATION TECH FED& OTHER	85,095	0.00	245,100	0.00	245,100	0.00	245,100	0.00
MO ARTS COUNCIL TRUST	0	0.00	100	0.00	100	0.00	100	0.00
DIVISION OF TOURISM SUPPL REV	0	0.00	2,000	0.00	2,000	0.00	2,000	0.00
HEALTH ACCESS INCENTIVE	0	0.00	600	0.00	600	0.00	600	0.00
MAMMOGRAPHY	0	0.00	50	0.00	50	0.00	50	0.00

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
CORE								
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	1,474,782	0.00	263,650	0.00	263,650	0.00	263,650	0.00
INSURANCE EXAMINERS FUND	38,090	0.00	8,000	0.00	38,000	0.00	38,000	0.00
TOTAL - PD	2,585,829	0.00	528,886	0.00	558,886	0.00	558,886	0.00
TOTAL	**135,655,499**	**1,009.65**	**275,937,983**	**1,116.10**	**277,705,083**	**1,114.10**	**275,369,547**	**1,039.10**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	203,981	0.00
DEPT OF LABOR RELATIONS ADMIN	0	0.00	0	0.00	0	0.00	32,347	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	0	0.00	0	0.00	126,563	0.00
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	0	0.00	0	0.00	4,782	0.00
NURSING FAC QUALITY OF CARE	0	0.00	0	0.00	0	0.00	3,815	0.00
HEALTH INITIATIVES	0	0.00	0	0.00	0	0.00	51	0.00
ANIMAL HEALTH LABORATORY FEES	0	0.00	0	0.00	0	0.00	49	0.00
ANIMAL CARE RESERVE	0	0.00	0	0.00	0	0.00	64	0.00
MO PUBLIC HEALTH SERVICES	0	0.00	0	0.00	0	0.00	1,205	0.00
LIVESTOCK BRANDS	0	0.00	0	0.00	0	0.00	2	0.00
COMMODITY COUNCIL MERCHANISING	0	0.00	0	0.00	0	0.00	3	0.00
SP ANIMAL FAC LOAN PROGRAM	0	0.00	0	0.00	0	0.00	4	0.00
STATE FAIR FEES	0	0.00	0	0.00	0	0.00	111	0.00
MO VETERANS HOMES	0	0.00	0	0.00	0	0.00	3,720	0.00
DNR COST ALLOCATION	0	0.00	0	0.00	0	0.00	26,126	0.00
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	0	0.00	840	0.00
DIFP ADMINISTRATIVE	0	0.00	0	0.00	0	0.00	911	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	58,143	0.00
WORKING CAPITAL REVOLVING	0	0.00	0	0.00	0	0.00	581	0.00
DOSS ADMINISTRATIVE TRUST	0	0.00	0	0.00	0	0.00	335	0.00
DED ADMINISTRATIVE	0	0.00	0	0.00	0	0.00	6,251	0.00
DIVISION OF FINANCE	0	0.00	0	0.00	0	0.00	470	0.00
INSURANCE DEDICATED FUND	0	0.00	0	0.00	0	0.00	5,501	0.00
LIVESTOCK SALES & MARKETS FEES	0	0.00	0	0.00	0	0.00	4	0.00
MOTOR VEHICLE COMMISSION	0	0.00	0	0.00	0	0.00	181	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
DEPT OF REVENUE INFORMATION	0	0.00	0	0.00	0	0.00	1,786	0.00
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	0	0.00	0	0.00	1	0.00
STATE HWYS AND TRANS DEPT	0	0.00	0	0.00	0	0.00	7,900	0.00
MILK INSPECTION FEES	0	0.00	0	0.00	0	0.00	14	0.00
DEPT HEALTH & SR SV DOCUMENT	0	0.00	0	0.00	0	0.00	183	0.00
GRAIN INSPECTION FEES	0	0.00	0	0.00	0	0.00	95	0.00
DEPT OF HEALTH-DONATED	0	0.00	0	0.00	0	0.00	1,073	0.00
PETROLEUM INSPECTION FUND	0	0.00	0	0.00	0	0.00	765	0.00
CRIME VICTIMS COMP FUND	0	0.00	0	0.00	0	0.00	112	0.00
PROFESSIONAL REGISTRATION FEES	0	0.00	0	0.00	0	0.00	2,794	0.00
MISSOURI WINE AND GRAPE FUND	0	0.00	0	0.00	0	0.00	58	0.00
ORGAN DONOR PROGRAM	0	0.00	0	0.00	0	0.00	83	0.00
EARLY CHILDHOOD DEV EDU/CARE	0	0.00	0	0.00	0	0.00	14	0.00
GUARANTY AGENCY OPERATING	0	0.00	0	0.00	0	0.00	5,973	0.00
AGRICULTURE DEVELOPMENT	0	0.00	0	0.00	0	0.00	10	0.00
UNEMPLOYMENT AUTOMATION	0	0.00	0	0.00	0	0.00	2,596	0.00
REVOLVING INFO TECH TRUST FUND	0	0.00	0	0.00	0	0.00	458,333	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	957,830	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**957,830**	**0.00**
GRAND TOTAL	**$135,655,499**	**1,009.65**	**$275,937,983**	**1,116.10**	**$277,705,083**	**1,114.10**	**$276,327,377**	**1,039.10**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30615
Division	Information Technology Services Division		
Core -	ITSD Operating Core		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request			
	GR	Federal	Other	Total
PS	23,388,841	17,335,393	64,902,365	105,626,599
EE	21,498,050	58,652,883	91,368,665	171,519,598
PSD	9,386	245,100	304,400	558,886
TRF	0	0	0	0
Total	**44,896,277**	**76,233,376**	**156,575,430**	**277,705,083**
FTE	**478.39**	**340.15**	**295.56**	**1,114.10**
Est. Fringe	*11,858,142*	*8,789,044*	*32,905,499*	*53,552,686*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various - See Decision Item Summary on previous page

	FY 2013 Governor's Recommendation			
	GR	Fed	Other	Total
PS	22,252,331	17,335,393	64,902,365	104,490,089
EE	21,948,029	57,055,388	91,317,155	170,320,572
PSD	9,386	245,100	304,400	558,886
TRF	0	0	0	0
Total	**44,209,746**	**74,635,881**	**156,523,920**	**275,369,547**
FTE	**403.39**	**340.15**	**295.56**	**1,039.10**
Est. Fringe	*11,281,932*	*8,789,044*	*32,905,499*	*52,976,475*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various - See Decision Item Summary on previous page

2. CORE DESCRIPTION

In Fiscal Year 2007, the State's appropriations for certain information technology resources were consolidated under the Office of Administration. These resources are under the direct control of the state's Chief Information Officer, resulting in a better, more coordinated use of state resources. This decision item contains the operating funds for each of the division's sections including Infrastructure, Operations, and Administration. In addition, this section includes funding for information technology services provided to the 14 departments involved in the consolidation. The consolidated Information Technology Services Division (ITSD) continued with existing programs/functions and also restructured in order to manage and implement new IT Consolidation initiatives. These IT Consolidation initiatives include network consolidation, Email and server consolidation efforts, content management, and enabling MODOT fiber to help provide new telecommunications infrastructure including Voice over Internet Protocol (VOIP). The division continues to monitor agency IT budgets and to shift IT personnel in order to provide efficient and reliable service, and will leverage consolidated IT budgets in order to receive better pricing on equipment purchases and software pricing. These projects are multi - year projects.

3. PROGRAM LISTING (list programs included in this core funding)

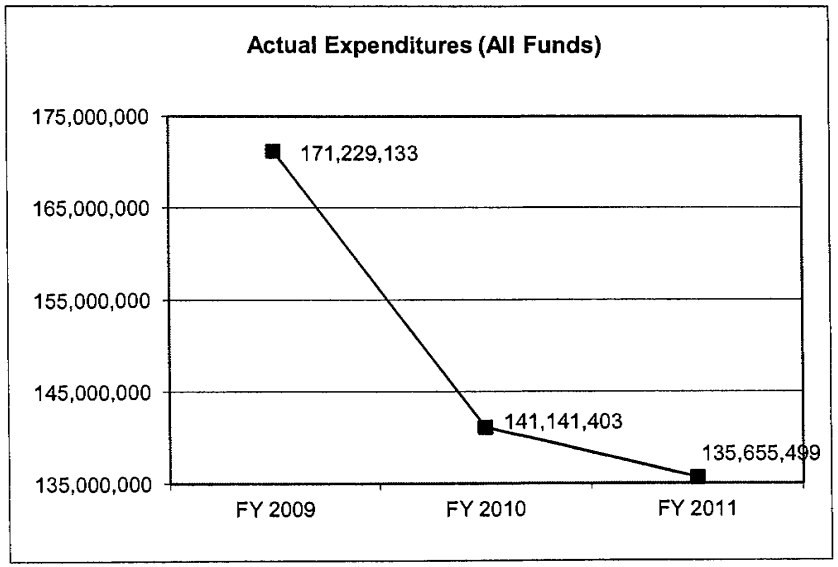
IT Consolidation
State Data Center (SDC)

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30615
Division	Information Technology Services Division		
Core -	ITSD Operating Core		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	229,437,110	208,883,633	199,984,620	275,937,983
Less Reverted (All Funds)	(10,250,137)	(5,775,676)	(1,393,661)	N/A
Budget Authority (All Funds)	219,186,973	203,107,957	198,590,959	N/A
Actual Expenditures (All Funds)	171,229,133	141,141,403	135,655,499	N/A
Unexpended (All Funds)	47,957,840	61,966,554	62,935,460	N/A
Unexpended, by Fund:				
General Revenue	131,661	4,898	24,248	N/A
Federal	14,372,357	21,908,643	24,401,350	N/A
Other	33,453,822	40,053,013	38,509,862 (1)	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) General Revenue lapse in FY 2011 included $15,246 from IT Consolidation PS (approp 1281), $210 from IT Consolidation EE (approp 1282), and $8,792 from DOR IT HC funding for PS (approp 2854).

CORE RECONCILIATION DETAIL

STATE
ITSD CONSOLIDATION

5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES									
			PS	1,116.10	23,388,841	17,335,393	65,002,365	105,726,599	
			EE	0.00	21,084,550	57,054,721	91,543,227	169,682,498	
			PD	0.00	9,386	245,100	274,400	528,886	
			Total	**1,116.10**	**44,482,777**	**74,635,214**	**156,819,992**	**275,937,983**	
DEPARTMENT CORE ADJUSTMENTS									
Transfer In	385	1282	EE	0.00	413,500	0	0	413,500	Transfer in from DSS FY12 NDI
Transfer In	388	1285	EE	0.00	0	1,598,162	0	1,598,162	Transfer in from FY12 NDIs: DSS - $1,586,500; from DMH - $1,175; from MDA - $667; and from DNR - $9,820
Transfer In	389	1360	EE	0.00	0	0	2,946	2,946	Transfer in from DNR FY12 NDI
Transfer In	391	1376	EE	0.00	0	0	17,242	17,242	Transfer in from DIFP FY12 NDI
Core Reallocation	398	1281	PS	(0.00)	0	0	0	0	ITSD core changes to reflect planned FY13 expenditures
Core Reallocation	398	1283	PS	(0.00)	0	0	0	(0)	ITSD core changes to reflect planned FY13 expenditures
Core Reallocation	398	1378	EE	0.00	0	0	(30,000)	(30,000)	ITSD core changes to reflect planned FY13 expenditures
Core Reallocation	398	1378	PD	0.00	0	0	30,000	30,000	ITSD core changes to reflect planned FY13 expenditures
Core Reallocation	532	3601	PS	(2.00)	0	0	(100,000)	(100,000)	MOTEC transferred to Personnel
Core Reallocation	532	3602	EE	0.00	0	0	(164,750)	(164,750)	MOTEC transferred to Personnel
NET DEPARTMENT CHANGES				**(2.00)**	**413,500**	**1,598,162**	**(244,562)**	**1,767,100**	

CORE RECONCILIATION DETAIL

STATE
ITSD CONSOLIDATION

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
DEPARTMENT CORE REQUEST								
		PS	1,114.10	23,388,841	17,335,393	64,902,365	105,626,599	
		EE	0.00	21,498,050	58,652,883	91,368,665	171,519,598	
		PD	0.00	9,386	245,100	304,400	558,886	
		Total	**1,114.10**	**44,896,277**	**76,233,376**	**156,575,430**	**277,705,083**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Transfer In	385 1282	EE	0.00	(413,500)	0	0	(413,500)	Transfer in from DSS FY12 NDI
Transfer In	388 1285	EE	0.00	0	(1,597,495)	0	(1,597,495)	Transfer in from FY12 NDIs: DSS - $1,586,500; from DMH - $1,175; from MDA - $667; and from DNR - $9,820
Transfer In	389 1360	EE	0.00	0	0	(2,946)	(2,946)	Transfer in from DNR FY12 NDI
Transfer In	391 1376	EE	0.00	0	0	(17,242)	(17,242)	Transfer in from DIFP FY12 NDI
Transfer Out	1802 1281	PS	(5.00)	(252,024)	0	0	(252,024)	Transfer 5 FTE and PS dollars to DMH
Core Reduction	1154 1281	PS	(70.00)	0	0	0	0	Reduce ITSD GR FTE by 70
Core Reduction	1356 1282	EE	0.00	(18,515)	0	0	(18,515)	Gov core reduction - 5% GR E&E cut statewide
Core Reduction	1356 2855	EE	0.00	(2,492)	0	0	(2,492)	Gov core reduction - 5% GR E&E cut statewide
Core Reduction	1369 1308	EE	0.00	0	0	(5)	(5)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1342	EE	0.00	0	0	(7)	(7)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1298	EE	0.00	0	0	(3)	(3)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1302	EE	0.00	0	0	(10)	(10)	Gov core reduction - 5% statewide other funds E&E cut

CORE RECONCILIATION DETAIL

STATE

ITSD CONSOLIDATION

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1369 1363	EE	0.00	0	0	(20)	(20)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1309	EE	0.00	0	0	(10)	(10)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 4446	EE	0.00	0	0	(1,775)	(1,775)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1296	EE	0.00	0	0	(25)	(25)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1511	EE	0.00	0	0	(1,305)	(1,305)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1509	EE	0.00	0	0	(15)	(15)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1333	EE	0.00	0	0	(275)	(275)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1337	EE	0.00	0	0	(12)	(12)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1338	EE	0.00	0	0	(20)	(20)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1340	EE	0.00	0	0	(5)	(5)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1625	EE	0.00	0	0	(300)	(300)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1344	EE	0.00	0	0	(90)	(90)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1350	EE	0.00	0	0	(2,638)	(2,638)	Gov core reduction - 5% statewide other funds E&E cut

CORE RECONCILIATION DETAIL

STATE
ITSD CONSOLIDATION

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1369 1360	EE	0.00	0	0	(13,479)	(13,479)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1993	EE	0.00	0	0	(105)	(105)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1366	EE	0.00	0	0	(1,590)	(1,590)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1371	EE	0.00	0	0	(847)	(847)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1372	EE	0.00	0	0	(5)	(5)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1332	EE	0.00	0	0	(2)	(2)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1412	EE	0.00	0	0	(2)	(2)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1327	EE	0.00	0	0	(3)	(3)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1395	EE	0.00	0	0	(1,050)	(1,050)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1381	EE	0.00	0	0	(5)	(5)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1447	EE	0.00	0	0	(75)	(75)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1505	EE	0.00	0	0	(3)	(3)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1507	EE	0.00	0	0	(50)	(50)	Gov core reduction - 5% statewide other funds E&E cut

CORE RECONCILIATION DETAIL

STATE
ITSD CONSOLIDATION

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1369 1315	EE	0.00	0	0	(15)	(15)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1378	EE	0.00	0	0	(300)	(300)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1516	EE	0.00	0	0	(30)	(30)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1520	EE	0.00	0	0	(58)	(58)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1590	EE	0.00	0	0	(2)	(2)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1602	EE	0.00	0	0	(10)	(10)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1616	EE	0.00	0	0	(465)	(465)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1624	EE	0.00	0	0	(5)	(5)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 4226	EE	0.00	0	0	(20)	(20)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1627	EE	0.00	0	0	(175)	(175)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1628	EE	0.00	0	0	(5)	(5)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1630	EE	0.00	0	0	(430)	(430)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1634	EE	0.00	0	0	(346)	(346)	Gov core reduction - 5% statewide other funds E&E cut

CORE RECONCILIATION DETAIL

STATE
ITSD CONSOLIDATION

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1369 1644	EE	0.00	0	0	(5)	(5)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1656	EE	0.00	0	0	(1)	(1)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1659	EE	0.00	0	0	(6)	(6)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 3692	EE	0.00	0	0	(268)	(268)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 2135	EE	0.00	0	0	(20)	(20)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 2239	EE	0.00	0	0	(1,511)	(1,511)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 2253	EE	0.00	0	0	(650)	(650)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 2343	EE	0.00	0	0	(10)	(10)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 2858	EE	0.00	0	0	(2,150)	(2,150)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 3605	EE	0.00	0	0	(3)	(3)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 3690	EE	0.00	0	0	(5)	(5)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1376	EE	0.00	0	0	(263)	(263)	Gov core reduction - 5% statewide other funds E&E cut
Core Reduction	1369 1313	EE	0.00	0	0	(838)	(838)	Gov core reduction - 5% statewide other funds E&E cut
Core Reallocation	1155 1281	PS	0.00	(484,486)	0	0	(484,486)	Move PS dollars to EE

CORE RECONCILIATION DETAIL

STATE
ITSD CONSOLIDATION

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1155 2854	PS	0.00	(400,000)	0	0	(400,000)	Move PS dollars to EE
Core Reallocation	1155 1282	EE	0.00	884,486	0	0	884,486	Move PS dollars to EE
NET GOVERNOR CHANGES			**(75.00)**	**(686,531)**	**(1,597,495)**	**(51,510)**	**(2,335,536)**	
GOVERNOR'S RECOMMENDED CORE								
		PS	1,039.10	22,252,331	17,335,393	64,902,365	104,490,089	
		EE	0.00	21,948,029	57,055,388	91,317,155	170,320,572	
		PD	0.00	9,386	245,100	304,400	558,886	
		Total	**1,039.10**	**44,209,746**	**74,635,881**	**156,523,920**	**275,369,547**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	30615	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	ITSD Consolidation	**DIVISION:**	Information Technology Services Division

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

It is requested that 25% for General Revenue and 100% all other funding sources be designated as Flexible PS/EE. This flexibility is requested to help manage the IT consolidation for all participating departments. ITSD services are funded from 130 appropriations ranging from $67 to over $54 million. Changing needs of departments served by ITSD require that funding be flex so that proper spending from the proper sources are maintained. It is critical to the Division to retain key technical staff that continue to optimize the IT systems and to maintain technical support so that EE operating costs are contained and managed. In addition, certain software or equipment, or contracted services may be needed that can be funded from salary savings. This flexibility allows ITSD to provide services in the most efficient and reliable manner.

		General Revenue			Federal and Other Funds		
		Appr Amounts	% Flex Requested	Flex Amount Requested	Appr Amounts	% Flex Requested	Flex Amount Requested
IT Consolidation	PS	$23,388,841	25%	$5,847,210	$82,337,758	100%	$82,337,758
	E&E	$21,498,050	25%	$5,374,513	$150,186,298	100%	$150,186,298
	PSD	$9,386	25%	$2,347	$549,500	100%	$549,500
Total		$44,896,277		$11,224,069	$233,073,556		$233,073,556

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
$2,602,500	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
To adjust funding sources for personal service and E&E between various appropriations. A total of 42 of ITSD appropriations are $10,000 or less.	Unknown

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
CORE								
SR OFC SUPPORT ASST (CLERICAL)	104,829	3.87	138,429	5.00	138,429	5.00	138,429	5.00
ADMIN OFFICE SUPPORT ASSISTANT	231,075	7.70	369,912	11.31	369,912	11.31	369,912	11.31
SR OFC SUPPORT ASST (STENO)	27,564	1.00	56,574	2.00	56,574	2.00	56,574	2.00
OFFICE SUPPORT ASST (KEYBRD)	91,632	3.71	141,478	5.43	141,478	5.43	141,478	5.43
SR OFC SUPPORT ASST (KEYBRD)	157,702	6.07	288,079	10.17	288,079	10.17	288,079	10.17
OFFICE SERVICES ASST	11,305	0.40	0	0.00	0	0.00	0	0.00
DATA CONTROL CLERK I	0	0.00	21,992	1.00	699	0.03	699	0.03
DATA CONTROL CLERK II	0	0.00	30,492	1.00	153	0.01	153	0.01
EDP SCHEDULER	0	0.00	125,528	4.00	32,669	1.01	32,669	1.01
COMPUTER SUPPORT SVCS SPV	56,741	1.40	59,210	1.50	59,210	1.50	59,210	1.50
INFORMATION SUPPORT COOR	0	0.00	112,018	3.31	55,619	1.81	55,619	1.81
COMPUTER OPER TRNE	43,968	2.00	44,672	0.00	44,672	0.00	44,672	0.00
COMPUTER OPER I	155,340	5.84	105,941	4.00	105,941	4.00	105,941	4.00
COMPUTER OPER II	418,401	13.32	309,440	9.79	309,440	9.79	309,440	9.79
COMPUTER OPER III	248,760	7.00	265,171	7.00	265,171	7.00	265,171	7.00
COMPUTER OPERATIONS SPV I	242,784	6.00	281,215	6.50	245,269	5.50	245,269	5.50
COMPUTER OPERATIONS SPV II	40,212	1.00	51,146	1.00	0	0.00	0	0.00
MGR OF DP OPERATIONS	0	0.00	60,334	1.00	60,334	1.00	60,334	1.00
INFORMATION TECHNOLOGIST I	560,514	18.43	678,913	15.20	678,913	15.20	678,913	15.20
INFORMATION TECHNOLOGIST II	1,880,072	54.07	5,185,780	65.61	5,185,780	65.61	5,185,780	65.61
INFORMATION TECHNOLOGIST III	3,955,230	99.44	7,643,378	96.11	8,442,916	108.65	8,404,216	107.65
INFORMATION TECHNOLOGIST IV	12,815,362	282.55	39,443,920	367.45	39,399,920	366.45	39,104,832	364.45
COMPUTER INFO SPEC IV	0	0.00	50,713	1.00	50,713	1.00	50,713	1.00
COMPUTER INFO TECH SUPV I	861,987	16.36	3,045,886	26.81	2,859,534	23.25	2,859,534	23.25
COMPUTER INFO TECH SUPV II	1,779,911	29.55	6,421,210	49.90	5,635,436	38.97	5,635,436	38.97
INFORMATION TECHNOLOGY SPEC I	11,203,297	217.28	22,204,770	197.45	22,300,120	199.45	21,820,979	148.45
INFORMATION TECHNOLOGY SPEC II	6,056,867	100.70	8,796,762	72.93	9,452,305	85.39	9,128,724	64.39
COMPUTER INFO TECH SPEC III	1,162,318	17.06	660,556	9.09	1,013,908	14.28	1,013,908	14.28
SECT MGR DIV OF INFO SVCS	0	0.00	38,142	0.50	38,142	0.50	38,142	0.50
COMP INFO TECHNOLOGY MGR II	73,068	1.00	44,951	0.59	68,198	0.91	68,198	0.91
COMP INFO TECHNOLOGY MGR I	2,280,802	33.32	2,914,370	22.88	2,914,370	22.88	2,914,370	22.88
PROCUREMENT OFCR I	44,220	1.00	95,260	1.80	62,797	1.34	62,797	1.34

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
CORE								
PROCUREMENT OFCR II	94,163	1.96	0	0.00	40,796	1.00	40,796	1.00
ACCOUNT CLERK II	90,824	3.59	112,189	4.37	152,356	6.00	152,356	6.00
ACCOUNTANT I	151,493	4.71	35,311	1.00	35,311	1.00	35,311	1.00
ACCOUNTANT II	0	0.00	109,688	2.50	109,688	2.50	109,688	2.50
ACCOUNTANT III	0	0.00	45,983	1.00	45,983	1.00	45,983	1.00
ACCOUNTING SPECIALIST II	89,592	2.00	46,251	1.30	46,251	1.30	46,251	1.30
ACCOUNTING SPECIALIST III	94,963	1.89	49,103	1.25	49,103	1.25	49,103	1.25
ACCOUNTING ANAL II	40,212	1.00	0	0.00	0	0.00	0	0.00
ACCOUNTING ANAL III	0	0.00	88,334	1.50	88,334	1.50	88,334	1.50
TRAINING TECH I	40,968	1.00	0	0.00	0	0.00	0	0.00
TRAINING TECH III	8,622	0.19	22,990	0.50	22,990	0.50	22,990	0.50
EXECUTIVE I	237,286	6.33	20,101	0.50	170,101	4.50	170,101	4.50
EXECUTIVE II	40,366	1.00	0	0.00	40,000	1.00	40,000	1.00
MANAGEMENT ANALYSIS SPEC II	49,103	1.00	43,348	1.00	43,348	1.00	43,348	1.00
PERSONNEL CLERK	27,279	0.88	31,180	1.00	31,180	1.00	31,180	1.00
TELECOMMUN ANAL I	0	0.00	32,858	1.00	32,858	1.00	32,858	1.00
TELECOMMUN ANAL II	0	0.00	108,518	3.00	108,518	3.00	108,518	3.00
TELECOMMUN ANAL III	0	0.00	198,181	4.00	154,832	3.00	154,832	3.00
TELECOMMUN ANAL IV	0	0.00	307,863	5.88	216,135	4.00	216,135	4.00
PROGRAM COORD DMH DOHSS	0	0.00	55,543	1.00	0	0.00	0	0.00
GEOGRAPHIC INFO SYS TECH I	0	0.00	33,418	1.00	33,418	1.00	33,418	1.00
GEOGRAPHIC INFO SYS TECH II	0	0.00	40,210	1.00	40,210	1.00	40,210	1.00
GEOGRAPHIC INFO SYS ANALYST	203,353	5.00	166,860	4.06	197,799	4.83	197,799	4.83
GEOGRAPHIC INFO SYS SPECIALIST	282,787	6.01	244,502	5.15	244,502	5.15	244,502	5.15
GEOGRAPHIC INFO SYS COORDINATR	65,676	1.00	66,234	1.10	66,234	1.10	66,234	1.10
SERVICE MANAGER I	70,596	2.00	70,583	2.00	70,583	2.00	70,583	2.00
FISCAL & ADMINISTRATIVE MGR B1	109,901	2.00	0	0.00	53,971	1.00	53,971	1.00
FISCAL & ADMINISTRATIVE MGR B2	187,436	3.00	222,479	4.28	222,479	4.28	222,479	4.28
OFFICE OF ADMINISTRATION MGR 2	55,542	1.00	157,822	2.52	101,822	1.52	101,822	1.52
DESIGNATED PRINCIPAL ASST DEPT	136,157	1.43	445,933	5.50	145,322	2.00	145,322	2.00
DIVISION DIRECTOR	0	0.00	77,393	1.00	388	0.01	388	0.01
DEPUTY DIVISION DIRECTOR	0	0.00	70,836	1.00	2,255	0.03	2,255	0.03

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
CORE								
DESIGNATED PRINCIPAL ASST DIV	286,677	3.15	641,932	9.00	354,460	5.40	354,460	5.40
PROJECT SPECIALIST	0	0.00	69,692	0.98	0	0.00	0	0.00
LEGAL COUNSEL	30,842	0.44	0	0.00	30,842	0.44	30,842	0.44
STUDENT INTERN	17,540	0.81	0	0.00	0	0.00	0	0.00
CLERK	74,562	1.28	284,351	5.50	284,351	5.50	284,351	5.50
COMPUTER OPERATOR	0	0.00	76,790	2.00	0	0.00	0	0.00
DATA PROCESSOR TECHNICAL	369,643	6.48	120,879	3.40	48,050	1.50	48,050	1.50
DATA PROCESSOR PROFESSIONAL	112,534	1.76	38,801	0.60	127,413	1.93	127,413	1.93
DATA PROCESSING MANAGER	683,114	9.02	565,950	8.00	565,950	8.00	565,950	8.00
MANAGEMENT ANALYST	3,334	0.08	0	0.00	1,667	0.04	1,667	0.04
MISCELLANEOUS TECHNICAL	7,854	0.26	60,000	2.00	60,000	2.00	60,000	2.00
MISCELLANEOUS PROFESSIONAL	53,559	0.85	115,401	3.01	58,516	1.00	58,516	1.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	30,316	0.53	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	540,635	8.46	480,258	7.46	599,606	7.50	599,606	7.50
SPECIAL ASST TECHNICIAN	0	0.00	96,963	2.72	96,963	2.72	96,963	2.72
SPECIAL ASST OFFICE & CLERICAL	0	0.00	157,888	4.00	157,888	4.00	157,888	4.00
UCP PENDING CLASSIFICATION - 1	0	0.00	223,835	3.58	223,835	3.58	223,835	3.58
UCP PENDING CLASSIFICATION - 0	0	0.00	133,900	2.00	133,900	2.00	133,900	2.00
OTHER	0	0.00	39,690	0.58	39,690	0.58	39,690	0.58
TOTAL - PS	**48,760,574**	**1,009.65**	**105,726,599**	**1,116.10**	**105,626,599**	**1,114.10**	**104,490,089**	**1,039.10**
TRAVEL, IN-STATE	140,805	0.00	363,743	0.00	363,743	0.00	358,375	0.00
TRAVEL, OUT-OF-STATE	8,347	0.00	189,523	0.00	189,523	0.00	186,593	0.00
FUEL & UTILITIES	21,864	0.00	12,266	0.00	12,266	0.00	12,266	0.00
SUPPLIES	1,054,384	0.00	1,609,574	0.00	1,609,074	0.00	1,586,800	0.00
PROFESSIONAL DEVELOPMENT	188,876	0.00	1,017,822	0.00	1,017,822	0.00	996,065	0.00
COMMUNICATION SERV & SUPP	5,160,198	0.00	6,556,461	0.00	6,553,861	0.00	6,553,861	0.00
PROFESSIONAL SERVICES	28,499,917	0.00	85,756,529	0.00	85,935,529	0.00	86,820,015	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	8,434	0.00	8,434	0.00	8,434	0.00
M&R SERVICES	19,421,198	0.00	20,202,239	0.00	20,440,089	0.00	20,440,089	0.00
COMPUTER EQUIPMENT	21,708,612	0.00	42,139,189	0.00	43,713,039	0.00	41,681,856	0.00
MOTORIZED EQUIPMENT	0	0.00	10,592	0.00	10,592	0.00	10,592	0.00
OFFICE EQUIPMENT	194,176	0.00	422,957	0.00	422,957	0.00	422,957	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ITSD CONSOLIDATION								
CORE								
OTHER EQUIPMENT	219,977	0.00	260,366	0.00	259,866	0.00	259,866	0.00
PROPERTY & IMPROVEMENTS	0	0.00	20,581	0.00	20,581	0.00	20,581	0.00
BUILDING LEASE PAYMENTS	95,905	0.00	30,308	0.00	30,308	0.00	30,308	0.00
EQUIPMENT RENTALS & LEASES	4,140,587	0.00	7,972,926	0.00	7,972,926	0.00	7,972,926	0.00
MISCELLANEOUS EXPENSES	44,173	0.00	178,699	0.00	178,699	0.00	178,699	0.00
REBILLABLE EXPENSES	3,410,077	0.00	2,930,289	0.00	2,780,289	0.00	2,780,289	0.00
TOTAL - EE	**84,309,096**	**0.00**	**169,682,498**	**0.00**	**171,519,598**	**0.00**	**170,320,572**	**0.00**
PROGRAM DISTRIBUTIONS	0	0.00	205,986	0.00	205,986	0.00	205,986	0.00
DEBT SERVICE	2,585,829	0.00	322,650	0.00	352,650	0.00	352,650	0.00
REFUNDS	0	0.00	250	0.00	250	0.00	250	0.00
TOTAL - PD	**2,585,829**	**0.00**	**528,886**	**0.00**	**558,886**	**0.00**	**558,886**	**0.00**
GRAND TOTAL	**$135,655,499**	**1,009.65**	**$275,937,983**	**1,116.10**	**$277,705,083**	**1,114.10**	**$275,369,547**	**1,039.10**
GENERAL REVENUE	**$41,185,561**	**467.50**	**$44,482,777**	**478.39**	**$44,896,277**	**478.39**	**$44,209,746**	**403.39**
FEDERAL FUNDS	**$48,411,549**	**297.32**	**$74,635,214**	**340.15**	**$76,233,376**	**340.15**	**$74,635,881**	**340.15**
OTHER FUNDS	**$46,058,389**	**244.83**	**$156,819,992**	**297.56**	**$156,575,430**	**295.56**	**$156,523,920**	**295.56**

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	State Data Center (SDC)
Program is found in the following core budget(s):	ITSD Consolidation Operating Core

1. What does this program do?

The State Data Center (SDC) was initially established in 1977 by consolidating the Department of Revenue and the Office of Administration computer centers. As part of the COMAP initiatives, the computer centers from the Highway Patrol, Social Services, and DOLIR were consolidated into the SDC. Savings are realized by the State through consolidating technical and operations personnel to maintain 24 hour services, as well as reducing hardware and software costs by sharing these capital expenditures. The SDC now represents the State's only 24 hour by 7 day a week mainframe data center. The SDC provides a number of mission-critical services to agencies, including CPU processing and storage for applications, such as MULES for the Highway Patrol, SAM II for the Office of Administration, MACSS and FAMIS for Social Services, and various tax systems for the Department of Revenue.

The SDC also houses the Internet access point for all state agencies and runs a firewall and DMZ complex to protect the state network from cyber attacks. The core network, which allows all state agencies to exchange email and data, is also the responsibility of this unit.

Agencies are billed by the Information Technology Services Division at rates developed through a Cost Allocation Plan, based upon agency usage of the services. The services are billed to agencies and then collected into the Revolving Information Technology Trust Fund. Payments for the vendor services and equipment are then paid from the same fund.

The FY12 Cost Allocation Plan for the SDC has 92.93 FTEs budgeted with a total operating budget of $24,814,483 including fringe benefits of $1,975,391.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Statute 37.005 authorizes the Commissioner of Administration to provide data processing services to agencies, the authority for billing.

3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

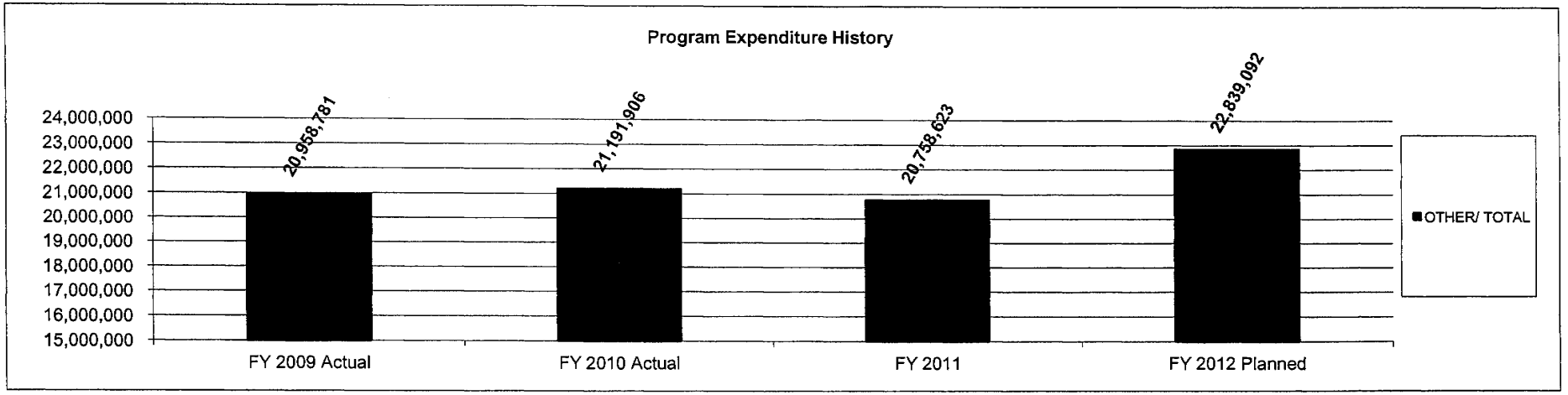
No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.

The prior year amounts include Fringe Benefit and Other Transfers from the Revolving Fund. The FY 2012 Planned Expenditures is the FY 2012 Cost Allocation Plan expenditure amount including transfers for Fringes and Other Transfers. The actual expense will depend upon the rate of agency utilization in FY 2012. **Historically, expenditures have been less than projected in prior years.**

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	State Data Center (SDC)
Program is found in the following core budget(s):	ITSD Consolidation Operating Core



6. What are the sources of the "Other " funds?

Revolving Information Technology Trust Fund. The operations of the State Data Center are appropriated from this fund.

7a. Provide an effectiveness measure.

Various SDC billing rates are used to gauge the cost effectiveness of the SDC program. A goal of having billing rates to agencies equal to or lower than the previous year is targeted annually.

A cumulative comparison of the rates yields the following data :

SDC Category of Service	SDC FY12 Rate	FY11 Rates	% Change
CPU Service Unit	$0.00944	$0.00924	2%
CICS (on-line) Transaction Cost	$0.00087	$0.00073	19%
DASD (Storage) Cost	$0.09566	$0.08961	7%
DB2 (Data Base) Cost	$0.00216	$0.00177	22%
Laser Print	$0.03098	$0.03153	-2%

The SDC strives to keep the rates equal to or lower than the previous year. Rates can vary from year to year due to replacement of equipment and demand for services.

PROGRAM DESCRIPTION

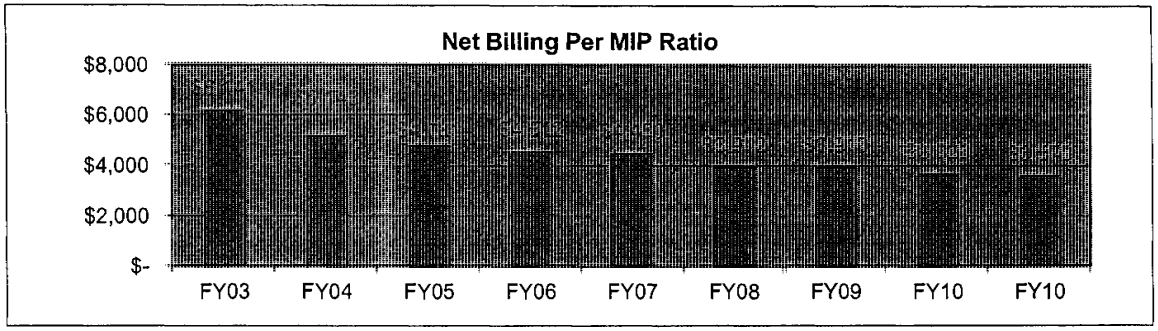
Department	Office of Administration
Program Name	State Data Center (SDC)
Program is found in the following core budget(s):	ITSD Consolidation Operating Core

7b. Provide an efficiency measure.

The SDC has been able to reduce the Net Billing to agencies per MIP by over 65% since FY00. Net Billings is what was billed to agencies after all credits in a fiscal year. MIPS (Millions of Instructions Per Second) are an industry standard to measure computing power on mainframe computers and much of our software license costs are based upon our MIPS capacity.

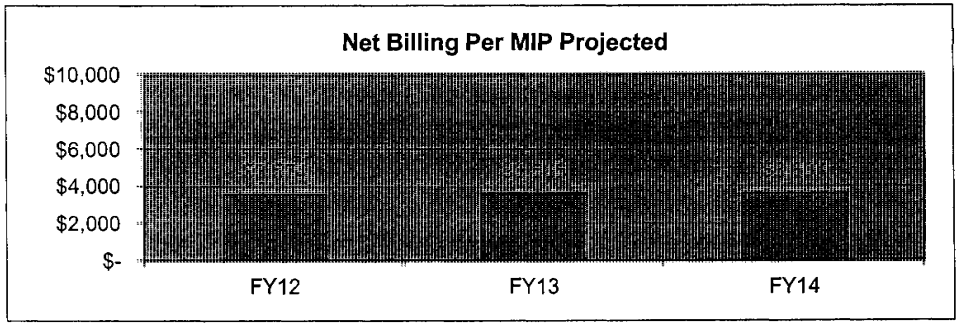
ACTUAL DATA

	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11
CPU MIPS	3,717	3,944	4,280	4,504	4,720	5,141	5,040	5,918	6,128
Net Billings to Agencies	22,826,539	20,290,861	20,464,297	20,323,493	21,005,627	20,109,517	19,705,509	21,477,833	21,878,015
Per MIP Ratio	6,141	5,145	4,781	4,512	4,450	3,912	3,910	3,629	3,570



PROJECTED DATA

FY12	FY13	FY14
6,428	6,728	7,028
$ 22,971,916	24,120,512	25,326,537
$ 3,574	3,585	3,604



PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	State Data Center (SDC)
Program is found in the following core budget(s): ITSD Consolidation Operating Core	

7c. Provide the number of clients/individuals served, if applicable.

In FY 2011 there were about 29,000 USER ID's (state employees and local law enforcement staff) that accessed or updated an application online at the SDC.

7d. Provide a customer satisfaction measure, if available.

The SDC Steering Committee provides input on the quality of SDC services provided. In addition, there are various other technical committees and work groups that meet weekly or monthly with SDC staff that provide feedback on services and work collaboratively on security, operational, and technical issues.

PROGRAM DESCRIPTION

Department Office of Administration
Program Name IT Consolidation
Program is found in the following core budget(s): Information Technology Services Division Consolidation

1. What does this program do?

In FY06 the management of State Information Technology resources were consolidated under the Office of Administration. In FY06, some Information Technology (IT) assets were identified and separate IT appropriations created within each department with the exception of Revenue, MoDOT, Conservation, Highway Patrol, Judiciary, Elected Officials, General Assembly, and various boards and commissions. The IT FY06 consolidation appropriation in each department primarily consisted of Computer Equipment (subclass 480) and some of the departmental IT organization appropriation data. In FY07, the scope of the IT consolidation was expanded to include the Department of Revenue and to include other IT expenditures. IT appropriations from FY06, as well as additional IT expenditures were moved to OA/ITSD in FY07. The objectives of IT consolidation are many, but all relate to efficiently run, reliable, and available IT services.

This program provides IT services to the following departments:

- Agriculture
- Corrections
- Economic Development
- Elementary & Secondary Education
- Health & Senior Services
- Higher Education
- Labor & Industrial Relations
- Mental Health
- Natural Resources
- Public Safety
- Revenue
- Social Services
- Office of Administration
- Insurance, Financial Institutions and Professional Registration

Services provided by the division include development and maintenance of applications on the web, mainframe, and other platforms; data management and database support; business continuity planning, cyber security support; the operation of a centralized computer facility used by state agencies and elected officials; email services; desktop support including help desk services; and support of the state's telecommunications network.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Statute 37.005 provides for the Commissioner of Administration to provide data processing services to agencies.

3. Are there federal matching requirements? If yes, please explain.

Certain federal grants require a percentage of matching funds.

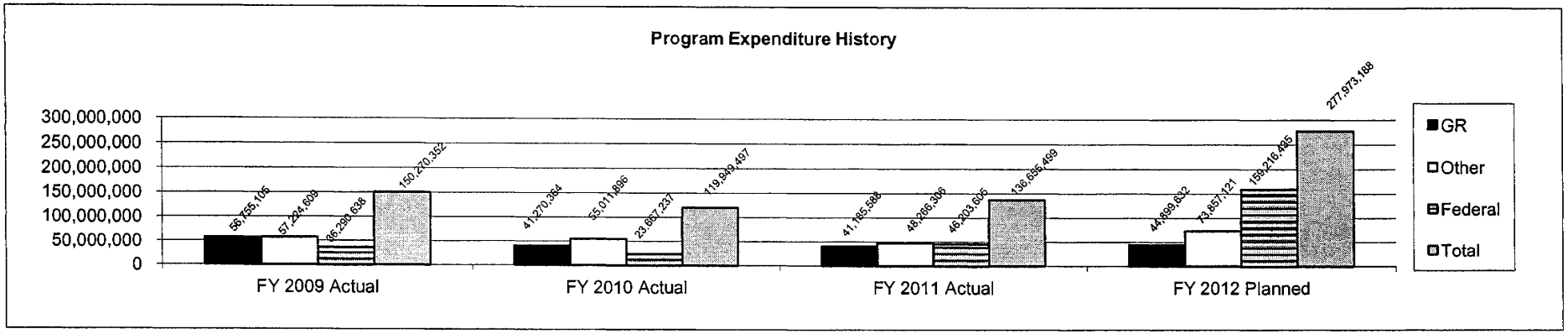
4. Is this a federally mandated program? If yes, please explain.

No

PROGRAM DESCRIPTION

Department Office of Administration
Program Name IT Consolidation
Program is found in the following core budget(s): Information Technology Services Division Consolidation

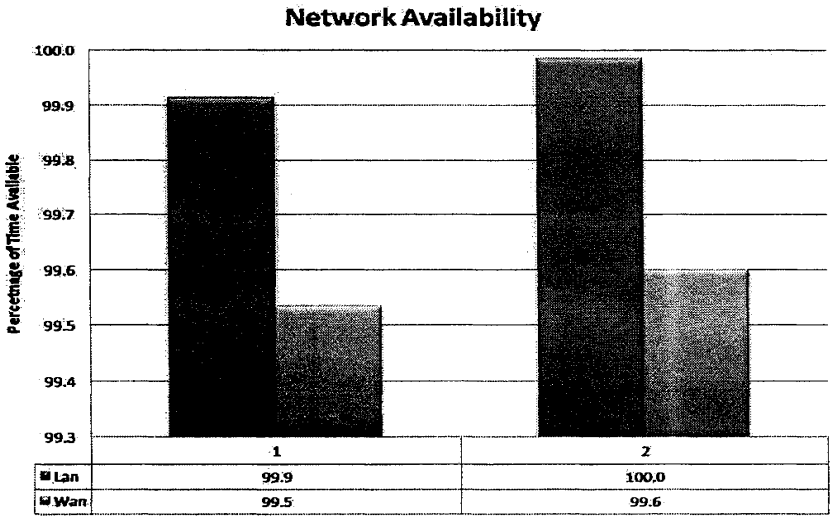
5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.

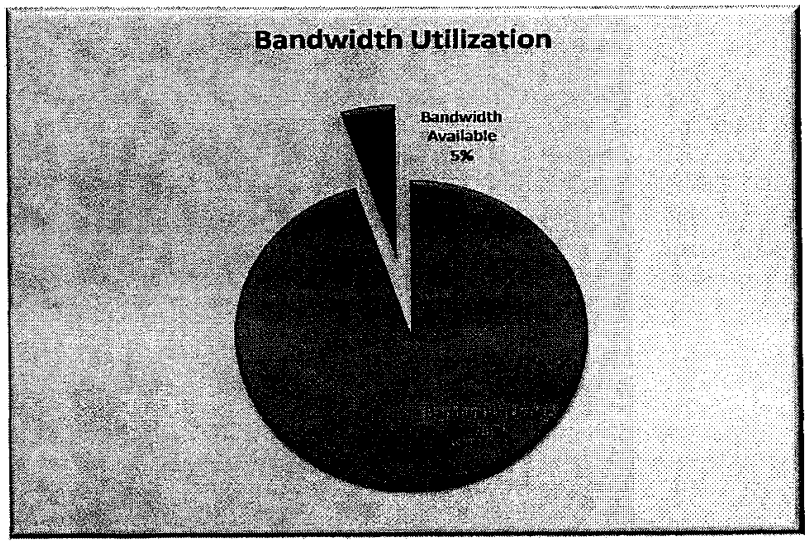


6. What are the sources of the "Other " funds?

See Decision Item Summary report on previous page.

7a. Provide an effectiveness measure.

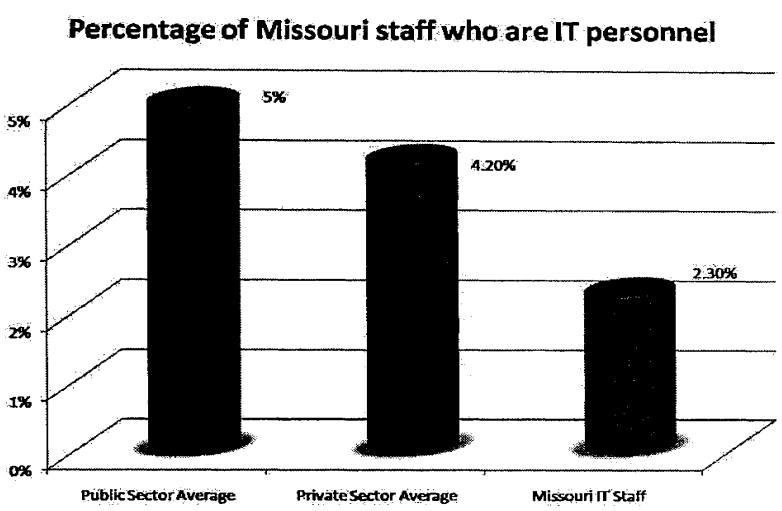


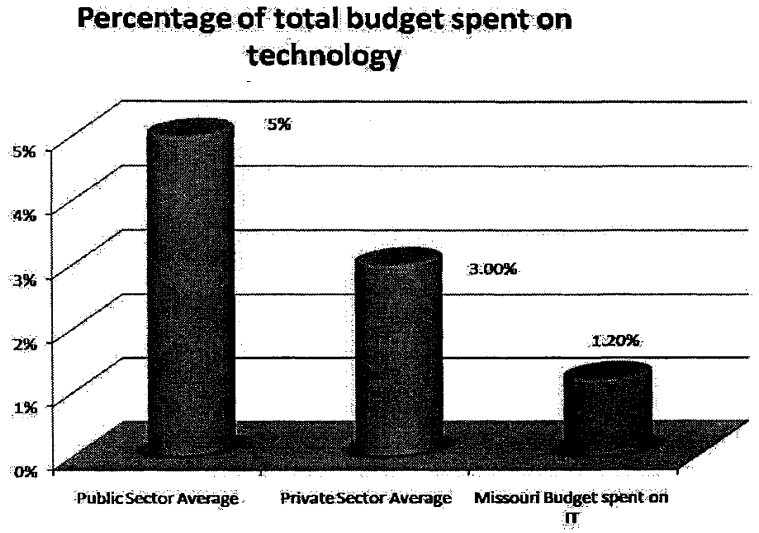


PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	IT Consolidation
Program is found in the following core budget(s):	Information Technology Services Division Consolidation

7b. Provide an efficiency measure.





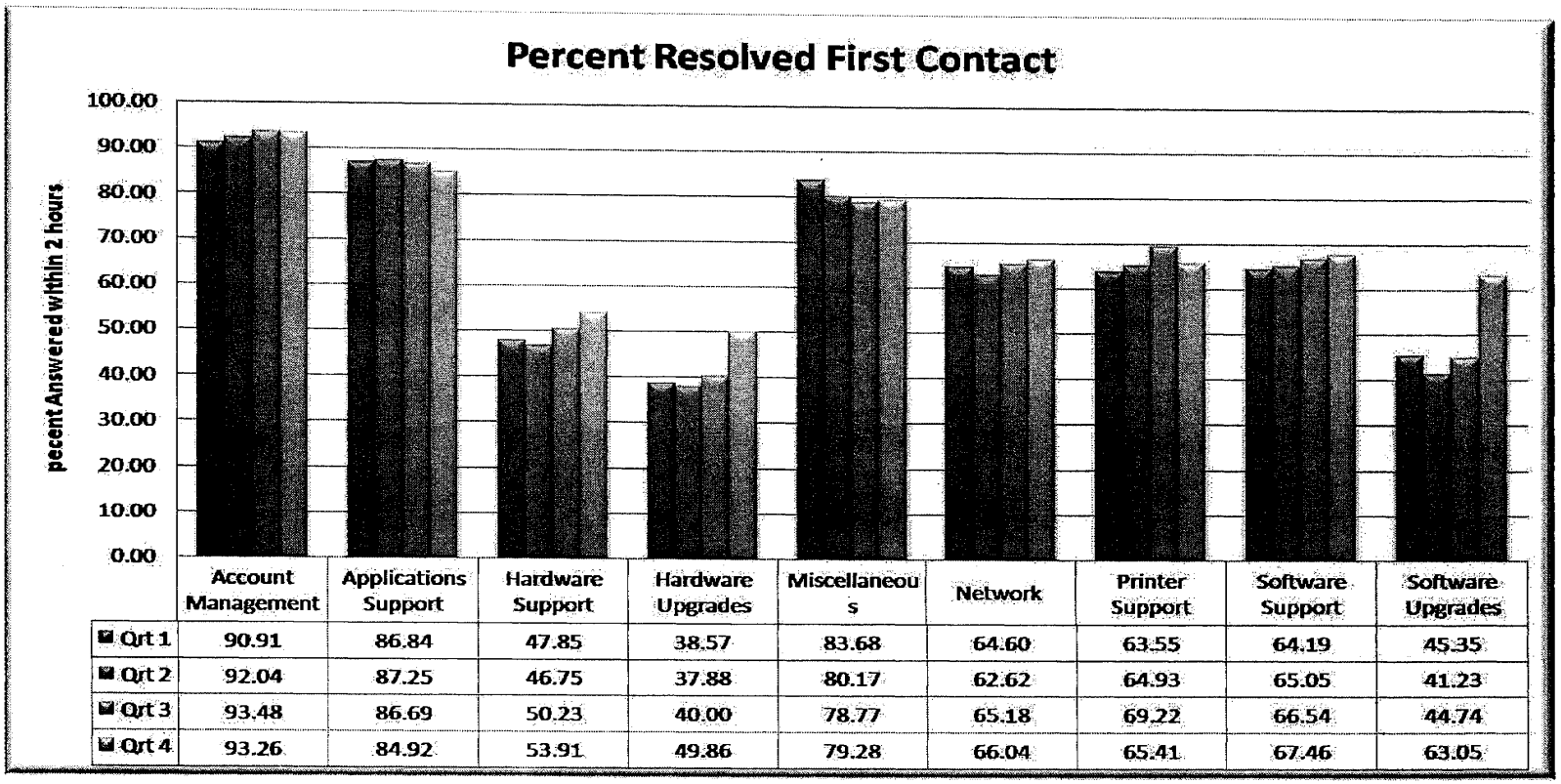
7c. Provide the number of clients/individuals served, if applicable.

In excess of 40,000 state employees.

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	IT Consolidation
Program is found in the following core budget(s):	Information Technology Services Division Consolidation

7d. Provide a customer satisfaction measure, if available.



	Account Management	Applications Support	Hardware Support	Hardware Upgrades	Miscellaneous	Network	Printer Support	Software Support	Software Upgrades
Qrt 1	90.91	86.84	47.85	38.57	83.68	64.60	63.55	64.19	45.35
Qrt 2	92.04	87.25	46.75	37.88	80.17	62.62	64.93	65.05	41.23
Qrt 3	93.48	86.69	50.23	40.00	78.77	65.18	69.22	66.54	44.74
Qrt 4	93.26	84.92	53.91	49.86	79.28	66.04	65.41	67.46	63.05

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
REV INFO TECH TR FUND TRF								
CORE								
FUND TRANSFERS								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	6,500,000	0.00	0	0.00	0	0.00
TOTAL - TRF	0	0.00	6,500,000	0.00	0	0.00	0	0.00
TOTAL	**0**	**0.00**	**6,500,000**	**0.00**	**0**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$6,500,000**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30618
Division	Information Technology Services Division		
Core -	Revolving Information Technology Trust Fund Transfer		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	**0**	**0**	**0**	**0**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Information Technology Trust Fund (0980)

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	**0**	**0**	**0**	**0**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

The Revolving Information Technology Trust Fund was administratively created through the appropriation process in H.B. 5.020 96th General Assembly, First Regular Session. The fund was administratively created to account for moneys transferred from the Revolving Administrative Trust Fund for the purpose of tracking payments and receipts for services associated with ITSD billings. The transfer of monies was made during FY 2012 and this transfer section is no longer needed.

3. PROGRAM LISTING (list programs included in this core funding)

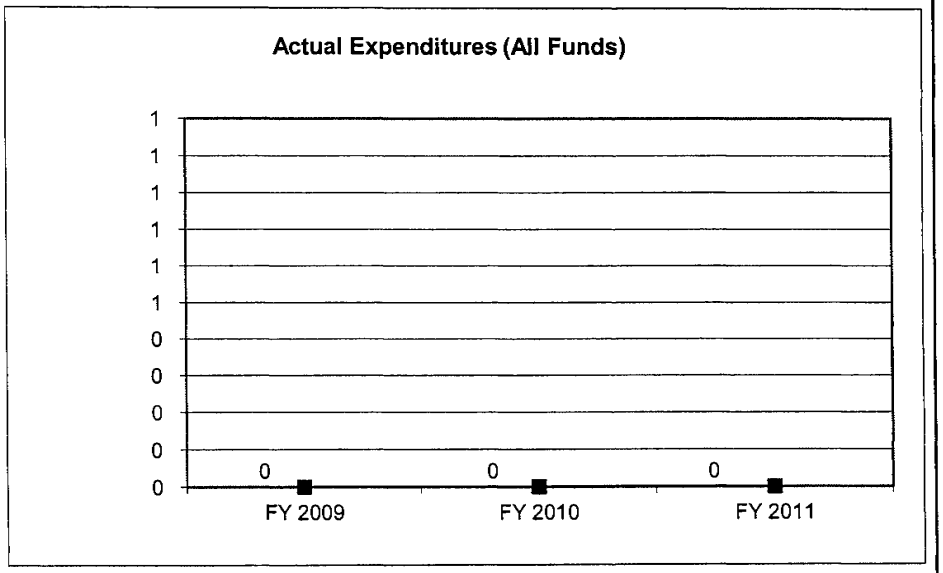
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30618
Division	Information Technology Services Division		
Core -	Revolving Information Technology Trust Fund Transfer		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	0	0	0	6,500,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	0	0	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
REV INFO TECH TR FUND TRF

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	0	6,500,000	6,500,000	
	Total	**0.00**	**0**	**0**	**6,500,000**	**6,500,000**	
DEPARTMENT CORE ADJUSTMENTS							
Core Reduction 392 T491	TRF	0.00	0	0	(6,500,000)	(6,500,000)	Elimination of appropriation - Transfer completed in FY12
NET DEPARTMENT CHANGES		**0.00**	**0**	**0**	**(6,500,000)**	**(6,500,000)**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	0	0	
	Total	**0.00**	**0**	**0**	**0**	**0**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	0	0	
	Total	**0.00**	**0**	**0**	**0**	**0**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
REV INFO TECH TR FUND TRF								
CORE								
TRANSFERS OUT	0	0.00	6,500,000	0.00	0	0.00	0	0.00
TOTAL - TRF	0	0.00	6,500,000	0.00	0	0.00	0	0.00
GRAND TOTAL	$0	0.00	$6,500,000	0.00	$0	0.00	$0	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00		0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00		0.00
OTHER FUNDS	$0	0.00	$6,500,000	0.00	$0	0.00		0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
TELECOM REVOLVING FUND								
CORE								
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	35,176,283	0.00	0	0.00	0	0.00	0	0.00
REVOLVING INFO TECH TRUST FUND	0	0.00	28,024,276	0.00	26,541,651	0.00	26,541,651	0.00
TOTAL - EE	35,176,283	0.00	28,024,276	0.00	26,541,651	0.00	26,541,651	0.00
PROGRAM-SPECIFIC								
REVOLVING INFO TECH TRUST FUND	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
TOTAL - PD	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
TOTAL	**35,176,283**	**0.00**	**28,029,276**	**0.00**	**26,546,651**	**0.00**	**26,546,651**	**0.00**
GRAND TOTAL	**$35,176,283**	**0.00**	**$28,029,276**	**0.00**	**$26,546,651**	**0.00**	**$26,546,651**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30620
Division	Information Technology Services Division		
Core -	Telecommunications		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request					FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total	
PS	0	0	0	0		0	0	0	0	
EE	0	0	26,541,651	26,541,651	E	0	0	26,541,651	26,541,651	E
PSD	0	0	5,000	5,000	E	0	0	5,000	5,000	E
TRF	0	0	0	0		0	0	0	0	
Total	**0**	**0**	**26,546,651**	**26,546,651**		**0**	**0**	**26,546,651**	**26,546,651**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**		**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*		*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Information Technology Trust Fund (0980)

Notes: An "E" is requested for Other Funds

2. CORE DESCRIPTION

This core request pays the State's communications bills. All costs are Revolving Information Technology Trust Fund, and the amount requested is based upon historical actual costs and projected utilization of the State network. Cellular phones and internet services were paid in this program beginning in FY 2009. The expenses incurred are primarily for Budget Class 760 – Rebillable Expenses, which are paid to various telecommunication vendors who provide services for the network. These expenses are then reimbursed by agency billings through the fund. An estimated "E" amount is needed since agency utilization of the telecommunications network will vary. Detailed costs are provided in the annual Telecommunication Cost Allocation Plan.

The Communications Core Request enables the Division to pay for Telecommunications services incurred by state agencies. Through this core request, the Division will continue to provide quality telephone and data network services to state agencies. By being able to acquire service from vendors at a quantity discounted rate, the division is able to provide excellent services at a reduced rate to state agencies. Agencies are then billed for their usage and the Revolving Administrative Trust Fund is reimbursed. Telecommunication services provided through this request are critical to the day-to-day operations of all state agencies. Not funding this decision item would not allow the State to pay its phone and data line bills. State phone line rates provided through this funding are lower than what an individual business line would cost an agency if an agency procured phone service on its own.

CORE DECISION ITEM

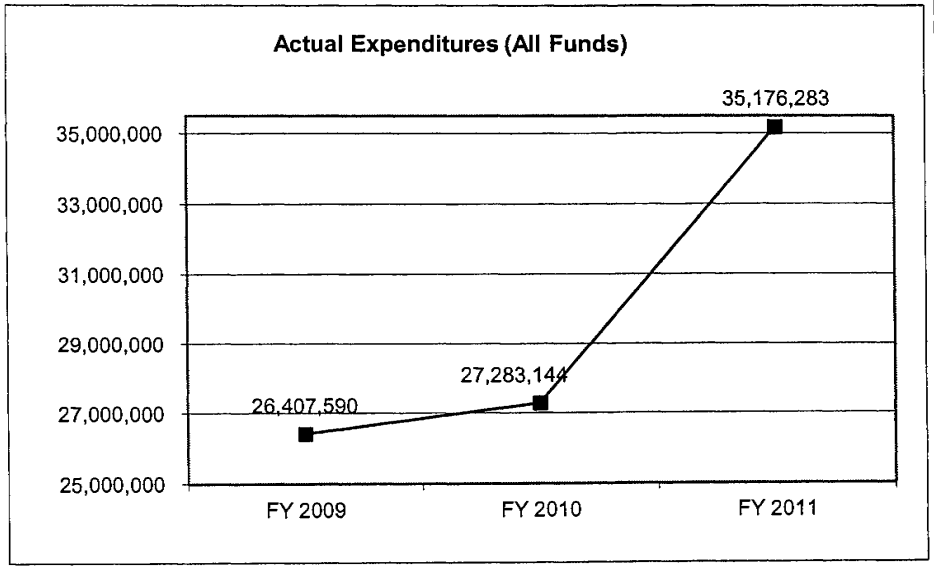
Department	Office of Administration	**Budget Unit**	30620
Division	Information Technology Services Division		
Core -	Telecommunications		

3. PROGRAM LISTING (list programs included in this core funding)

Telecommunication Services

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	30,005,000	30,005,000	43,505,000	28,029,276	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	30,005,000	30,005,000	43,505,000	N/A	
Actual Expenditures (All Funds)	26,407,590	27,283,144	35,176,283	N/A	
Unexpended (All Funds)	3,597,410	2,721,856	8,328,717	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	3,597,410	2,721,856	8,328,717 (1)	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) The "E" appropriation was increased to cover estimated expenditures.

CORE RECONCILIATION DETAIL

STATE

TELECOM REVOLVING FUND

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	28,024,276	28,024,276	
	PD	0.00	0	0	5,000	5,000	
	Total	**0.00**	**0**	**0**	**28,029,276**	**28,029,276**	
DEPARTMENT CORE ADJUSTMENTS							
Core Reallocation 379 8112	EE	0.00	0	0	(1,482,625)	(1,482,625)	Transfer to debt appropriation
NET DEPARTMENT CHANGES		**0.00**	**0**	**0**	**(1,482,625)**	**(1,482,625)**	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	26,541,651	26,541,651	
	PD	0.00	0	0	5,000	5,000	
	Total	**0.00**	**0**	**0**	**26,546,651**	**26,546,651**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	26,541,651	26,541,651	
	PD	0.00	0	0	5,000	5,000	
	Total	**0.00**	**0**	**0**	**26,546,651**	**26,546,651**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
TELECOM REVOLVING FUND								
CORE								
TRAVEL, IN-STATE	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
TRAVEL, OUT-OF-STATE	0	0.00	0	0.00	1,000	0.00	1,000	0.00
FUEL & UTILITIES	0	0.00	0	0.00	100	0.00	100	0.00
SUPPLIES	0	0.00	0	0.00	25,000	0.00	25,000	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	0	0.00	20,000	0.00	20,000	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	100,000	0.00	100,000	0.00
PROFESSIONAL SERVICES	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
HOUSEKEEPING & JANITORIAL SERV	0	0.00	0	0.00	100	0.00	100	0.00
M&R SERVICES	1,413,378	0.00	38,755	0.00	38,755	0.00	38,755	0.00
COMPUTER EQUIPMENT	5,492,373	0.00	135,920	0.00	135,920	0.00	135,920	0.00
MOTORIZED EQUIPMENT	0	0.00	0	0.00	5,000	0.00	5,000	0.00
OFFICE EQUIPMENT	1,832,366	0.00	0	0.00	10,000	0.00	10,000	0.00
OTHER EQUIPMENT	1,142	0.00	0	0.00	50,000	0.00	50,000	0.00
PROPERTY & IMPROVEMENTS	0	0.00	0	0.00	5,000	0.00	5,000	0.00
REBILLABLE EXPENSES	26,437,024	0.00	27,843,601	0.00	26,144,776	0.00	26,144,776	0.00
TOTAL - EE	**35,176,283**	**0.00**	**28,024,276**	**0.00**	**26,541,651**	**0.00**	**26,541,651**	**0.00**
REFUNDS	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
TOTAL - PD	**0**	**0.00**	**5,000**	**0.00**	**5,000**	**0.00**	**5,000**	**0.00**
GRAND TOTAL	**$35,176,283**	**0.00**	**$28,029,276**	**0.00**	**$26,546,651**	**0.00**	**$26,546,651**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$35,176,283**	**0.00**	**$28,029,276**	**0.00**	**$26,546,651**	**0.00**	**$26,546,651**	**0.00**

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Telecommunications Services
PROGRAM IS FOUND IN THE FOLLOWING CORE BUDGETS: Information Technology Services Division Telecommunications

1. What does this program do? Provide Telecommunication Services to State Agencies

Telecommunications services are provided to all state agencies, and some of the colleges and universities. Services include local phone service, long distance, data circuits, voice mail, dial-up Internet service, toll free (800) lines, wireless and other telecommunication services. Services are acquired from Telecommunication vendors through competitive bidding at quantity discounted rates. By centralization of this bidding process, the State is able to acquire services at reduced rates that would not otherwise be available to individual state agencies. Agencies are then billed by the Information Technology Services Division at rates developed annually through a Cost Allocation Plan. Agency payments are collected into the Revolving Information Technology Trust Fund. Payments for the vendor provided services are then paid from the same fund in a consolidated manner for all state agencies. The program exists to provide quality telephone and data network services at reduced rates. Rates are lower than what agencies could obtain individually. In addition, charges are audited to determine that the correct rates are being charged by the providers.
The FY12 Telecommunications Cost Allocation Plan has 57 FTEs budgeted with a total operating budget of $31,784,443 (includes fringe benefits of $605,828).

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Authority for operating the Telecommunications section is in Chapter 37 of the State statutes.

3. Are there federal matching requirements? If yes, please explain.

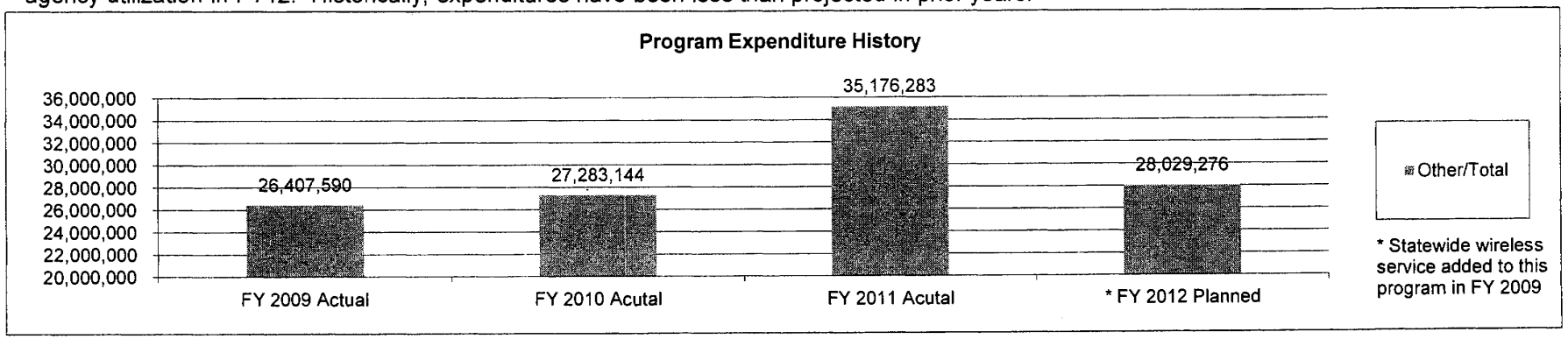
No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.

The prior year amounts include Fringe Benefit and Other Transfers from the Revolving Information Technology Trust Fund. The FY 2012 Planned Expenditures is the FY12 Cost Allocation Plan expenditure amount for expense and equipment. The actual expense will depend upon the rate of agency utilization in FY12. Historically, expenditures have been less than projected in prior years.



PROGRAM DESCRIPTION

Department Office of Administration
Program Name Telecommunications Services
PROGRAM IS FOUND IN THE FOLLOWING CORE BUDGETS: Information Technology Services Division Telecommunications

6. What are the sources of the "Other " funds?

OA Revolving Information Technology Trust Fund. The operations of the Telecommunications program are appropriated from this fund.

7a. Provide an effectiveness measure.

Various Telecom billing rates are used to gauge the **cost effectiveness** of the program. A goal of having billing rates to agencies equal to or lower than the year prior is targeted annually. Variances to this goal may be the result of unusual fluctuation in usage or the pricing in a category in a given year. Since Telecommunications bills agencies for its services, the rate structure is a tangible measure of cost effectiveness, and efforts are made continually to reduce the cost per unit cost.

Cost Category	FY02 Rate	FY10 Rates	FY11 Rates	FY12 Rates	% Change Since FY02
Centrex or ABC Access (Local Phone Service in JC)	$17.33	$16.36	$16.36	$19.44	12.2%
Long Distance Rate	$0.0651	$0.0569	$0.0569	$0.0616	-5%
Plexar Access (Local Business Line in St. Louis or KC)	$13.68	$12.13	$12.13	$13.52	-1%
Voice Mail	$4.00	$3.25	$3.50	$2.00	-50%

The billing rates to agencies help validate and measure the cost effectiveness of the Telecommunications program. The State saves significant dollars by leveraging statewide volumes and centralizing the procurement and administration of these services.

7b. Provide an efficiency measure.

A survey was done in August, 2008, which compared the State telecommunications billing rate to what the normal rate for a business might be. These are the types of rates agencies of the State might pay if they attempted to contract individually with Telecommunication vendors.

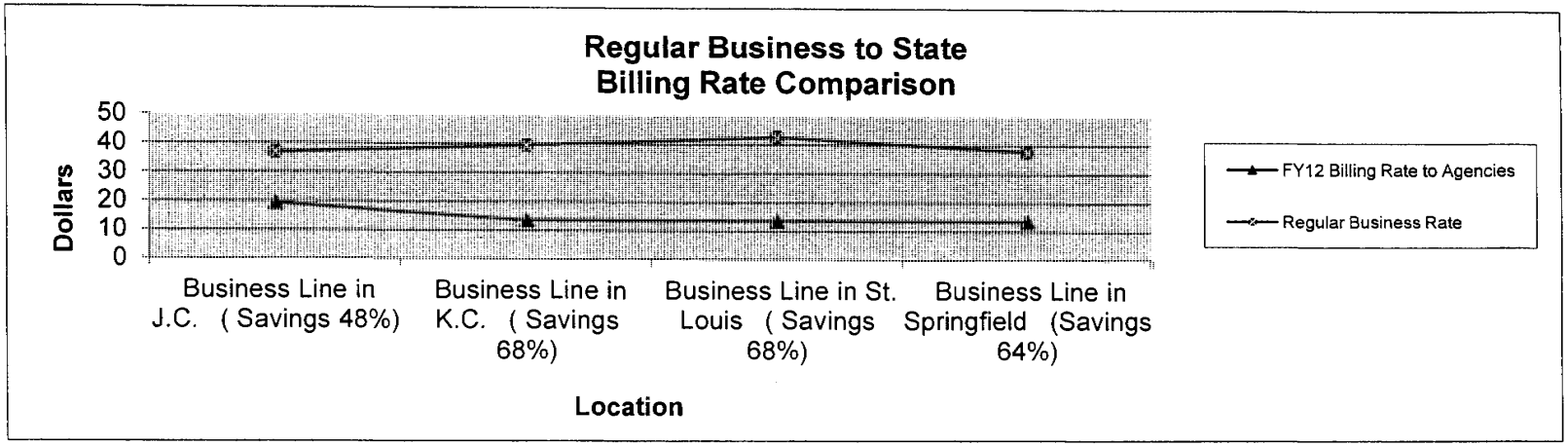
Comparison of Rates Billed to Agencies in FY08 to what agencies would have to pay at Regular Business Rates.

Type of Services	State Rate *	Regular Business Rate
Local Business Line in J.C.	$19.44	$37.06
Local Business Line in K.C.	$13.52	$39.60
Local Business Line in St. Louis	$13.52	$42.72
Local Business Line in Springfield	$13.52	$37.83

* The State's billing rates include features such as Call Forwarding, 3 party calls, transfer of calls.

The Regular Business rate does not include these features, which would be a significant addition

Department	Office of Administration
Program Name	Telecommunications Services
PROGRAM IS FOUND IN THE FOLLOWING CORE BUDGETS:	Information Technology Services Division Telecommunications



Other Efficiency Notes (measures) regarding the Telecommunications Program that are difficult to Quantify

A. Savings to Agencies Paying 1 Consolidated Telecommunications Invoice

Agencies can receive 1 consolidated invoice and do not have to pay but 1 monthly amount to ITSD as opposed to an invoice for each type of service to multiple vendors. Statewide, that is a considerable savings in invoice processing for state agencies since several vendors provide services to state agencies and there are over 800 state entities that receive billings from ITSD each month. Because of our new billing system, the number of invoices per month was reduced from 1,600 to 800, also saving agency staff time.

B. State Operator Services

The State Operator services are funded through this program. State Operators process hundreds of information calls from the public and state employees every day providing a "live" answering service to many citizens needing help in order to find answers to their questions. The operators also establish conference calls for state agencies and legislators saving travel expense and employee time.

7c. Provide the number of clients/individuals served, if applicable.

All State agencies are served by the Telecommunications program. On a regular monthly basis, over 1,000 monthly Telecom billings are distributed to State entities. The monthly billings incorporate about 78,000 lines being billed each month. Most State employees have telephone lines or use data circuits serviced by this program.

7d. Provide a customer satisfaction measure, if available.

The SETAC (State Executive Telecommunication Advisory Committee) committee works with OA/ITSD on Telecommunication policies, the review of the Cost Allocation Plan and bids for services. The COMCOR committee, comprised of agency communication coordinators, provides input on services provided, vendor issues and for communication of Telecommunication procedures and policies.

PERSONNEL

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
PERSONNEL - OPERATING								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	2,066,938	51.81	2,199,846	53.97	2,400,618	58.97	2,400,618	58.97
OA REVOLVING ADMINISTRATIVE TR	62,650	1.83	68,795	2.00	168,795	4.00	168,795	4.00
TOTAL - PS	2,129,588	53.64	2,268,641	55.97	2,569,413	62.97	2,569,413	62.97
EXPENSE & EQUIPMENT								
GENERAL REVENUE	74,678	0.00	71,833	0.00	71,833	0.00	70,412	0.00
OA REVOLVING ADMINISTRATIVE TR	133,264	0.00	315,716	0.00	480,466	0.00	480,466	0.00
TOTAL - EE	207,942	0.00	387,549	0.00	552,299	0.00	550,878	0.00
TOTAL	**2,337,530**	**53.64**	**2,656,190**	**55.97**	**3,121,712**	**62.97**	**3,120,291**	**62.97**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	22,007	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	1,547	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	23,554	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**23,554**	**0.00**
GRAND TOTAL	**$2,337,530**	**53.64**	**$2,656,190**	**55.97**	**$3,121,712**	**62.97**	**$3,143,845**	**62.97**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30809
Division	Personnel		
Core -	Operating		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	2,400,618	0	168,795	2,569,413
EE	71,833	0	480,466	552,299
PSD	0	0	0	0
TRF	0	0	0	0
Total	**2,472,451**	**0**	**649,261**	**3,121,712**
FTE	**58.97**	**0.00**	**4.00**	**62.97**
Est. Fringe	*1,217,113*	*0*	*85,579*	*1,302,692*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total
PS	2,400,618	0	168,795	2,569,413
EE	70,412	0	480,466	550,878
PSD	0	0	0	0
TRF	0	0	0	0
Total	**2,471,030**	**0**	**649,261**	**3,120,291**
FTE	**58.97**	**0.00**	**4.00**	**62.97**
Est. Fringe	*1,217,113*	*0*	*85,579*	*1,302,692*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)

2. CORE DESCRIPTION

The Division of Personnel assists all branches of state government by providing an effective and efficient statewide human resource management function, as well as guidance in several areas. Along with the Division of Personnel, the Personnel Advisory Board is responsible for the operation of the Missouri Merit System, the UCP System and other HR management functions established by Chapter 36, RSMo. The director of the Division of Personnel and other division employees act as staff to the Board in its oversight and policy making responsibilities. The three major programs of the Division are as follows:

- The Employee Services section, which develops and administers position classifications for agencies covered by the Uniform Classification and Pay (UCP) System; ensures employees are assigned to appropriate job classes and that new job classes are assigned to the appropriate pay range; reviews applications for employment within the Merit System; and develops, updates and administers Merit System examinations.
- The Pay, Leave and Reporting section provides information on the UCP System pay plan; interprets policies on pay, leave and hours of work; provides assistance with the SAM II HR/Payroll System; maintains registers of people from whom agencies can select for Merit System jobs; ensures personnel transactions are in compliance with Chapter 36, RSMo; coordinates labor relations activities in individual state agencies including participation in negotiations with employee-elected unions and approval of agreements relating to uniform wages, benefits and those aspects of employment that have a fiscal impact on the State; and administers the Productivity, Excellence and Results for Missouri (PERforM) State Employee Online Appraisal System.
- The Center for Management and Professional Development develops and delivers management and supervisory training programs, and administers statewide recognition programs. This section also coordinates the WeSave employee discount program.

CORE DECISION ITEM

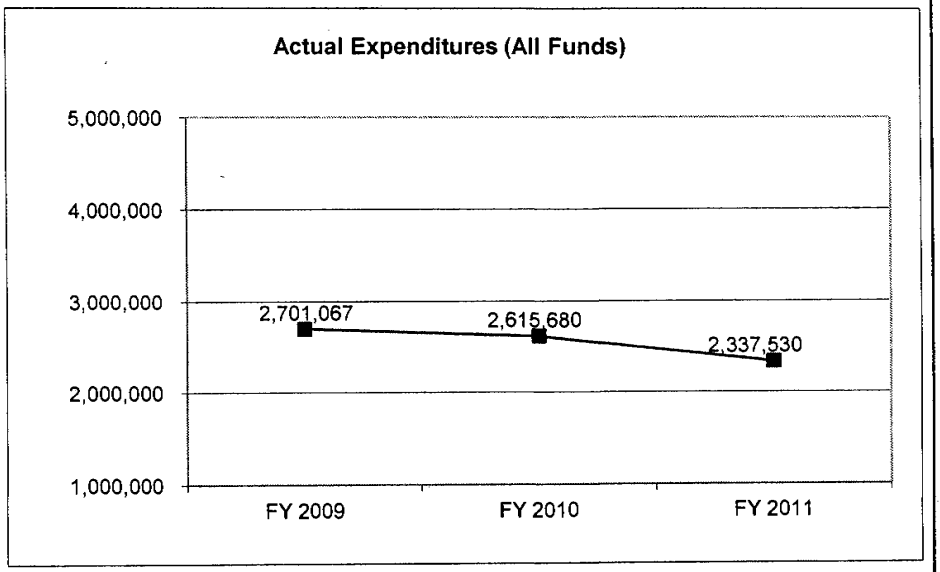
Department	Office of Administration	**Budget Unit**	30809
Division	Personnel		
Core -	Operating		

3. PROGRAM LISTING (list programs included in this core funding)

Employee Services
Pay, Leave and Reporting
Center for Management and Professional Development

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	3,005,848	2,870,914	2,660,065	2,656,190
Less Reverted (All Funds)	(137,939)	(56,932)	(70,430)	N/A
Budget Authority (All Funds)	2,867,909	2,813,982	2,589,635	N/A
Actual Expenditures (All Funds)	2,701,067	2,615,680	2,337,530	N/A
Unexpended (All Funds)	166,842	198,302	252,105	N/A
Unexpended, by Fund:				
General Revenue	6,180	1,711	63,508	N/A
Federal	0	0	0	N/A
Other	160,662	196,591	188,597	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
PERSONNEL - OPERATING

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	55.97	2,199,846	0	68,795	2,268,641	
		EE	0.00	71,833	0	315,716	387,549	
		Total	**55.97**	**2,271,679**	**0**	**384,511**	**2,656,190**	
DEPARTMENT CORE ADJUSTMENTS								
Core Reallocation	529 8007	PS	2.00	0	0	100,000	100,000	MOTEC Trf from ITSD
Core Reallocation	529 2249	EE	0.00	0	0	164,750	164,750	MOTEC Trf from ITSD
Core Reallocation	530 0187	PS	4.00	161,772	0	0	161,772	Trf in from OA HR
Core Reallocation	535 0187	PS	1.00	39,000	0	0	39,000	Transfer in from OEO
NET DEPARTMENT CHANGES			**7.00**	**200,772**	**0**	**264,750**	**465,522**	
DEPARTMENT CORE REQUEST								
		PS	62.97	2,400,618	0	168,795	2,569,413	
		EE	0.00	71,833	0	480,466	552,299	
		Total	**62.97**	**2,472,451**	**0**	**649,261**	**3,121,712**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1361 0189	EE	0.00	(1,421)	0	0	(1,421)	Gov core reduction - 5% GR E&E cut statewide
NET GOVERNOR CHANGES			**0.00**	**(1,421)**	**0**	**0**	**(1,421)**	
GOVERNOR'S RECOMMENDED CORE								
		PS	62.97	2,400,618	0	168,795	2,569,413	
		EE	0.00	70,412	0	480,466	550,878	
		Total	**62.97**	**2,471,030**	**0**	**649,261**	**3,120,291**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	30809	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Personnel-Operating	**DIVISION:**	Personnel

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

Section	PS or E&E	Core	% Flex Requested	Flex Request Amount
Operations - 0101	PS	$2,400,618.00	25%	$600,154.50
	E&E	$71,833.00	25%	$17,958.25
Total Request		$2,472,451.00	25%	$618,112.75

This flexibility will allow the division to pay for unforeseen expense and equipment expenditures, particularly at the end of the fiscal year. Core cuts in our expense and equipment budget in previous years have left no flexibility to cover unexpected expenses. Funding source is all general revenue.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
$36,000	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
$36,000 was flexed from PS to EE in anticipation of costs associated with a call center being established in the Division of Personnel. However, only about $4,000 of the flexed amount was spent.	Unknown

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
PERSONNEL - OPERATING								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	90,655	3.02	90,515	3.00	90,380	3.00	90,380	3.00
SR OFC SUPPORT ASST (KEYBRD)	104,880	4.00	159,107	5.00	129,968	4.00	129,968	4.00
PERSONNEL OFCR II	0	0.00	0	0.00	50,076	1.00	50,076	1.00
PERSONNEL ANAL I	73,663	2.46	65,768	2.00	65,768	2.00	65,768	2.00
PERSONNEL ANAL II	261,125	7.16	287,572	8.00	361,757	10.00	361,757	10.00
PERSONNEL ANAL III	580,098	12.66	591,800	13.00	591,800	13.00	591,800	13.00
PERSONNEL ANAL IV	113,616	2.00	117,012	2.00	117,012	2.00	117,012	2.00
RESEARCH ANAL IV	48,084	1.00	48,085	1.00	48,085	1.00	48,085	1.00
TRAINING TECH II	0	0.00	43,003	1.00	87,003	2.00	87,003	2.00
TRAINING TECH III	89,280	2.00	90,120	2.00	90,120	2.00	90,120	2.00
PERSONNEL CLERK	286,346	9.97	287,142	10.00	353,927	12.00	353,927	12.00
FISCAL & ADMINISTRATIVE MGR B1	48,080	1.00	48,080	1.00	48,080	1.00	48,080	1.00
HUMAN RESOURCES MGR B2	108,840	2.00	108,840	2.00	108,840	2.00	108,840	2.00
HUMAN RESOURCES MGR B3	148,963	2.00	148,964	2.00	148,964	2.00	148,964	2.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	0	0.00	56,000	1.00	56,000	1.00
DESIGNATED PRINCIPAL ASST DEPT	2,565	0.04	0	0.00	0	0.00	0	0.00
DIVISION DIRECTOR	95,288	1.00	95,288	1.00	95,288	1.00	95,288	1.00
DESIGNATED PRINCIPAL ASST DIV	1,287	0.01	0	0.00	0	0.00	0	0.00
LEGAL COUNSEL	3,024	0.04	0	0.00	0	0.00	0	0.00
HEARINGS OFFICER	9,781	0.18	0	0.00	0	0.00	0	0.00
CHIEF HEARINGS OFFICER	6,645	0.10	0	0.00	0	0.00	0	0.00
BOARD MEMBER	12,409	0.06	23,450	1.00	23,450	1.00	23,450	1.00
MISCELLANEOUS PROFESSIONAL	2,448	0.07	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	39,000	1.00	39,000	1.00
SPECIAL ASST PROFESSIONAL	2,981	0.04	0	0.00	0	0.00	0	0.00
PRINCIPAL ASST BOARD/COMMISSON	7,138	0.20	35,251	1.00	35,251	1.00	35,251	1.00
EXAMINATION MONITOR	32,392	2.63	28,644	0.97	28,644	0.97	28,644	0.97
TOTAL - PS	**2,129,588**	**53.64**	**2,268,641**	**55.97**	**2,569,413**	**62.97**	**2,569,413**	**62.97**
TRAVEL, IN-STATE	8,469	0.00	13,369	0.00	13,369	0.00	13,081	0.00
TRAVEL, OUT-OF-STATE	675	0.00	6,743	0.00	6,743	0.00	6,706	0.00
SUPPLIES	28,949	0.00	79,540	0.00	80,040	0.00	79,064	0.00
PROFESSIONAL DEVELOPMENT	5,663	0.00	22,500	0.00	22,500	0.00	22,380	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
PERSONNEL - OPERATING								
CORE								
COMMUNICATION SERV & SUPP	20,186	0.00	25,456	0.00	28,056	0.00	28,056	0.00
PROFESSIONAL SERVICES	19,915	0.00	105,241	0.00	116,241	0.00	116,241	0.00
M&R SERVICES	2,796	0.00	7,200	0.00	7,350	0.00	7,350	0.00
OFFICE EQUIPMENT	3,410	0.00	6,300	0.00	6,300	0.00	6,300	0.00
OTHER EQUIPMENT	0	0.00	0	0.00	500	0.00	500	0.00
BUILDING LEASE PAYMENTS	5,508	0.00	2,500	0.00	2,500	0.00	2,500	0.00
EQUIPMENT RENTALS & LEASES	30	0.00	1,000	0.00	1,000	0.00	1,000	0.00
MISCELLANEOUS EXPENSES	2,992	0.00	4,700	0.00	4,700	0.00	4,700	0.00
REBILLABLE EXPENSES	109,349	0.00	113,000	0.00	263,000	0.00	263,000	0.00
TOTAL - EE	**207,942**	**0.00**	**387,549**	**0.00**	**552,299**	**0.00**	**550,878**	**0.00**
GRAND TOTAL	**$2,337,530**	**53.64**	**$2,656,190**	**55.97**	**$3,121,712**	**62.97**	**$3,120,291**	**62.97**
GENERAL REVENUE	**$2,141,616**	**51.81**	**$2,271,679**	**53.97**	**$2,472,451**	**58.97**	**$2,471,030**	**58.97**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$195,914**	**1.83**	**$384,511**	**2.00**	**$649,261**	**4.00**	**$649,261**	**4.00**

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Employee Services
Program is found in the following core budget(s):	Personnel Operating

1. What does this program do?

The Employee Services section has two main responsibilities: administering job classification activities for agencies in the Uniform Classification & Pay (UCP) System and the employment application process for positions with Missouri Merit System agencies. Staff of the Employee Services section develop and maintain job classifications and evaluate new and existing positions in support of the UCP System. Classification determinations strive to assure that jobs are appropriately classified and compensated within and among UCP agencies; equal pay for equal work; and consistent application of class concepts among UCP agencies. Staff and agencies work together to identify new or evolving positions and classes, establish ways to evaluate positions, and identify classifications which can be established through streamlined procedures. The Merit System application process continues its transition from an analyst-based, paper application process to one which allows applicants to complete the process on-line, including the completion of ratings of education and experience and any necessary examination scheduling. The Electronic Application System (EASe) provides greater applicant convenience and reduced timeframes, thereby providing faster response for both agencies and applicants. A goal is to place most, if not all, job classes on EASe. Additionally, we partner with agencies to manage the overall recruitment for merit system classes and assess opportunities to utilize additional on-line recruitment services.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 36, RSMo - State Personnel Law

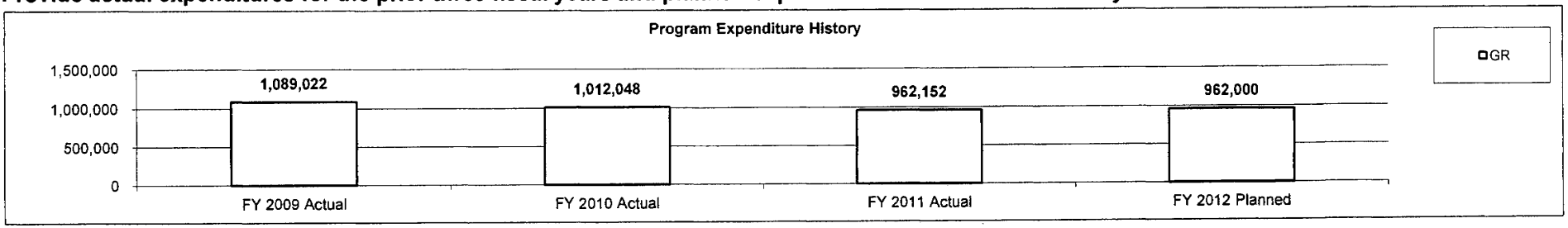
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



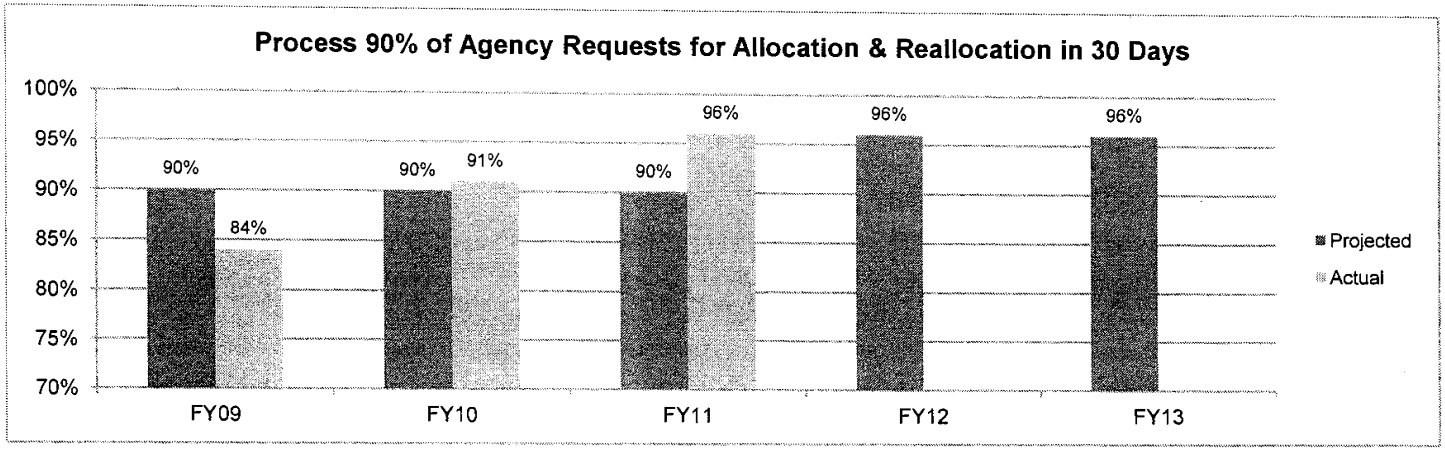
6. What are the sources of the "Other " funds?

NA

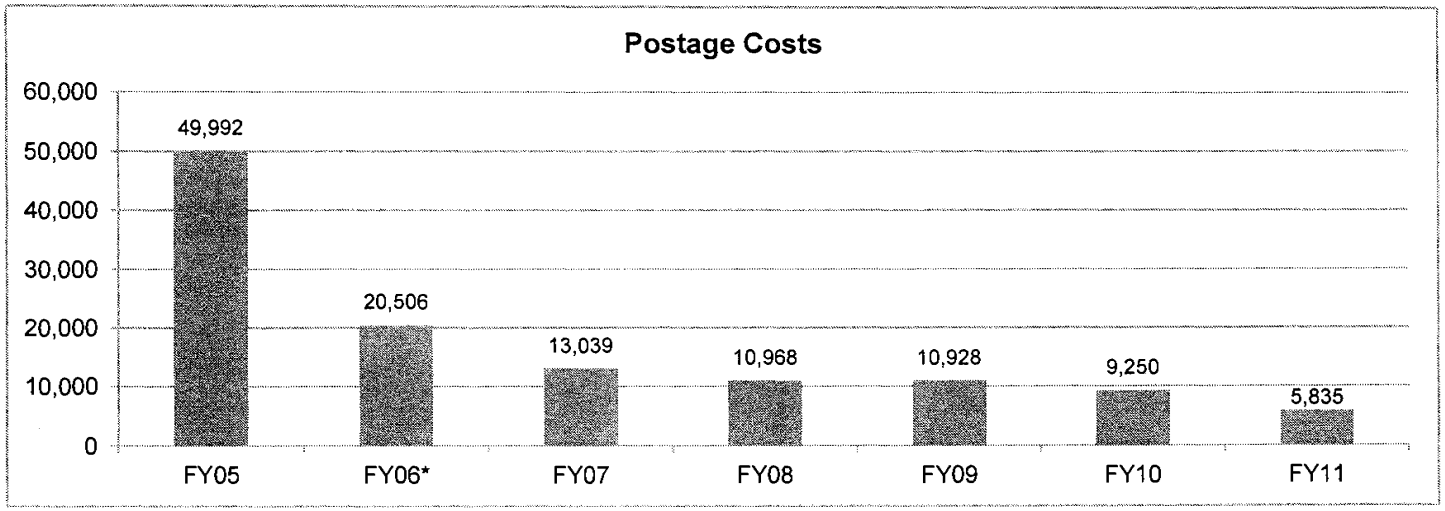
PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Employee Services
Program is found in the following core budget(s):	Personnel Operating

7a. Provide an effectiveness measure.



7b. Provide an efficiency measure.

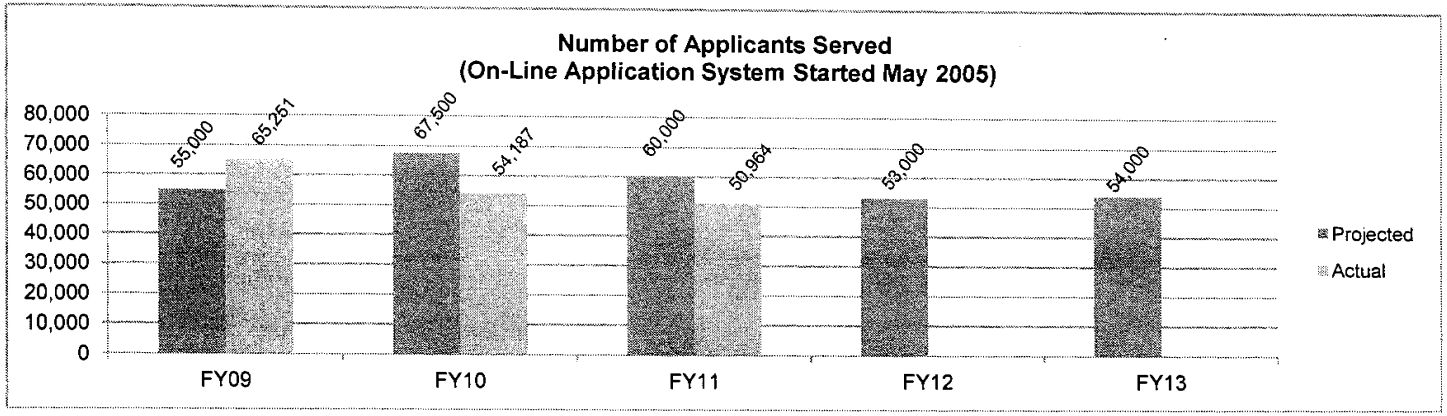


*In FY 2006 (May 2005) the Division of Personnel implemented EASe (Electronic Application System) which caused a downward trend in postage costs. Most correspondence with applicants is now accomplished through email. The implementation of this system was very timely in that the Division's EE budget was cut in FY 2006 by almost $75,000 requiring a severe reduction in spending.

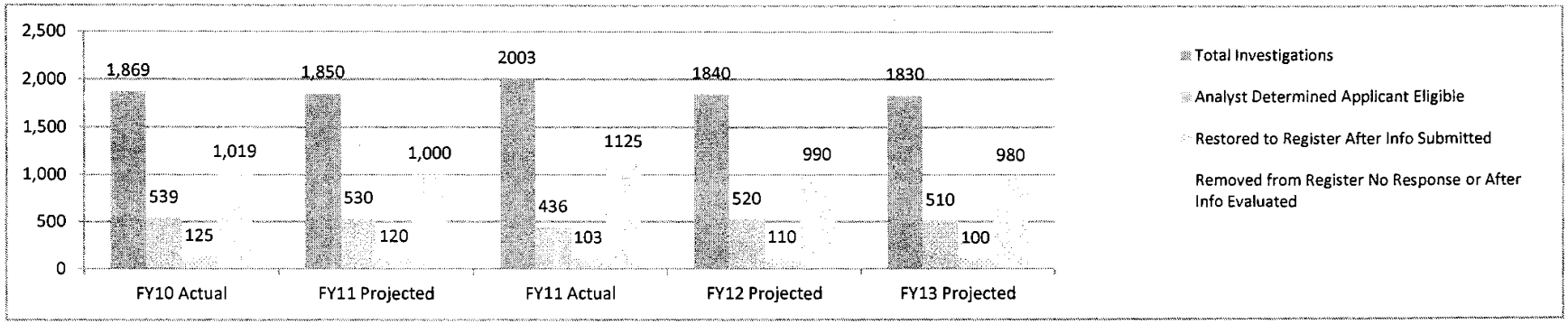
PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Employee Services
Program is found in the following core budget(s):	Personnel Operating

7c. Provide the number of clients/individuals served, if applicable.



7d. Provide a customer satisfaction measure, if available.



The Division of Personnel transitioned to an applicant-based, self-certifying Electronic Application System (EASe) to provide greater applicant convenience and reduce the length of time to get applicant names added to the registers, thus providing faster response for both agencies and applicants. As a result of this change, the Division has assumed a different role of assisting appointing authorities in obtaining a qualified and effective workforce by auditing employment registers and/or certificates upon request. This measurement will reflect the number of audits, the resulting determinations, and their impact on individual applicants and employment registers.

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Pay, Leave and Reporting Section
Program is found in the following core budget(s): Personnel Operating

1. What does this program do?

Staff maintains registers of qualified applicants and certifies names of applicants to merit system agencies. Certificates returned to Personnel designating an appointment are audited for accuracy and matched with the ensuing appointment in the payroll system to ensure compliance with statutes and the regulations. Staff audit and approve personnel transactions submitted by Uniform Classification and Pay (UCP) System agencies through the SAM II HR/Payroll system. The timely approval of transactions is very important as the pay of employees is frequently affected. This section administers the regulations governing pay, leave, hours of work, overtime, certification, removal from registers, transfers, political activity, conflicting employment, and layoff. Staff helps maintain the UCP System pay plan which includes drafting recommendations from the director of Personnel to the Personnel Advisory Board for the upcoming budget cycle and associated fiscal year. This section maintains the HR-related tables in the SAM II HR/Payroll system that have been assigned to the Division of Personnel. This section provides a central labor relations function for the state which coordinates labor relations activities including negotiations as required by Chapter 36. In addition, section staff have also taken on the "corporate administrator" and liaison role to state agencies for the federal E-verify system for electronically checking the work eligibility of new state employees. The section also administers and provides consultation to agencies on the MAIRS applicant tracking system, the EASe on-line application system and the PERforM performance appraisal system.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 36, RSMo

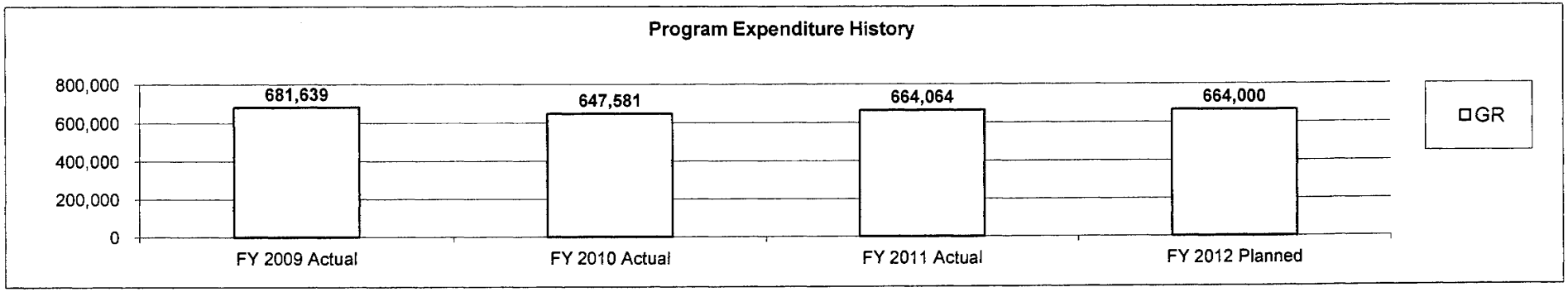
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

Although Pay, Leave and Reporting functions are not mandated by Federal law, section staff provide advice and consultation in areas such as Federal overtime, minimum wage, FMLA, Military Leave, etc.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



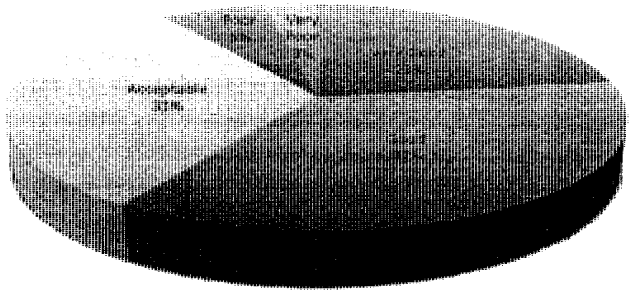
6. What are the sources of the "Other " funds?

NA

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Pay, Leave and Reporting Section
Program is found in the following core budget(s): Personnel Operating

7a. Provide an effectiveness measure.



A survey of several state departments was recently performed to show how they characterized the effectiveness of the current human resources structure with regard to the following HR functions and services: Transaction Processing; Recruitment; Labor Relations; FMLA; Employee Investigations; Employee Relations; Classification and Compensation Adjustments.

7b. Provide an efficiency measure.

The Division of Personnel collects and analyzes data in order to prepare the annual pay plan recommendations. We participate in surveys with other states in order to collect salary data on a variety of job classifications that aren't likely to be found in the private sector, such as Corrections Officers. While information is helpful to have, the private sector companies are our real competition in the state of Missouri. For confidentiality, competitive, and legal reasons, most private companies will not release their salary data. We pay a third party in order to obtain that data. Previously, we paid approximately $800 dollars for Missouri salary survey information. Recently that company changed their methodology and the number of matches have decreased significantly. We researched other companies that offer salary survey information. Most are expensive and well beyond our budget. However, we discovered one company that is well established, respected in the field, and offers several efficiencies. First, we save time by not participating in two surveys, which take a couple of weeks each to complete. Second, the information is updated quarterly rather than annually. Third, we can download reports anytime throughout the year rather than just receiving one report. Finally, we can obtain data regionally, statewide, or by three of the larger cities.

7c. Provide the number of clients/individuals served, if applicable.

The number of clients served by the section are numerous. For example, the Employee Relations manager deals with the eight unions (eleven bargaining units) representing state employees. The SAM II HR/Payroll staff provide assistance to the agencies, while maintaining reference tables and providing some statewide reporting from the SAM II HR/Payroll Data Warehouse. The Transaction Audit Unit provides assistance to human resources staff in 12 state agencies (representing about 38,995 employees) on the SAM II system, Chapter 36 and the related regulations. In addition, staff approved 48,664 personnel related transactions in FY 2011. The Certification Unit works with the 9 merit system agencies representing about 32,240 merit system employees and thousands of job applicants in maintaining their status on various registers. During FY11, 5,317 certificates were generated. These certificates included the names of 215,445 applicants. Staff also administer the electronic application system (EASe) and applicant tracking system (MAIRS). Pay Administration supports the 12 Uniform Classification and Pay Agencies covering about 34,947 classified and covered employees. The section also provides assistance to all agencies on the federal Fair Labor Standards Act, hours of work, and the leave rules, and other human resources-related areas.

PROGRAM DESCRIPTION

Department Office of Administration

Program Name Pay, Leave and Reporting Section

Program is found in the following core budget(s): Personnel Operating

7d. Provide a customer satisfaction measure, if available.

None available

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Center for Management and Professional Development
Program is found in the following core budget(s): Personnel Operating

1. What does this program do?

Chapter 36 prescribes that the Division of Personnel will develop, initiate and implement a central training program for executive, managerial and supervisory development in Missouri state government. The Center for Management and Professional Development (CMPD) develops and delivers management and supervisory training programs (workshops and webinars) according to guidelines established by the Management Training Rule (1 CSR 20-6). Workshops are offered to managers and supervisors using best practice leadership development strategies from training partners such as FranklinCovey, the Center for Leadership Studies, VitalSmarts, Achieve Global, Development Dimensions International (DDI), the University of Missouri, Missouri State University, other local colleges, individual development consultants and Division staff . In addition, the Division sponsors state membership to the Institute for Management Studies (IMS). IMS is an international, not-for-profit educational and professional development organization offering specialized training programs each month in Kansas City and St. Louis conducted by leading practitioners, authors and authorities in the area of management. Staff of the CMPD also administers statewide recognition programs including State Employee Recognition Week, State Employee of the Month, the Missouri Relies on Everyone (MORE) State Employee Suggestion System, Missouri State Employees Award of Distinction, the Governor's Award for Quality and Productivity, and the new employee recognition website, In the Spotlight. CMPD also coordinates the WeSave Employee Discount Program.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 36, RSMo

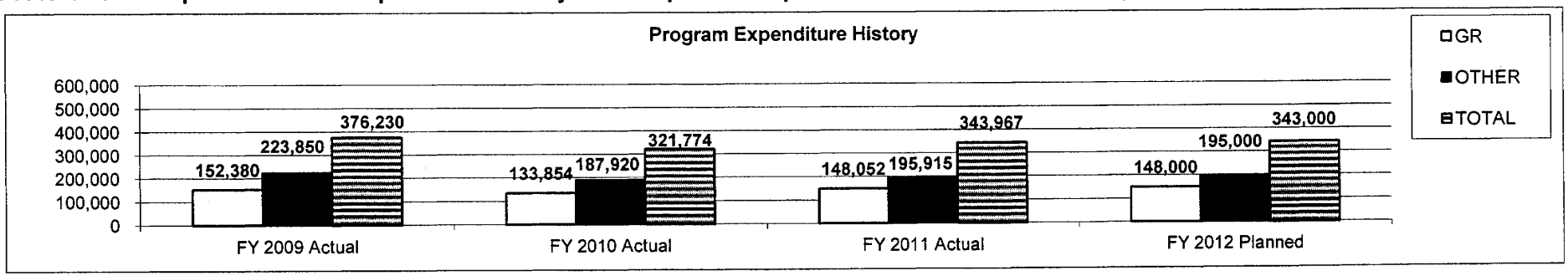
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

OA Revolving Administrative Trust Fund (0505)

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Center for Management and Professional Development
Program is found in the following core budget(s): Personnel Operating

7a. Provide an effectiveness measure.

Each year, the Division of Personnel requests state agencies provide information about the development of their managers and supervisors to include in the Division's annual report. The information included in the FY10 annual report reflects data received from Executive Branch agencies that responded to our request. The report indicated that agencies remain committed to the professional development of their managers and supervisors; and of those agencies responding, 67% tracked compliance with the Management Training Rule.

7b. Provide an efficiency measure.

During FY11, the Division of Personnel provided 132 training programs for state managers, supervisors and executives provided at a cost per hour of approximately $23.75 per participant (based upon a cost of $95.00 for a typical 4-hour workshop). The average national cost per hour agencies and organizations invest in the development of similar training for their employees is $62.00 (Source: ASTD's 2010 State of the Industry Report).

7c. Provide the number of clients/individuals served, if applicable.

The Center for Management and Professional Development provides training for all state agencies who wish to take advantage of course offerings. In FY 2011,1,907 state supervisors, managers and executives enrolled in at least one of the 132 workshops offered.

7d. Provide a customer satisfaction measure, if available.

One measure of customer satisfaction is feedback received from training classes. Based upon a random sample of the participant training evaluations in FY 2011, approximately 95% of attendees were satisfied with the overall training experience, and about the same percent would recommend this training to others.

PURCHASING & MATERIALS
MANAGEMENT

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
PURCHASING/MATRL MGMT - OPER								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	1,538,444	32.89	1,583,226	33.00	1,583,226	33.00	1,583,226	33.00
TOTAL - PS	1,538,444	32.89	1,583,226	33.00	1,583,226	33.00	1,583,226	33.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	58,621	0.00	100,248	0.00	100,248	0.00	99,131	0.00
TOTAL - EE	58,621	0.00	100,248	0.00	100,248	0.00	99,131	0.00
TOTAL	**1,597,065**	**32.89**	**1,683,474**	**33.00**	**1,683,474**	**33.00**	**1,682,357**	**33.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	14,515	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	14,515	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**14,515**	**0.00**
GRAND TOTAL	**$1,597,065**	**32.89**	**$1,683,474**	**33.00**	**$1,683,474**	**33.00**	**$1,696,872**	**33.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30925
Division	Purchasing and Materials Mgmt.		
Core -	Operating		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request			
	GR	Federal	Other	Total
PS	1,583,226	0	0	1,583,226
EE	100,248	0	0	100,248
PSD	0	0	0	0
TRF	0	0	0	0
Total	**1,683,474**	**0**	**0**	**1,683,474**
FTE	**33.00**	**0.00**	**0.00**	**33.00**
Est. Fringe	*802,696*	*0*	*0*	*802,696*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2013 Governor's Recommendation			
	GR	Federal	Other	Total
PS	1,583,226	0	0	1,583,226
EE	99,131	0	0	99,131
PSD	0	0	0	0
TRF	0	0	0	0
Total	**1,682,357**	**0**	**0**	**1,682,357**
FTE	**33.00**	**0.00**	**0.00**	**33.00**
Est. Fringe	*802,696*	*0*	*0*	*802,696*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This core request is for funding to provide procurement services for the various state agencies. The procurement activity helps agencies meet their mission by obtaining goods and services in accordance with statutory " lowest and best" contract awards.

3. PROGRAM LISTING (list programs included in this core funding)

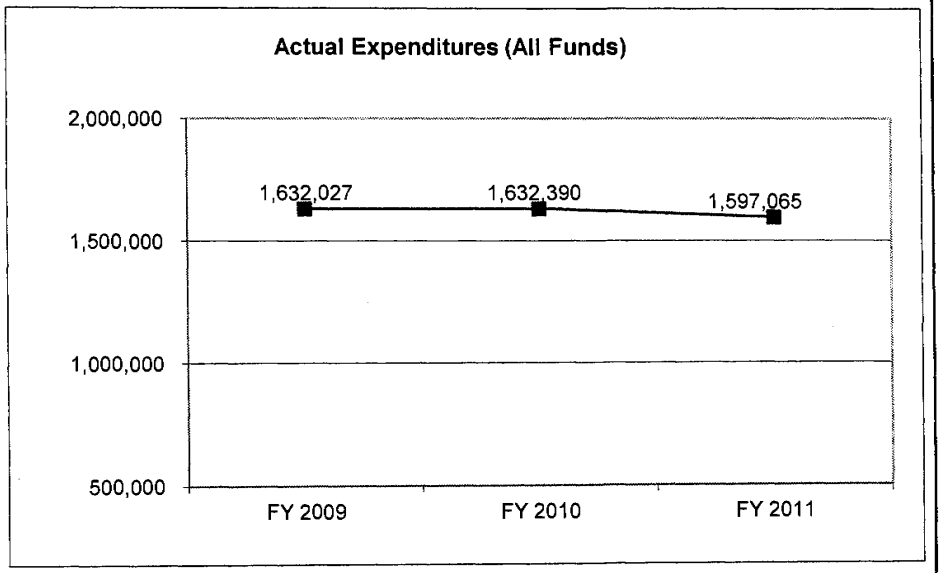
Competitive Bidding and Contracting Program

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30925
Division	Purchasing and Materials Mgmt.		
Core -	Operating		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	1,796,040	1,750,394	1,684,462	1,683,474
Less Reverted (All Funds)	(115,144)	(65,519)	(51,084)	N/A
Budget Authority (All Funds)	1,680,896	1,684,875	1,633,378	N/A
Actual Expenditures (All Funds)	1,632,027	1,632,390	1,597,065	N/A
Unexpended (All Funds)	48,869	52,485	36,313	N/A
Unexpended, by Fund:				
General Revenue	48,869	52,436	36,313	N/A
Federal	0	49	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
PURCHASING/MATRL MGMT - OPER

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	33.00	1,583,226	0	0	1,583,226	
	EE	0.00	100,248	0	0	100,248	
	Total	**33.00**	**1,683,474**	**0**	**0**	**1,683,474**	
DEPARTMENT CORE REQUEST							
	PS	33.00	1,583,226	0	0	1,583,226	
	EE	0.00	100,248	0	0	100,248	
	Total	**33.00**	**1,683,474**	**0**	**0**	**1,683,474**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1362 0193	EE	0.00	(1,117)	0	0	(1,117)	Gov core reduction - 5% GR E&E cut statewide
NET GOVERNOR CHANGES		**0.00**	**(1,117)**	**0**	**0**	**(1,117)**	
GOVERNOR'S RECOMMENDED CORE							
	PS	33.00	1,583,226	0	0	1,583,226	
	EE	0.00	99,131	0	0	99,131	
	Total	**33.00**	**1,682,357**	**0**	**0**	**1,682,357**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	30925	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Purchasing Operating	**DIVISION:**	Purchasing & Materials Mgmt.

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

Operations: PS-$395,807, 25%; E&E-$25,062, 25%. This will allow the Division the flexibility to pay accrued time when someone leaves the Division or to replace critical equipment/services as needed. We do not know ahead of time which of these will be needed.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	Unknown

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
PURCHASING/MATRL MGMT - OPER								
CORE								
SR OFC SUPPORT ASST (KEYBRD)	130,807	4.89	139,484	5.00	139,484	5.00	139,484	5.00
BUYER I	22,639	0.79	0	0.00	0	0.00	0	0.00
BUYER II	330,194	9.11	351,236	9.00	351,236	9.00	351,236	9.00
BUYER III	280,428	6.00	326,510	7.00	326,510	7.00	326,510	7.00
BUYER IV	173,592	3.00	173,716	3.00	173,716	3.00	173,716	3.00
EXECUTIVE I	35,952	1.00	36,503	1.00	36,503	1.00	36,503	1.00
FISCAL & ADMINISTRATIVE MGR B2	255,506	4.00	252,388	4.00	252,388	4.00	252,388	4.00
FISCAL & ADMINISTRATIVE MGR B3	152,578	2.00	152,702	2.00	152,702	2.00	152,702	2.00
OFFICE OF ADMINISTRATION MGR 1	54,364	1.00	55,387	1.00	55,387	1.00	55,387	1.00
DESIGNATED PRINCIPAL ASST DEPT	1,846	0.03	0	0.00	0	0.00	0	0.00
DIVISION DIRECTOR	95,288	1.00	95,300	1.00	95,300	1.00	95,300	1.00
DESIGNATED PRINCIPAL ASST DIV	927	0.01	0	0.00	0	0.00	0	0.00
LEGAL COUNSEL	2,177	0.03	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	2,146	0.03	0	0.00	0	0.00	0	0.00
TOTAL - PS	**1,538,444**	**32.89**	**1,583,226**	**33.00**	**1,583,226**	**33.00**	**1,583,226**	**33.00**
TRAVEL, IN-STATE	2,302	0.00	4,458	0.00	4,458	0.00	4,235	0.00
TRAVEL, OUT-OF-STATE	0	0.00	2,700	0.00	2,700	0.00	2,565	0.00
SUPPLIES	5,572	0.00	6,181	0.00	6,181	0.00	5,873	0.00
PROFESSIONAL DEVELOPMENT	4,520	0.00	9,023	0.00	9,023	0.00	8,572	0.00
COMMUNICATION SERV & SUPP	15,483	0.00	10,976	0.00	10,976	0.00	10,976	0.00
PROFESSIONAL SERVICES	8,737	0.00	41,478	0.00	41,478	0.00	41,478	0.00
M&R SERVICES	3,886	0.00	8,298	0.00	8,298	0.00	8,298	0.00
OFFICE EQUIPMENT	12,830	0.00	4,444	0.00	4,444	0.00	4,444	0.00
BUILDING LEASE PAYMENTS	0	0.00	450	0.00	450	0.00	450	0.00
EQUIPMENT RENTALS & LEASES	5,277	0.00	11,340	0.00	11,340	0.00	11,340	0.00
MISCELLANEOUS EXPENSES	14	0.00	900	0.00	900	0.00	900	0.00
TOTAL - EE	**58,621**	**0.00**	**100,248**	**0.00**	**100,248**	**0.00**	**99,131**	**0.00**
GRAND TOTAL	**$1,597,065**	**32.89**	**$1,683,474**	**33.00**	**$1,683,474**	**33.00**	**$1,682,357**	**33.00**
GENERAL REVENUE	**$1,597,065**	**32.89**	**$1,683,474**	**33.00**	**$1,683,474**	**33.00**	**$1,682,357**	**33.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BID & PERFORMANCE BOND REFUND								
CORE								
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	60,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
TOTAL - PD	60,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
TOTAL	**60,000**	**0.00**	**2,112,000**	**0.00**	**2,112,000**	**0.00**	**2,112,000**	**0.00**
GRAND TOTAL	**$60,000**	**0.00**	**$2,112,000**	**0.00**	**$2,112,000**	**0.00**	**$2,112,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30930
Division	Purchasing & Mat. Mgmt.		
Core -	Bid & Performance Bonds Refunds		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	2,112,000	2,112,000	E
TRF	0	0	0	0	
Total	**0**	**0**	**2,112,000**	**2,112,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)
Notes: An "E" is requested for other funds

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	2,112,000	2,112,000	E
TRF	0	0	0	0	
Total	**0**	**0**	**2,112,000**	**2,112,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)
Notes: An "E" is requested for other funds

2. CORE DESCRIPTION

This core request is for funding to promptly refund the bidder's bid or performance security that was deposited into the State Treasury during the procurement process. Checks are received from vendors as bid or performance security and deposited into the State Treasury. Interest earned on these deposits goes directly into General Revenue. After the bids are awarded or the contractor has performed, these deposits must be promptly refunded to the bidder or contractor. These are refundable deposits and not payments to the State.

3. PROGRAM LISTING (list programs included in this core funding)

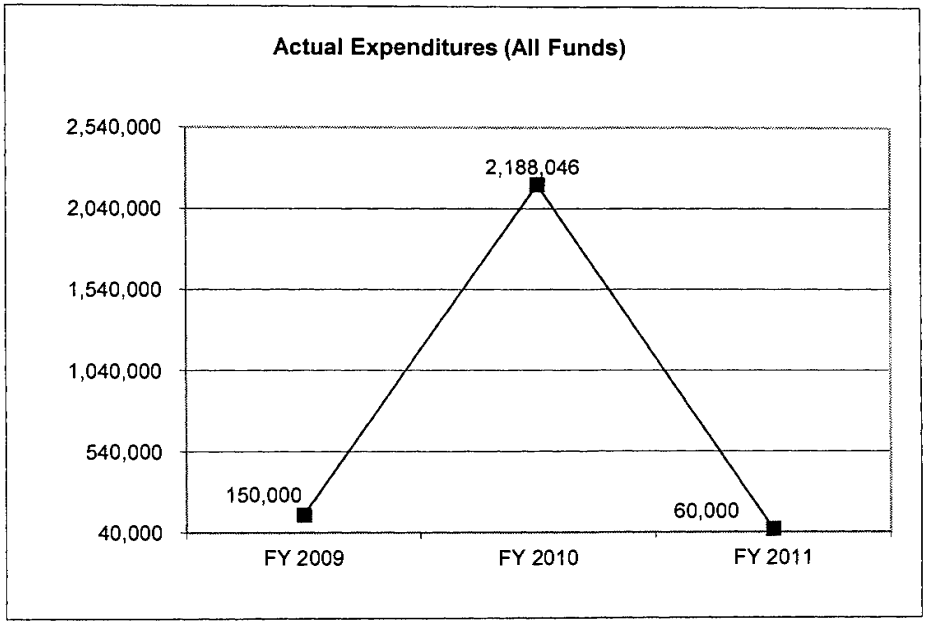
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30930
Division	Purchasing & Mat. Mgmt.		
Core -	Bid & Performance Bonds Refunds		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	2,112,000	2,312,000	2,112,000	2,112,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	2,112,000	2,312,000	2,112,000	N/A	
Actual Expenditures (All Funds)	150,000	2,188,046	60,000	N/A	
Unexpended (All Funds)	1,962,000	123,954	2,052,000	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	1,962,000	123,954	2,052,000	N/A	
		(1)			



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES: **(1) Estimated appropriation was increased by $200,000 in FY 2010.**

CORE RECONCILIATION DETAIL

STATE
BID & PERFORMANCE BOND REFUND

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	0	2,112,000	2,112,000	
	Total	**0.00**	**0**	**0**	**2,112,000**	**2,112,000**	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	0	2,112,000	2,112,000	
	Total	**0.00**	**0**	**0**	**2,112,000**	**2,112,000**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	2,112,000	2,112,000	
	Total	**0.00**	**0**	**0**	**2,112,000**	**2,112,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BID & PERFORMANCE BOND REFUND								
CORE								
REFUNDS	60,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
TOTAL - PD	60,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
GRAND TOTAL	$60,000	0.00	$2,112,000	0.00	$2,112,000	0.00	$2,112,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$60,000	0.00	$2,112,000	0.00	$2,112,000	0.00	$2,112,000	0.00

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Competitive Bidding and Contracting Program
Program is found in the following core budget(s): Purchasing and Materials Mgmt.

1. What does this program do?

DPMM is responsible for the procurement of supplies, equipment, and services for state departments. A competitive procurement process (as prescribed by Chapter 34 RSMo) is necessary to procure goods and services for state agencies that are "lowest and best" while maintaining fairness and integrity in the bid process for vendors.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 34, RSMo

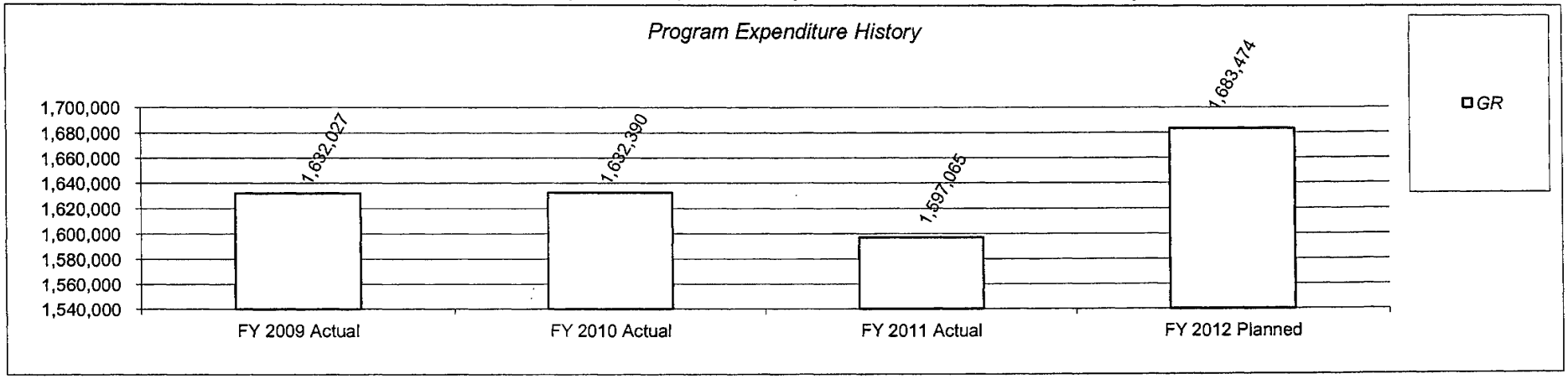
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Competitive Bidding and Contracting Program
Program is found in the following core budget(s): Purchasing and Materials Mgmt.

7a. Provide an effectiveness measure.

Percentage of total state expenditures made from DPMM issued contracts to the total operating budget of DPMM

FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Targeted	FY 2013 Targeted	FY 2014 Targeted
0.093%	0.087%	0.083%	0.09%	0.09%	0.09%

7b. Provide an efficiency measure.

Average number of days between the time the bid is created and the time the bid is awarded by DPMM

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Targeted	FY 2013 Targeted	FY 2014 Targeted
IFB	50	43	40	39	39	39
RFP	86	84	80	79	79	79

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY - OPERATING								
CORE								
PERSONAL SERVICES								
FEDERAL SURPLUS PROPERTY	546,613	17.64	746,071	20.00	746,071	20.00	746,071	20.00
TOTAL - PS	546,613	17.64	746,071	20.00	746,071	20.00	746,071	20.00
EXPENSE & EQUIPMENT								
FEDERAL SURPLUS PROPERTY	394,781	0.00	427,850	0.00	427,850	0.00	424,250	0.00
TOTAL - EE	394,781	0.00	427,850	0.00	427,850	0.00	424,250	0.00
PROGRAM-SPECIFIC								
FEDERAL SURPLUS PROPERTY	50	0.00	2,000	0.00	2,000	0.00	2,000	0.00
TOTAL - PD	50	0.00	2,000	0.00	2,000	0.00	2,000	0.00
TOTAL	**941,444**	**17.64**	**1,175,921**	**20.00**	**1,175,921**	**20.00**	**1,172,321**	**20.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
FEDERAL SURPLUS PROPERTY	0	0.00	0	0.00	0	0.00	6,839	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	6,839	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**6,839**	**0.00**
GRAND TOTAL	**$941,444**	**17.64**	**$1,175,921**	**20.00**	**$1,175,921**	**20.00**	**$1,179,160**	**20.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30950
Division	Purchasing & Materials Mgmt.		
Core -	Federal Surplus Property-Operating		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request					FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total	
PS	0	0	746,071	746,071		0	0	746,071	746,071	
EE	0	0	427,850	427,850	E	0	0	424,250	424,250	E
PSD	0	0	2,000	2,000		0	0	2,000	2,000	
TRF	0	0	0	0		0	0	0	0	
Total	**0**	**0**	**1,175,921**	**1,175,921**		**0**	**0**	**1,172,321**	**1,172,321**	
FTE	**0.00**	**0.00**	**20.00**	**20.00**		**0.00**	**0.00**	**20.00**	**20.00**	
Est. Fringe	*0*	*0*	*378,258*	*378,258*		*0*	*0*	*378,258*	*378,258*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)
Notes: An "E" is requested for other funds E&E

Other Funds: Federal Surplus Property Fund (0407)
Notes: An "E" is requested for other funds E&E

2. CORE DESCRIPTION

This core requirement is for funding to provide surplus property services. The Division of Purchasing and Materials Management (DPMM) is responsible for operating the Federal Surplus Property program as provided in Chapter 37, RSMo. The State Agency for Surplus Property (SASP) is responsible for the administration of the Federal Surplus Property program. The SASP receives federal surplus property (at no cost to the State other than transportation costs), but the federal government does require the State to continue tracking the original acquisition cost of the property. The SASP transfers the property to eligible entities (state agencies, cities, counties, schools, not-for-profit health and educational activities, providers of assistance to the homeless and needy, SBA 8(a) program participants, and service educational activities). All expenses incurred by SASP for operating the Federal Surplus Property program are recovered through service charges applied to property acquired by eligible entities.

3. PROGRAM LISTING (list programs included in this core funding)

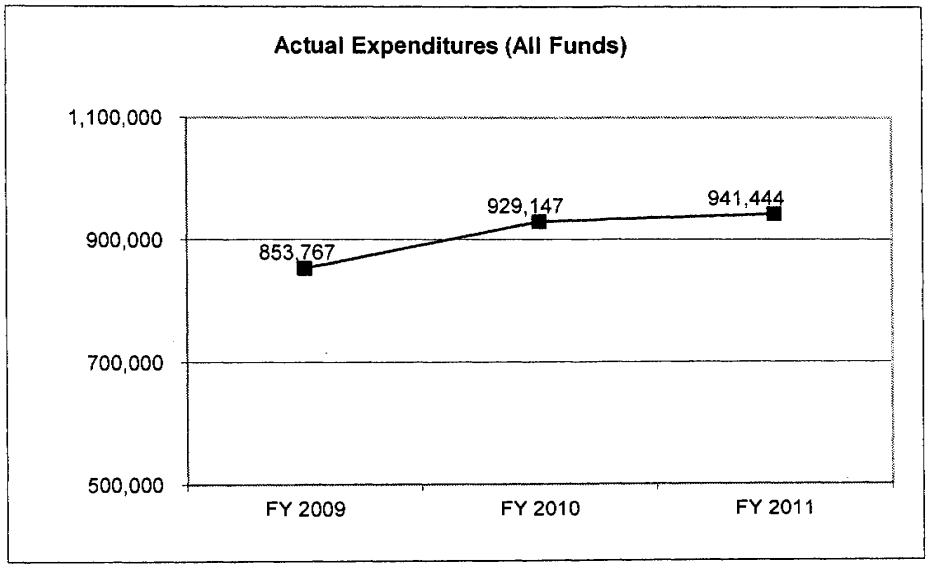
Surplus Property

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30950
Division	Purchasing & Materials Mgmt.		
Core -	Federal Surplus Property-Operating		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	1,194,055	1,194,055	1,148,071	1,175,921	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	1,194,055	1,194,055	1,148,071	N/A	
Actual Expenditures (All Funds)	853,767	929,147	941,444	N/A	
Unexpended (All Funds)	340,288	264,908	206,627	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	340,288	264,908	206,627	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE

SURPLUS PROPERTY - OPERATING

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	20.00	0	0	746,071	746,071	
		EE	0.00	0	0	427,850	427,850	
		PD	0.00	0	0	2,000	2,000	
		Total	**20.00**	**0**	**0**	**1,175,921**	**1,175,921**	
DEPARTMENT CORE REQUEST								
		PS	20.00	0	0	746,071	746,071	
		EE	0.00	0	0	427,850	427,850	
		PD	0.00	0	0	2,000	2,000	
		Total	**20.00**	**0**	**0**	**1,175,921**	**1,175,921**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1373 9348	EE	0.00	0	0	(3,600)	(3,600)	Gov core reduction - 5% Other Funds E&E core reduction statewide
NET GOVERNOR CHANGES			**0.00**	**0**	**0**	**(3,600)**	**(3,600)**	
GOVERNOR'S RECOMMENDED CORE								
		PS	20.00	0	0	746,071	746,071	
		EE	0.00	0	0	424,250	424,250	
		PD	0.00	0	0	2,000	2,000	
		Total	**20.00**	**0**	**0**	**1,172,321**	**1,172,321**	

BUDGET UNIT NUMBER:	30950	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	SASP Operating	**DIVISION:**	Purchasing & Materials Mgmt.

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

Operations: PS-$186,518, 25%; E&E- $106,962, 25%. This will allow the Division the flexibility to pay accrued time when someone leaves the Division or to replace critical equipment/services as needed. We do not know ahead of time which of these will be needed.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	Unknown

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY - OPERATING								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	110,304	4.00	140,200	4.00	140,200	4.00	140,200	4.00
SR OFC SUPPORT ASST (KEYBRD)	20,269	0.82	41,400	1.00	41,400	1.00	41,400	1.00
STOREKEEPER I	65,993	2.69	100,629	3.00	100,629	3.00	100,629	3.00
STOREKEEPER II	68,338	2.41	137,697	4.00	137,697	4.00	137,697	4.00
SUPPLY MANAGER I	31,176	1.00	35,528	1.00	35,528	1.00	35,528	1.00
SUPPLY MANAGER II	34,644	1.00	37,734	1.00	37,734	1.00	37,734	1.00
EXECUTIVE II	37,296	1.00	41,044	1.00	41,044	1.00	41,044	1.00
TRACTOR TRAILER DRIVER	36,422	1.17	77,674	2.00	77,674	2.00	77,674	2.00
MOTOR VEHICLE MECHANIC	28,596	1.00	34,424	1.00	34,424	1.00	34,424	1.00
HEAVY EQUIPMENT MECHANIC	26,011	0.79	38,837	1.00	38,837	1.00	38,837	1.00
FISCAL & ADMINISTRATIVE MGR B2	59,051	1.00	60,904	1.00	60,904	1.00	60,904	1.00
DESIGNATED PRINCIPAL ASST DIV	3,072	0.13	0	0.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	14,560	0.36	0	0.00	0	0.00	0	0.00
LABORER	10,881	0.27	0	0.00	0	0.00	0	0.00
TOTAL - PS	**546,613**	**17.64**	**746,071**	**20.00**	**746,071**	**20.00**	**746,071**	**20.00**
TRAVEL, IN-STATE	842	0.00	1,000	0.00	1,000	0.00	950	0.00
TRAVEL, OUT-OF-STATE	10,575	0.00	15,000	0.00	15,000	0.00	14,250	0.00
FUEL & UTILITIES	407	0.00	28,850	0.00	28,850	0.00	28,850	0.00
SUPPLIES	64,314	0.00	55,000	0.00	55,000	0.00	52,250	0.00
PROFESSIONAL DEVELOPMENT	700	0.00	1,000	0.00	1,000	0.00	950	0.00
COMMUNICATION SERV & SUPP	6,687	0.00	10,000	0.00	10,000	0.00	10,000	0.00
PROFESSIONAL SERVICES	277,061	0.00	265,000	0.00	265,000	0.00	265,000	0.00
HOUSEKEEPING & JANITORIAL SERV	1,642	0.00	5,000	0.00	5,000	0.00	5,000	0.00
M&R SERVICES	21,033	0.00	25,000	0.00	25,000	0.00	25,000	0.00
OFFICE EQUIPMENT	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
OTHER EQUIPMENT	1,180	0.00	1,000	0.00	1,000	0.00	1,000	0.00
PROPERTY & IMPROVEMENTS	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
BUILDING LEASE PAYMENTS	2,533	0.00	2,000	0.00	2,000	0.00	2,000	0.00
EQUIPMENT RENTALS & LEASES	209	0.00	2,000	0.00	2,000	0.00	2,000	0.00
MISCELLANEOUS EXPENSES	2,029	0.00	5,000	0.00	5,000	0.00	5,000	0.00
REBILLABLE EXPENSES	5,569	0.00	2,000	0.00	2,000	0.00	2,000	0.00
TOTAL - EE	**394,781**	**0.00**	**427,850**	**0.00**	**427,850**	**0.00**	**424,250**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY - OPERATING								
CORE								
REFUNDS	50	0.00	2,000	0.00	2,000	0.00	2,000	0.00
TOTAL - PD	50	0.00	2,000	0.00	2,000	0.00	2,000	0.00
GRAND TOTAL	$941,444	17.64	$1,175,921	20.00	$1,175,921	20.00	$1,172,321	20.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$941,444	17.64	$1,175,921	20.00	$1,175,921	20.00	$1,172,321	20.00

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Surplus Property
Program is found in the following core budget(s): Federal Surplus Property-Operating

1. What does this program do?

The Division of Purchasing and Materials Management (DPMM) is responsible for operating the Federal Surplus Property program as provided in Chapter 37, RSMo. The State Agency for Surplus Property (SASP) is responsible for the administration of the Federal Surplus Property program. The SASP receives federal surplus property (at no cost to the State other than transportation costs), but the Federal government does require the State to continue tracking the original acquisition cost of the property. The SASP transfers the property to eligible entities (state agencies, cities, counties, schools, not-for-profit health and educational activities, providers of assistance to the homeless and needy, SBA 8(a) program participants, and service educational activities). All expenses incurred by SASP for operating the Federal Surplus Property program are recovered through service charges applied to property acquired by eligible entities.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 37, RSMo

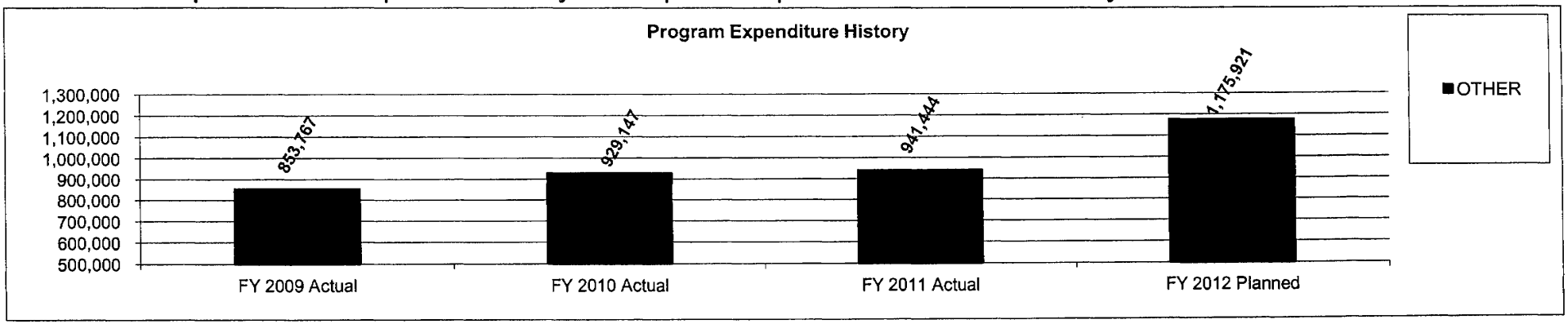
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Federal Surplus Property Fund (0407)

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Surplus Property
Program is found in the following core budget(s): Federal Surplus Property-Operating

7a. Provide an effectiveness measure.

Federal acquisition costs of property received (no charge to the State)

FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY2011 Actual	FY2012 Targeted	FY2013 Targeted	FY2014 Targeted
$29,839,722	$7,144,645	$11,615,577	$13,409,900	$10,000,000	$10,000,000	$10,000,000

Federal Acquisition costs of property transferred (not service charges collected)

FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY2011 Actual	FY2012 Targeted	FY2013 Targeted	FY2014 Targeted
$14,089,078	$14,410,262	$7,519,407	$8,153,310	$8,000,000	$8,000,000	$10,000,000

7b. Provide an efficiency measure.

Ratio of SASP overhead vs. federal surplus property acquired

FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Targeted	FY2013 Targeted
4.3%	3.5%	13.1%	9.0%	7.9%	3.5%	3.5%

7c. Provide the number of clients/individuals served, if applicable.

See attached lists of the top 100 donees served in FY 2011.

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FIXED PRICE VEHICLE PROGRAM								
CORE								
EXPENSE & EQUIPMENT								
FEDERAL SURPLUS PROPERTY	594,921	0.00	600,000	0.00	600,000	0.00	599,715	0.00
TOTAL - EE	594,921	0.00	600,000	0.00	600,000	0.00	599,715	0.00
TOTAL	**594,921**	**0.00**	**600,000**	**0.00**	**600,000**	**0.00**	**599,715**	**0.00**
GRAND TOTAL	**$594,921**	**0.00**	**$600,000**	**0.00**	**$600,000**	**0.00**	**$599,715**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30990
Division	Purchasing & Materials Mgmt.		
Core -	Fixed Price Vehicle and Equipment Program		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	600,000	600,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**600,000**	**600,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)
Notes: An "E" is requested for other funds

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	599,715	599,715	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**599,715**	**599,715**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)
Notes: An "E" is requested for other funds

2. CORE DESCRIPTION

This core request is for funding to acquire low mileage vehicles and construction equipment from the Federal Government to be resold to state agencies and eligible entities. This program enables eligible entities to buy used vehicles instead of new vehicles. This program is a self sustaining program that does not have any actual cost to the State.

3. PROGRAM LISTING (list programs included in this core funding)

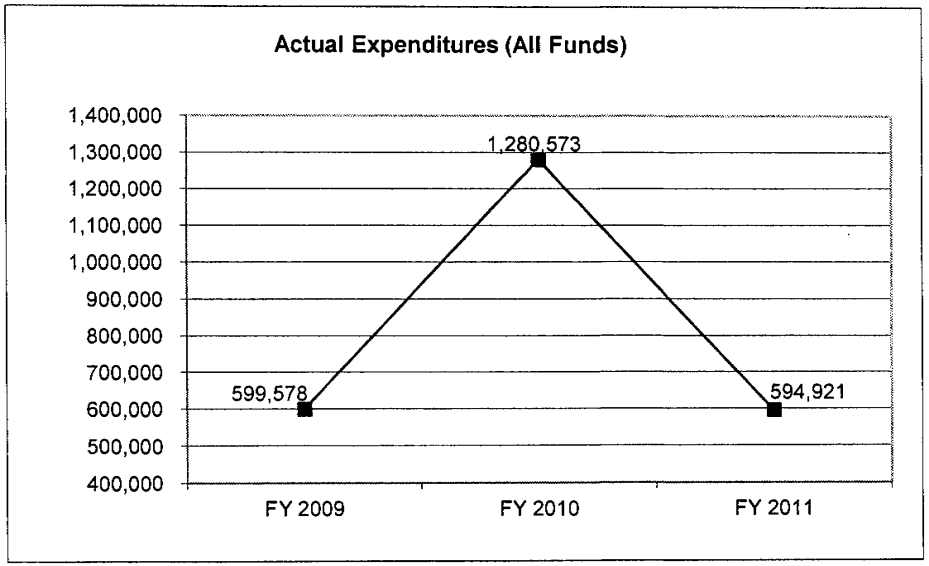
Fixed Price Vehicle and Equipment

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30990
Division	Purchasing & Materials Mgmt.		
Core -	Fixed Price Vehicle and Equipment Program		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	600,000	1,300,000	600,000	600,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	600,000	1,300,000	600,000	N/A	
Actual Expenditures (All Funds)	599,578	1,280,573	594,921	N/A	
Unexpended (All Funds)	422	19,427	5,079	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	422	19,427	5,079	N/A	
		(1)			



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES: **(1) Estimated appropriation was increased by $700,000 in FY 2010.**

CORE RECONCILIATION DETAIL

STATE
FIXED PRICE VEHICLE PROGRAM

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	600,000	600,000	
	Total	**0.00**	**0**	**0**	**600,000**	**600,000**	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	600,000	600,000	
	Total	**0.00**	**0**	**0**	**600,000**	**600,000**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1377 0825	EE	0.00	0	0	(285)	(285)	Gov Core Reduction - Other funds 5% E&E core reduction statewide
NET GOVERNOR CHANGES		**0.00**	**0**	**0**	**(285)**	**(285)**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	599,715	599,715	
	Total	**0.00**	**0**	**0**	**599,715**	**599,715**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FIXED PRICE VEHICLE PROGRAM								
CORE								
TRAVEL, IN-STATE	6	0.00	200	0.00	200	0.00	190	0.00
TRAVEL, OUT-OF-STATE	355	0.00	5,000	0.00	5,000	0.00	4,750	0.00
SUPPLIES	5,785	0.00	500	0.00	500	0.00	475	0.00
PROFESSIONAL SERVICES	21,023	0.00	45,000	0.00	45,000	0.00	45,000	0.00
M&R SERVICES	8,152	0.00	20,000	0.00	20,000	0.00	20,000	0.00
OTHER EQUIPMENT	0	0.00	100	0.00	100	0.00	100	0.00
MISCELLANEOUS EXPENSES	0	0.00	100	0.00	100	0.00	100	0.00
REBILLABLE EXPENSES	559,600	0.00	529,100	0.00	529,100	0.00	529,100	0.00
TOTAL - EE	**594,921**	**0.00**	**600,000**	**0.00**	**600,000**	**0.00**	**599,715**	**0.00**
GRAND TOTAL	**$594,921**	**0.00**	**$600,000**	**0.00**	**$600,000**	**0.00**	**$599,715**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$594,921**	**0.00**	**$600,000**	**0.00**	**$600,000**	**0.00**	**$599,715**	**0.00**

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Fixed Price Vehicle and Equipment
Program is found in the following core budget(s): Fixed Price Vehicle and Equipment

1. What does this program do?

This core request is for funding to acquire low mileage vehicles and construction equipment from the Federal Government to be resold to state agencies and eligible entities. This program enables eligible entities to buy used vehicles instead of new vehicles. This program is a self-sustaining program that does not have any actual cost to the State.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 37, RSMo

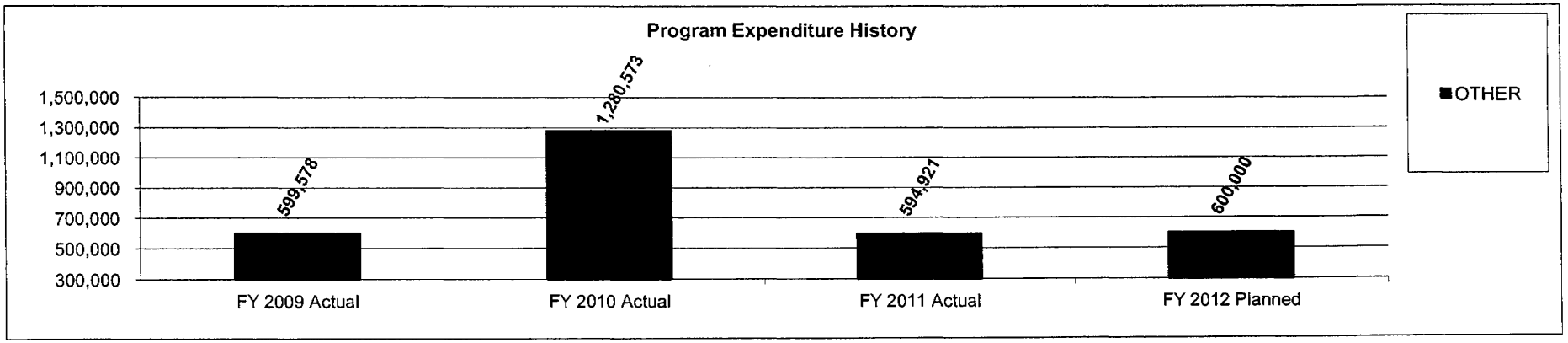
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Federal Surplus Property Fund (0407)

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Fixed Price Vehicle and Equipment
Program is found in the following core budget(s): Fixed Price Vehicle and Equipment

7a. Provide an effectiveness measure.

Number of fixed price vehicles sold

FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY2011 Actual	FY2012 Targeted	FY2013 Targeted	FY2014 Targeted
189	147	138	113	175	175	175

Number of vehicles obtained

FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY2011 Actual	FY2012 Targeted	FY2013 Targeted	FY2014 Targeted
228	108	150	93	175	175	175

7b. Provide an efficiency measure.

Percentage of vehicles sold compared to number of vehicles obtained

FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Targeted	FY 2013 Targeted	FY 2014 Targeted
82%	136%	92%	122%	100%	100%	100%

7c. Provide the number of clients/individuals served, if applicable.

See attached list of who purchased vehicles in FY 2011

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY RECYCLING								
CORE								
PERSONAL SERVICES								
FEDERAL SURPLUS PROPERTY	45,984	1.00	45,984	1.00	45,984	1.00	45,984	1.00
TOTAL - PS	45,984	1.00	45,984	1.00	45,984	1.00	45,984	1.00
EXPENSE & EQUIPMENT								
FEDERAL SURPLUS PROPERTY	33,778	0.00	41,610	0.00	41,610	0.00	39,697	0.00
TOTAL - EE	33,778	0.00	41,610	0.00	41,610	0.00	39,697	0.00
TOTAL	**79,762**	**1.00**	**87,594**	**1.00**	**87,594**	**1.00**	**85,681**	**1.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
FEDERAL SURPLUS PROPERTY	0	0.00	0	0.00	0	0.00	422	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	422	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**422**	**0.00**
GRAND TOTAL	**$79,762**	**1.00**	**$87,594**	**1.00**	**$87,594**	**1.00**	**$86,103**	**1.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30960
Division	Purchasing & Materials Mgmt.		
Core -	Surplus Property Recycling		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	45,984	45,984	
EE	0	0	41,610	41,610	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**87,594**	**87,594**	
FTE	**0.00**	**0.00**	**1.00**	**1.00**	
Est. Fringe	*0*	*0*	*23,314*	*23,314*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)
Notes: An "E" is requested for other funds EE

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	45,984	45,984	
EE	0	0	39,697	39,697	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**85,681**	**85,681**	
FTE	**0.00**	**0.00**	**1.00**	**1.00**	
Est. Fringe	*0*	*0*	*23,314*	*23,314*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)
Notes: An "E" is requested for other funds EE

2. CORE DESCRIPTION

This core request is for funding to cover operating costs of the State's recycling program, such as promotional/information materials and providing desk side/other containers to collect materials.

The purpose of the Missouri State Recycling Program is to assist State of Missouri government agencies with:
- Procurement of products manufactured with recycled materials
- Coordinating waste reduction strategies
- Overseeing the collection of recyclables by establishing recycling services contracts

3. PROGRAM LISTING (list programs included in this core funding)

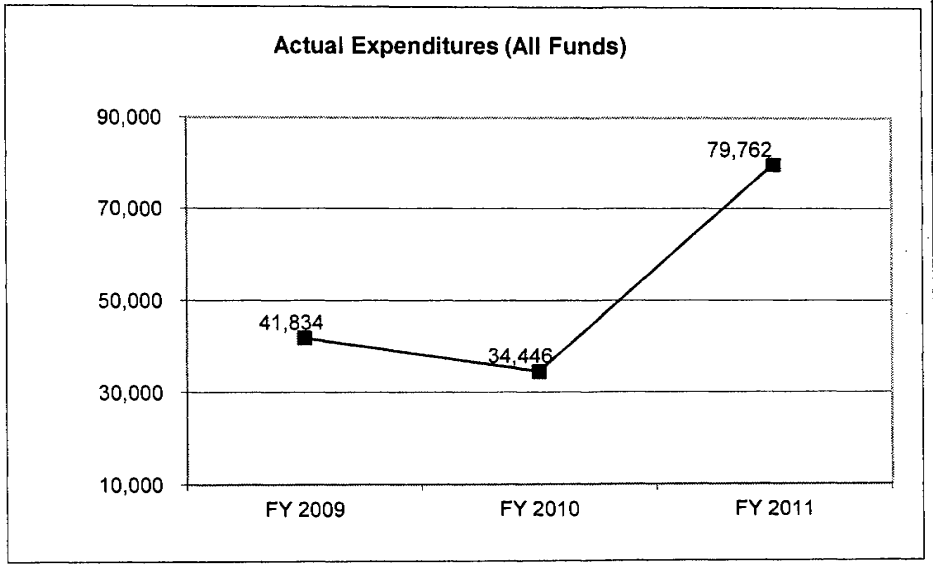
Surplus Property Recycling

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30960
Division	Purchasing & Materials Mgmt.		
Core -	Surplus Property Recycling		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	42,610	41,610	87,594	87,594	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	42,610	41,610	87,594	N/A	
Actual Expenditures (All Funds)	41,834	34,446	79,762	N/A	
Unexpended (All Funds)	776	7,164	7,832	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	776	7,164	7,832	N/A	
		(1)	(2)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES: **(1) Estimated appropriation was increased by $1,000**
(2) First year for separate PS appropriation fund for recycling coordinator position.

CORE RECONCILIATION DETAIL

STATE
SURPLUS PROPERTY RECYCLING

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	1.00	0	0	45,984	45,984	
	EE	0.00	0	0	41,610	41,610	
	Total	**1.00**	**0**	**0**	**87,594**	**87,594**	
DEPARTMENT CORE REQUEST							
	PS	1.00	0	0	45,984	45,984	
	EE	0.00	0	0	41,610	41,610	
	Total	**1.00**	**0**	**0**	**87,594**	**87,594**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1375 9349	EE	0.00	0	0	(1,913)	(1,913)	Gov core reduction - Other funds 5% E&E core reduction statewide
NET GOVERNOR CHANGES		**0.00**	**0**	**0**	**(1,913)**	**(1,913)**	
GOVERNOR'S RECOMMENDED CORE							
	PS	1.00	0	0	45,984	45,984	
	EE	0.00	0	0	39,697	39,697	
	Total	**1.00**	**0**	**0**	**85,681**	**85,681**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY RECYCLING								
CORE								
PLANNER I	45,984	1.00	45,984	1.00	45,984	1.00	45,984	1.00
TOTAL - PS	45,984	1.00	45,984	1.00	45,984	1.00	45,984	1.00
TRAVEL, IN-STATE	683	0.00	500	0.00	500	0.00	475	0.00
TRAVEL, OUT-OF-STATE	0	0.00	1,000	0.00	1,000	0.00	950	0.00
SUPPLIES	22,738	0.00	31,766	0.00	31,766	0.00	30,178	0.00
PROFESSIONAL DEVELOPMENT	1,495	0.00	5,000	0.00	5,000	0.00	4,750	0.00
COMMUNICATION SERV & SUPP	594	0.00	0	0.00	0	0.00	0	0.00
PROFESSIONAL SERVICES	3,379	0.00	1,344	0.00	1,344	0.00	1,344	0.00
M&R SERVICES	2,331	0.00	0	0.00	0	0.00	0	0.00
OFFICE EQUIPMENT	595	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	1,963	0.00	0	0.00	0	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
MISCELLANEOUS EXPENSES	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
TOTAL - EE	33,778	0.00	41,610	0.00	41,610	0.00	39,697	0.00
GRAND TOTAL	$79,762	1.00	$87,594	1.00	$87,594	1.00	$85,681	1.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$79,762	1.00	$87,594	1.00	$87,594	1.00	$85,681	1.00

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Surplus Property Recycling
Program is found in the following core budget(s): Surplus Property Recycling

1. What does this program do?

The purpose of the Missouri State Recycling Program is to assist the State of Missouri government agencies with:
-Procurement of products manufactured with recycled materials.
-Coordinating waste reduction strategies.
-Overseeing the collection of recyclables by establishing recycling services contracts.

This program provides promotion/information materials and collecting/recycling miscellaneous items.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 34.031 and 34.032, RSMo

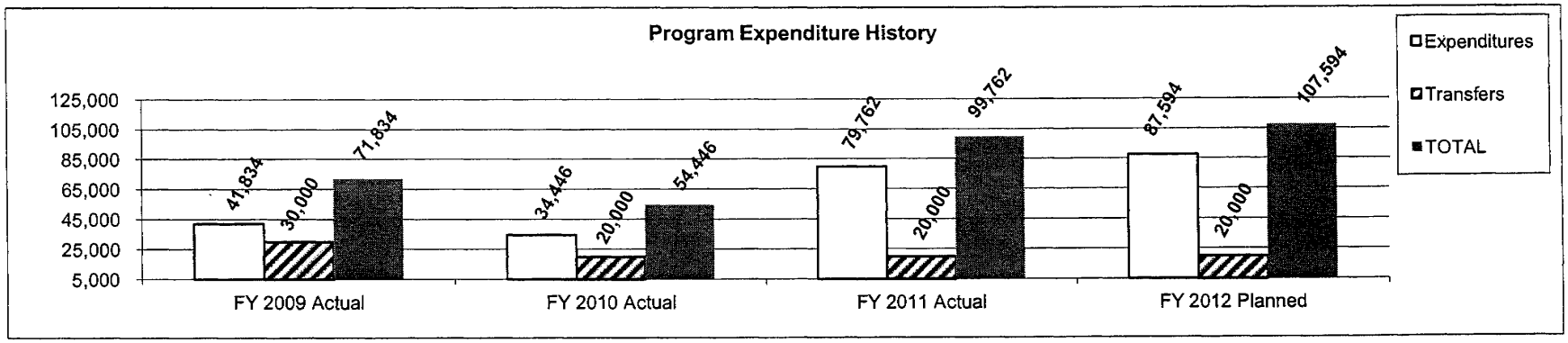
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Federal Surplus Property Fund (0407)

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Surplus Property Recycling
Program is found in the following core budget(s): Surplus Property Recycling

7a. Provide an effectiveness measure.

Recycling revenues received by the state

FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Targeted	FY 2013 Targeted	FY 2014 Targeted
$130,100	$175,615	$300,039	$145,000	$146,000	$147,000

7b. Provide an efficiency measure.

Material Recycled, i.e., paper, plastic, cardboard

FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Targeted	FY 2013 Targeted	FY 2014 Targeted
1,933 tons	2,519 tons	2,308 tons	2,400 tons	2,500 tons	2,600 tons

Excess revenues transferred to the Department of Social Services

FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Targeted	FY 2013 Targeted	FY 2014 Targeted
$30,000	$20,000	$20,000	$20,000	$20,000	$20,000

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
RECYCLING FUNDS TRANSFER								
CORE								
FUND TRANSFERS								
FEDERAL SURPLUS PROPERTY	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
TOTAL - TRF	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
TOTAL	**20,000**	**0.00**	**20,000**	**0.00**	**20,000**	**0.00**	**20,000**	**0.00**
GRAND TOTAL	**$20,000**	**0.00**	**$20,000**	**0.00**	**$20,000**	**0.00**	**$20,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30965
Division	Purchasing & Materials Mgmt.		
Core -	Surplus Property Recycling Transfer		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request					FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total	
PS	0	0	0	0	**PS**	0	0	0	0	
EE	0	0	0	0	**EE**	0	0	0	0	
PSD	0	0	0	0	**PSD**	0	0	0	0	
TRF	0	0	20,000	20,000	E **TRF**	0	0	20,000	20,000	E
Total	**0**	**0**	**20,000**	**20,000**	**Total**	**0**	**0**	**20,000**	**20,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)
Notes: An "E" is requested for other funds

Other Funds: Federal Surplus Property Fund (0407)
Notes: An "E" is requested for other funds

2. CORE DESCRIPTION

Pursuant to Section 34.032, RSMo, this appropriation facilitates the transfer of excess funds from the recycling program to the Department of Social Services (DSS) to be used by DSS for the heating assistance program pursuant to section 660.100 to 660.135, RSMO.

3. PROGRAM LISTING (list programs included in this core funding)

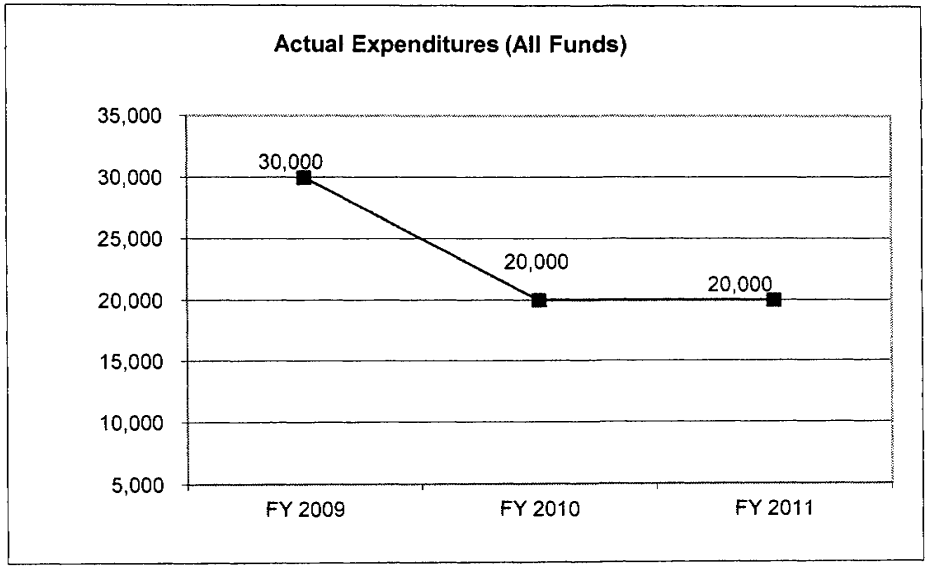
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30965
Division	Purchasing & Materials Mgmt.		
Core -	Surplus Property Recycling Transfer		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	30,000	20,000	20,000	20,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	30,000	20,000	20,000	N/A	
Actual Expenditures (All Funds)	30,000	20,000	20,000	N/A	
Unexpended (All Funds)	0	0	0	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	
	(1)				



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES: **(1) Estimated appropriation increased by $10,000**

CORE RECONCILIATION DETAIL

STATE
RECYCLING FUNDS TRANSFER

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	0	20,000	20,000	
	Total	**0.00**	**0**	**0**	**20,000**	**20,000**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	20,000	20,000	
	Total	**0.00**	**0**	**0**	**20,000**	**20,000**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	20,000	20,000	
	Total	**0.00**	**0**	**0**	**20,000**	**20,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
RECYCLING FUNDS TRANSFER								
CORE								
TRANSFERS OUT	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
TOTAL - TRF	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
GRAND TOTAL	$20,000	0.00	$20,000	0.00	$20,000	0.00	$20,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$20,000	0.00	$20,000	0.00	$20,000	0.00	$20,000	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY SALE PROCEED								
CORE								
EXPENSE & EQUIPMENT								
PROCEEDS OF SURPLUS PROPERTY	131,539	0.00	42,000	0.00	42,000	0.00	41,900	0.00
TOTAL - EE	131,539	0.00	42,000	0.00	42,000	0.00	41,900	0.00
PROGRAM-SPECIFIC								
PROCEEDS OF SURPLUS PROPERTY	105,487	0.00	48,000	0.00	48,000	0.00	48,000	0.00
TOTAL - PD	105,487	0.00	48,000	0.00	48,000	0.00	48,000	0.00
TOTAL	**237,026**	**0.00**	**90,000**	**0.00**	**90,000**	**0.00**	**89,900**	**0.00**
GRAND TOTAL	**$237,026**	**0.00**	**$90,000**	**0.00**	**$90,000**	**0.00**	**$89,900**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY SALE FUND-TRF								
CORE								
FUND TRANSFERS								
PROCEEDS OF SURPLUS PROPERTY	1,516,063	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00
TOTAL - TRF	1,516,063	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00
TOTAL	**1,516,063**	**0.00**	**1,000,000**	**0.00**	**1,000,000**	**0.00**	**1,000,000**	**0.00**
GRAND TOTAL	**$1,516,063**	**0.00**	**$1,000,000**	**0.00**	**$1,000,000**	**0.00**	**$1,000,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	30980 & 30985
Division	Purchasing & Materials Mgmt.		
Core -	Surplus Property Proceeds/Transfer		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	42,000	42,000	E
PSD	0	0	48,000	48,000	E
TRF	0	0	1,000,000	1,000,000	E
Total	**0**	**0**	**1,090,000**	**1,090,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Proceeds of Surplus Property Sales Fund (0710)
Notes: An "E" is requested for other funds

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	41,900	41,900	E
PSD	0	0	48,000	48,000	E
TRF	0	0	1,000,000	1,000,000	E
Total	**0**	**0**	**1,089,900**	**1,089,900**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Proceeds of Surplus Property Sales Fund (0710)
Notes: An "E" is requested for other funds

2. CORE DESCRIPTION

To pay the costs of conducting state surplus property sales. Expenses for state surplus property operations include auction fees, advertising, and travel expenses. In addition, reimbursement is made for use of office space and equipment. This appropriation is for the distribution of state surplus property proceeds by transfer to the state funds from which the property was originally purchased.

3. PROGRAM LISTING (list programs included in this core funding)

Surplus Property Proceeds/Transfer

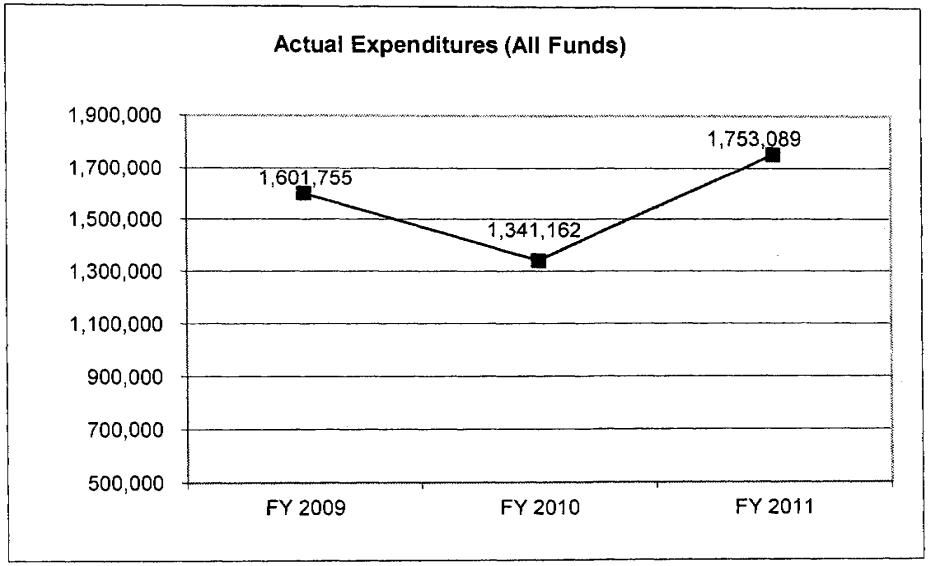
CORE DECISION ITEM

Department	Office of Administration
Division	Purchasing & Materials Mgmt.
Core -	Surplus Property Proceeds/Transfer

Budget Unit 30980 & 30985

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	1,603,000	1,341,500	1,767,000	1,090,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	1,603,000	1,341,500	1,767,000	N/A	
Actual Expenditures (All Funds)	1,601,755	1,341,162	1,753,089	N/A	
Unexpended (All Funds)	1,245	338	13,911	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	1,245	338	13,911	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) Estimated appropriation increased by $513,000
(2) Estimated appropriation increased by $251,500
(3) Estimated appropriation increased by $677,000

CORE RECONCILIATION DETAIL

STATE
SURPLUS PROPERTY SALE PROCEED

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	42,000	42,000	
	PD	0.00	0	0	48,000	48,000	
	Total	**0.00**	**0**	**0**	**90,000**	**90,000**	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	42,000	42,000	
	PD	0.00	0	0	48,000	48,000	
	Total	**0.00**	**0**	**0**	**90,000**	**90,000**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1376 1576	EE	0.00	0	0	(100)	(100)	Gov Core Reduction - 5% other funds E&E core reduction statewide
NET GOVERNOR CHANGES		**0.00**	**0**	**0**	**(100)**	**(100)**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	41,900	41,900	
	PD	0.00	0	0	48,000	48,000	
	Total	**0.00**	**0**	**0**	**89,900**	**89,900**	

CORE RECONCILIATION DETAIL

STATE
SURPLUS PROPERTY SALE FUND-TRF

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	0	1,000,000	1,000,000	
	Total	**0.00**	**0**	**0**	**1,000,000**	**1,000,000**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	1,000,000	1,000,000	
	Total	**0.00**	**0**	**0**	**1,000,000**	**1,000,000**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	1,000,000	1,000,000	
	Total	**0.00**	**0**	**0**	**1,000,000**	**1,000,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY SALE PROCEED								
CORE								
TRAVEL, IN-STATE	342	0.00	500	0.00	500	0.00	475	0.00
SUPPLIES	2,107	0.00	1,500	0.00	1,500	0.00	1,425	0.00
PROFESSIONAL SERVICES	100,204	0.00	30,000	0.00	30,000	0.00	30,000	0.00
M&R SERVICES	1,605	0.00	100	0.00	100	0.00	100	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	800	0.00	800	0.00	800	0.00
MISCELLANEOUS EXPENSES	27,281	0.00	9,000	0.00	9,000	0.00	9,000	0.00
REBILLABLE EXPENSES	0	0.00	100	0.00	100	0.00	100	0.00
TOTAL - EE	**131,539**	**0.00**	**42,000**	**0.00**	**42,000**	**0.00**	**41,900**	**0.00**
PROGRAM DISTRIBUTIONS	104,579	0.00	47,900	0.00	47,900	0.00	47,900	0.00
REFUNDS	908	0.00	100	0.00	100	0.00	100	0.00
TOTAL - PD	**105,487**	**0.00**	**48,000**	**0.00**	**48,000**	**0.00**	**48,000**	**0.00**
GRAND TOTAL	**$237,026**	**0.00**	**$90,000**	**0.00**	**$90,000**	**0.00**	**$89,900**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$237,026**	**0.00**	**$90,000**	**0.00**	**$90,000**	**0.00**	**$89,900**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
SURPLUS PROPERTY SALE FUND-TRF								
CORE								
TRANSFERS OUT	1,516,063	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00
TOTAL - TRF	**1,516,063**	**0.00**	**1,000,000**	**0.00**	**1,000,000**	**0.00**	**1,000,000**	**0.00**
GRAND TOTAL	**$1,516,063**	**0.00**	**$1,000,000**	**0.00**	**$1,000,000**	**0.00**	**$1,000,000**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$1,516,063**	**0.00**	**$1,000,000**	**0.00**	**$1,000,000**	**0.00**	**$1,000,000**	**0.00**

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: State Surplus Property Sales Proceeds/Transfer
Program is found in the following core budget(s):

1. What does this program do?

Chapter 34, RSMo authorizes Office of Administration to transfer state surplus property between state agencies, distribute state surplus property to eligible entities, and to sell state surplus property, which is not transferred or distributed, to the general public by auction or sealed bid. Per 37.090, RSMo, a fund was established to pay the costs of conducting state surplus property sales and to distribute the monies received in excess of costs to the fund which purchased the item that was sold. Expenses for state surplus property operations include auction fees, advertising and travel expenses. In addition, reimbursements are made for personnel, use of office space, and equipment.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapters 34 and 37, RSMo

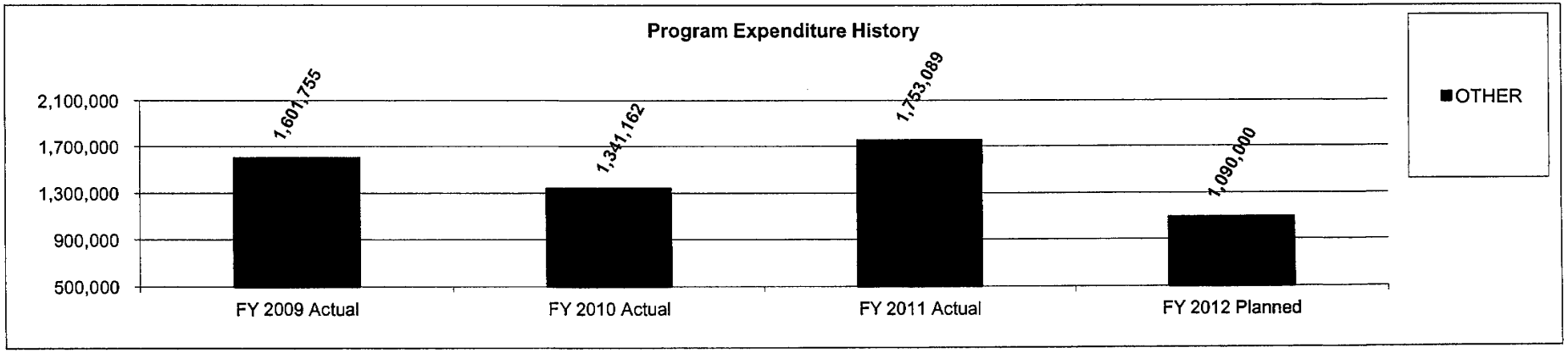
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Proceeds of Surplus Property Sales Fund (0710)

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: State Surplus Property Sales Proceeds/Transfer
Program is found in the following core budget(s):

7a. Provide an effectiveness measure.

Number of invoices (transfers of state surplus property to state agencies/other eligible entities).

FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Targeted	FY 2013 Targeted	FY 2013 Targeted	FY 2014 Targeted
725	1011	779	289	350	350	350	350

7b. Provide an efficiency measure.

Revenues transferred to back to state agencies after sale of property

FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Targeted	FY 2013 Targeted	FY 2013 Targeted	FY 2014 Targeted
$2,462,066	$1,549,568	$1,270,731	$1,629,235	$1,000,000	$1,000,000	$1,000,000	$1,000,000

7c. Provide the number of clients/individuals served, if applicable.

See attached list showing reimbursements made to agencies in FY 2011.

7d. Provide a customer satisfaction measure, if available.

N/A

FACILITIES MGMT, DESIGN
& CONSTRUCTION

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MANSION DONATIONS								
CORE								
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	26,790	0.00	30,000	0.00	30,000	0.00	30,000	0.00
TOTAL - EE	26,790	0.00	30,000	0.00	30,000	0.00	30,000	0.00
TOTAL	**26,790**	**0.00**	**30,000**	**0.00**	**30,000**	**0.00**	**30,000**	**0.00**
GRAND TOTAL	**$26,790**	**0.00**	**$30,000**	**0.00**	**$30,000**	**0.00**	**$30,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31042
Division	Facilities Management, Design and Construction		
Core -	Governor's Mansion Donation		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	30,000	30,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**30,000**	**30,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance & Operations (0501)
An "E" is requested for Other funds

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	30,000	30,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**30,000**	**30,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance & Operations (0501)
An "E" is requested for Other funds

2. CORE DESCRIPTION

This appropriation provides authority to spend donated funds in support of maintenance, renovations, and operations at the Executive Mansion and grounds. Additionally, the Mansion Donations Fund is a revolving fund that can be used for voluntary contributions and donations to the Board of Public Buildings on behalf of the Governor's Mansion, and will be available to pay costs associated with public events at the Mansion. Contributions can be made by visitors to the Governor's Mansion, and monies can be expended for the public purpose of sponsoring cultural and educational events for the citizens of the State of Missouri. Such monies can also be expended for the purpose of allowing citizen groups to hold functions at the Mansion.

3. PROGRAM LISTING (list programs included in this core funding)

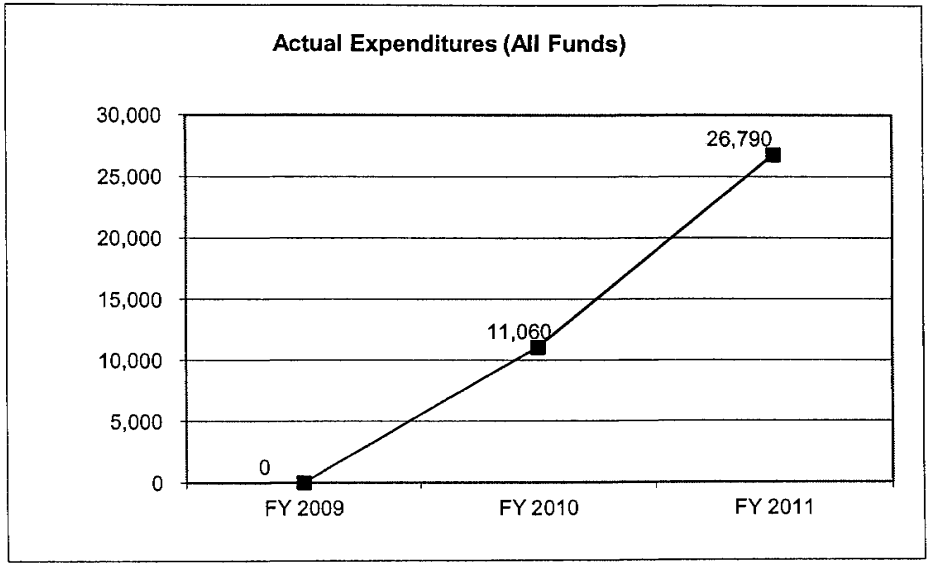
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31042
Division	Facilities Management, Design and Construction		
Core -	Governor's Mansion Donation		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	30,000	30,000	32,000	30,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	30,000	30,000	32,000	N/A	
Actual Expenditures (All Funds)	0	11,060	26,790	N/A	
Unexpended (All Funds)	30,000	18,940	5,210	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	30,000	18,940	5,210	N/A	
			(1)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES: (1) FY 2011 Appropriation increased by $2,000.

CORE RECONCILIATION DETAIL

STATE
MANSION DONATIONS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	30,000	30,000	
	Total	**0.00**	**0**	**0**	**30,000**	**30,000**	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	30,000	30,000	
	Total	**0.00**	**0**	**0**	**30,000**	**30,000**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	30,000	30,000	
	Total	**0.00**	**0**	**0**	**30,000**	**30,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MANSION DONATIONS								
CORE								
SUPPLIES	4,088	0.00	5,000	0.00	4,800	0.00	4,800	0.00
PROFESSIONAL SERVICES	509	0.00	5,000	0.00	2,000	0.00	2,000	0.00
M&R SERVICES	0	0.00	5,000	0.00	2,000	0.00	2,000	0.00
OFFICE EQUIPMENT	10	0.00	0	0.00	100	0.00	100	0.00
OTHER EQUIPMENT	900	0.00	0	0.00	100	0.00	100	0.00
MISCELLANEOUS EXPENSES	21,283	0.00	15,000	0.00	21,000	0.00	21,000	0.00
TOTAL - EE	**26,790**	**0.00**	**30,000**	**0.00**	**30,000**	**0.00**	**30,000**	**0.00**
GRAND TOTAL	**$26,790**	**0.00**	**$30,000**	**0.00**	**$30,000**	**0.00**	**$30,000**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$26,790**	**0.00**	**$30,000**	**0.00**	**$30,000**	**0.00**	**$30,000**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ASSET MANAGEMENT								
CORE								
PERSONAL SERVICES								
STATE FACILITY MAINT & OPERAT	23,130,825	658.68	26,471,615	758.50	26,471,615	758.50	26,366,137	756.50
TOTAL - PS	23,130,825	658.68	26,471,615	758.50	26,471,615	758.50	26,366,137	756.50
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	64,719,128	0.00	66,116,081	0.00	66,215,981	0.00	65,905,445	0.00
TOTAL - EE	64,719,128	0.00	66,116,081	0.00	66,215,981	0.00	65,905,445	0.00
PROGRAM-SPECIFIC								
STATE FACILITY MAINT & OPERAT	0	0.00	100,000	0.00	100	0.00	100	0.00
TOTAL - PD	0	0.00	100,000	0.00	100	0.00	100	0.00
TOTAL	**87,849,953**	**658.68**	**92,687,696**	**758.50**	**92,687,696**	**758.50**	**92,271,682**	**756.50**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	0	0.00	241,690	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	241,690	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**241,690**	**0.00**
GRAND TOTAL	**$87,849,953**	**658.68**	**$92,687,696**	**758.50**	**$92,687,696**	**758.50**	**$92,513,372**	**756.50**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31041
Division	Facilities Management, Design and Construction		
Core -	Asset Management		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request			
	GR	Federal	Other	Total
PS	0	0	26,471,615	26,471,615
EE	0	0	66,215,981	66,215,981
PSD	0	0	100	100
TRF	0	0	0	0
Total	**0**	**0**	**92,687,696**	**92,687,696**
FTE	**0.00**	**0.00**	**758.50**	**758.50**
Est. Fringe	*0*	*0*	*13,421,109*	*13,421,109*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance & Operation (0501)

	FY 2013 Governor's Recommendation			
	GR	Federal	Other	Total
PS	0	0	26,366,137	26,366,137
EE	0	0	65,905,445	65,905,445
PSD	0	0	100	100
TRF	0	0	0	0
Total	**0**	**0**	**92,271,682**	**92,271,682**
FTE	**0.00**	**0.00**	**756.50**	**756.50**
Est. Fringe	*0*	*0*	*13,367,631*	*13,367,631*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance & Operation (0501)

2. CORE DESCRIPTION

Since the merger of Facilities Management and Design and Construction, we have refocused the mission of the organization from delivering construction projects, negotiating leases and managing buildings into a new vision of asset management. By focusing on identifying and reducing deferred maintenance, bringing to bear new technology to manage our assets, and using a full range of procurement tools to efficiently and effectively improve the condition of the state real estate portfolio, we will reduce operating costs. Well-maintained facilities are cheaper to operate.

The Division of Facilities Management, Design and Construction (DFMDC) provides professional asset management services to assist state entities in meeting their facility needs for the benefit of the public. These services include: Real Estate Services, Portfolio Management, Facility Management, Project Management, Contract Management, Facility Condition Assessment, Space Management, Space Standards, Statewide Master Plan and Energy Management.

3. PROGRAM LISTING (list programs included in this core funding)

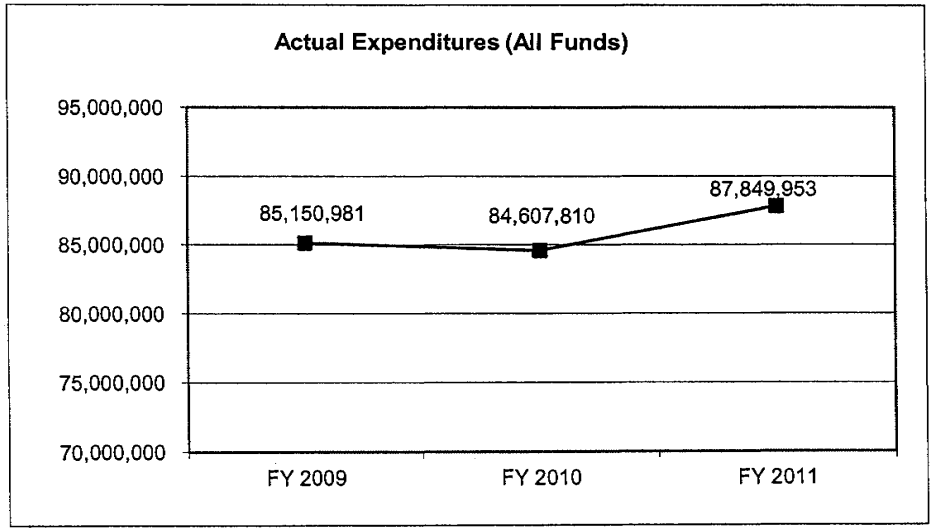
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31041
Division	Facilities Management, Design and Construction		
Core -	Asset Management		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	87,053,297	86,404,820	89,814,652	92,687,696
Less Reverted (All Funds)	(155,993)	(29,700)	0	N/A
Budget Authority (All Funds)	86,897,304	86,375,120	89,814,652	N/A
Actual Expenditures (All Funds)	85,150,981	84,607,810	87,849,953	N/A
Unexpended (All Funds)	1,746,323	1,767,310	1,964,699	N/A
Unexpended, by Fund:	(1)	(2)	(3)	
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1,746,323	1,767,310	1,964,699	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) FY2009 - Fuel & Utilities Supplemental Request of $1,746,297 not needed and put into Agency Reserve to match Governor Reserve in HB13 State-owned and Institution funds. Actual unexpended was $28.00.

(2) FY2010 - Agency Reserve of $1,767,310 to match Governor Reserve in HB13 State-owned and Institution funds. Actual unexpended was $0.19.

(3) FY2011 - Agency Reserve of $1,964,696 to match Governor Reserve in HB13 State-owned and Institution funds. Actual unexpended was $2.83

CORE RECONCILIATION DETAIL

STATE
ASSET MANAGEMENT

5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES									
			PS	758.50	0	0	26,471,615	26,471,615	
			EE	0.00	0	0	66,116,081	66,116,081	
			PD	0.00	0	0	100,000	100,000	
			Total	**758.50**	**0**	**0**	**92,687,696**	**92,687,696**	
DEPARTMENT CORE ADJUSTMENTS									
Core Reallocation	328	2148	EE	0.00	0	0	99,900	99,900	FMDC Reallocations
Core Reallocation	328	2148	PD	0.00	0	0	(99,900)	(99,900)	FMDC Reallocations
NET DEPARTMENT CHANGES				**0.00**	**0**	**0**	**0**	**0**	
DEPARTMENT CORE REQUEST									
			PS	758.50	0	0	26,471,615	26,471,615	
			EE	0.00	0	0	66,215,981	66,215,981	
			PD	0.00	0	0	100	100	
			Total	**758.50**	**0**	**0**	**92,687,696**	**92,687,696**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS									
Core Reduction	1936	2605	PS	(2.00)	0	0	(105,478)	(105,478)	Gov core reduction EE and 2 FTE
Core Reduction	1936	2148	EE	0.00	0	0	(310,536)	(310,536)	Gov core reduction EE and 2 FTE
NET GOVERNOR CHANGES				**(2.00)**	**0**	**0**	**(416,014)**	**(416,014)**	
GOVERNOR'S RECOMMENDED CORE									
			PS	756.50	0	0	26,366,137	26,366,137	
			EE	0.00	0	0	65,905,445	65,905,445	

CORE RECONCILIATION DETAIL

STATE
ASSET MANAGEMENT

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	100	100	
	Total	**756.50**	**0**	**0**	**92,271,682**	**92,271,682**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	31041	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	FMDC Asset Management	**DIVISION:**	Facilities Management, Design and Construction

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

Continued PS/EE flexibility of 25% would allow the Division of Facilities Management, Design and Construction the ability to adjust funding to match varying asset management needs and costs. This totals $6,617,904 PS and $16,554,020 EE. PS and EE will differ annually based on needs to cover operational expenses, address emergency and changing situations, etc. In addition, the level of withholds and core reductions will impact how the flexibility will be used.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
$0.00	$0.00	25% flexibility between PS & EE

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	Flexibility may be used to redirect PS/E&E to efficiently conduct asset management needs and cost.

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ASSET MANAGEMENT								
CORE								
SR OFC SUPPORT ASST (CLERICAL)	81,824	2.98	80,976	3.00	55,176	2.00	55,176	2.00
ADMIN OFFICE SUPPORT ASSISTANT	65,940	2.00	65,940	2.00	65,940	2.00	65,940	2.00
OFFICE SUPPORT ASST (KEYBRD)	113,234	4.64	192,276	8.00	166,236	7.00	166,236	7.00
SR OFC SUPPORT ASST (KEYBRD)	463,999	16.83	476,640	17.00	495,840	18.00	495,840	18.00
STORES CLERK	20,724	1.00	20,724	1.00	20,724	1.00	20,724	1.00
STOREKEEPER I	150,539	5.56	136,536	5.00	136,536	5.00	136,536	5.00
STOREKEEPER II	56,954	1.92	59,040	2.00	59,040	2.00	59,040	2.00
SUPPLY MANAGER I	62,209	1.89	68,064	2.00	64,596	2.00	64,596	2.00
SUPPLY MANAGER II	36,612	1.00	36,612	1.00	36,612	1.00	36,612	1.00
STATE LEASING COOR	298,357	5.98	308,244	6.00	299,520	6.00	299,520	6.00
ACCOUNT CLERK II	120,117	4.70	136,368	5.00	129,540	5.00	129,540	5.00
ACCOUNTANT I	235,334	7.79	248,148	8.00	252,485	8.00	252,485	8.00
ACCOUNTANT II	172,769	4.22	159,024	4.00	198,108	5.00	198,108	5.00
ACCOUNTANT III	36,404	0.79	45,984	1.00	45,984	1.00	45,984	1.00
EXECUTIVE I	76,617	2.03	75,528	2.00	35,316	1.00	35,316	1.00
EXECUTIVE II	0	0.00	0	0.00	47,184	1.00	47,184	1.00
BUILDING MGR II	43,344	1.00	43,344	1.00	43,344	1.00	43,344	1.00
TELECOMMUN ANAL IV	46,640	0.99	47,184	1.00	47,184	1.00	47,184	1.00
HORTICULTURIST	4,552	0.12	0	0.00	0	0.00	0	0.00
CUSTODIAL WORKER I	39,696	2.00	39,696	2.00	39,696	2.00	39,696	2.00
CUSTODIAL WORKER II	23,114	1.00	23,064	1.00	23,064	1.00	23,064	1.00
CUSTODIAL WORK SPV	40,158	1.54	53,688	2.00	24,168	1.00	24,168	1.00
HOUSEKEEPER I	45,543	1.54	29,580	1.00	59,676	2.00	59,676	2.00
HOUSEKEEPER II	68,981	2.06	66,288	2.00	67,452	2.00	67,452	2.00
CAPITAL IMPROVEMENTS SPEC II	37,693	0.83	43,344	1.00	0	0.00	0	0.00
CONTRACT SPEC I (OFC OF ADM)	34,644	1.00	34,644	1.00	34,644	1.00	34,644	1.00
CONTRACT SPEC II (OFC OF ADM)	248,802	5.00	248,640	5.00	248,640	5.00	248,640	5.00
TECHNICAL ASSISTANT III	33,444	1.00	33,420	1.00	33,420	1.00	33,420	1.00
TECHNICAL ASSISTANT IV	82,680	2.00	85,274	2.00	82,680	2.00	82,680	2.00
DESIGN ENGR III	205,857	3.00	213,036	3.00	205,764	3.00	205,764	3.00
ARCHITECT II	4,822	0.08	0	0.00	0	0.00	0	0.00
DESIGNER I	34,644	1.00	34,644	1.00	34,644	1.00	34,644	1.00

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ASSET MANAGEMENT								
CORE								
DESIGNER II	41,155	1.00	40,968	1.00	40,968	1.00	40,968	1.00
DESIGNER III	89,231	1.76	88,851	2.00	88,851	2.00	88,851	2.00
LABORER I	89,486	4.28	104,928	5.00	104,340	5.00	104,340	5.00
LABORER II	359,953	15.86	343,812	15.00	343,080	15.00	303,528	14.00
LABOR SPV	63,754	2.26	265,788	10.00	269,832	10.00	269,832	10.00
GROUNDSKEEPER I	91,645	3.98	92,208	4.00	92,208	4.00	92,208	4.00
GROUNDSKEEPER II	53,050	1.96	55,620	2.00	53,436	2.00	53,436	2.00
MAINTENANCE WORKER I	111,083	4.13	111,168	4.00	162,000	6.00	162,000	6.00
MAINTENANCE WORKER II	3,127,344	106.71	4,566,873	156.50	4,525,375	155.50	4,525,375	155.50
MAINTENANCE SPV I	1,270,557	35.99	2,048,185	60.00	1,978,671	58.00	1,978,671	58.00
MAINTENANCE SPV II	421,834	10.63	702,122	18.00	719,572	19.00	719,572	19.00
LOCKSMITH	93,737	2.79	190,224	6.00	187,980	6.00	187,980	6.00
REFRIGERATION MECHANIC I	310,872	9.46	333,168	10.00	329,676	10.00	329,676	10.00
REFRIGERATION MECHANIC II	584,788	16.43	578,213	16.00	605,419	17.00	605,419	17.00
BUILDING CONSTRUCTION WKR II	59,160	2.00	59,160	2.00	59,160	2.00	59,160	2.00
BUILDING CONSTRUCTION SPV	38,700	1.00	38,700	1.00	38,700	1.00	38,700	1.00
HEAVY EQUIPMENT MECHANIC	66,525	2.01	66,288	2.00	66,288	2.00	66,288	2.00
HEAVY EQUIPMENT SPV	41,126	1.00	40,973	1.00	40,973	1.00	40,973	1.00
PARK MAINTENANCE WKR I	23,270	1.03	22,680	1.00	22,680	1.00	22,680	1.00
PARK MAINTENANCE WKR II	109,413	4.14	107,198	4.00	105,660	4.00	105,660	4.00
PARK MAINTENANCE WKR III	29,041	1.02	28,596	1.00	28,596	1.00	28,596	1.00
CARPENTER	566,675	17.26	561,887	17.00	535,468	16.00	535,468	16.00
CARPENTER SPV	37,034	1.01	36,612	1.00	36,612	1.00	36,612	1.00
ELECTRICIAN	576,529	18.29	637,728	20.00	660,600	21.00	660,600	21.00
PAINTER	517,704	15.80	534,201	16.00	530,799	16.00	530,799	16.00
PLUMBER	430,218	13.48	423,848	13.00	418,644	13.00	418,644	13.00
POWER PLANT MECHANIC	277,917	9.11	308,201	10.00	305,232	10.00	305,232	10.00
SHEET METAL WORKER	29,601	1.00	29,580	1.00	29,580	1.00	29,580	1.00
ELECTRONICS TECH	101,534	3.07	281,029	9.00	277,356	9.00	277,356	9.00
BOILER OPERATOR	876,437	32.27	921,360	33.00	790,896	29.00	790,896	29.00
STATIONARY ENGR	3,510,250	105.43	3,597,341	106.00	3,526,083	105.00	3,526,083	105.00
HVAC INSTRUMENT CONTROLS TECH	211,452	6.33	207,888	6.00	200,508	6.00	200,508	6.00

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ASSET MANAGEMENT								
CORE								
PHYSICAL PLANT SUPERVISOR I	745,987	19.65	695,682	18.00	672,648	18.00	672,648	18.00
PHYSICAL PLANT SUPERVISOR II	730,793	17.65	745,972	18.00	783,132	19.00	783,132	19.00
PHYSICAL PLANT SUPERVISOR III	1,118,656	23.34	1,194,324	25.00	1,103,820	23.00	1,103,820	23.00
CONSTRUCTION INSPECTOR	250,946	5.13	294,240	6.00	297,318	6.00	297,318	6.00
CONSTRUCTION INSPECTOR SUPV	50,348	1.02	48,084	1.00	50,064	1.00	50,064	1.00
FACILITY ASSESSOR II	2,362	0.04	0	0.00	0	0.00	0	0.00
DESIGN/DEVELOP/SURVEY MGR B1	162,308	3.00	157,949	3.00	163,721	3.00	163,721	3.00
DESIGN/DEVELOP/SURVEY MGR B2	367,620	5.81	405,566	6.00	450,015	7.00	450,015	7.00
DESIGN/DEVELOP/SURVEY MGR B3	235,427	3.09	305,600	4.00	309,604	4.00	309,604	4.00
FACILITIES OPERATIONS MGR B1	389,332	7.19	437,603	8.00	646,807	12.00	646,807	12.00
FACILITIES OPERATIONS MGR B2	563,771	8.93	574,278	9.00	567,822	9.00	567,822	9.00
FACILITIES OPERATIONS MGR B3	368,753	5.01	300,718	4.00	371,289	5.00	305,363	4.00
FISCAL & ADMINISTRATIVE MGR B1	61,320	0.96	63,986	1.00	63,986	1.00	63,986	1.00
FISCAL & ADMINISTRATIVE MGR B2	98,394	1.58	127,704	2.00	127,704	2.00	127,704	2.00
FISCAL & ADMINISTRATIVE MGR B3	71,496	1.00	71,496	1.00	71,496	1.00	71,496	1.00
OFFICE OF ADMINISTRATION MGR 1	59,099	1.00	59,004	1.00	59,004	1.00	59,004	1.00
DESIGNATED PRINCIPAL ASST DEPT	23,616	0.39	22,877	0.39	28,481	0.47	28,481	0.47
DIVISION DIRECTOR	105,212	1.10	95,288	1.00	95,288	1.00	95,288	1.00
DESIGNATED PRINCIPAL ASST DIV	141,684	3.02	145,927	3.40	175,671	3.47	175,671	3.47
LEGAL COUNSEL	103,478	1.36	102,849	1.40	112,417	1.47	112,417	1.47
MISCELLANEOUS TECHNICAL	29,327	0.75	0	0.00	22,411	0.00	22,411	0.00
MISCELLANEOUS PROFESSIONAL	25,711	0.43	0	0.00	4,302	0.00	4,302	0.00
SPECIAL ASST PROFESSIONAL	76,389	1.23	27,452	0.40	31,954	0.47	31,954	0.47
LABORER	67,080	3.65	0	0.00	0	0.00	0	0.00
MAINTENANCE WORKER	4,395	0.16	0	0.00	0	0.00	0	0.00
SKILLED TRADESMAN	79,999	2.21	63,668	0.41	34,205	0.12	34,205	0.12
TOTAL - PS	**23,130,825**	**658.68**	**26,471,615**	**758.50**	**26,471,615**	**758.50**	**26,366,137**	**756.50**
TRAVEL, IN-STATE	96,747	0.00	90,000	0.00	80,000	0.00	80,000	0.00
TRAVEL, OUT-OF-STATE	0	0.00	100	0.00	100	0.00	100	0.00
FUEL & UTILITIES	47,544,202	0.00	47,968,900	0.00	47,968,900	0.00	47,690,776	0.00
SUPPLIES	6,877,234	0.00	6,725,795	0.00	7,325,000	0.00	7,292,588	0.00
PROFESSIONAL DEVELOPMENT	24,509	0.00	68,400	0.00	35,000	0.00	35,000	0.00

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ASSET MANAGEMENT								
CORE								
COMMUNICATION SERV & SUPP	239,313	0.00	256,400	0.00	250,000	0.00	250,000	0.00
PROFESSIONAL SERVICES	1,170,518	0.00	1,619,384	0.00	1,200,000	0.00	1,200,000	0.00
HOUSEKEEPING & JANITORIAL SERV	3,362,715	0.00	3,533,100	0.00	3,400,000	0.00	3,400,000	0.00
M&R SERVICES	3,951,297	0.00	3,926,639	0.00	4,241,181	0.00	4,241,181	0.00
COMPUTER EQUIPMENT	370	0.00	100	0.00	100	0.00	100	0.00
MOTORIZED EQUIPMENT	192,922	0.00	117,114	0.00	100,000	0.00	100,000	0.00
OFFICE EQUIPMENT	5,708	0.00	318,451	0.00	90,000	0.00	90,000	0.00
OTHER EQUIPMENT	892,556	0.00	613,655	0.00	1,002,000	0.00	1,002,000	0.00
PROPERTY & IMPROVEMENTS	249,530	0.00	764,115	0.00	400,000	0.00	400,000	0.00
BUILDING LEASE PAYMENTS	3,699	0.00	500	0.00	3,700	0.00	3,700	0.00
EQUIPMENT RENTALS & LEASES	46,815	0.00	43,428	0.00	50,000	0.00	50,000	0.00
MISCELLANEOUS EXPENSES	60,993	0.00	70,000	0.00	70,000	0.00	70,000	0.00
TOTAL - EE	**64,719,128**	**0.00**	**66,116,081**	**0.00**	**66,215,981**	**0.00**	**65,905,445**	**0.00**
DEBT SERVICE	0	0.00	100,000	0.00	100	0.00	100	0.00
TOTAL - PD	**0**	**0.00**	**100,000**	**0.00**	**100**	**0.00**	**100**	**0.00**
GRAND TOTAL	**$87,849,953**	**658.68**	**$92,687,696**	**758.50**	**$92,687,696**	**758.50**	**$92,271,682**	**756.50**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$87,849,953**	**658.68**	**$92,687,696**	**758.50**	**$92,687,696**	**758.50**	**$92,271,682**	**756.50**

PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Facilities Management, Design and Construction**
Program is found in the following core budget(s):	**Asset Management**

1. What does this program do?

Since the merger of Facilities Management and Design and Construction, we have refocused the mission of the organization from delivering construction projects, negotiating leases and managing buildings into a new vision of asset management. By focusing on identifying the reduction of deferred maintenance, bringing to bear new technology to manage our assets and using full range of procurement tools to efficiently and effectively improve the condition of the state real estate portfolio, we will reduce operating costs. Well-maintained facilities are cheaper to operate.

The Division of Facilitites Management and Design and Construction (DFMDC) provides professional asset management services to assist state entities in meeting their facility needs for the benefit of the public. These services include: Real Estate Services, Portfolio Management, Facility Management, Project Management, Contract Management, Facility Condition Assessment, Space Management, Space Standards, Statewide Master Plan, and Energy Management. Beginning in FY08, institutional consolidation of fuel & utility and maintenance and repair dollars were transferred to FMDC.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Missouri Revised Statutes, Chapter 8, Section 8.120, Division of Design and Construction Created - Duties
Missouri Revised Statutes, Chapter 8, Section 8.110, Division of Facilities Management Created - Duties
Missouri Revised Statutes, Chapter 34.030, Leasing

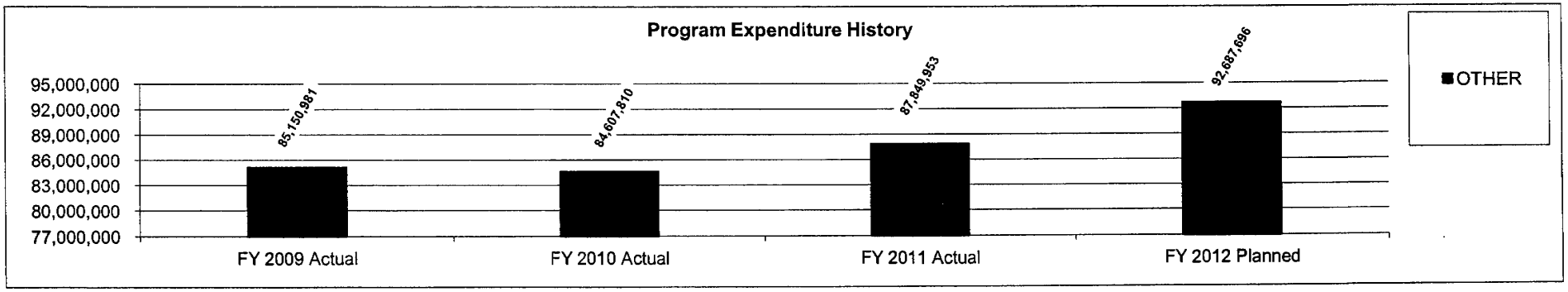
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

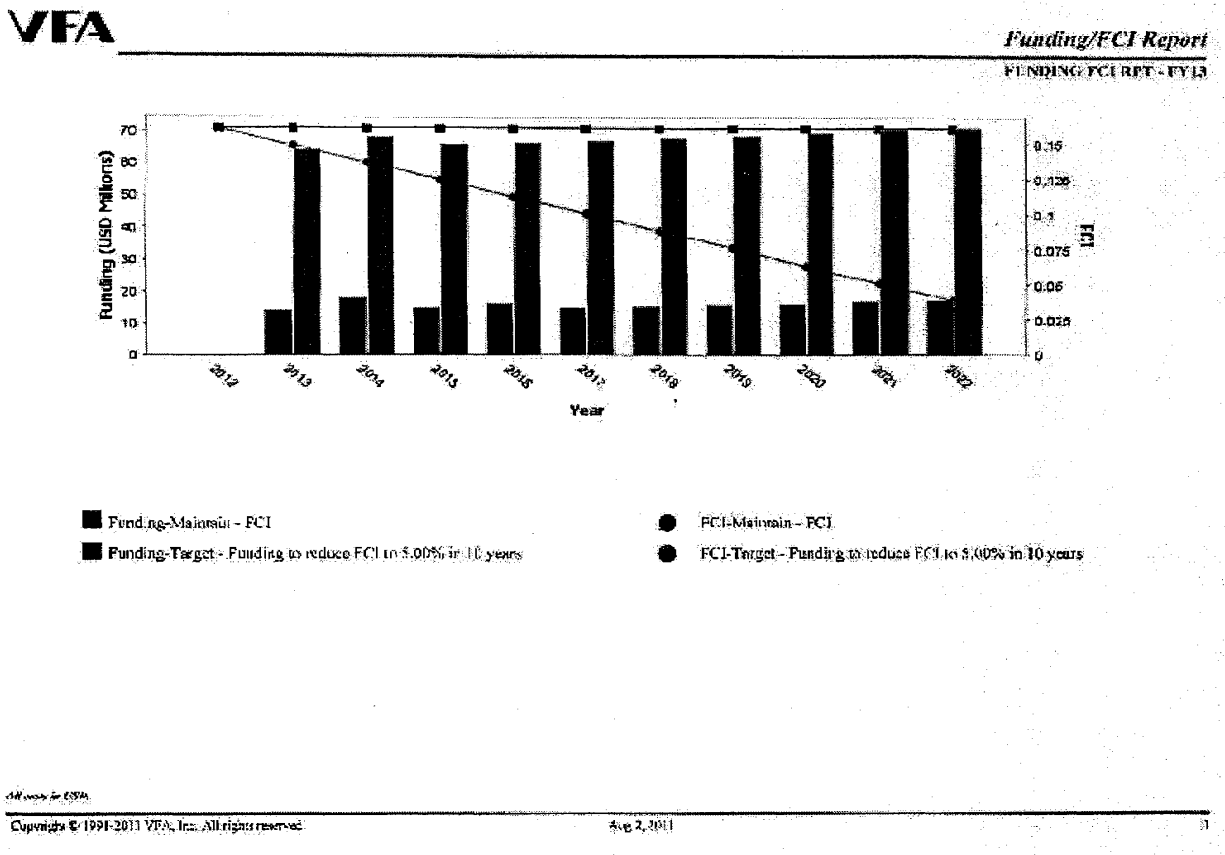
State Facility Maintenance and Operations Fund (0501)

PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Facilities Management, Design and Construction**
Program is found in the following core budget(s):	**Asset Management**

7a. Provide an effectiveness measure.

DFMDC manages a Facilities Condition Assessment (FCA) program to measure the condition of state facilities. This standardized methodology provides the foundation for making cost effective capital decisions. Chart based on assessed departments statewide.

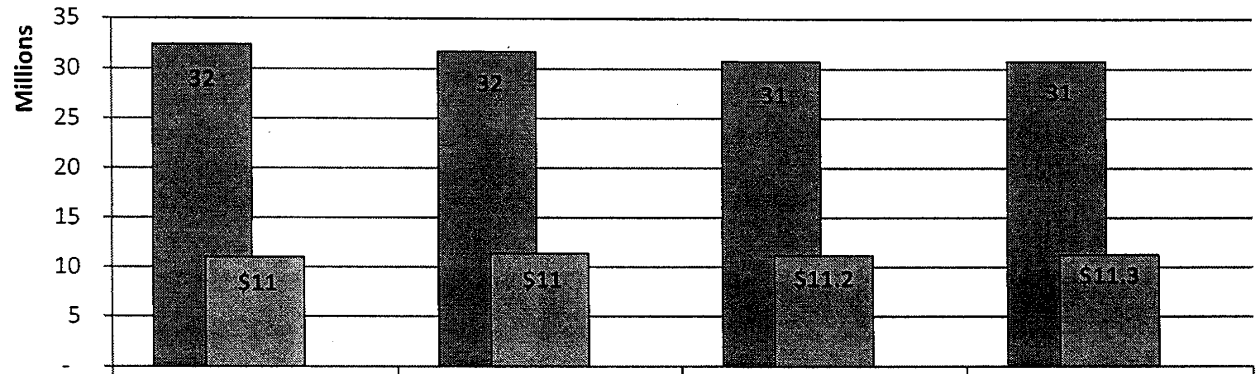


PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Facilities Management, Design and Construction**
Program is found in the following core budget(s):	**Asset Management**

7b. Provide an efficiency measure.

Division of Facilities Management, Design and Construction - Asset Management cost per square foot.



	FY2009	FY2010	FY2011	FY2012
Net Square Footage	32,428,279	31,721,646	30,783,974	30,783,974
Asset Management Cost w/ Fringe	$11,020,950	$11,391,444	$11,185,633	$11,274,152
Cost per Square Foot		$0.36	$0.36	$0.37

7c. Provide the number of clients/individuals served, if applicable.

DFMDC provides professional services to assist state entities in meeting their facility needs for the benefit of the public.

The mission is to provide a superior workplace environment for state occupants and their visitors and protect the State's investments in property assets. The goal is to provide agencies with the information and resources that will support their development of high-performance workplaces--workplaces that will meet agencies' business needs and can be readily adapted to changing work practices and strategies.

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
STATE CAPITOL COMMISSION								
CORE								
EXPENSE & EQUIPMENT								
STATE CAPITOL COMMISSION	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
TOTAL - EE	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
PROGRAM-SPECIFIC								
STATE CAPITOL COMMISSION	0	0.00	100,000	0.00	0	0.00	0	0.00
TOTAL - PD	0	0.00	100,000	0.00	0	0.00	0	0.00
TOTAL	**0**	**0.00**	**125,000**	**0.00**	**25,000**	**0.00**	**25,000**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$125,000**	**0.00**	**$25,000**	**0.00**	**$25,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31049
Division	Facilities Management, Design and Construction		
Core -	MO State Capitol Commission		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	25,000	25,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**25,000**	**25,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Second State Capitol Commission (0745)
An "E" is requested for Other Funds

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	25,000	25,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**25,000**	**25,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Second State Capitol Commission (0745)
An "E" is requested for Other Funds

2. CORE DESCRIPTION

This appropriation provides authority to spend gifts, bequests, grants, and donated funds in support of the work of the Missouri State Capitol Commission for the restoration and preservation of the Capitol Building, the promotion of the historical significance of the Capitol Building, and the improved accessibility of the Capitol Building. Established in SB 480 (2009), the legislation also established the State Capitol Commission Fund. Any moneys received by the Commission from sources other than appropriation, including from private sources, gifts, donations and grants, are to be credited to that fund and appropriated by the General Assembly. The Commission exercises general supervision and administration of the fund. Appropriation authority is required to allow for the expenditure of any funds that may be received.

An estimated appropriation is requested to ensure the ability to expend all funds should receipts exceed the stated authority amount.

3. PROGRAM LISTING (list programs included in this core funding)

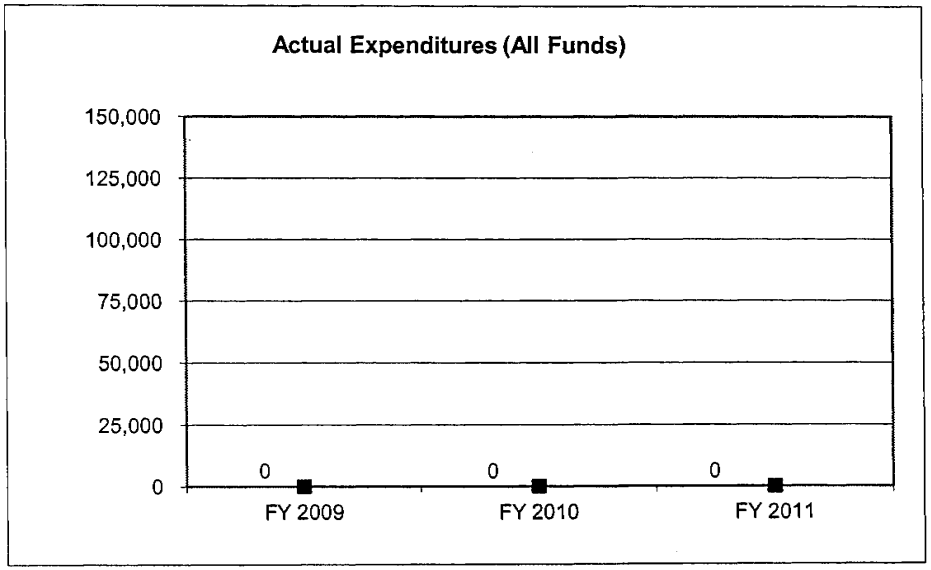
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31049
Division	Facilities Management, Design and Construction		
Core -	MO State Capitol Commission		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	25,000	25,000	25,000	125,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	25,000	25,000	25,000	N/A	
Actual Expenditures (All Funds)	0	0	0	N/A	
Unexpended (All Funds)	25,000	25,000	25,000	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	25,000	25,000	25,000	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
STATE CAPITOL COMMISSION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	25,000	25,000	
	PD	0.00	0	0	100,000	100,000	
	Total	**0.00**	**0**	**0**	**125,000**	**125,000**	
DEPARTMENT CORE ADJUSTMENTS							
Core Reduction 323 6364	PD	0.00	0	0	(100,000)	(100,000)	FY12 Expenditure Restriction made permanent
NET DEPARTMENT CHANGES		**0.00**	**0**	**0**	**(100,000)**	**(100,000)**	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	25,000	25,000	
	PD	0.00	0	0	0	0	
	Total	**0.00**	**0**	**0**	**25,000**	**25,000**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	25,000	25,000	
	PD	0.00	0	0	0	0	
	Total	**0.00**	**0**	**0**	**25,000**	**25,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
STATE CAPITOL COMMISSION								
CORE								
PROFESSIONAL SERVICES	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
TOTAL - EE	**0**	**0.00**	**25,000**	**0.00**	**25,000**	**0.00**	**25,000**	**0.00**
PROGRAM DISTRIBUTIONS	0	0.00	100,000	0.00	0	0.00	0	0.00
TOTAL - PD	**0**	**0.00**	**100,000**	**0.00**	**0**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$125,000**	**0.00**	**$25,000**	**0.00**	**$25,000**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$125,000**	**0.00**	**$25,000**	**0.00**	**$25,000**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GR TO CAPITOL COMMISSION TRF								
CORE								
FUND TRANSFERS								
GENERAL REVENUE	0	0.00	100,000	0.00	0	0.00	0	0.00
TOTAL - TRF	0	0.00	100,000	0.00	0	0.00	0	0.00
TOTAL	0	0.00	100,000	0.00	0	0.00	0	0.00
GRAND TOTAL	$0	0.00	$100,000	0.00	$0	0.00	$0	0.00

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31049
Division	Facilities Management, Design and Construction		
Core -	MO State Capitol Commission GR Transfer		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	**PS**	0	0	0	0
EE	0	0	0	0	**EE**	0	0	0	0
PSD	0	0	0	0	**PSD**	0	0	0	0
TRF	0	0	0	0	**TRF**	0	0	0	0
Total	**0**	**0**	**0**	**0**	**Total**	**0**	**0**	**0**	**0**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This appropriation was established during 2011 legislative session to transfer $100,000 general revenue to the State Capitol Commission Fund to provide funds for a study for the restoration and preservation of the Capitol Building, the promotion of the historical significance of the Capitol Building, and the improved accessibility of the Capitol Building.

3. PROGRAM LISTING (list programs included in this core funding)

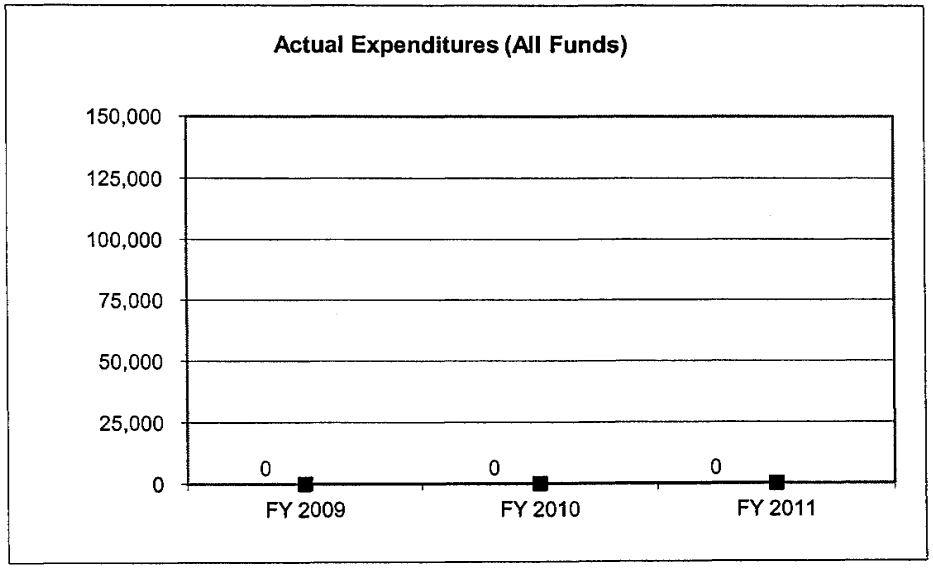
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31049
Division	Facilities Management, Design and Construction		
Core -	MO State Capitol Commission GR Transfer		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	0	0	0	100,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	0	0	0	N/A	
Actual Expenditures (All Funds)	0	0	0	N/A	
Unexpended (All Funds)	0	0	0	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE

GR TO CAPITOL COMMISSION TRF

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	100,000	0	0	100,000	
	Total	**0.00**	**100,000**	**0**	**0**	**100,000**	
DEPARTMENT CORE ADJUSTMENTS							
Core Reduction 325 T489	TRF	0.00	(100,000)	0	0	(100,000)	FY12 Expenditure Restriction made permanent
NET DEPARTMENT CHANGES		**0.00**	**(100,000)**	**0**	**0**	**(100,000)**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	0	0	
	Total	**0.00**	**0**	**0**	**0**	**0**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	0	0	
	Total	**0.00**	**0**	**0**	**0**	**0**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GR TO CAPITOL COMMISSION TRF								
CORE								
TRANSFERS OUT	0	0.00	100,000	0.00	0	0.00	0	0.00
TOTAL - TRF	0	0.00	100,000	0.00	0	0.00	0	0.00
GRAND TOTAL	$0	0.00	$100,000	0.00	$0	0.00	$0	0.00
GENERAL REVENUE	$0	0.00	$100,000	0.00	$0	0.00		0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00		0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00		0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FAC MGMT SERVICES								
CORE								
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	346,943	0.00	708,861	0.00	708,861	0.00	708,861	0.00
TOTAL - EE	346,943	0.00	708,861	0.00	708,861	0.00	708,861	0.00
PROGRAM-SPECIFIC								
STATE FACILITY MAINT & OPERAT	0	0.00	10	0.00	10	0.00	10	0.00
TOTAL - PD	0	0.00	10	0.00	10	0.00	10	0.00
TOTAL	**346,943**	**0.00**	**708,871**	**0.00**	**708,871**	**0.00**	**708,871**	**0.00**
GRAND TOTAL	**$346,943**	**0.00**	**$708,871**	**0.00**	**$708,871**	**0.00**	**$708,871**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31055
Division	Facilities Management, Design and Construction		
Core -	Facilities Management Services		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	708,861	708,861	E
PSD	0	0	10	10	E
TRF	0	0	0	0	
Total	**0**	**0**	**708,871**	**708,871**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance & Operation (0501)
An "E" is requested for Other funds

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	708,861	708,861	E
PSD	0	0	10	10	E
TRF	0	0	0	0	
Total	**0**	**0**	**708,871**	**708,871**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance & Operation (0501)
An "E" is requested for Other funds

2. CORE DESCRIPTION

This core represents revolving fund authority that allows the Division of Facilities Management, Design and Construction (DFMDC) to make up-front payments for expenses associated with facility management, purchases of materials for facility modifications, tenant services that support agency programs, replacement, and repair costs, and other support services at state facilities when recovery is obtained from a third party. DFMDC bills agencies for such costs via the interagency billing process.

This pass through appropriation gives DFMDC the ability to effectively manage facilities, modification projects and other services by establishing a mechanism to make up-front purchases for materials without reducing appropriation authority for facility operating purposes. The Division also makes up-front payments for other extraordinary services agencies may require that would otherwise place an unreasonable burden on the regular operating budget of the facility.

3. PROGRAM LISTING (list programs included in this core funding)

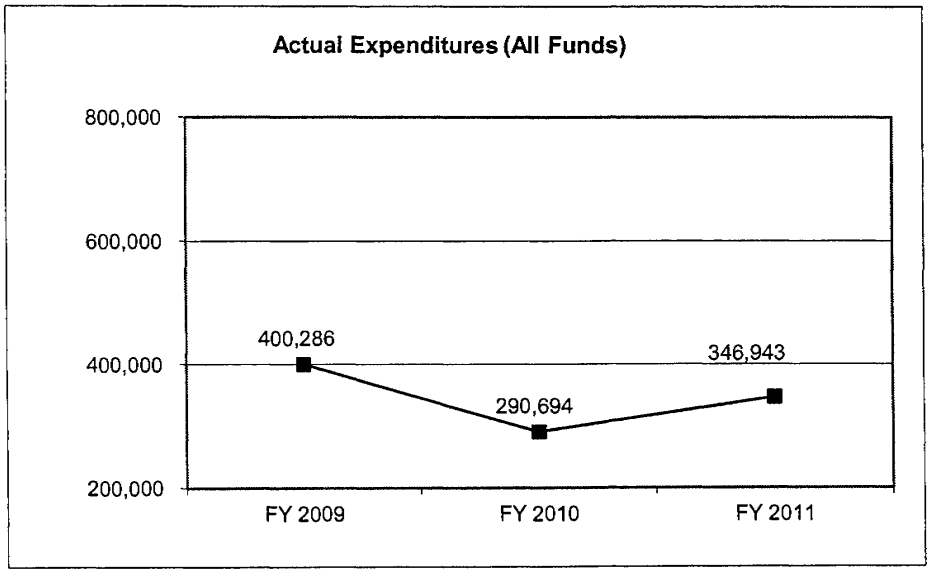
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31055
Division	Facilities Management, Design and Construction		
Core -	Facilities Management Services		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	708,871	708,871	708,871	708,871	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	708,871	708,871	708,871	N/A	
Actual Expenditures (All Funds)	400,286	290,694	346,943	N/A	
Unexpended (All Funds)	308,585	418,177	361,928	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	308,585	418,177	361,928	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
FAC MGMT SERVICES

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	708,861	708,861	
	PD	0.00	0	0	10	10	
	Total	**0.00**	**0**	**0**	**708,871**	**708,871**	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	708,861	708,861	
	PD	0.00	0	0	10	10	
	Total	**0.00**	**0**	**0**	**708,871**	**708,871**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	708,861	708,861	
	PD	0.00	0	0	10	10	
	Total	**0.00**	**0**	**0**	**708,871**	**708,871**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FAC MGMT SERVICES								
CORE								
SUPPLIES	51	0.00	1,000	0.00	1,000	0.00	1,000	0.00
PROFESSIONAL SERVICES	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
M&R SERVICES	0	0.00	35,000	0.00	35,000	0.00	35,000	0.00
PROPERTY & IMPROVEMENTS	0	0.00	40,000	0.00	40,000	0.00	40,000	0.00
REBILLABLE EXPENSES	346,892	0.00	627,861	0.00	627,861	0.00	627,861	0.00
TOTAL - EE	**346,943**	**0.00**	**708,861**	**0.00**	**708,861**	**0.00**	**708,861**	**0.00**
REFUNDS	0	0.00	10	0.00	10	0.00	10	0.00
TOTAL - PD	**0**	**0.00**	**10**	**0.00**	**10**	**0.00**	**10**	**0.00**
GRAND TOTAL	**$346,943**	**0.00**	**$708,871**	**0.00**	**$708,871**	**0.00**	**$708,871**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$346,943**	**0.00**	**$708,871**	**0.00**	**$708,871**	**0.00**	**$708,871**	**0.00**

GENERAL SERVICES

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GENERAL SERVICES - OPERATING								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	796,893	19.30	838,490	21.00	838,490	21.00	838,490	21.00
OA REVOLVING ADMINISTRATIVE TR	2,259,367	70.31	2,725,523	85.00	2,725,523	85.00	2,725,523	85.00
TOTAL - PS	3,056,260	89.61	3,564,013	106.00	3,564,013	106.00	3,564,013	106.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	84,914	0.00	76,983	0.00	76,983	0.00	76,035	0.00
OA REVOLVING ADMINISTRATIVE TR	527,569	0.00	974,806	0.00	979,728	0.00	979,728	0.00
TOTAL - EE	612,483	0.00	1,051,789	0.00	1,056,711	0.00	1,055,763	0.00
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	238,590	0.00	4,922	0.00	0	0.00	0	0.00
TOTAL - PD	238,590	0.00	4,922	0.00	0	0.00	0	0.00
TOTAL	**3,907,333**	**89.61**	**4,620,724**	**106.00**	**4,620,724**	**106.00**	**4,619,776**	**106.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	7,687	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	24,983	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	32,670	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**32,670**	**0.00**
GRAND TOTAL	**$3,907,333**	**89.61**	**$4,620,724**	**106.00**	**$4,620,724**	**106.00**	**$4,652,446**	**106.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31113
Division	Division of General Services		
Core -	Operating		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	838,490	0	2,725,523	3,564,013
EE	76,983	0	979,728	1,056,711
PSD	0	0	0	0
TRF	0	0	0	0
Total	**915,473**	**0**	**3,705,251**	**4,620,724**
FTE	**21.00**	**0.00**	**85.00**	**106.00**
Est. Fringe	*425,114*	*0*	*1,381,840*	*1,806,955*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total
PS	838,490	0	2,725,523	3,564,013
EE	76,035	0	979,728	1,055,763
PSD	0	0	0	0
TRF	0	0	0	0
Total	**914,525**	**0**	**3,705,251**	**4,619,776**
FTE	**21.00**	**0.00**	**85.00**	**106.00**
Est. Fringe	*425,114*	*0*	*1,381,840*	*1,806,955*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)

2. CORE DESCRIPTION

Core funding to support the Division of General Services, a multi-faceted organization providing a number of essential support services to state agencies and to the Office of Administration.

State Printing provides comprehensive reproduction services including design, printing, finishing, and quick copy services. Central Mail Services advises agencies on efficient mailing practices, and provides comprehensive mailing services to most state agencies operating within the Jefferson City area. Risk Management administers the Legal Expense Fund and the workers' compensation program for state employees, purchases insurance as required and advises state agencies on risk management issues. Vehicle Maintenance operates a centralized maintenance facility to provide mechanical repairs and body shop services for state vehicles based in the Mid-Missouri area. Fleet Management establishes statewide policies governing state vehicle operations and management; coordinates a centralized fleet information system; operates a consolidated car pool serving agencies in the Jefferson City area and serves as a resource for fleet management issues. General Services also provides administrative support and staffing to operate the Missouri Public Entity Risk Management Fund (MOPERM) program and coordinates the Missouri State Employees Charitable Campaign.

CORE DECISION ITEM

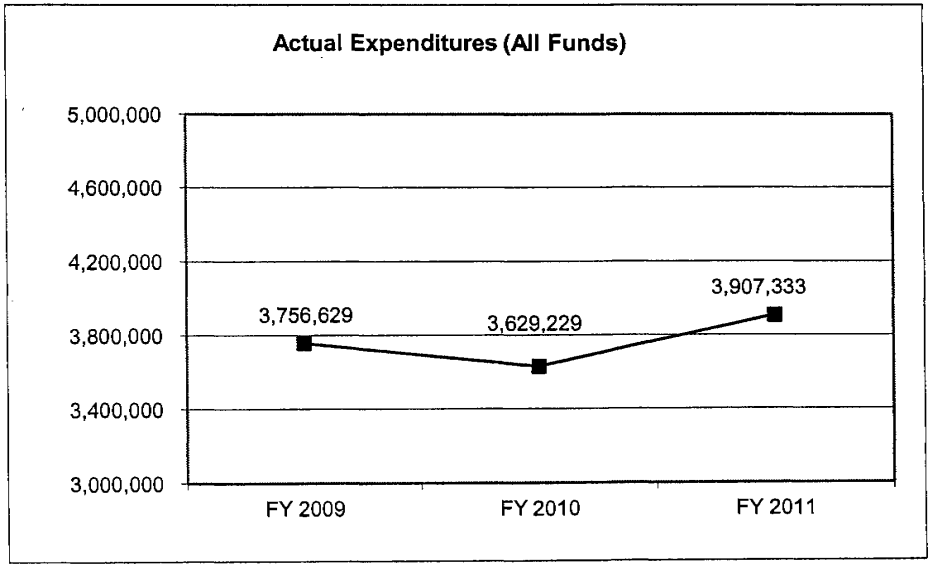
Department	Office of Administration	**Budget Unit**	31113
Division	Division of General Services		
Core -	Operating		

3. PROGRAM LISTING (list programs included in this core funding)

State Printing
Risk Management
Vehicle Maintenance
Fleet Management
Central Mail Services

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	4,493,061	4,364,791	4,624,734	4,620,724
Less Reverted (All Funds)	(61,407)	(54,070)	(29,705)	N/A
Budget Authority (All Funds)	4,431,654	4,310,721	4,595,029	N/A
Actual Expenditures (All Funds)	3,756,629	3,629,229	3,907,333	N/A
Unexpended (All Funds)	675,025	681,492	687,696	N/A
Unexpended, by Fund:				
General Revenue	23,158	27,844	7,971	N/A
Federal	0	0	0	N/A
Other	651,867	653,648	679,725	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
GENERAL SERVICES - OPERATING

5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES									
			PS	106.00	838,490	0	2,725,523	3,564,013	
			EE	0.00	76,983	0	974,806	1,051,789	
			PD	0.00	0	0	4,922	4,922	
			Total	**106.00**	**915,473**	**0**	**3,705,251**	**4,620,724**	
DEPARTMENT CORE ADJUSTMENTS									
Core Reallocation	380	4540	EE	0.00	0	0	4,922	4,922	General Services reallocated to better reflect planned expenditures
Core Reallocation	380	4540	PD	0.00	0	0	(4,922)	(4,922)	General Services reallocated to better reflect planned expenditures
NET DEPARTMENT CHANGES				**0.00**	**0**	**0**	**0**	**0**	
DEPARTMENT CORE REQUEST									
			PS	106.00	838,490	0	2,725,523	3,564,013	
			EE	0.00	76,983	0	979,728	1,056,711	
			PD	0.00	0	0	0	0	
			Total	**106.00**	**915,473**	**0**	**3,705,251**	**4,620,724**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS									
Core Reduction	1363	4539	EE	0.00	(948)	0	0	(948)	Gov core reduction - 5% GR E&E cut statewide
NET GOVERNOR CHANGES				**0.00**	**(948)**	**0**	**0**	**(948)**	
GOVERNOR'S RECOMMENDED CORE									
			PS	106.00	838,490	0	2,725,523	3,564,013	
			EE	0.00	76,035	0	979,728	1,055,763	

STATE

GENERAL SERVICES - OPERATING

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	0	0	
	Total	**106.00**	**914,525**	**0**	**3,705,251**	**4,619,776**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	31113	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Operating	**DIVISION:**	General Services

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

The Division of General Services requests a continuation of a 25% flexibility for both the personal services and expense and equipment appropriations within its operating core. Successive budget reductions over the past several years has left the agency with limited ability to respond to changing needs. Flexibility will allow the division to react to unforeseen issues that could impact the ability to fulfill its operational responsibilities.

			Flex %	Flex Amount
Operations - 0101	PS	$838,490	25%	$209,623
	E&E	$76,983	25%	$19,246
Operations - 0505	PS	$2,725,523	25%	$681,381
	E&E	$979,728	25%	$244,932

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
$10,000	Unkown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
Installed brighter, more energy efficient and sustainable lighting at Vehicle Maintenance.	N/A

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GENERAL SERVICES - OPERATING								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	31,716	1.00	92,484	3.00	92,484	3.00	92,484	3.00
SR OFC SUPPORT ASST (KEYBRD)	25,800	1.00	50,376	2.00	50,376	2.00	50,376	2.00
PRINTING/MAIL TECHNICIAN I	287,206	12.18	375,528	16.00	375,528	16.00	375,528	16.00
PRINTING/MAIL TECHNICIAN II	292,368	10.67	443,253	15.00	443,253	15.00	443,253	15.00
PRINTING/MAIL TECHNICIAN III	455,656	14.81	499,588	15.50	475,562	15.00	475,562	15.00
PRINTING/MAIL TECHNICIAN IV	280,152	8.21	273,096	8.00	273,096	8.00	273,096	8.00
PRINTING/MAIL CUSTOMER SVC REP	90,588	2.46	148,380	4.00	148,380	4.00	148,380	4.00
PRINTING/MAIL COORDINATOR	43,747	1.05	89,280	2.00	89,280	2.00	89,280	2.00
STOREKEEPER II	29,914	1.01	29,580	1.00	29,580	1.00	29,580	1.00
ACCOUNTANT II	38,774	1.00	38,700	1.00	38,700	1.00	38,700	1.00
EXECUTIVE I	61,836	2.00	61,836	2.00	61,836	2.00	61,836	2.00
RISK MANAGEMENT TECH I	27,211	1.00	27,204	1.00	27,204	1.00	27,204	1.00
RISK MANAGEMENT TECH II	259,005	8.40	243,764	8.50	277,668	9.00	277,668	9.00
RISK MANAGEMENT SPEC I	120,939	3.04	120,624	3.00	119,112	3.00	119,112	3.00
RISK MANAGEMENT SPEC II	90,809	1.84	141,456	3.00	119,565	3.00	119,565	3.00
ADMINISTRATIVE ANAL III	42,780	1.03	41,712	1.00	41,712	1.00	41,712	1.00
LABORER I	9,198	0.44	34,680	2.00	0	0.00	0	0.00
MAINTENANCE SPV I	40,968	1.00	40,968	1.00	40,968	1.00	40,968	1.00
MOTOR VEHICLE DRIVER	8,405	0.33	0	0.00	0	0.00	0	0.00
MOTOR VEHICLE MECHANIC	8,905	0.29	60,192	2.00	60,192	2.00	60,192	2.00
GARAGE SPV	32,256	1.00	32,256	1.00	32,256	1.00	32,256	1.00
GRAPHIC ARTS SPEC II	66,882	2.01	66,708	2.00	66,708	2.00	66,708	2.00
GRAPHICS SPV	44,539	1.01	44,220	1.00	44,220	1.00	44,220	1.00
OFFICE OF ADMINISTRATION MGR 1	191,597	3.75	202,092	4.00	205,032	4.00	205,032	4.00
OFFICE OF ADMINISTRATION MGR 2	132,761	2.00	132,756	2.00	132,756	2.00	132,756	2.00
OFFICE OF ADMINISTRATION MGR 3	69,943	1.00	69,948	1.00	69,948	1.00	69,948	1.00
DESIGNATED PRINCIPAL ASST DEPT	974	0.02	0	0.00	0	0.00	0	0.00
DIVISION DIRECTOR	95,288	1.00	95,292	1.00	95,292	1.00	95,292	1.00
DESIGNATED PRINCIPAL ASST DIV	102,021	2.46	108,040	3.00	105,185	3.00	105,185	3.00
LEGAL COUNSEL	1,148	0.02	0	0.00	0	0.00	0	0.00
CLERK	2,080	0.10	0	0.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	21,771	1.00	0	0.00	21,120	1.00	21,120	1.00

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GENERAL SERVICES - OPERATING								
CORE								
MISCELLANEOUS PROFESSIONAL	21,403	0.48	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	1,131	0.02	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	26,489	0.98	0	0.00	27,000	1.00	27,000	1.00
TOTAL - PS	**3,056,260**	**89.61**	**3,564,013**	**106.00**	**3,564,013**	**106.00**	**3,564,013**	**106.00**
TRAVEL, IN-STATE	230	0.00	273	0.00	873	0.00	859	0.00
SUPPLIES	183,842	0.00	170,339	0.00	183,133	0.00	182,240	0.00
PROFESSIONAL DEVELOPMENT	2,395	0.00	2,140	0.00	2,310	0.00	2,269	0.00
COMMUNICATION SERV & SUPP	27,910	0.00	30,790	0.00	35,640	0.00	35,640	0.00
PROFESSIONAL SERVICES	122,394	0.00	115,272	0.00	131,697	0.00	131,697	0.00
HOUSEKEEPING & JANITORIAL SERV	1,185	0.00	300	0.00	330	0.00	330	0.00
M&R SERVICES	92,906	0.00	296,000	0.00	286,231	0.00	286,231	0.00
MOTORIZED EQUIPMENT	33,586	0.00	0	0.00	35,469	0.00	35,469	0.00
OFFICE EQUIPMENT	61,922	0.00	250,700	0.00	250,700	0.00	250,700	0.00
OTHER EQUIPMENT	12,315	0.00	50,439	0.00	48,000	0.00	48,000	0.00
BUILDING LEASE PAYMENTS	42,312	0.00	0	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	10,457	0.00	97,086	0.00	61,340	0.00	61,340	0.00
MISCELLANEOUS EXPENSES	21,029	0.00	38,450	0.00	20,988	0.00	20,988	0.00
TOTAL - EE	**612,483**	**0.00**	**1,051,789**	**0.00**	**1,056,711**	**0.00**	**1,055,763**	**0.00**
DEBT SERVICE	238,590	0.00	4,922	0.00	0	0.00	0	0.00
TOTAL - PD	**238,590**	**0.00**	**4,922**	**0.00**	**0**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$3,907,333**	**89.61**	**$4,620,724**	**106.00**	**$4,620,724**	**106.00**	**$4,619,776**	**106.00**
GENERAL REVENUE	**$881,807**	**19.30**	**$915,473**	**21.00**	**$915,473**	**21.00**	**$914,525**	**21.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$3,025,526**	**70.31**	**$3,705,251**	**85.00**	**$3,705,251**	**85.00**	**$3,705,251**	**85.00**

PROGRAM DESCRIPTION

Department: Office of Administration

Program Name: Division of General Services - Risk Management

Program is found in the following core budget(s): General Services Operating Core, Workers' Compensation Core, Workers' Compensation Tax Core, Legal Expense Fund Core, Property Preservation Fund Core, Rebillable Expenses Core

	GS Operating Core	Workers' Comp Core	Workers' Comp Tax Core	Legal Expense Fund Core	Property Preserv. Fund Core	TOTAL
GR	601,059	22,962,503	1,465,000	6,000,000	1	31,028,563
FEDERAL						0
OTHER		800,000	60,000	757,435		1,617,435
TOTAL	601,059	23,762,503	1,525,000	6,757,435	1	32,645,998

1. What does this program do?

Risk Management administers the state's self-insured workers' compensation program for state employees, settles claims against the Legal Expense Fund, procures insurance to protect the state's assets and serves as a resource to state agencies on safety and risk management issues.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 287; Section 105.800; Section 105.711 et. seq.; Section 37.410 et. seq. and Section 537.600, RSMo

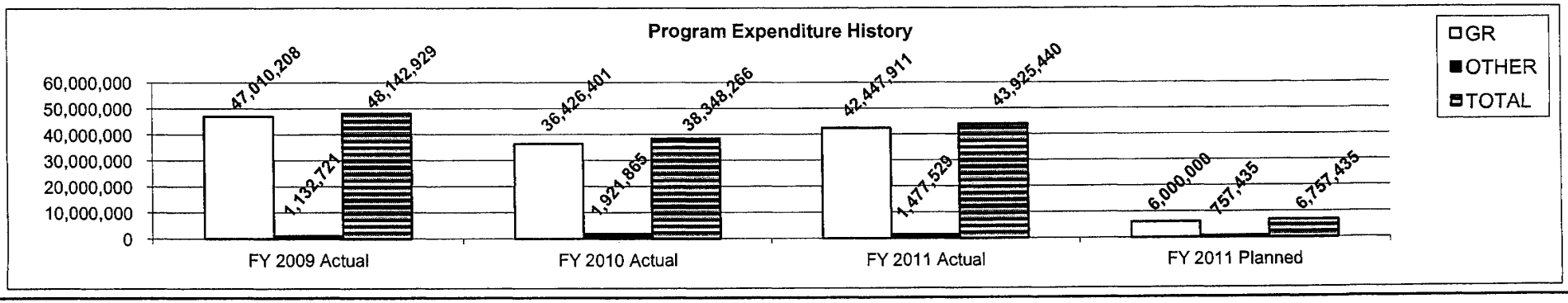
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



PROGRAM DESCRIPTION

Department: Office of Administration

Program Name: Division of General Services - Risk Management

Program is found in the following core budget(s): General Services Operating Core, Workers' Compensation Core, Workers' Compensation Tax Core, Legal Expense Fund Core, Property Preservation Fund Core, Rebillable Expenses Core

6. What are the sources of the "Other " funds?

Conservation Commission Fund (0609), Legal Expense Fund (0692), Revolving Administrative Trust Fund (0505), Property Preservation Fund (0128). All other state funds that have workers' compensation expenditures reimburse GR through a transfer appropriation for expenditures and tax obligations. Similarly, certain other funds pay into the Legal Expense Fund through a transfer appropriation for their cost of claims.

7a. Provide an effectiveness measure.

	FY 09		FY 10		FY 11		FY 12	FY 13	FY 14
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Work Comp PPO Savings	$7.0 M	$8.1M	$7.7M	$8.9	$8.5M	$9.8M	$9.6M	$9.9M	$10.3M
% Medical Cost PPO Savings	33%	35%	33%	37%	35%	34%	35%	35%	35%

7b. Provide an efficiency measure.

	FY 09		FY 10		FY 11		FY 12	FY 13	FY 14
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
WC Lost Workday Incidence Rate	1.00	0.98	1.00	0.73	1.00	0.65	0.75	0.75	0.75
Work Comp Benefit Cost per Emp.	$370.00	$430.63	$425.00	$419.41	$435.00	$524.14	$483.00	$500.00	$517.00
Lost Time Claims per Adjuster	340	377	375	420	425	362	365	365	365

7c. Provide the number of clients/individuals served, if applicable.

	FY 09		FY 10		FY 11		FY 12	FY 13	FY 13
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
WC Reported Injuries with Cost	4,100	4,260	4,200	3,845	4,000	3,535	3,600	3,600	3,600
Work Comp Payments Processed	40,000	44,712	40,000	41,164	41,000	44,388	41,000	41,000	41,000
Legal Exp. Fund Claims Processed	700	817	750	915	900	864	875	875	875

7d. Provide a customer satisfaction measure, if available.

	FY 09		FY 10		FY 11		FY 11	FY 12	FY 13
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Timeliness of TTD Payments	80%	82%	85%	90%	90%	89%	90%	90%	90%
Average Days to Pay Medical Bills				7	7	5	5	5	5

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Central Mail Services
Program is found in the following core budget(s): GS Operating Core, Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	971,512	9,202,646	10,174,158
TOTAL	971,512	9,202,646	10,174,158

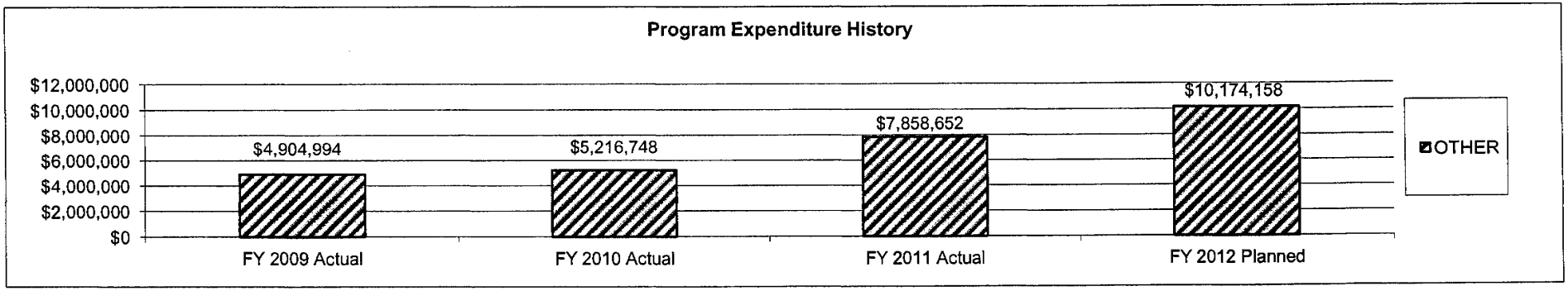
1. **What does this program do?**
   Central Mail Services provides comprehensive mailing services to state agencies operating within the Jefferson City area.

2. **What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**
   Section 37.120, RSMo

3. **Are there federal matching requirements? If yes, please explain.**
   No

4. **Is this a federally mandated program? If yes, please explain.**
   No

5. **Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



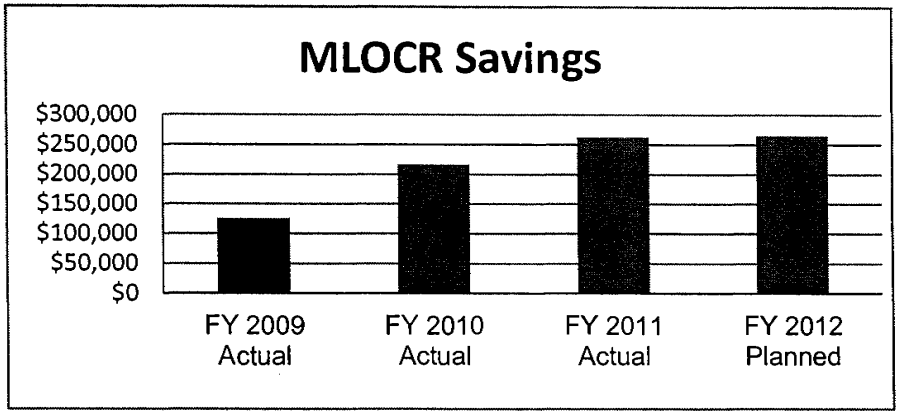
6. **What are the sources of the "Other " funds?**
   OA Revolving Administrative Trust Fund (0505)

PROGRAM DESCRIPTION

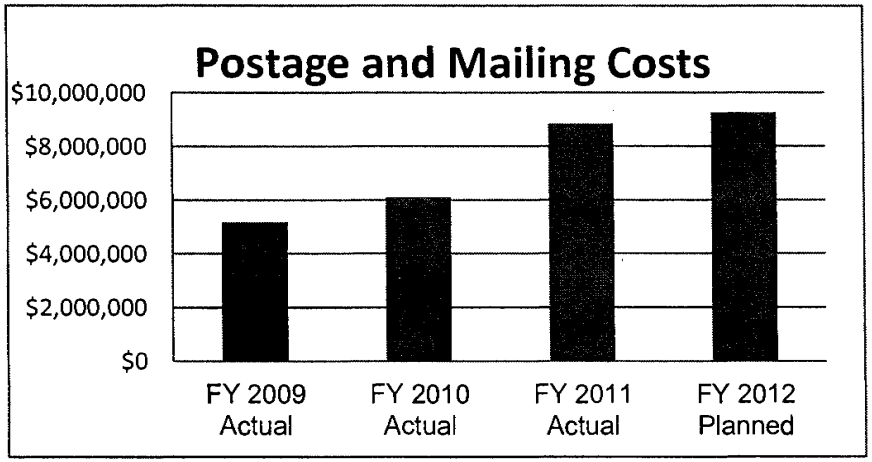
Department: Office of Administration
Program Name: Central Mail Services
Program is found in the following core budget(s): GS Operating Core, Rebillable Expenses Core

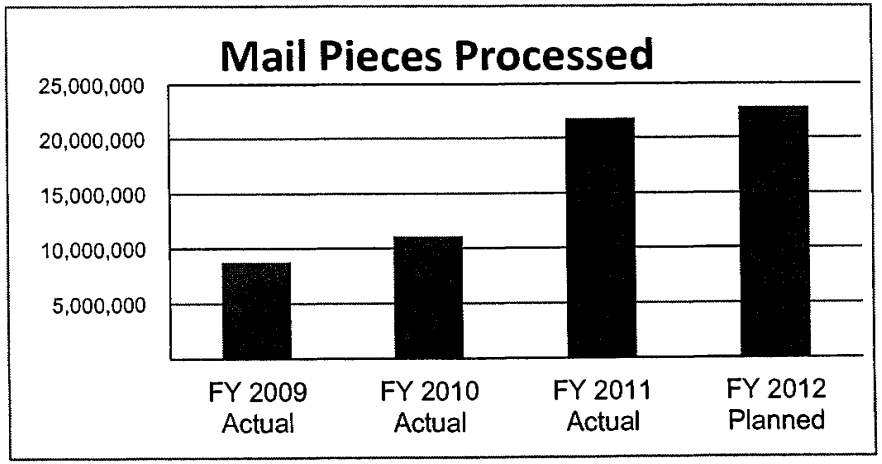
7a. Provide an effectiveness measure.
NA

7b. Provide an efficiency measure.



7c. Provide the number of clients/individuals served, if applicable.





7d. Provide a customer satisfaction measure, if available.
NA

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Vehicle Maintenance
Program is found in the following core budget(s): General Services Operating Core and Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	306,254	398,400	704,654
TOTAL	306,254	398,400	704,654

1. What does this program do?

Vehicle Maintenance provides complete diagnostic, mechanical repair and body shop services for state vehicles principally stationed in the Jefferson City area.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Vehicle Policy (SP-4)

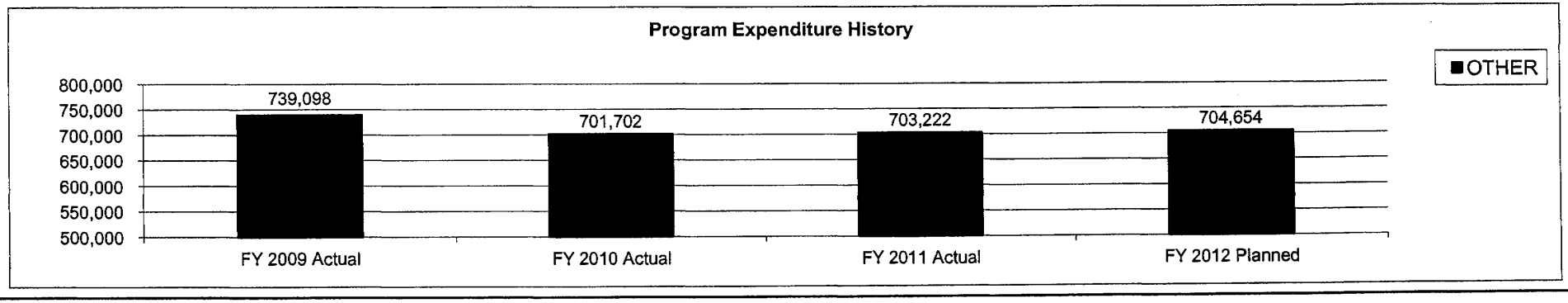
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



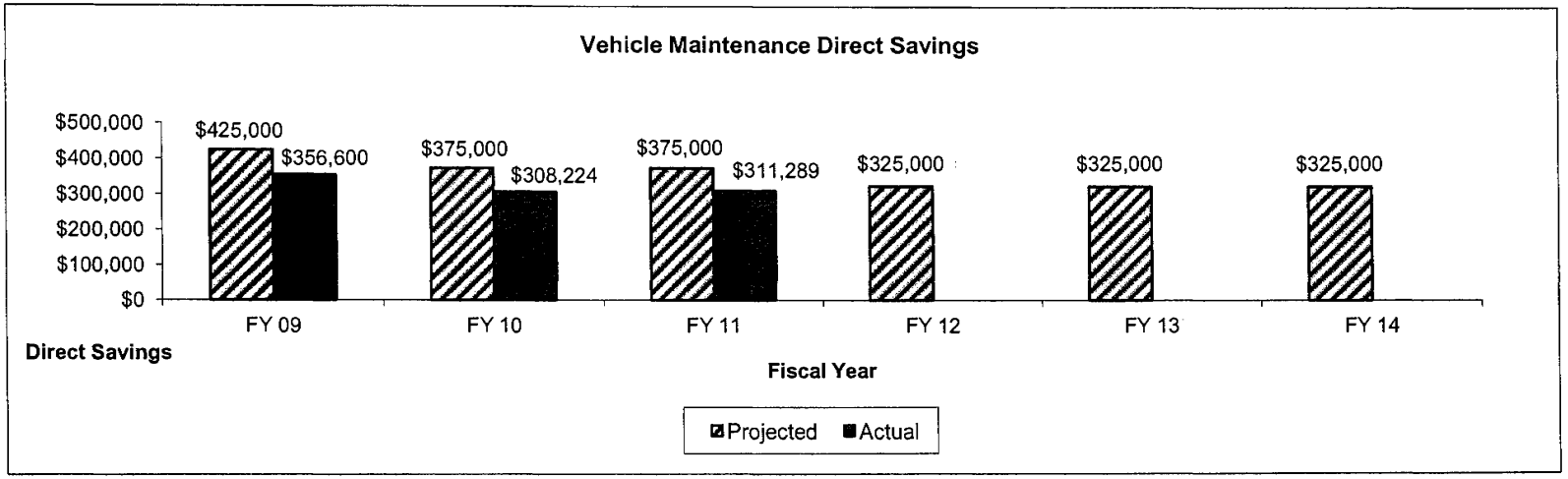
PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Vehicle Maintenance
Program is found in the following core budget(s): General Services Operating Core and Rebillable Expenses Core

6. What are the sources of the "Other " funds?

OA Revolving Administrative Trust Fund (0505)

7a. Provide an effectiveness measure.



	FY 09		FY 10		FY 11		FY 12	FY 13	FY 14
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Direct Savings %	33.00%	30.6%	33.0%	27.8%	33.0%	26.6%	30.0%	30.0%	30.0%

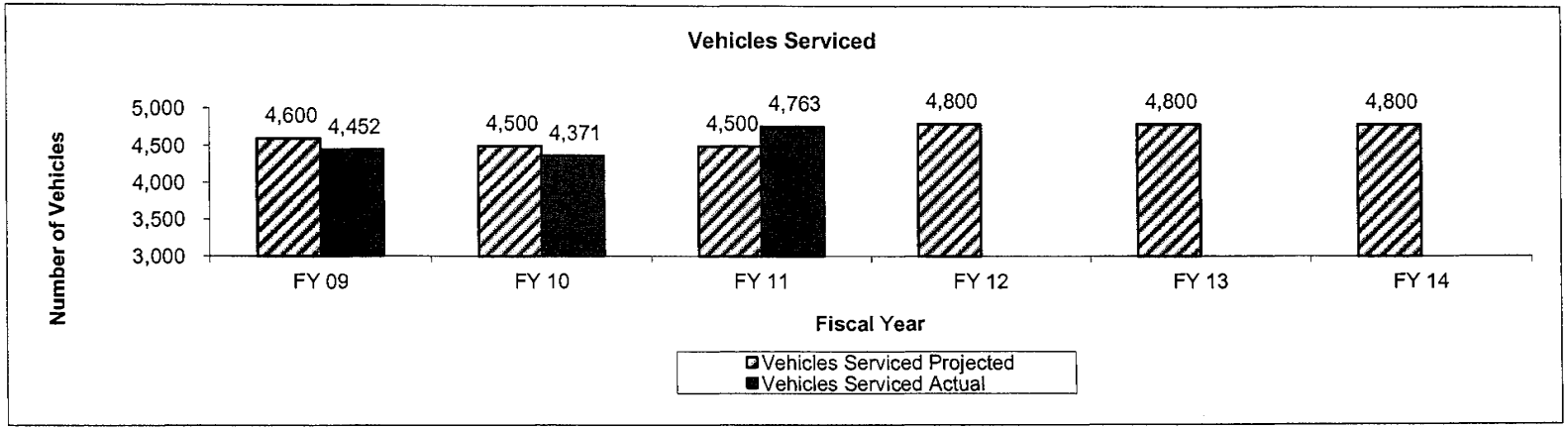
7b. Provide an efficiency measure.

	FY 07		FY 08		FY 09		FY 10	FY 11	FY 12
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Revenues per Employee	$140,000	$135,011	$140,000	$133,250	$140,000	$143,529	$145,000	$145,000	$145,000

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Vehicle Maintenance
Program is found in the following core budget(s): General Services Operating Core and Rebillable Expenses Core

7c. Provide the number of clients/individuals served, if applicable.



7d. Provide a customer satisfaction measure, if available.
N/A

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Fleet Management
Program is found in the following core budget(s): GS Operating Core, Rebillable Expenses Core, Fleet Vehicle Replacement

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	93,576	1,780,939	1,874,515
TOTAL	93,576	1,780,939	1,874,515

1. What does this program do?

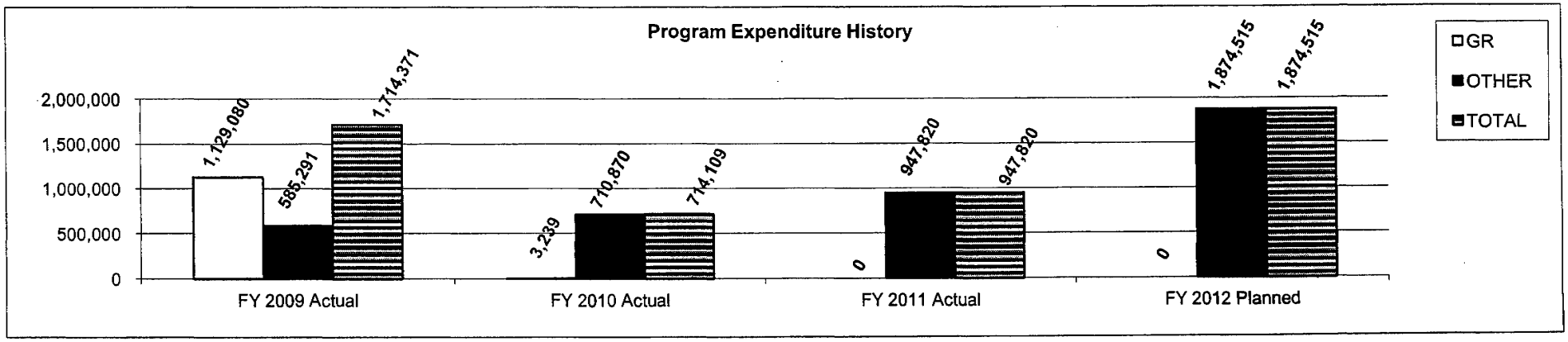
Fleet Management establishes statewide policies governing state vehicle operations and management; coordinates a centralized fleet information system, pre-approves most agency vehicle purchases, operates a centralized car pool, reports annually the status of the state vehicle fleet to the Governor and General Assembly and serves as a resource on fleet management issues.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)
Section 37.450

3. Are there federal matching requirements? If yes, please explain.
No

4. Is this a federally mandated program? If yes, please explain.
No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Fleet Management
Program is found in the following core budget(s): GS Operating Core, Rebillable Expenses Core, Fleet Vehicle Replacement

6. What are the sources of the "Other " funds?
OA Revolving Administrative Trust Fund

7a. **Provide an effectiveness measure.**

	FY 09		FY 10		FY 11		FY 12	FY 13	FY 14
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Cost Per Mile - Sedans (weighted)	$0.308	$0.272	$0.292	$0.267	$0.312	$0.295	$0.305	$0.315	$0.325
Average Annual Pool Miles	17,000	17,209	17,000	15,013	17,000	17,522	17,500	18,000	18,500
Average Passenger Vehicle Age (Yrs)	6.2	5.3	7.2	5.4	6.4	5.9	6.9	7.9	8.9
Average Passenger Vehicle Odometer Reading	79,424	69,194	93,487	71,910	85,210	75,344	88,844	102,344	115,844

*Assuming no replacements

7b. **Provide an efficiency measure.**

	FY 09		FY 10		FY 11		FY 12	FY 13	FY 14
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Vehicles per 100 Employees	19	19.5	19	20.7	19	20	20	20	20

7c. **Provide the number of clients/individuals served, if applicable.**

	FY 09		FY 10		FY 11		FY 12	FY 13	FY 13
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Licensed State Vehicles	11,100	11,124	11,200	11,300	11,000	10,844	10,800	10,750	10,700

7d. **Provide a customer satisfaction measure, if available.**
N/A

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: State Printing Center
Program is found in the following core budget(s): General Services Operating Core, Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	1,343,758	3,303,000	4,646,758
TOTAL	1,343,758	3,303,000	4,646,758

1. What does this program do?

State Printing provides comprehensive printing services to all state agencies, including printing consultation, art/graphics design, typesetting, offset and web printing, binding, quick copy color service and wide format copying.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 34.170 et. seq.

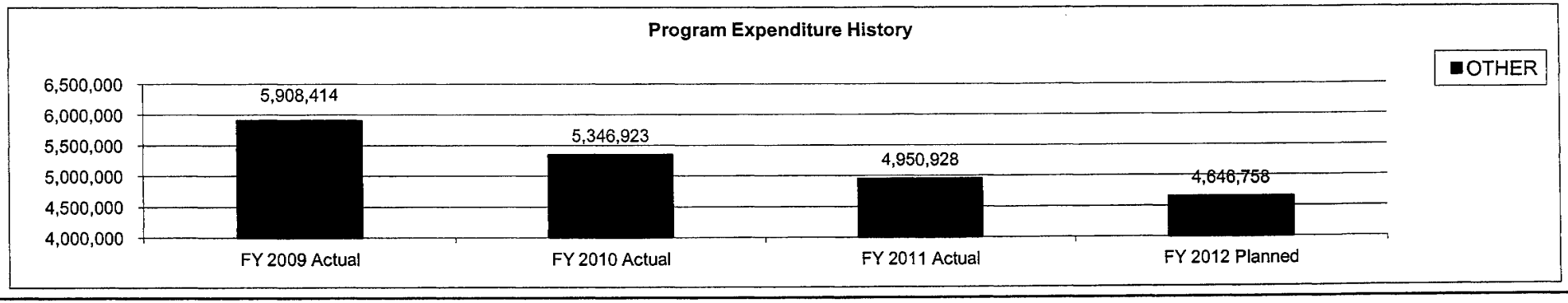
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



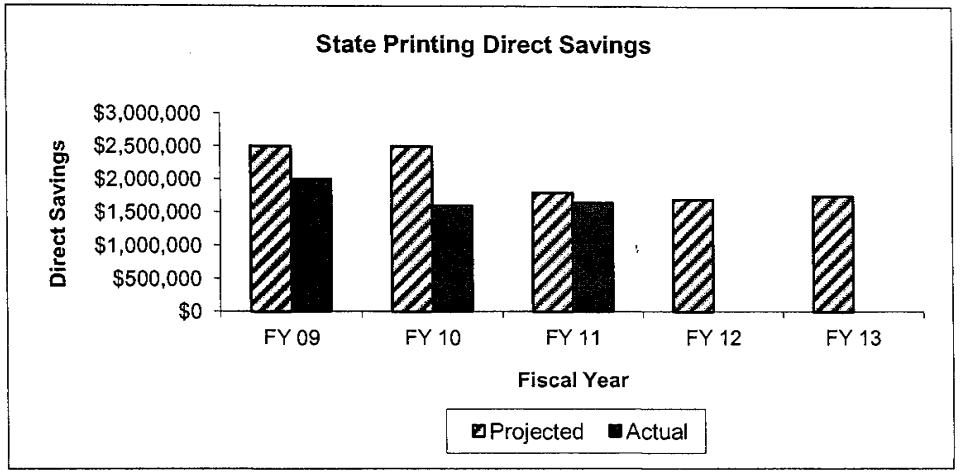
PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: State Printing Center
Program is found in the following core budget(s): General Services Operating Core, Rebillable Expenses Core

6. What are the sources of the "Other " funds?

OA Revolving Administrative Trust Fund (0505)

7a. Provide an effectiveness measure.



	FY 09		FY 10		FY 11		FY 12	FY 13	FY 14
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Savings*	25.00%	21.30%	25.00%	19.73%	20.00%	21.70%	23.00%	24.00%	25.00%

* Based on comparisons to local commercial vendors and industry-average charges using a "market basket" of frequently printed items

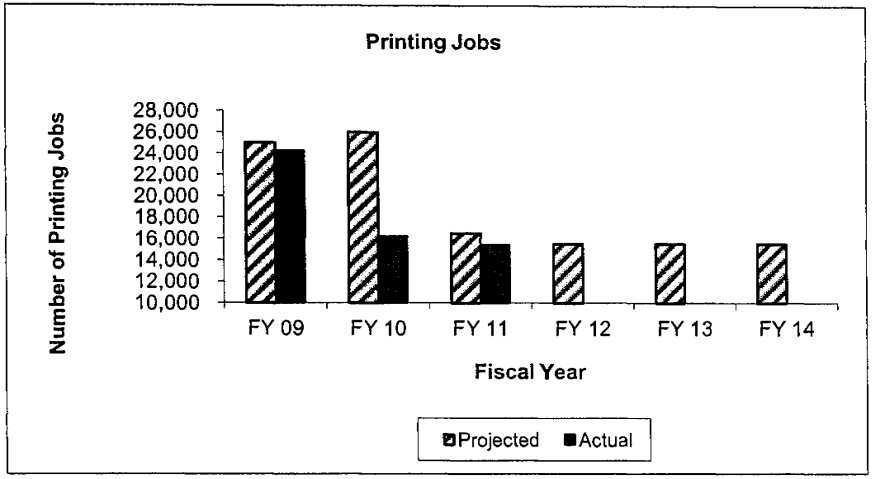
7b. Provide an efficiency measure.

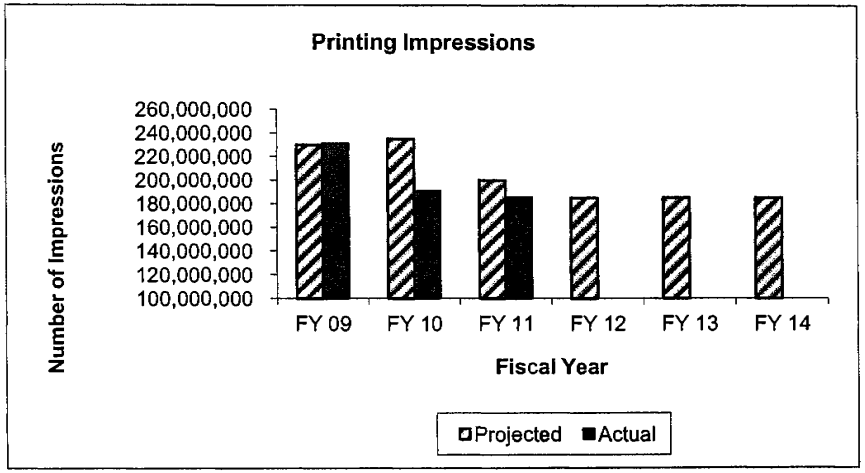
	FY 09		FY 10		FY 11		FY 12	FY 13	FY 14
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Cost Per Impression	$0.0220	$0.0223	$0.0220	$0.0220	$0.0220	$0.0240	$0.0230	$0.0230	$0.0220

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: State Printing Center
Program is found in the following core budget(s): General Services Operating Core, Rebillable Expenses Core

7c. Provide the number of clients/individuals served, if applicable.





7d. Provide a customer satisfaction measure, if available.

	FY 09		FY 10		FY 11		FY 12	FY 13	FY 14
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Jobs on Time %	85%	85%	90%	86%	88%	86%	90%	90%	90%
Rework %	0.25%	0.19%	0.25%	0.20%	0.20%	0.25%	0.25%	0.25%	0.25%

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
STATE PROPERTY PRSRVTN TRF								
CORE								
FUND TRANSFERS								
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL	**0**	**0.00**	**1**	**0.00**	**1**	**0.00**	**1**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$1**	**0.00**	**$1**	**0.00**	**$1**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31043
Division	Division of General Services		
Core -	Property Preservation Fund Transfer		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request					FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total	
PS	0	0	0	0	**PS**	0	0	0	0	
EE	0	0	0	0	**EE**	0	0	0	0	
PSD	0	0	0	0	**PSD**	0	0	0	0	
TRF	1	0	0	1	**TRF**	1	0	0	1	E
Total	**1**	**0**	**0**	**1**	**Total**	**1**	**0**	**0**	**1**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue.

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue.

2. CORE DESCRIPTION

Core request for the purpose of funding the Property Preservation Fund. Transfers from General Revenue are made on an as needed, if needed basis.

3. PROGRAM LISTING (list programs included in this core funding)

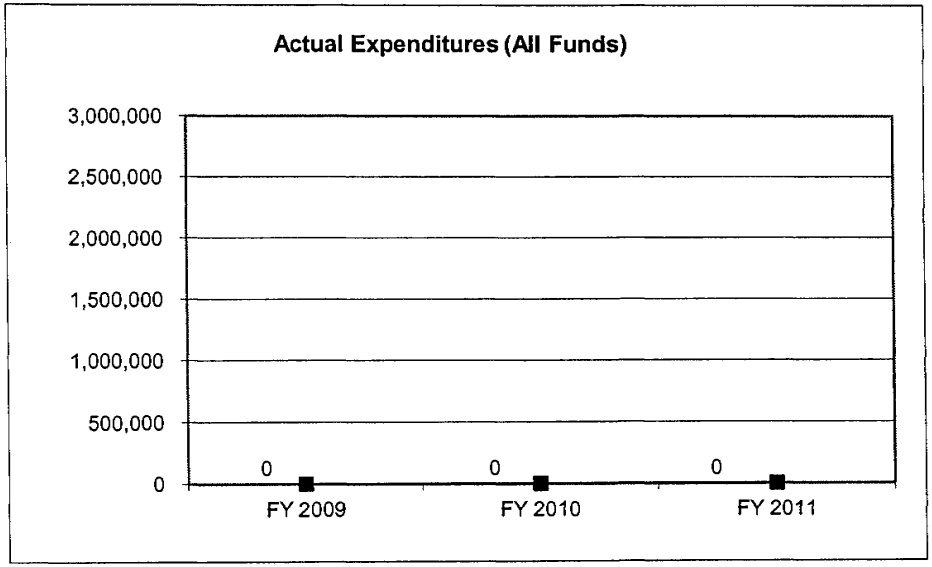
Risk Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31043
Division	Division of General Services		
Core -	Property Preservation Fund Transfer		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	1	1	1	1	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	1	1	1	N/A	
Actual Expenditures (All Funds)	0	0	0	N/A	
Unexpended (All Funds)	1	1	1	N/A	
Unexpended, by Fund:					
General Revenue	1	1	1	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE

STATE PROPERTY PRSRVTN TRF

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	1	0	0	1	
	Total	**0.00**	**1**	**0**	**0**	**1**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	1	0	0	1	
	Total	**0.00**	**1**	**0**	**0**	**1**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	1	0	0	1	
	Total	**0.00**	**1**	**0**	**0**	**1**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
STATE PROPERTY PRSRVTN TRF								
CORE								
TRANSFERS OUT	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	$0	0.00	$1	0.00	$1	0.00	$1	0.00
GENERAL REVENUE	$0	0.00	$1	0.00	$1	0.00	$1	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
STATE PROPERTY PRSRVTN PMTS								
CORE								
PROGRAM-SPECIFIC								
STATE PROPERTY PRESERVATION	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL	**0**	**0.00**	**1**	**0.00**	**1**	**0.00**	**1**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$1**	**0.00**	**$1**	**0.00**	**$1**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31044
Division	Division of General Services		
Core -	Property Preservation Fund		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request					FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total	
PS	0	0	0	0	**PS**	0	0	0	0	
EE	0	0	0	0	**EE**	0	0	0	0	
PSD	0	0	1	1	E **PSD**	0	0	1	1	E
TRF	0	0	0	0	**TRF**	0	0	0	0	
Total	**0**	**0**	**1**	**1**	**Total**	**0**	**0**	**1**	**1**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Property Preservation Fund (0128)
Notes: An "E" is requested for Other Funds

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Property Preservation Fund (0128)
Notes: An "E" is requested for Other Funds

2. CORE DESCRIPTION

Core appropriation authority to make payments from the Property Preservation Fund - a self-funded alternative to the purchase of property insurance for bonded state owned or leased facilities. The State of Missouri is required under bond covenants to purchase property insurance for bonded state buildings to protect the bondholders should the assets backing the bonds, the covered buildings, be damaged or destroyed. Prior to the passage of legislation creating the Property Preservation Fund, over 92.5% of the value of all state property was uninsured. The remaining 7.5% was covered by property insurance. The fund was created to provide coverage to named property for purposes of repairing or replacing state-owned or leased property damaged from natural or man-made events. Only if a loss to a covered building occurs would a payment be made. The fund is estimated to save the state over $1 million annually in insurance costs.

This appropriation will be used to repair or replace certain state-owned or leased property damaged from natural or man-made events. Due to the uncertainty of losses, actual expenditures from the fund may fluctuate significantly from year to year. In any given year there is the risk that a bonded building may be damaged and the state would be liable for the cost to repair or replace the damaged building. Over the past 24 years, there have been only two claims totaling $281,000 for losses to covered bonded buildings. This appropriation is requested on an estimated basis.

CORE DECISION ITEM

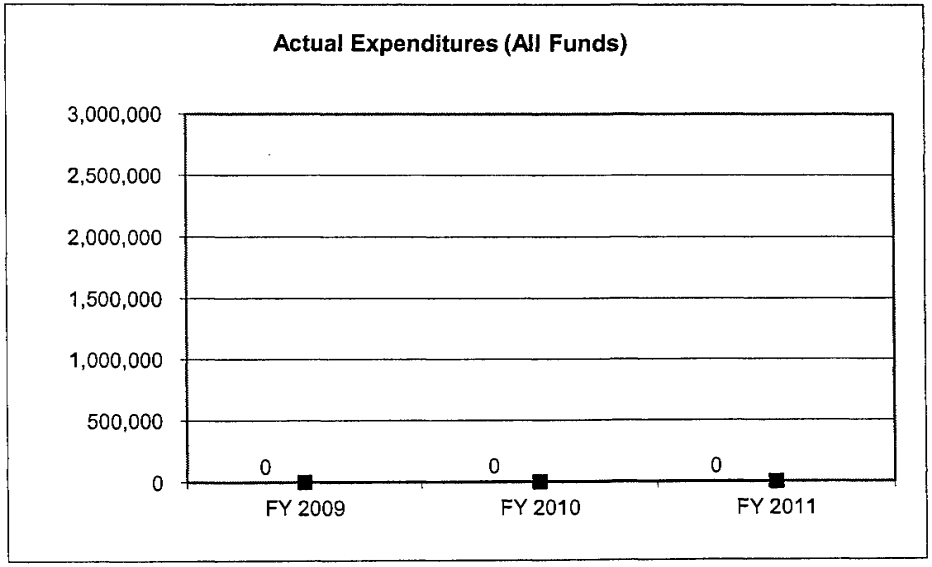
Department	Office of Administration	**Budget Unit**	31044
Division	Division of General Services		
Core -	Property Preservation Fund		

3. PROGRAM LISTING (list programs included in this core funding)

Risk Management

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	1	1	1	1	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	1	1	1	N/A	
Actual Expenditures (All Funds)	0	0	0	N/A	
Unexpended (All Funds)	1	1	1	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	1	1	1	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
STATE PROPERTY PRSRVTN PMTS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	0	1	1	
	Total	**0.00**	**0**	**0**	**1**	**1**	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	0	1	1	
	Total	**0.00**	**0**	**0**	**1**	**1**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	1	1	
	Total	**0.00**	**0**	**0**	**1**	**1**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
STATE PROPERTY PRSRVTN PMTS								
CORE								
PROGRAM DISTRIBUTIONS	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	**0**	**0.00**	**1**	**0.00**	**1**	**0.00**	**1**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$1**	**0.00**	**$1**	**0.00**	**$1**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$1**	**0.00**	**$1**	**0.00**	**$1**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
REBILLABLE EXPENSES								
CORE								
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	11,434,992	0.00	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00
TOTAL - EE	11,434,992	0.00	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00
TOTAL	**11,434,992**	**0.00**	**10,000,000**	**0.00**	**10,000,000**	**0.00**	**10,000,000**	**0.00**
RATF Rebillable Expenses - 1300009								
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	5,000,000	0.00	5,000,000	0.00
TOTAL - EE	0	0.00	0	0.00	5,000,000	0.00	5,000,000	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**5,000,000**	**0.00**	**5,000,000**	**0.00**
GRAND TOTAL	**$11,434,992**	**0.00**	**$10,000,000**	**0.00**	**$15,000,000**	**0.00**	**$15,000,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31119
Division	General Services		
Core -	Rebillable Expenses		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	10,000,000	10,000,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**10,000,000**	**10,000,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)
Notes: An "E" is requested for Other Funds.

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	10,000,000	10,000,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
Total	**0**	**0**	**10,000,000**	**10,000,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)
Notes: An "E" is requested for Other Funds.

2. CORE DESCRIPTION

Appropriation authority to purchase required raw materials used in the production of final goods and services to state agencies. State Printing, Vehicle Maintenance, Fleet Management, and Central Mail Services use this revolving fund appropriation to purchase inventory (e.g., paper, parts, fuel, and postage) and obtain outside services to provide products and services to state agencies. This appropriation is also used to purchase goods or services that are rebilled to state agencies, including the cost of vehicles and supporting expenses for the consolidated Jefferson City carpool.

The amount of paper, vehicle parts, postage, fuel, services, or supplies acquired is directly dependent on the level of demand by agencies. Funds appropriated for rebillable expenses is used for the purchase of raw materials or goods placed in inventory for later conversion or sale and for services obtained that are necessary to produce final goods or services. Equipment, maintenance, and rebillable coded expenditures required to produce the final goods or services are paid from this appropriation.

This appropriation will also be used to replace property, damaged through the fault of a third party, to the extent recovery is made from the third party or their insurer. This allows state agencies to replace state owned property that is destroyed through the fault of a third party. Also, under Section 37.452, RSMo, agencies are authorized to use credits from the sale of surplus vehicles toward the purchase of new vehicles through this appropriation.

CORE DECISION ITEM

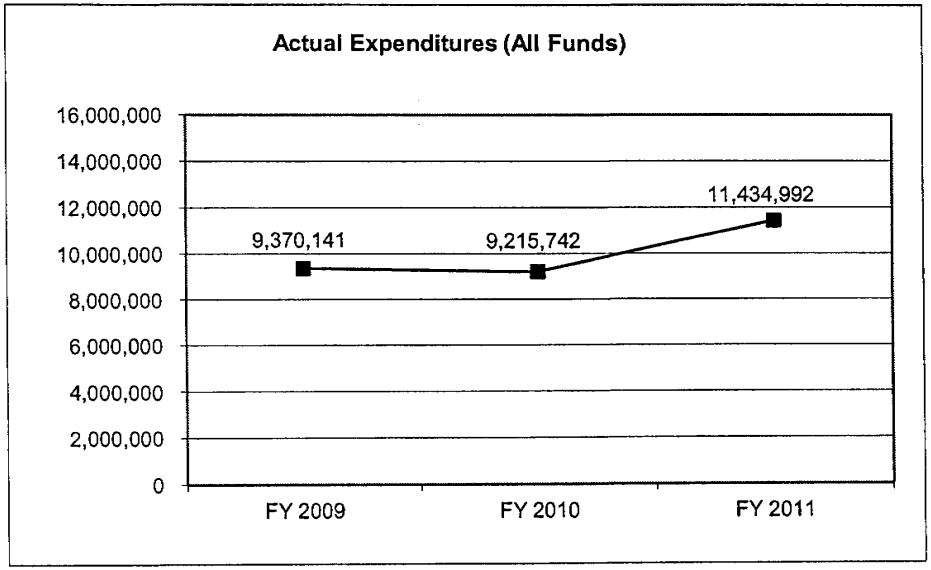
Department	Office of Administration	**Budget Unit**	31119
Division	General Services		
Core -	Rebillable Expenses		

3. PROGRAM LISTING (list programs included in this core funding)

State Printing
Vehicle Maintenance
Fleet Management
Central Mail Services

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	10,000,000	10,000,000	12,000,000	10,000,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	10,000,000	10,000,000	12,000,000	N/A	
Actual Expenditures (All Funds)	9,370,141	9,215,742	11,434,992	N/A	
Unexpended (All Funds)	629,859	784,258	565,008	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	629,859	784,258	565,008	N/A	
			(1)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:
(1) Estimated appropriations increased $2,000,000 RATF

CORE RECONCILIATION DETAIL

STATE
REBILLABLE EXPENSES

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	10,000,000	10,000,000	
	Total	**0.00**	**0**	**0**	**10,000,000**	**10,000,000**	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	10,000,000	10,000,000	
	Total	**0.00**	**0**	**0**	**10,000,000**	**10,000,000**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	10,000,000	10,000,000	
	Total	**0.00**	**0**	**0**	**10,000,000**	**10,000,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
REBILLABLE EXPENSES								
CORE								
M&R SERVICES	19,420	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	480,285	0.00	500,000	0.00	500,000	0.00	500,000	0.00
REBILLABLE EXPENSES	10,935,287	0.00	9,500,000	0.00	9,500,000	0.00	9,500,000	0.00
TOTAL - EE	11,434,992	0.00	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00
GRAND TOTAL	$11,434,992	0.00	$10,000,000	0.00	$10,000,000	0.00	$10,000,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$11,434,992	0.00	$10,000,000	0.00	$10,000,000	0.00	$10,000,000	0.00

NEW DECISION ITEM
RANK: 10 OF 10

Department	Office of Administration	**Budget Unit**	31119
Division	General Services		
DI Name	Rebillable Expenses Increase	**DI#**1300009	

1. AMOUNT OF REQUEST

	FY 2013 Budget Request					FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total	
PS	0	0	0	0		0	0	0	0	
EE	0	0	5,000,000	5,000,000	E	0	0	5,000,000	5,000,000	E
PSD	0	0	0	0		0	0	0	0	
TRF	0	0	0	0		0	0	0	0	
Total	**0**	**0**	**5,000,000**	**5,000,000**		**0**	**0**	**5,000,000**	**5,000,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**		**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*		*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)
Notes: An "E" is requested for Other Funds.

Other Funds: Revolving Administrative Trust Fund (0505)
An "E" is requested for Other Funds.

2. THIS REQUEST CAN BE CATEGORIZED AS:

	New Legislation		New Program		Fund Switch
	Federal Mandate	X	Program Expansion		Cost to Continue
	GR Pick-Up		Space Request		Equipment Replacement
	Pay Plan		Other:		

NEW DECISION ITEM
RANK: 10 OF 10

Department	Office of Administration	**Budget Unit**	31119
Division	General Services		
DI Name	Rebillable Expenses Increase DI#1300009		

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

During FY11, mail services for the Department of Social Services was consolidated with most other state agencies in the Jefferson City area. Phase II of the mail consolidation effort resulted in a 50% reduction in the staffing levels required to process DOSS mail. Central Mail Services is now responsible to purchase postage for DOSS and recover those costs through charges to the department.

The division is also consolidating agency car pool fleets in the Jefferson City area. This effort will lead to a more efficient and better utilized fleet for use by state agencies. Approximately 100 vehicles will be reduced as part of the consolidation effort. This appropriation will be used to pay the fuel, maintenance and depreciation costs for the fleet that will be recovered through charges to state agencies.

This request from the Revolving Administrative Trust Fund will increase the estimated appropriation to the anticipated level required to provide the requested goods and services.

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

There are two major factors driving the need for a $5 million increase to the Rebillable Appropriation in General Services. First, the division consolidated the mailing operations for the Department of Social Services in January 2011. The Rebillable Appropriation purchases postage that is applied to the mailings. Postage for Social Services mail has averaged $386,340 per month or $4.6 million per year.

Second, the division is in the process of consolidating agency car pools located in the Jefferson City area. Total consolidated vehicles in the pool will increase from 49 vehicles in FY 10 to 244 vehicles by the end of FY 12. Total miles driven after full consolidation are expected to increase by nearly 1.9 million miles over FY 11 totals. Operating costs comprised of fuel and maintenance are expected to increase by more than $335,000 during FY 12. In addition, the pool recovers depreciation expenses to fund vehicle replacement. Required vehicle replacement is expected to cost approximately $400,000 for FY 13.

The additional costs from these two programs will increase rebillable expenditures by approximately $5.3 million.

NEW DECISION ITEM
RANK: 10 OF 10

Department	Office of Administration	**Budget Unit**	31119
Division	General Services		
DI Name	Rebillable Expenses Increase DI#1300009		

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**
760 Rebillable Expenses					5,000,000		5,000,000		
							0		
							0		
Total EE	**0**		**0**		**5,000,000**		**5,000,000**		**0**
Program Distributions							0		
Total PSD	**0**		**0**		**0**		**0**		**0**
Transfers									
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**0**	**0.0**	**0**	**0.0**	**5,000,000**	**0.0**	**5,000,000**	**0.0**	**0**

NEW DECISION ITEM
RANK: 10 OF 10

Department	Office of Administration	**Budget Unit**	31119
Division	General Services		
DI Name	Rebillable Expenses Increase	**DI#**1300009	

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**
760 Rebillable Expenses					5,000,000		5,000,000		
							0		
							0		
							0		
							0		
Total EE	**0**		**0**		**5,000,000**		**5,000,000**		**0**
Program Distributions							0		
Total PSD	**0**		**0**		**0**		**0**		**0**
Transfers									
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**0**	**0.0**	**0**	**0.0**	**5,000,000**	**0.0**	**5,000,000**	**0.0**	**0**

NEW DECISION ITEM
RANK: 10 OF 10

Department	Office of Administration	**Budget Unit**	31119
Division	General Services		
DI Name	Rebillable Expenses Increase DI#1300009		

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an effectiveness measure.

6b. Provide an efficiency measure.

DOSS Staffing Reductions Achieved: 50%

6c. Provide the number of clients/individuals served, if applicable.

Estimated annual volume of DOSS mail: 12,000,000 pieces

6d. Provide a customer satisfaction measure, if available.

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
REBILLABLE EXPENSES								
RATF Rebillable Expenses - 1300009								
REBILLABLE EXPENSES	0	0.00	0	0.00	5,000,000	0.00	5,000,000	0.00
TOTAL - EE	0	0.00	0	0.00	5,000,000	0.00	5,000,000	0.00
GRAND TOTAL	$0	0.00	$0	0.00	$5,000,000	0.00	$5,000,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$5,000,000	0.00	$5,000,000	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
LEGAL EXPENSE FUND-TRANSFER								
CORE								
FUND TRANSFERS								
GENERAL REVENUE	10,393,410	0.00	6,000,000	0.00	6,000,000	0.00	6,000,000	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
CONSERVATION COMMISSION	28,485	0.00	130,000	0.00	130,000	0.00	130,000	0.00
PARKS SALES TAX	21,885	0.00	2,286	0.00	2,286	0.00	2,286	0.00
SOIL AND WATER SALES TAX	8,476	0.00	149	0.00	149	0.00	149	0.00
STATE HWYS AND TRANS DEPT	240,610	0.00	600,000	0.00	600,000	0.00	600,000	0.00
TOTAL - TRF	10,692,866	0.00	6,757,435	0.00	6,757,435	0.00	6,757,435	0.00
TOTAL	**10,692,866**	**0.00**	**6,757,435**	**0.00**	**6,757,435**	**0.00**	**6,757,435**	**0.00**
GRAND TOTAL	**$10,692,866**	**0.00**	**$6,757,435**	**0.00**	**$6,757,435**	**0.00**	**$6,757,435**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31122
Division	Division of General Services		
Core -	Legal Expense Fund Transfer		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request					FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total	
PS	0	0	0	0	**PS**	0	0	0	0	
EE	0	0	0	0	**EE**	0	0	0	0	
PSD	0	0	0	0	**PSD**	0	0	0	0	
TRF	6,000,000	0	757,435	6,757,435	E **TRF**	6,000,000	0	757,435	6,757,435	E
Total	**6,000,000**	**0**	**757,435**	**6,757,435**	**Total**	**6,000,000**	**0**	**757,435**	**6,757,435**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Several Funding Sources (see below)
Notes: An "E" is requested for all funds.

Other Funds: Several Funding Sources (see below)
Notes: An "E" is requested for all funds.

2. CORE DESCRIPTION

Appropriation to fund transfers to the State Legal Expense Fund on an as needed basis for the payment of claims, premiums, and expenses as provided by Sections 105.711 et seq., RSMo.

Other funds are:

$ 25,000E	Office of Administration Revolving Administrative Trust Fund
130,000E	Conservation Commission Fund
600,000E	State Highways and Transportation Department Fund
2,286E	Parks Sales Tax
149E	Soil and Water Sales Tax
$757,435E	TOTAL

3. PROGRAM LISTING (list programs included in this core funding)

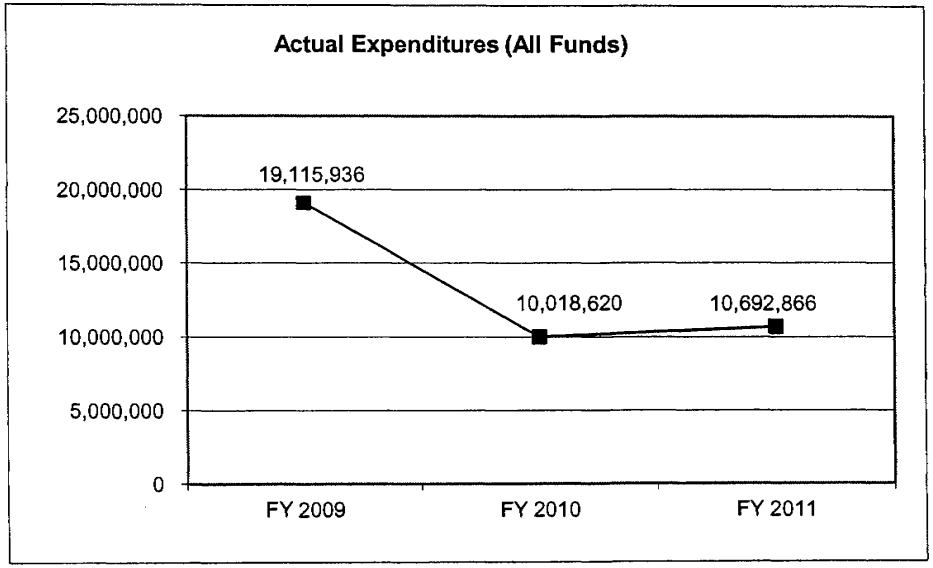
Risk Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31122
Division	Division of General Services		
Core -	Legal Expense Fund Transfer		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	19,706,652	10,150,383	11,282,563	6,757,435	E
Less Reverted (All Funds)	(18,000)	0	0	N/A	
Budget Authority (All Funds)	19,688,652	10,150,383	11,282,563	N/A	
Actual Expenditures (All Funds)	19,115,936	10,018,620	10,692,866	N/A	
Unexpended (All Funds)	572,716	131,763	589,697	N/A	
Unexpended, by Fund:					
General Revenue	102,490	753	101,590	N/A	
Federal	0	0	0	N/A	
Other	470,226	131,010	488,107	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) Estimated appropriations increased $12,800,000 GR; $140,471 Parks Sales Tax; $8,746 Soil and Water Sales Tax

(2) Estimated appropriations increased $2,973,000 GR; $289,090 Conservation, $122,382 Parks Sales Tax; $8,476 Soil and Water Sales Tax

(3) Estimated appropriations increased $4,495,000 GR; $21,652 Parks Sales Tax; $8,476 Soil and Water Sales Tax

STATE
LEGAL EXPENSE FUND-TRANSFER

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	6,000,000	0	757,435	6,757,435	
	Total	**0.00**	**6,000,000**	**0**	**757,435**	**6,757,435**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	6,000,000	0	757,435	6,757,435	
	Total	**0.00**	**6,000,000**	**0**	**757,435**	**6,757,435**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	6,000,000	0	757,435	6,757,435	
	Total	**0.00**	**6,000,000**	**0**	**757,435**	**6,757,435**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
LEGAL EXPENSE FUND-TRANSFER								
CORE								
TRANSFERS OUT	10,692,866	0.00	6,757,435	0.00	6,757,435	0.00	6,757,435	0.00
TOTAL - TRF	10,692,866	0.00	6,757,435	0.00	6,757,435	0.00	6,757,435	0.00
GRAND TOTAL	$10,692,866	0.00	$6,757,435	0.00	$6,757,435	0.00	$6,757,435	0.00
GENERAL REVENUE	$10,393,410	0.00	$6,000,000	0.00	$6,000,000	0.00	$6,000,000	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$299,456	0.00	$757,435	0.00	$757,435	0.00	$757,435	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
LEGAL EXPENSE FUND								
CORE								
EXPENSE & EQUIPMENT								
STATE LEGAL EXPENSE	9,900,703	0.00	6,257,435	0.00	6,257,435	0.00	6,257,435	0.00
TOTAL - EE	9,900,703	0.00	6,257,435	0.00	6,257,435	0.00	6,257,435	0.00
PROGRAM-SPECIFIC								
STATE LEGAL EXPENSE	792,107	0.00	500,000	0.00	500,000	0.00	500,000	0.00
TOTAL - PD	792,107	0.00	500,000	0.00	500,000	0.00	500,000	0.00
TOTAL	**10,692,810**	**0.00**	**6,757,435**	**0.00**	**6,757,435**	**0.00**	**6,757,435**	**0.00**
GRAND TOTAL	**$10,692,810**	**0.00**	**$6,757,435**	**0.00**	**$6,757,435**	**0.00**	**$6,757,435**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31123
Division	Division of General Services		
Core -	Legal Expense Fund		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	6,257,435	6,257,435	E
PSD	0	0	500,000	500,000	E
TRF	0	0	0	0	
Total	**0**	**0**	**6,757,435**	**6,757,435**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Legal Expense Fund (0692)
Notes: An "E" is requested for Other Funds

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	6,257,435	6,257,435	E
PSD	0	0	500,000	500,000	E
TRF	0	0	0	0	
Total	**0**	**0**	**6,757,435**	**6,757,435**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Legal Expense Fund (0692)
Notes: An "E" is requested for Other Funds

2. CORE DESCRIPTION

Core appropriation from the State Legal Expense Fund, a self-funded mechanism established under Section 105.711 et seq., RSMo to pay liability claims against the state, its officers, or employees and to purchase certain insurance when deemed necessary.

3. PROGRAM LISTING (list programs included in this core funding)

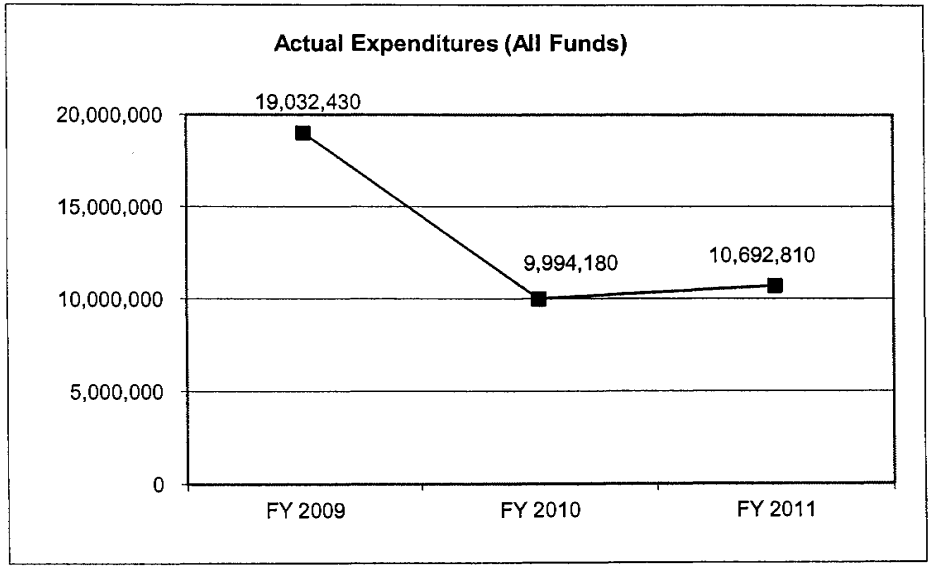
Risk Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31123
Division	Division of General Services		
Core -	Legal Expense Fund		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	19,057,435	9,994,435	10,693,435	6,757,435	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	19,057,435	9,994,435	10,693,435	N/A	
Actual Expenditures (All Funds)	19,032,430	9,994,180	10,692,810	N/A	
Unexpended (All Funds)	25,005	255	625	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	25,005	255	625	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) Estimated appropriation increased $12,300,000 in FY 09.
(2) Estimated appropriation increased $3,237,000 in FY 10.
(3) Estimated appropriation increased $3,936,000 in FY 11.

CORE RECONCILIATION DETAIL

STATE
LEGAL EXPENSE FUND

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	6,257,435	6,257,435	
	PD	0.00	0	0	500,000	500,000	
	Total	**0.00**	**0**	**0**	**6,757,435**	**6,757,435**	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	6,257,435	6,257,435	
	PD	0.00	0	0	500,000	500,000	
	Total	**0.00**	**0**	**0**	**6,757,435**	**6,757,435**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	6,257,435	6,257,435	
	PD	0.00	0	0	500,000	500,000	
	Total	**0.00**	**0**	**0**	**6,757,435**	**6,757,435**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
LEGAL EXPENSE FUND								
CORE								
TRAVEL, IN-STATE	1,175	0.00	335	0.00	335	0.00	335	0.00
TRAVEL, OUT-OF-STATE	21,209	0.00	2,000	0.00	2,000	0.00	2,000	0.00
SUPPLIES	3,314	0.00	0	0.00	0	0.00	0	0.00
PROFESSIONAL SERVICES	7,482,659	0.00	4,250,000	0.00	4,250,000	0.00	4,250,000	0.00
OTHER EQUIPMENT	0	0.00	100	0.00	100	0.00	100	0.00
EQUIPMENT RENTALS & LEASES	4,820	0.00	5,000	0.00	5,000	0.00	5,000	0.00
MISCELLANEOUS EXPENSES	2,387,526	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
TOTAL - EE	**9,900,703**	**0.00**	**6,257,435**	**0.00**	**6,257,435**	**0.00**	**6,257,435**	**0.00**
PROGRAM DISTRIBUTIONS	792,107	0.00	500,000	0.00	500,000	0.00	500,000	0.00
TOTAL - PD	**792,107**	**0.00**	**500,000**	**0.00**	**500,000**	**0.00**	**500,000**	**0.00**
GRAND TOTAL	**$10,692,810**	**0.00**	**$6,757,435**	**0.00**	**$6,757,435**	**0.00**	**$6,757,435**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$10,692,810**	**0.00**	**$6,757,435**	**0.00**	**$6,757,435**	**0.00**	**$6,757,435**	**0.00**

ASSIGNED PROGRAMS

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ADMIN HEARING COMMISSION								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	827,431	14.41	909,213	15.50	909,213	15.50	909,213	15.50
TOTAL - PS	827,431	14.41	909,213	15.50	909,213	15.50	909,213	15.50
EXPENSE & EQUIPMENT								
GENERAL REVENUE	100,671	0.00	86,424	0.00	86,424	0.00	84,588	0.00
TOTAL - EE	100,671	0.00	86,424	0.00	86,424	0.00	84,588	0.00
TOTAL	**928,102**	**14.41**	**995,637**	**15.50**	**995,637**	**15.50**	**993,801**	**15.50**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	8,335	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	8,335	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**8,335**	**0.00**
AHC-Legislative Responsibility - 1300012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	530,418	11.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	530,418	11.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	43,799	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	43,799	0.00	0	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**574,217**	**11.00**	**0**	**0.00**
GRAND TOTAL	**$928,102**	**14.41**	**$995,637**	**15.50**	**$1,569,854**	**26.50**	**$1,002,136**	**15.50**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31212C
Division	Assigned Programs		
Core -	Administrative Hearing Commission		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	909,213	0	0	909,213
EE	86,424	0	0	86,424
PSD	0	0	0	0
TRF	0	0	0	0
Total	**995,637**	**0**	**0**	**995,637**
FTE	**15.50**	**0.00**	**0.00**	**15.50**
Est. Fringe	*460,971*	*0*	*0*	*460,971*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total
PS	909,213	0	0	909,213
EE	84,588	0	0	84,588
PSD	0	0	0	0
TRF	0	0	0	0
Total	**993,801**	**0**	**0**	**993,801**
FTE	**15.50**	**0.00**	**0.00**	**15.50**
Est. Fringe	*460,971*	*0*	*0*	*460,971*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

The Administrative Hearing Commission was established under Chapter 621, RSMo. Its purpose is to hear and decide cases arising from disputes between state agencies and private parties. The mission is to serve the citizens of Missouri by holding hearings, reviewing settlements, and issuing timely decisions in cases that involve taxes, professional licenses, public safety, Medicaid and other matters.

The core budget request is for the AHC to process cases, hold hearings, produce transcripts, and issue decisions.

3. PROGRAM LISTING (list programs included in this core funding)

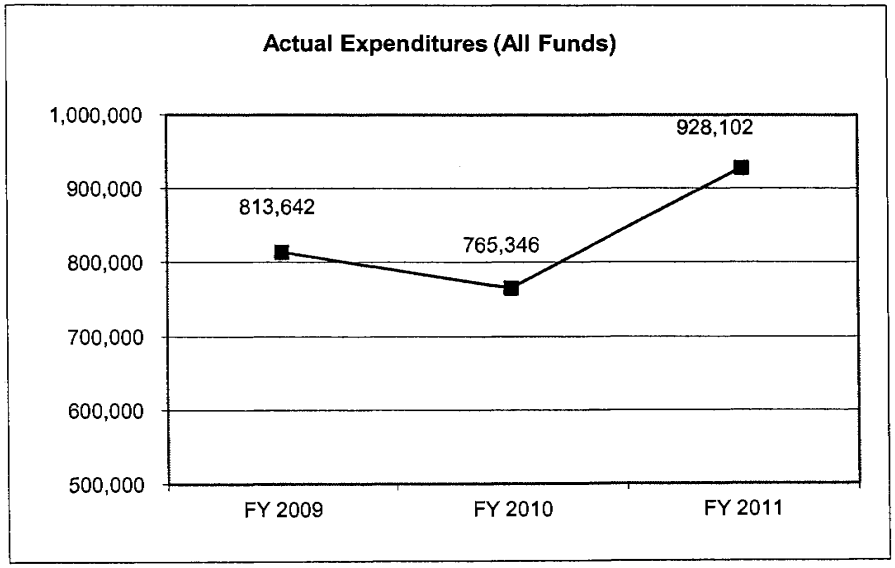
Administrative Hearing Commission

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31212C
Division	Assigned Programs		
Core -	Administrative Hearing Commission		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	983,914	928,661	996,480	995,637
Less Reverted (All Funds)	(49,386)	(41,106)	(18,093)	N/A
Budget Authority (All Funds)	934,528	887,555	978,387	N/A
Actual Expenditures (All Funds)	813,642	765,346	928,102	N/A
Unexpended (All Funds)	120,886	122,209	50,285	N/A
Unexpended, by Fund:				
General Revenue	120,886	122,209	50,285	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
ADMIN HEARING COMMISSION

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	15.50	909,213	0	0	909,213	
		EE	0.00	86,424	0	0	86,424	
		Total	**15.50**	**995,637**	**0**	**0**	**995,637**	
DEPARTMENT CORE REQUEST								
		PS	15.50	909,213	0	0	909,213	
		EE	0.00	86,424	0	0	86,424	
		Total	**15.50**	**995,637**	**0**	**0**	**995,637**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1365 7636	EE	0.00	(1,836)	0	0	(1,836)	Gov core reduction - 5% GR E&E cut statewide
NET GOVERNOR CHANGES			**0.00**	**(1,836)**	**0**	**0**	**(1,836)**	
GOVERNOR'S RECOMMENDED CORE								
		PS	15.50	909,213	0	0	909,213	
		EE	0.00	84,588	0	0	84,588	
		Total	**15.50**	**993,801**	**0**	**0**	**993,801**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	31212	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Administrative Hearing Commission	**DIVISION:**	Assigned Programs

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

It is requested that 25%, PS and/or E&E be allowed between each appropriation, as provided in House Bill 1005, as Flexible PS/EE. This flexibility enables the AHC to better respond to any unforeseeable fiscal changes during tight financial times. Additionally, recent legislative changes have increased the AHC's jurisdiction and additional requirements related to complex cases heard by the AHC.

DEPARTMENT REQUEST

	PS or E&E	Appr Total	% Flex Requested	Flex Request Amount
	PS	$909,213.00	25%	$227,303.25
	E&E	$86,424.00	25%	$21,606.00
Total Request		$995,637.00	25%	$248,909.25

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
$29,178	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE						CURRENT YEAR EXPLAIN PLANNED USE
Court Reporters	$9,389.50	32%	Westlaw	$2,179.00	7%	Flexibility was approved in the amount of 25% for FY12. Use for current year is unknown at this time.
Office Supplies/Equip	$9,987.33	34%	Bar Dues	$795.90	3%	
Phone/Post/Print	$5,374.94	18%	Misc	$1,450.84	5%	

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ADMIN HEARING COMMISSION								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	4,792	0.15	0	0.00	32,856	1.00	32,856	1.00
SR OFC SUPPORT ASST (KEYBRD)	46,937	1.86	50,536	2.00	25,800	1.00	25,800	1.00
COURT REPORTER II	88,701	1.90	96,736	2.00	96,736	2.00	96,736	2.00
EXECUTIVE I	29,580	1.00	35,816	1.00	29,580	1.00	29,580	1.00
PARALEGAL	29,966	0.92	34,295	1.00	34,500	1.00	34,500	1.00
LEGAL COUNSEL	166,932	2.93	207,657	3.50	201,020	3.50	201,020	3.50
HEARINGS OFFICER	7,858	0.11	0	0.00	0	0.00	0	0.00
CHIEF HEARINGS OFFICER	12,976	0.20	0	0.00	0	0.00	0	0.00
COMMISSION MEMBER	388,648	3.79	409,721	4.00	409,721	4.00	409,721	4.00
CLERK	1,560	0.05	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	18,113	0.54	40,341	1.00	44,000	1.00	44,000	1.00
PRINCIPAL ASST BOARD/COMMISSON	31,368	0.96	34,111	1.00	35,000	1.00	35,000	1.00
TOTAL - PS	**827,431**	**14.41**	**909,213**	**15.50**	**909,213**	**15.50**	**909,213**	**15.50**
TRAVEL, IN-STATE	319	0.00	5,041	0.00	5,041	0.00	4,789	0.00
TRAVEL, OUT-OF-STATE	1,802	0.00	1,976	0.00	1,976	0.00	1,877	0.00
SUPPLIES	32,701	0.00	23,791	0.00	23,791	0.00	22,601	0.00
PROFESSIONAL DEVELOPMENT	7,475	0.00	5,890	0.00	5,890	0.00	5,595	0.00
COMMUNICATION SERV & SUPP	5,977	0.00	7,626	0.00	7,626	0.00	7,626	0.00
PROFESSIONAL SERVICES	24,653	0.00	16,245	0.00	16,245	0.00	16,245	0.00
M&R SERVICES	19,375	0.00	12,980	0.00	12,980	0.00	12,980	0.00
COMPUTER EQUIPMENT	86	0.00	0	0.00	0	0.00	0	0.00
OFFICE EQUIPMENT	8,283	0.00	9,987	0.00	9,987	0.00	9,987	0.00
OTHER EQUIPMENT	0	0.00	975	0.00	975	0.00	975	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	10	0.00	10	0.00	10	0.00
MISCELLANEOUS EXPENSES	0	0.00	1,903	0.00	1,903	0.00	1,903	0.00
TOTAL - EE	**100,671**	**0.00**	**86,424**	**0.00**	**86,424**	**0.00**	**84,588**	**0.00**
GRAND TOTAL	**$928,102**	**14.41**	**$995,637**	**15.50**	**$995,637**	**15.50**	**$993,801**	**15.50**
GENERAL REVENUE	**$928,102**	**14.41**	**$995,637**	**15.50**	**$995,637**	**15.50**	**$993,801**	**15.50**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

NEW DECISION ITEM
RANK: 9 OF 10

Department	Office of Administration	**Budget Unit**	31212
Division	Administrative Hearing Commission		
DI Name	Additional Legislative Responsibility	**DI#** 1300012	

1. AMOUNT OF REQUEST

	FY 2012 Budget Request					FY 2012 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	530,418	0	0	530,418	PS	0	0	0	0
EE	43,799	0	0	43,799	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
Total	**574,217**	**0**	**0**	**574,217**	**Total**	**0**	**0**	**0**	**0**
FTE	**11.00**	**0.00**	**0.00**	**11.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*268,922*	*0*	*0*	*268,922*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

X	New Legislation	X	New Program		Fund Switch
	Federal Mandate		Program Expansion		Cost to Continue
	GR Pick-Up		Space Request		Equipment Replacement
	Pay Plan		Other:		

NEW DECISION ITEM
RANK: 9 OF 10

Department	Office of Administration	**Budget Unit**	31212
Division	Administrative Hearing Commission		
DI Name	Additional Legislative Responsibility	**DI#**	1300012

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

On August 28, 2010, the Administrative Hearing Commission's jurisdiction was increased to include contested cases previously heard by the Personnel Advisory Board, Pursuant to Sections 36.390.5 and 621.075, RSMo. Since August 28, 2010, there have been 158 of those cases filed with the AHC. Another commissioner was added to assist with the expanded jurisdiction. The new cases are more complex employment issues and require travel in the state for hearings. While the overall consolidation of jurisdiction at the AHC allows for economies of scale and will save the state money while delivering a contested case adjudication process - that has been ratified as protective of due process and other fairness concerns - an increase from the proposed budget will be necessary mainly to cover court reporting costs. Last year, a significant amount of the budget was used to pay for outside court reporting. Additional court reporters at the AHC will allow for us to hold more hearings at the same time. On August 28, 2011, the AHC will have 60 days from the date of filing to make a decision on all Department of Natural Resources cases, as a result of House Bill 89 (2011) and pursuant to Section 621.250, RSMo; and 120 days from the ready-for-decision date to make a decision on all Division of Professional Registration cases, as a result of House Bill 265 (2011) and pursuant to Section 621.110, RSMo. In order to meet these new decision deadlines, an increase from the proposed budget will be necessary for one commissioner, four attorneys, two paralegals, two court reporters, and one senior office assistant to assist with the increased caseload and new deadlines. Part of the increase will also be used for office equipment, and computer program licenses for the new staff members. More staff members will allow the AHC to issue decisions at a quicker pace to comply with the new deadlines.

NEW DECISION ITEM
RANK: 9 OF 10

Department	Office of Administration	**Budget Unit**	31212
Division	Administrative Hearing Commission		
DI Name	Additional Legislative Responsibility	**DI#** 1300012	

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The Administrative Hearing Commission used the actual expenditures and current software contractual obligations to derive the totals and subtotals requested herein. Specifically, Budget Code 430-M&R Services is projected to require a $1500 per user license fee for access to the AHC case management software. The AHC has 15 employees for total cost of $22,500 in GL Suite license fees which will allow the commission's employees to utilize the required software. Also, the court reporters are subject to a software license fee that is $1716.32 for both the court reporters (and includes access to the program for lawyers and commissioners as needed without additional charge).

The allocation requested to increase Budget Code 400-Professional Services is derived from the amount of cases filed with the AHC that were formally heard by the PAB and from the estimated demands of the new decision deadlines. Court reporter compensation for these categories is limited to professional services regulated by state contracts by non-state employees outside of Jefferson City. The contract provides among other fees for a minimum of $30 per hour with increases of $3.50 per transcript page in the most conservative of hearings (as to the necessity of specific court reporter services to be provided, the manner of delivery, time for transcript and degree of technical acumen needed to complete the assignment). Since August 28, 2010, the AHC has spent $16,419.50 just on outside court reporter compensation. Rather than using outside court reporters, the AHC would like to hire additional court reporters who work only for the AHC so that we may hear more cases at the same time, thus meeting the new deadlines set out in the new legislation.

The following requests are from our fiscal notes 0385-10, HB 89 (2011) and 0520-07, HB 264 (2011): $74,592 for two court reporters; $102,430 for a commissioner; $234,788 for four attorneys; $71,016 for two paralegals; and $47,592 for two senior office assistants. All of these new positions will allow the AHC to accommodate our increased jurisdiction, as well as the deadlines directed in Sections 621.250 and 621.110, RSMo.

NEW DECISION ITEM
RANK: 9 OF 10

Department	Office of Administration	**Budget Unit**	31212
Division	Administrative Hearing Commission		
DI Name	Additional Legislative Responsibility	**DI#** 1300012	

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
Commissioner (1) 009739	102,430	1.0					102,430	1.0	
Attorneys (4) 009734	234,788	4.0					234,788	4.0	
Court Reporters (2) 000090	74,592	2.0					74,592	2.0	
Paralegals (2) 009730	71,016	2.0					71,016	2.0	
Senior Office Assistants (2) 000023	47,592	2.0					47,592	2.0	
							0	0.0	
Total PS	**530,418**	**11.0**	**0**	**0.0**	**0**	**0.0**	**530,418**	**11.0**	**0**
400 Professional Services	26,749						26,749		
430 M&R Services	17,050						17,050		
Total EE	**43,799**		**0**		**0**		**43,799**		**0**
Program Distributions							0		
Total PSD	**0**		**0**		**0**		**0**		**0**
Transfers									
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**574,217**	**11.0**	**0**	**0.0**	**0**	**0.0**	**574,217**	**11.0**	**0**

NEW DECISION ITEM
RANK: 9 OF 10

Department	Office of Administration	**Budget Unit**	31212
Division	Administrative Hearing Commission		
DI Name	Additional Legislative Responsibility	**DI#** 1300012	

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Commissioner (1) 009739	0	0.0					0	0.0	
Attorneys (4) 009734	0	0.0					0	0.0	
Court Reporters (2) 000090	0	0.0					0	0.0	
Paralegals (2) 009730	0	0.0					0	0.0	
Senior Office Assistants (2) 000023	0	0.0					0	0.0	
Total PS	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**
							0		
							0		
400 Professional Services	0						0		
430 M&R Services	0						0		
Total EE	**0**		**0**		**0**		**0**		**0**
Program Distributions							0		
Total PSD	**0**		**0**		**0**		**0**		**0**
Transfers									
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**

NEW DECISION ITEM
RANK: 9 OF 10

Department	Office of Administration	**Budget Unit**	31212
Division	Administrative Hearing Commission		
DI Name	Additional Legislative Responsibility	**DI#** 1300012	

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an effectiveness measure.

The new deadlines in Sections 621.250 and 621.110, RSMo will act as the effectiveness and efficiency measures.

6b. Provide an efficiency measure.

N/A

6c. Provide the number of clients/individuals served, if applicable.

N/A

6d. Provide a customer satisfaction measure, if available.

N/A

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

Additional staff will allow us to achieve the new deadlines and increased responsibilities directed by legislation.

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ADMIN HEARING COMMISSION								
AHC-Legislative Responsibility - 1300012								
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	47,592	2.00	0	0.00
COURT REPORTER II	0	0.00	0	0.00	74,592	2.00	0	0.00
PARALEGAL	0	0.00	0	0.00	71,016	2.00	0	0.00
LEGAL COUNSEL	0	0.00	0	0.00	234,788	4.00	0	0.00
COMMISSION MEMBER	0	0.00	0	0.00	102,430	1.00	0	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**530,418**	**11.00**	**0**	**0.00**
PROFESSIONAL SERVICES	0	0.00	0	0.00	26,749	0.00	0	0.00
M&R SERVICES	0	0.00	0	0.00	17,050	0.00	0	0.00
TOTAL - EE	**0**	**0.00**	**0**	**0.00**	**43,799**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$574,217**	**11.00**	**$0**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$574,217**	**11.00**		**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Administrative Hearing Commission
Program is found in the following core budget(s): Administrative Hearing Commission

1. What does this program do?

The Administrative Hearing Commission (AHC) provides business entities and private citizens with an impartial review of decisions made by state agencies. The AHC hears and decides cases involving millions of dollars in tax and Medicaid reimbursement revenues; serious threats to public safety such as unsafe nursing homes, enforcement of the liquor control laws, and peace officers' certificates; and discipline of professional licenses. New statutes add to our jurisdiction almost every year. For example, in the past several years, statutes have transferred jurisdiction over motor carrier and railroad safety matters, surety agent licenses, and motor vehicle dealer licenses to the AHC. Additionally, the AHC serves as hearing officer through a memorandum of understanding with certain other state agencies whose cases do not fall into our statutory jurisdiction, most notably the Department of Agriculture, the Missouri Commission on Human Rights, and the Missouri Consolidated Health Care Plan. The Department of Natural Resources was previously included in that group, however HB 824 transferred the authority to hear appeals to the Hazardous Waste Management Commission, Land Reclamation Commission, Safe Drinking Water Commission, Air Conservation Commission, and Clean Water Commission to the AHC beginning August 28, 2005. Beginning August 28, 2010, the AHC has jurisdiction over personnel cases formally adjudicated by the Personnel Advisory Board including for example discipline stemming from termination, demotion and/or whistle blowing.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 621, RSMo creates the AHC and sets forth its procedures and jurisdiction.

3. Are there federal matching requirements? If yes, please explain.

No

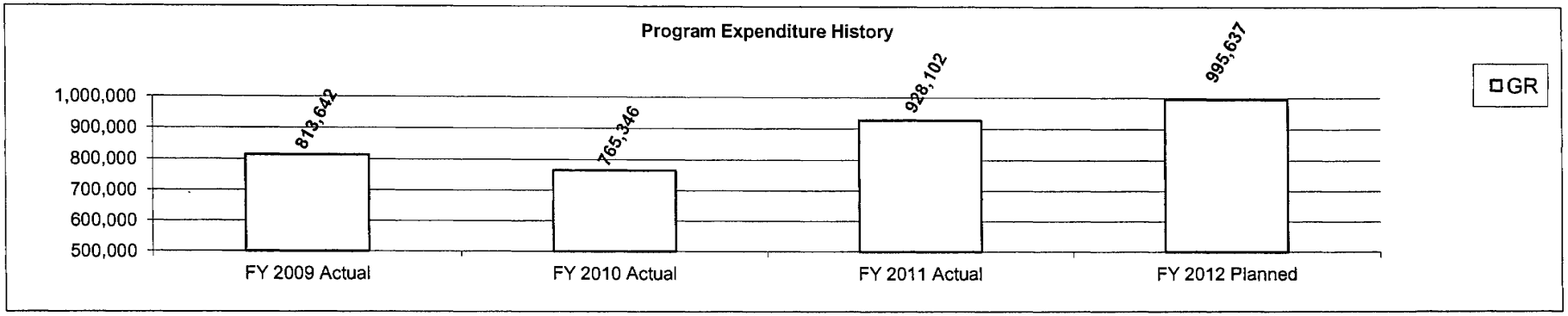
4. Is this a federally mandated program? If yes, please explain.

No

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Administrative Hearing Commission
Program is found in the following core budget(s): Administrative Hearing Commission

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

1. Percentage of cases disposed in desired timeframes.
   Goal: 90% within 18 months
   98% within 24 months

Case Processing Time Standards:
Age of Case at Disposition

	Goal	Actual Performance			Projected Performance		
		FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Within 18 Months*	90%	96.1%	96.2%	95.0%	95.8%	95.8%	95.8%
Within 24 Months*	98%	98.1%	97.9%	97.0%	98.0%	98.0%	98.0%

* The times refer to the time between the date a case is filed and the date it is finally disposed at the AHC.

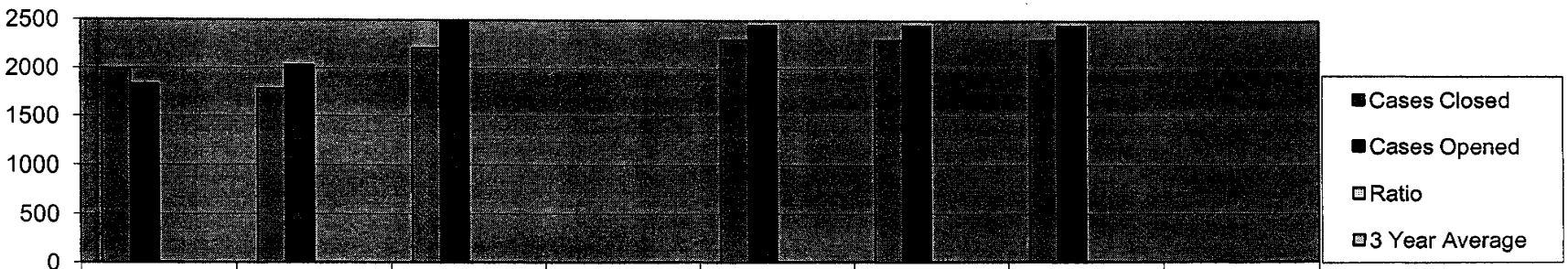
PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Administrative Hearing Commission
Program is found in the following core budget(s): Administrative Hearing Commission

7b. Provide an efficiency measure.

Ratio of cases closed to cases opened.

Cases Closed-Cases Opened Ratio
3 Year Actual;
Current Year & 2 Future Years Projected



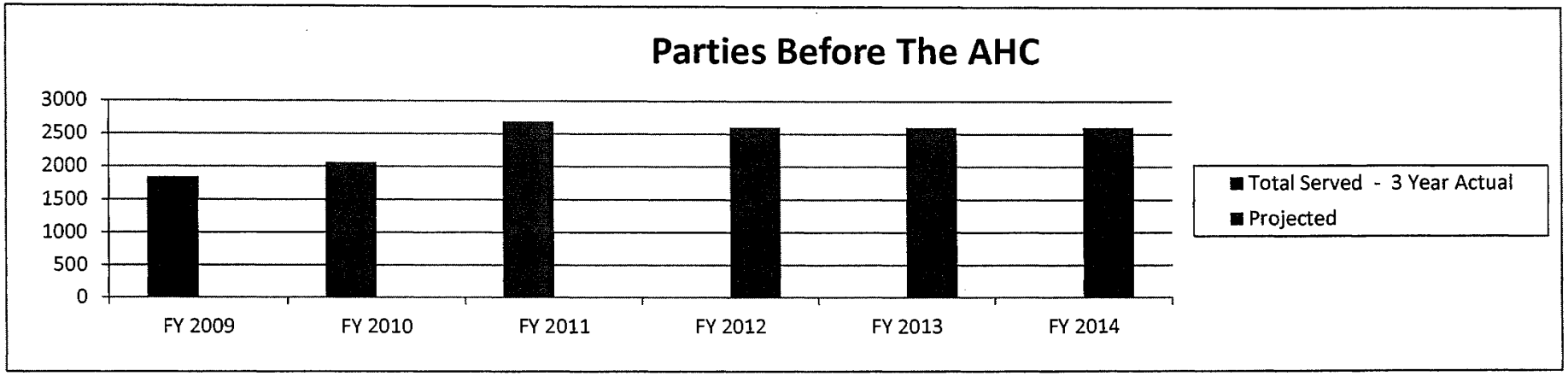
	FY2009 Actual	FY2010 Actual	FY2011 Actual	Average *Actual	FY2012 Projected	FY2013 Projected	FY2014 Projected	Average **Projected
Cases Closed	1980	1784	2211		2300	2300	2300	
Cases Opened	1829	2033	2527		2450	2450	2450	
Ratio	108.26%	87.75%	87.50%		93.88%	93.88%	93.88%	
3 Year Average				94.50%				93.88%

*Average figure is more accurate measure than any one year as it corrects for unusual patterns that may occur at the beginning or end of a fiscal year.

**Projections will not be accurate because we do not control the number of cases filed. However, there has been a steady increase in cases closed and opened in the past few years. We base our projection on those numbers. Part of this increase is due to the AHC's jurisdiction over appeals from employment actions against state merit employees. This jurisdiction began on August 28, 2010.

Department: Office of Administration
Program Name: Administrative Hearing Commission
Program is found in the following core budget(s): Administrative Hearing Commission

7c. Provide the number of clients/individuals served, if applicable.



Actual numbers are 1837, FY09; 2062, FY10 and 2688, FY11 A number of parties, such as some state agencies, have many cases before us each year. In this graph, each party is only counted one time, even if that party had multiple cases at the AHC. Projections are made for current Fiscal Year 2012 and future Fiscal Years 2013-2014. The increase in actual client/individuals served in 2011 is in part a result of our expanded jurisdiction over grievances filed by state employees that formerly were adjudicated by the Personnel Advisory Board.

7d. Provide a customer satisfaction measure, if available.

None is available at this time.

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
OFFICE OF CHILD ADVOCATE								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	68,036	1.36	162,064	2.68	68,447	1.68	68,447	1.68
OA-FEDERAL AND OTHER	58,215	1.08	71,114	1.32	101,332	1.32	101,332	1.32
TOTAL - PS	126,251	2.44	233,178	4.00	169,779	3.00	169,779	3.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	3,258	0.00	15,064	0.00	8,681	0.00	8,175	0.00
OA-FEDERAL AND OTHER	2,596	0.00	66,883	0.00	36,665	0.00	36,665	0.00
TOTAL - EE	5,854	0.00	81,947	0.00	45,346	0.00	44,840	0.00
TOTAL	**132,105**	**2.44**	**315,125**	**4.00**	**215,125**	**3.00**	**214,619**	**3.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	627	0.00
OA-FEDERAL AND OTHER	0	0.00	0	0.00	0	0.00	929	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	1,556	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**1,556**	**0.00**
GRAND TOTAL	**$132,105**	**2.44**	**$315,125**	**4.00**	**$215,125**	**3.00**	**$216,175**	**3.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31313
Division	Assigned Programs		
Core -	Office of Child Advocate		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	68,447	101,332	0	169,779
EE	8,681	36,665	0	45,346
PSD	0	0	0	0
TRF	0	0	0	0
Total	**77,128**	**137,997**	**0**	**215,125**
FTE	**1.68**	**1.32**	**0.00**	**3.00**
Est. Fringe	*34,703*	*51,375*	*0*	*86,078*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Federal and Other Fund (0135)

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total
PS	68,447	101,332	0	169,779
EE	8,175	36,665	0	44,840
PSD	0	0	0	0
TRF	0	0	0	0
Total	**76,622**	**137,997**	**0**	**214,619**
FTE	**1.68**	**1.32**	**0.00**	**3.00**
Est. Fringe	*34,703*	*51,375*	*0*	*86,078*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Federal and Other Fund (0135)

2. CORE DESCRIPTION

The Office of Child Advocate (OCA) responds to complaints in Missouri's child protection system to help ensure that our children are secure and free from abuse and neglect. The OCA interacts with persons, organizations, and agencies responsible for providing services to, or caring for, children who are victims of abuse and neglect.

The OCA shall be authorized to coordinate mediation efforts between school districts and students when requested by both parties when allegations of child abuse arise in a school setting. The office shall provide a list of qualified mediators in addition to the child advocate being available for mediation services.

3. PROGRAM LISTING (list programs included in this core funding)

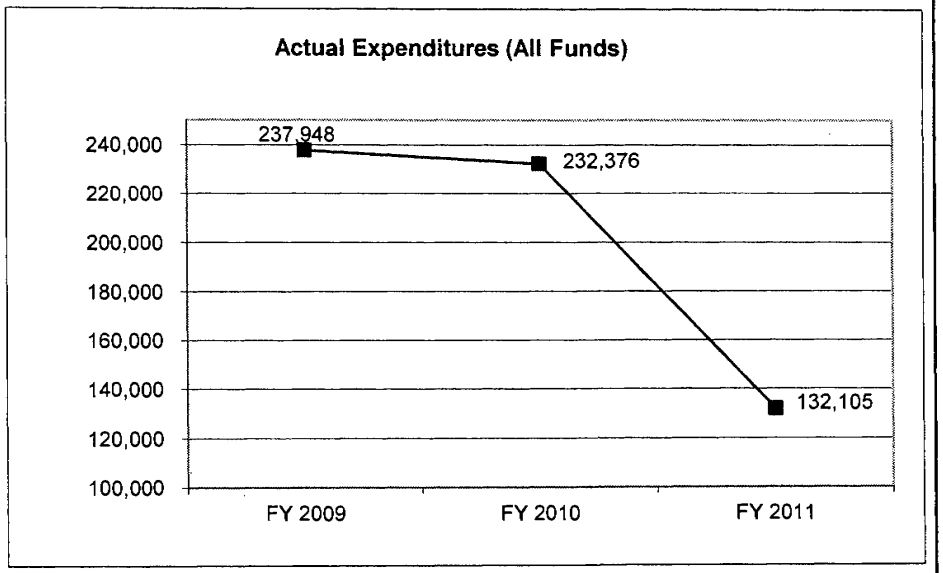
Child Advocacy

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31313
Division	Assigned Programs		
Core -	Office of Child Advocate		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	312,365	300,648	290,265	315,125
Less Reverted (All Funds)	(13,152)	(15,263)	(156,253)	N/A
Budget Authority (All Funds)	299,213	285,385	134,012	N/A
Actual Expenditures (All Funds)	237,948	232,376	132,105	N/A
Unexpended (All Funds)	61,265	53,009	1,907	N/A
Unexpended, by Fund:				
General Revenue	26,300	13,986	1,309	N/A
Federal	34,965	39,023	508	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE

OFFICE OF CHILD ADVOCATE

5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES									
			PS	4.00	162,064	71,114	0	233,178	
			EE	0.00	15,064	66,883	0	81,947	
			Total	**4.00**	**177,128**	**137,997**	**0**	**315,125**	
DEPARTMENT CORE ADJUSTMENTS									
Core Reduction	292	6321	PS	(1.00)	(93,617)	0	0	(93,617)	FY12 Expenditure Restriction made permanent & core reallocation to better reflect planned expenditures.
Core Reduction	292	6322	EE	0.00	(6,383)	0	0	(6,383)	FY12 Expenditure Restriction made permanent & core reallocation to better reflect planned expenditures.
Core Reallocation	292	6323	PS	0.00	0	30,218	0	30,218	FY12 Expenditure Restriction made permanent & core reallocation to better reflect planned expenditures.
Core Reallocation	292	6324	EE	0.00	0	(30,218)	0	(30,218)	FY12 Expenditure Restriction made permanent & core reallocation to better reflect planned expenditures.
NET DEPARTMENT CHANGES				**(1.00)**	**(100,000)**	**0**	**0**	**(100,000)**	
DEPARTMENT CORE REQUEST									
			PS	3.00	68,447	101,332	0	169,779	
			EE	0.00	8,681	36,665	0	45,346	
			Total	**3.00**	**77,128**	**137,997**	**0**	**215,125**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS									
Core Reduction	1366	6322	EE	0.00	(506)	0	0	(506)	Gov core reduction - 5% GR E&E cut statewide
NET GOVERNOR CHANGES				**0.00**	**(506)**	**0**	**0**	**(506)**	

CORE RECONCILIATION DETAIL

STATE
OFFICE OF CHILD ADVOCATE

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S RECOMMENDED CORE							
	PS	3.00	68,447	101,332	0	169,779	
	EE	0.00	8,175	36,665	0	44,840	
	Total	**3.00**	**76,622**	**137,997**	**0**	**214,619**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	31313	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Office of Child Advocate	**DIVISION:**	Assigned Programs

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

25% of GR PS & EE budgeted amounts. The flexibility will help the organization manage responsibilities and resources should any withholdings occur.

Section	PS or E&E	Core	% Flex Requested	Flex Request Amount
01	PS	$68,447	25%	$17,112
	E&E	$8,681	25%	$2,170
135	PS	$101,332	25%	$25,333
	E&E	$36,665	25%	$9,166

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	Unknown. Dependent upon mandated budget adjustments.	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
Flexibility allows OCA to meet salary obligations as well as maximize the federal grant dollars.	Flexibility allows OCA to meet salary obligations as well as maximize the federal grant dollars.

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
OFFICE OF CHILD ADVOCATE								
CORE								
ADMINISTRATIVE ASSISTANT	39,602	0.86	45,000	1.00	45,000	1.00	45,000	1.00
PROGRAM MANAGER	62,498	1.04	74,945	1.00	70,225	1.00	70,225	1.00
INVESTIGATOR	24,151	0.54	113,233	2.00	54,554	1.00	54,554	1.00
TOTAL - PS	**126,251**	**2.44**	**233,178**	**4.00**	**169,779**	**3.00**	**169,779**	**3.00**
TRAVEL, IN-STATE	1,420	0.00	17,439	0.00	15,500	0.00	15,291	0.00
TRAVEL, OUT-OF-STATE	0	0.00	7,851	0.00	2,500	0.00	2,402	0.00
SUPPLIES	260	0.00	3,500	0.00	3,000	0.00	2,916	0.00
PROFESSIONAL DEVELOPMENT	80	0.00	7,509	0.00	4,000	0.00	3,885	0.00
COMMUNICATION SERV & SUPP	2,880	0.00	4,990	0.00	5,499	0.00	5,499	0.00
PROFESSIONAL SERVICES	514	0.00	27,340	0.00	6,216	0.00	6,216	0.00
M&R SERVICES	20	0.00	70	0.00	50	0.00	50	0.00
OFFICE EQUIPMENT	0	0.00	6,437	0.00	3,250	0.00	3,250	0.00
BUILDING LEASE PAYMENTS	675	0.00	1,500	0.00	2,625	0.00	2,625	0.00
MISCELLANEOUS EXPENSES	5	0.00	5,311	0.00	2,706	0.00	2,706	0.00
TOTAL - EE	**5,854**	**0.00**	**81,947**	**0.00**	**45,346**	**0.00**	**44,840**	**0.00**
GRAND TOTAL	**$132,105**	**2.44**	**$315,125**	**4.00**	**$215,125**	**3.00**	**$214,619**	**3.00**
GENERAL REVENUE	**$71,294**	**1.36**	**$177,128**	**2.68**	**$77,128**	**1.68**	**$76,622**	**1.68**
FEDERAL FUNDS	**$60,811**	**1.08**	**$137,997**	**1.32**	**$137,997**	**1.32**	**$137,997**	**1.32**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Child Advocacy
Program is found in the following core budget(s):	Office of Child Advocate

1. What does this program do?

The Office of Child Advocate (OCA) shall provide information as appropriate on the rights and responsibilities of individuals receiving children's services and on the procedures for providing these services. OCA shall investigate, upon his or her own initiative, or upon receipt of a complaint, an administrative action alleged to be contrary to law, rule, or policy. OCA shall monitor the procedures established, implemented, and practiced by the Department of Social Services and recommend changes in the procedures for addressing the needs of families and children. OCA shall submit an annual report, including recommendations, to the Governor and Chief Justice of the Supreme Court analyzing the work of the office.

The OCA shall be authorized to coordinate mediation efforts between school districts and students when requested by both parties when allegations of child abuse arise in a school setting. The office shall provide a list of qualified mediators in addition to the child advocate being available for mediation services.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State statute 37.700-37.730, 210.145 and 160.262.

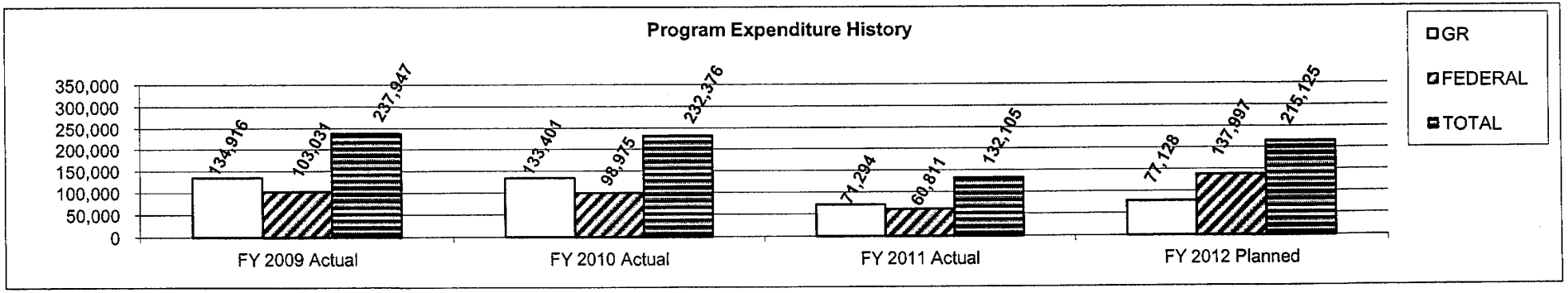
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Child Advocacy
Program is found in the following core budget(s):	Office of Child Advocate

7a. Provide an effectiveness measure.

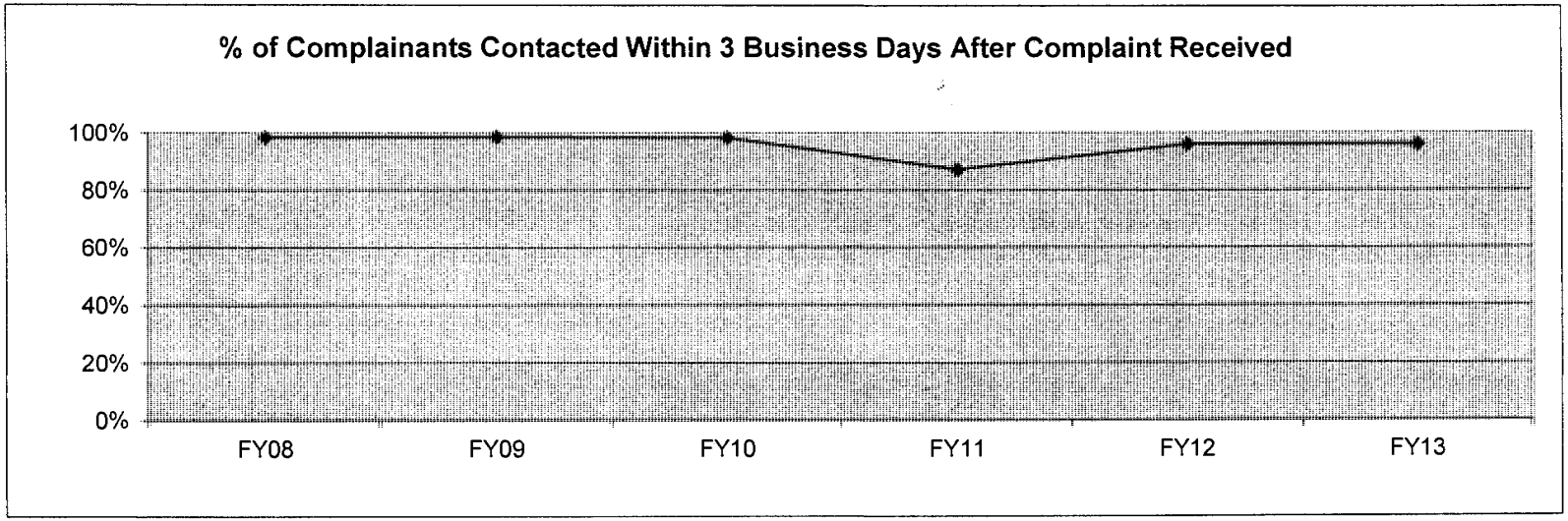
Increase the knowledge of families/citizens on the Office of Child Advocate and the Child Welfare system in Missouri, leading to more positive outcomes for children and families.

OCA has done the following to increase the knowledge of families and citizens:
- Event displays at conferences
- Podcast interview with Children's Trust Fund
- OCA website
- Speaking engagements to various groups and organizations
- Annual Report distribution

OCA will continue to raise public awareness in FY12 by:
- Distributing information at WIC offices.
- Providing contact information for referrals from local CD office, law enforcement and prosecutors
- Providing newsletter inserts to school districts for distribution to parents.

7b. Provide an efficiency measure.

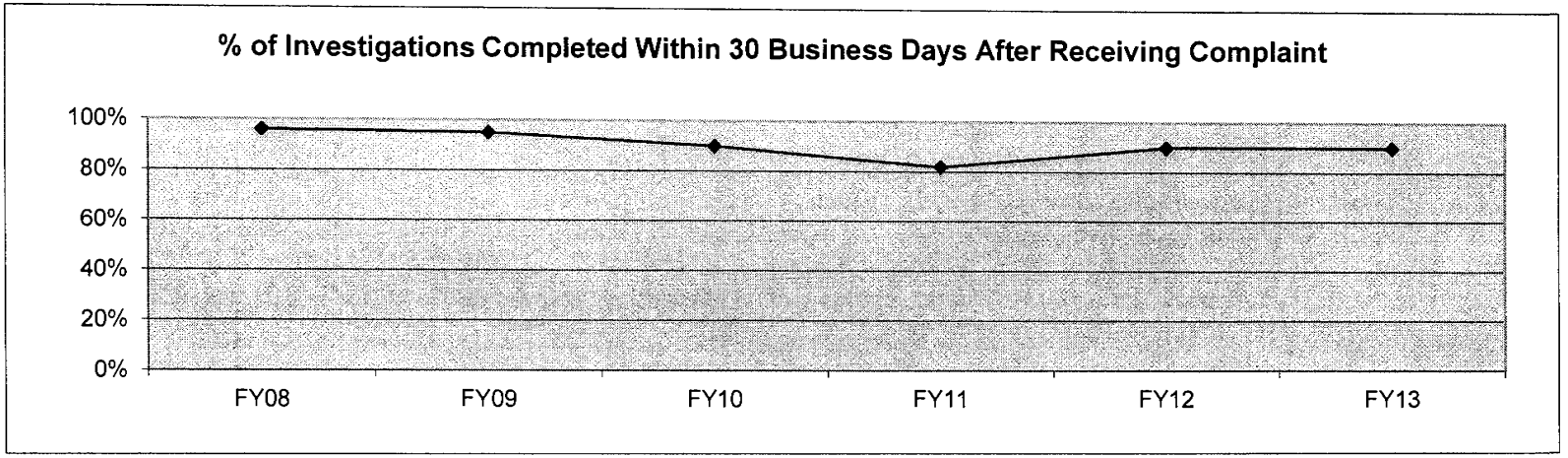
1. Percent of complainants contacted within three business days after complaint received.



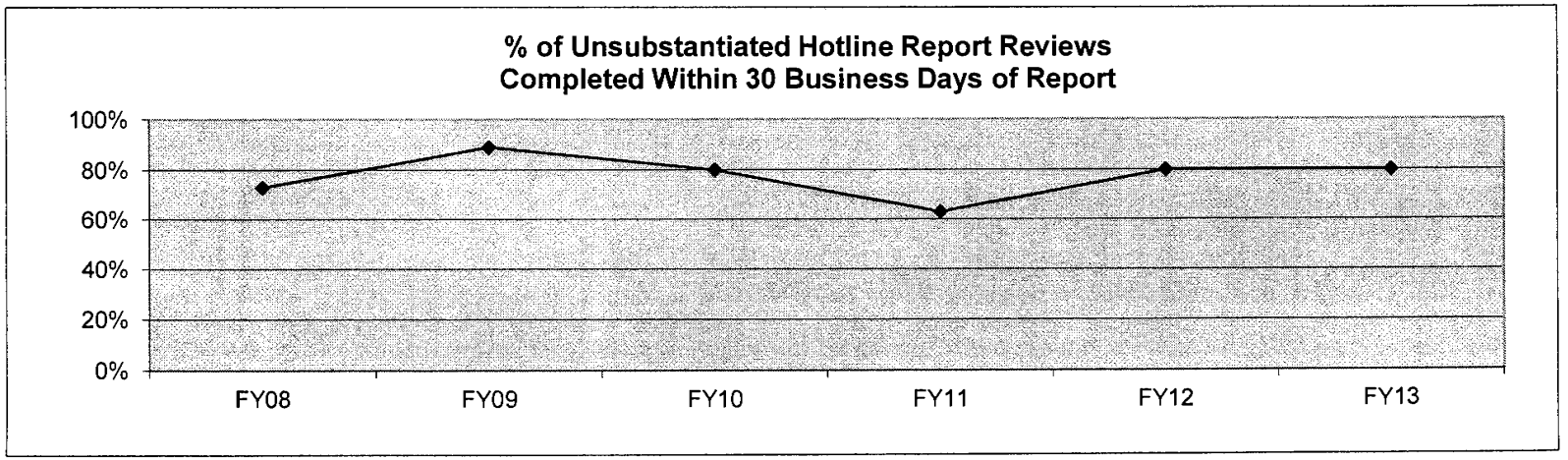
PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Child Advocacy
Program is found in the following core budget(s):	Office of Child Advocate

2. Percent of investigations completed within 30 business days of receiving complaint.



3. Percent of unsubstantiated hotline report reviews completed within 30 business days of report.



PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Child Advocacy
Program is found in the following core budget(s):	Office of Child Advocate

7c. Provide the number of clients/individuals served, if applicable.

489 complainants. 357 children.

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CHILDREN'S TRUST FUND - OPER								
CORE								
PERSONAL SERVICES								
CHILDREN'S TRUST	202,783	4.00	211,199	5.00	211,199	5.00	211,199	5.00
TOTAL - PS	202,783	4.00	211,199	5.00	211,199	5.00	211,199	5.00
EXPENSE & EQUIPMENT								
CHILDREN'S TRUST	38,802	0.00	144,140	0.00	144,140	0.00	140,001	0.00
TOTAL - EE	38,802	0.00	144,140	0.00	144,140	0.00	140,001	0.00
PROGRAM-SPECIFIC								
CHILDREN'S TRUST	300	0.00	1,000	0.00	1,000	0.00	1,000	0.00
TOTAL - PD	300	0.00	1,000	0.00	1,000	0.00	1,000	0.00
TOTAL	**241,885**	**4.00**	**356,339**	**5.00**	**356,339**	**5.00**	**352,200**	**5.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
CHILDREN'S TRUST	0	0.00	0	0.00	0	0.00	1,937	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	1,937	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**1,937**	**0.00**
GRAND TOTAL	**$241,885**	**4.00**	**$356,339**	**5.00**	**$356,339**	**5.00**	**$354,137**	**5.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31315
Division	Assigned Programs		
Core -	Children's Trust Fund		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	0	0	211,199	211,199
EE	0	0	144,140	144,140
PSD	0	0	1,000	1,000
TRF	0	0	0	0
Total	**0**	**0**	**356,339**	**356,339**
FTE	**0.00**	**0.00**	**5.00**	**5.00**
Est. Fringe	*0*	*0*	*107,078*	*107,078*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Children's Trust Fund (0694)

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total
PS	0	0	211,199	211,199
EE	0	0	140,001	140,001
PSD	0	0	1,000	1,000
TRF	0	0	0	0
Total	**0**	**0**	**352,200**	**352,200**
FTE	**0.00**	**0.00**	**5.00**	**5.00**
Est. Fringe	*0*	*0*	*107,078*	*107,078*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Children's Trust Fund (0694)

2. CORE DESCRIPTION

The Children's Trust Fund (CTF) awards community-based grants and conducts public education campaigns to prevent child abuse in Missouri. The CTF funds grants to local governmental agencies, hospitals, schools, not-for-profit and faith-based organizations to support such projects as mentoring for teen parents, grandparent & fatherhood support projects, respite (crisis nursery), home visitation, parent education and parental nurturing. Projects that result in positive outcomes for families are promoted to other communities for replication. Public education awareness campaigns include the prevention of Shaken Baby Syndrome, promoting safe sleep practices that reduce the chance of crib death, "Not Even For a Minute" which focuses on never leaving a child unattended in a vehicle, emotional abuse, parent with patience, and positive parent education.

3. PROGRAM LISTING (list programs included in this core funding)

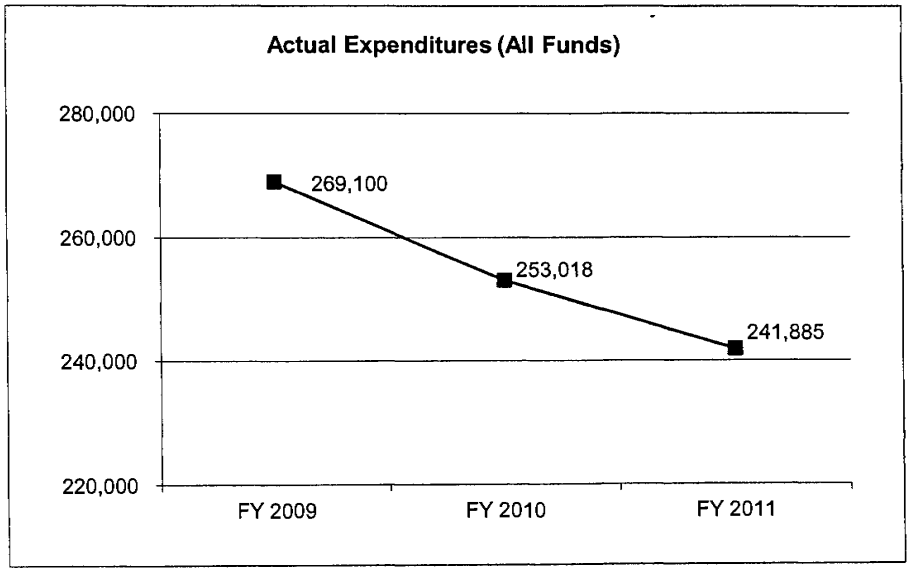
Prevention of Child Abuse and Neglect

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31315
Division	Assigned Programs		
Core -	Children's Trust Fund		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	356,339	356,339	356,339	356,339
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	356,339	356,339	356,339	N/A
Actual Expenditures (All Funds)	269,100	253,018	241,885	N/A
Unexpended (All Funds)	87,239	103,321	114,454	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	87,239	103,321	114,454	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
CHILDREN'S TRUST FUND - OPER

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	5.00	0	0	211,199	211,199	
	EE	0.00	0	0	144,140	144,140	
	PD	0.00	0	0	1,000	1,000	
	Total	**5.00**	**0**	**0**	**356,339**	**356,339**	
DEPARTMENT CORE REQUEST							
	PS	5.00	0	0	211,199	211,199	
	EE	0.00	0	0	144,140	144,140	
	PD	0.00	0	0	1,000	1,000	
	Total	**5.00**	**0**	**0**	**356,339**	**356,339**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1379 8372	EE	0.00	0	0	(4,139)	(4,139)	Gov core reduction - 5% Other funds E&E core reduction statewide
NET GOVERNOR CHANGES		**0.00**	**0**	**0**	**(4,139)**	**(4,139)**	
GOVERNOR'S RECOMMENDED CORE							
	PS	5.00	0	0	211,199	211,199	
	EE	0.00	0	0	140,001	140,001	
	PD	0.00	0	0	1,000	1,000	
	Total	**5.00**	**0**	**0**	**352,200**	**352,200**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CHILDREN'S TRUST FUND - OPER								
CORE								
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	8,418	1.00	2,368	1.00	2,368	1.00
PUBLIC INFORMATION COOR	47,184	1.00	47,181	1.00	47,184	1.00	47,184	1.00
EXECUTIVE I	33,420	1.00	33,418	1.00	39,468	1.00	39,468	1.00
ST CNSLT ON CHILD WELFARE	49,104	1.00	49,107	1.00	49,104	1.00	49,104	1.00
PRINCIPAL ASST BOARD/COMMISSON	73,075	1.00	73,075	1.00	73,075	1.00	73,075	1.00
TOTAL - PS	**202,783**	**4.00**	**211,199**	**5.00**	**211,199**	**5.00**	**211,199**	**5.00**
TRAVEL, IN-STATE	3,358	0.00	25,000	0.00	25,000	0.00	23,750	0.00
TRAVEL, OUT-OF-STATE	1,636	0.00	15,000	0.00	10,000	0.00	9,250	0.00
SUPPLIES	6,019	0.00	37,500	0.00	30,000	0.00	28,125	0.00
PROFESSIONAL DEVELOPMENT	265	0.00	5,275	0.00	5,275	0.00	5,011	0.00
COMMUNICATION SERV & SUPP	3,165	0.00	6,189	0.00	6,189	0.00	6,189	0.00
PROFESSIONAL SERVICES	21,537	0.00	38,276	0.00	50,076	0.00	50,076	0.00
M&R SERVICES	472	0.00	2,500	0.00	2,500	0.00	2,500	0.00
OFFICE EQUIPMENT	536	0.00	1,000	0.00	1,000	0.00	1,000	0.00
OTHER EQUIPMENT	0	0.00	3,100	0.00	3,100	0.00	3,100	0.00
BUILDING LEASE PAYMENTS	700	0.00	3,800	0.00	4,500	0.00	4,500	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	3,000	0.00	3,000	0.00	3,000	0.00
MISCELLANEOUS EXPENSES	1,114	0.00	3,500	0.00	3,500	0.00	3,500	0.00
TOTAL - EE	**38,802**	**0.00**	**144,140**	**0.00**	**144,140**	**0.00**	**140,001**	**0.00**
REFUNDS	300	0.00	1,000	0.00	1,000	0.00	1,000	0.00
TOTAL - PD	**300**	**0.00**	**1,000**	**0.00**	**1,000**	**0.00**	**1,000**	**0.00**
GRAND TOTAL	**$241,885**	**4.00**	**$356,339**	**5.00**	**$356,339**	**5.00**	**$352,200**	**5.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$241,885**	**4.00**	**$356,339**	**5.00**	**$356,339**	**5.00**	**$352,200**	**5.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CTF-PROGRAM								
CORE								
PROGRAM-SPECIFIC								
CHILDREN'S TRUST	2,471,417	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
TOTAL - PD	2,471,417	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
TOTAL	**2,471,417**	**0.00**	**3,360,000**	**0.00**	**3,360,000**	**0.00**	**3,360,000**	**0.00**
GRAND TOTAL	**$2,471,417**	**0.00**	**$3,360,000**	**0.00**	**$3,360,000**	**0.00**	**$3,360,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31316
Division	Assigned Programs		
Core	CTF Program Distributions		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	3,360,000	3,360,000	E
TRF	0	0	0	0	
Total	**0**	**0**	**3,360,000**	**3,360,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Children's Trust Fund (0694)
Notes: An "E" is requested for Other Funds

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	3,360,000	3,360,000	E
TRF	0	0	0	0	
Total	**0**	**0**	**3,360,000**	**3,360,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Children's Trust Fund (0694)
Notes: An "E" is requested for Other Funds

2. CORE DESCRIPTION

To prevent child abuse and neglect by ensuring the funding of results-oriented and evidenced-based programs, training for prevention professionals and research, promoting public awareness and education, and assisting in the integration of statewide prevention efforts.

3. PROGRAM LISTING (list programs included in this core funding)

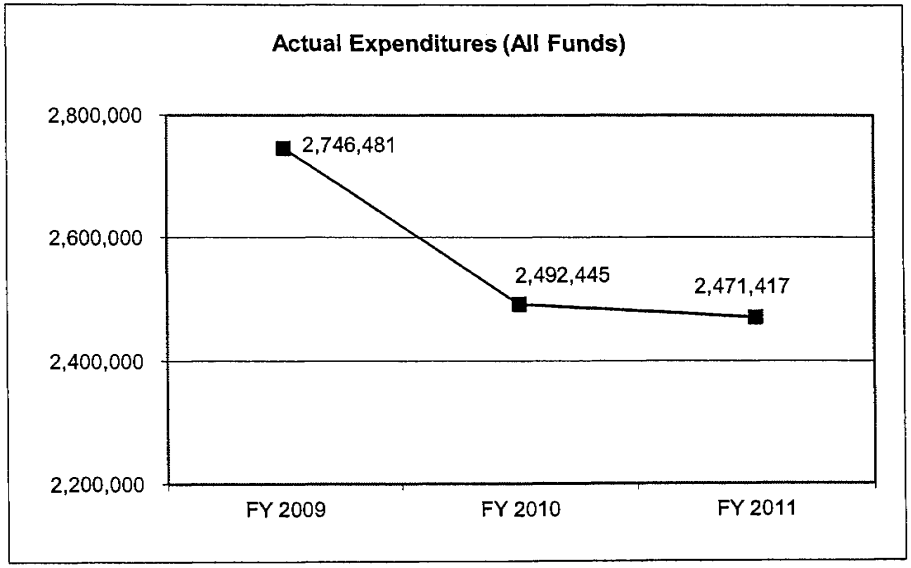
Prevention of Child Abuse and Neglect through grant distribution, education, and public awareness.

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31316
Division	Assigned Programs		
Core	CTF Program Distributions		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	3,360,000	3,360,000	3,360,000	3,360,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	3,360,000	3,360,000	3,360,000	N/A	
Actual Expenditures (All Funds)	2,746,481	2,492,445	2,471,417	N/A	
Unexpended (All Funds)	613,519	867,555	888,583	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	613,519	867,555	888,583	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

NOTES:

CORE RECONCILIATION DETAIL

STATE

CTF-PROGRAM

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	0	3,360,000	3,360,000	
	Total	**0.00**	**0**	**0**	**3,360,000**	**3,360,000**	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	0	3,360,000	3,360,000	
	Total	**0.00**	**0**	**0**	**3,360,000**	**3,360,000**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	3,360,000	3,360,000	
	Total	**0.00**	**0**	**0**	**3,360,000**	**3,360,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CTF-PROGRAM								
CORE								
PROGRAM DISTRIBUTIONS	2,471,417	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
TOTAL - PD	2,471,417	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
GRAND TOTAL	$2,471,417	0.00	$3,360,000	0.00	$3,360,000	0.00	$3,360,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$2,471,417	0.00	$3,360,000	0.00	$3,360,000	0.00	$3,360,000	0.00

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Children's Trust Fund - Prevention of Child Abuse/Neglect
Program is found in the following core budget(s): CTF Operating & CTF Program

1. What does this program do?

Funding from the Children's Trust Fund (CTF) provides grants to local community based agencies and organizations to prevent and/or alleviate child abuse and neglect. CTF also conducts numerous public education awareness campaigns including the prevention of Shaken Baby Syndrome, promoting safe sleep practices that reduce the chance of crib death, "Not Even For A Minute" which focuses on never leaving a child unattended in a vehicle, emotional abuse, and positive parenting tips. In FY12 Children's Trust Fund is providing 115 prevention grants supporting activities as mentoring for teen parents, support services for grandparents raising grandchildren, home visitation services for high risk parents and parents with medically fragile children, safe crib, parent education and skill building services, respite care for parents through crisis nurseries, hospital based education programs for parents with newborns to prevent shaken baby syndrome, professional development opportunities through the State Technical Assistance Team (STAT) to provide training for child investigators, practitioners, and specialists with children's issues. CTF also provides funding for the Missouri Kids Count Data Book project.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

210.170 - 210.173, RSMo

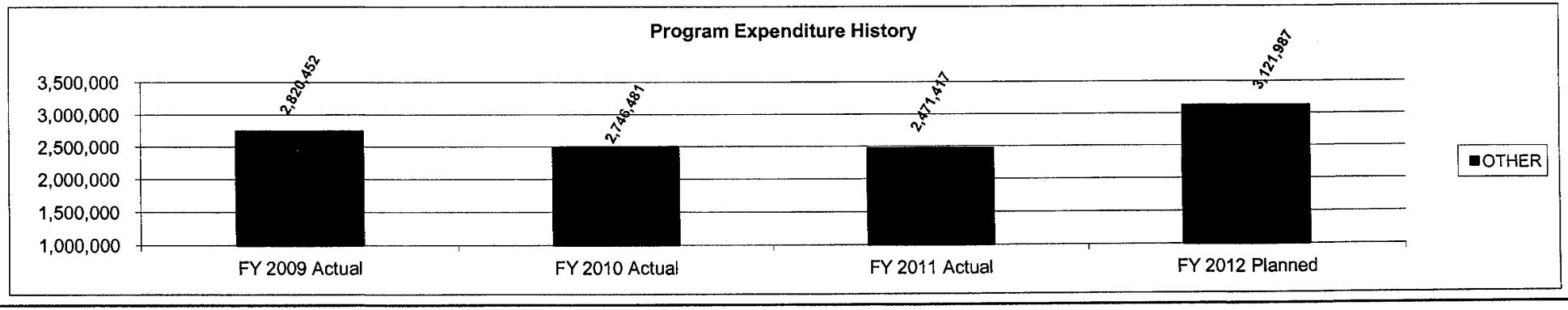
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



PROGRAM DESCRIPTION

Department Office of Administration
Program Name Children's Trust Fund - Prevention of Child Abuse/Neglect
Program is found in the following core budget(s): CTF Operating & CTF Program

6. What are the sources of the "Other " funds?

Donations, federal grant, license plate fees, vital record fees, marriage license fees, and income tax check-off.
210.173, RSMo; 143.100, RSMo; 193.265, RSMo; 451.151, RSMo; 301.463, RSMo

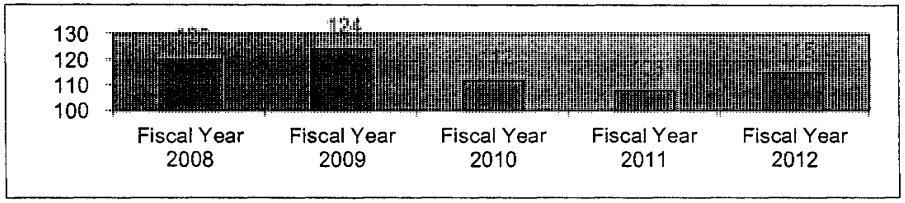
7a. Provide an effectiveness measure.

Shaken Baby Cases Confirmed by the Children's Division

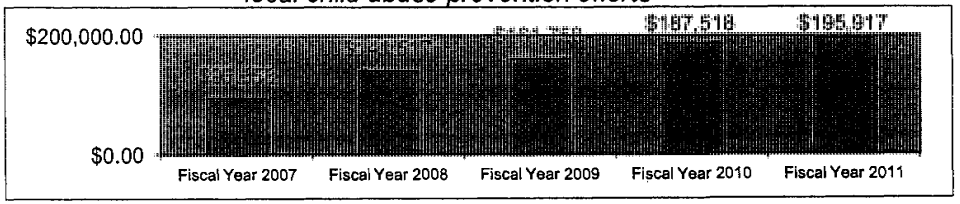
	2006	2007	2008	2009	2010
Fatal Victims	8	9	5	6	3
Non-Fatal Victims	29	23	26	20	25

7b. Provide an efficiency measure.

Investment in general/community based child abuse prevention grants:

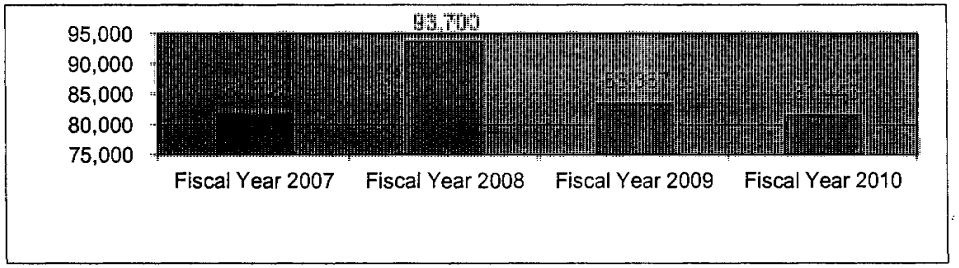


Funding provided to Community License Plate Partners to support local child abuse prevention efforts



7c. Provide the number of clients/individuals served, if applicable.

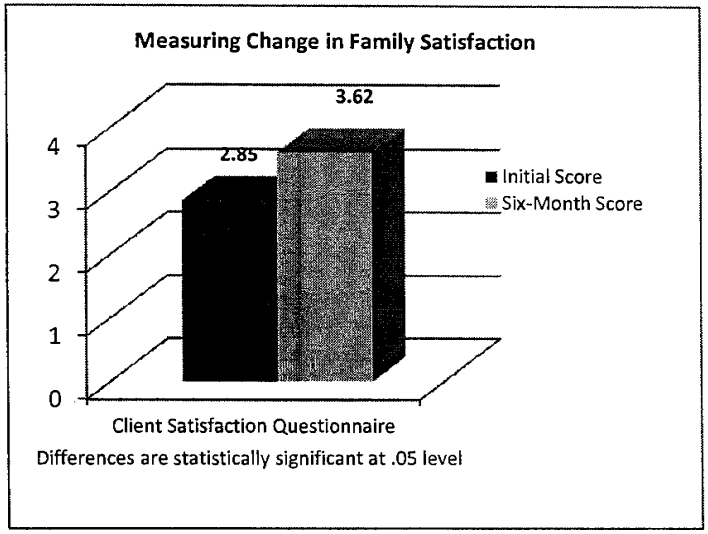
Number of families, children, and professionals served by community based prevention grants:

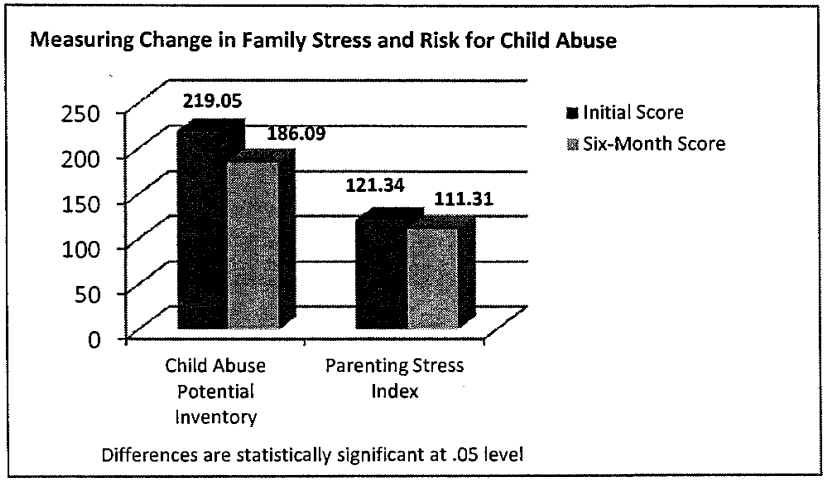


PROGRAM DESCRIPTION

Department Office of Administration
Program Name Children's Trust Fund - Prevention of Child Abuse/Neglect
Program is found in the following core budget(s): CTF Operating & CTF Program

7d. Provide a customer satisfaction measure, if available.





DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GOV COUNCIL ON DISABILITY								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	154,778	3.72	168,375	4.00	168,375	4.00	168,375	4.00
TOTAL - PS	154,778	3.72	168,375	4.00	168,375	4.00	168,375	4.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	20,100	0.00	20,356	0.00	20,356	0.00	19,699	0.00
OA REVOLVING ADMINISTRATIVE TR	8,793	0.00	25,000	0.00	25,000	0.00	25,000	0.00
TOTAL - EE	28,893	0.00	45,356	0.00	45,356	0.00	44,699	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	100	0.00	100	0.00	100	0.00
TOTAL - PD	0	0.00	100	0.00	100	0.00	100	0.00
TOTAL	**183,671**	**3.72**	**213,831**	**4.00**	**213,831**	**4.00**	**213,174**	**4.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	1,544	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	1,544	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**1,544**	**0.00**
GRAND TOTAL	**$183,671**	**3.72**	**$213,831**	**4.00**	**$213,831**	**4.00**	**$214,718**	**4.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31430
Division	Assigned Programs		
Core -	Governor's Council on Disability		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	168,375	0	0	168,375
EE	20,356	0	25,000	45,356
PSD	100	0	0	100
TRF	0	0	0	0
Total	**188,831**	**0**	**25,000**	**213,831**
FTE	**4.00**	**0.00**	**0.00**	**4.00**
Est. Fringe	*85,366*	*0*	*0*	*85,366*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total
PS	168,375	0	0	168,375
EE	19,699	0	25,000	44,699
PSD	100	0	0	100
TRF	0	0	0	0
Total	**188,174**	**0**	**25,000**	**213,174**
FTE	**4.00**	**0.00**	**0.00**	**4.00**
Est. Fringe	*85,366*	*0*	*0*	*85,366*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)

2. CORE DESCRIPTION

The Governor's Council on Disability provides leadership to persons with disabilities and state government through:
1. Technical Assistance and Referral
2. Presentations
3. Providing recommendations to state and local government on policies and practices which promote inclusion in community life for persons with disabilities.
4. Advising employers on hiring practices of persons with disabilities.
5. Conducting statewide youth leadership forum for high school students with disabilities.
6. Distributing the disability Legislative Update and educating consumers on the legislative process.

3. PROGRAM LISTING (list programs included in this core funding)

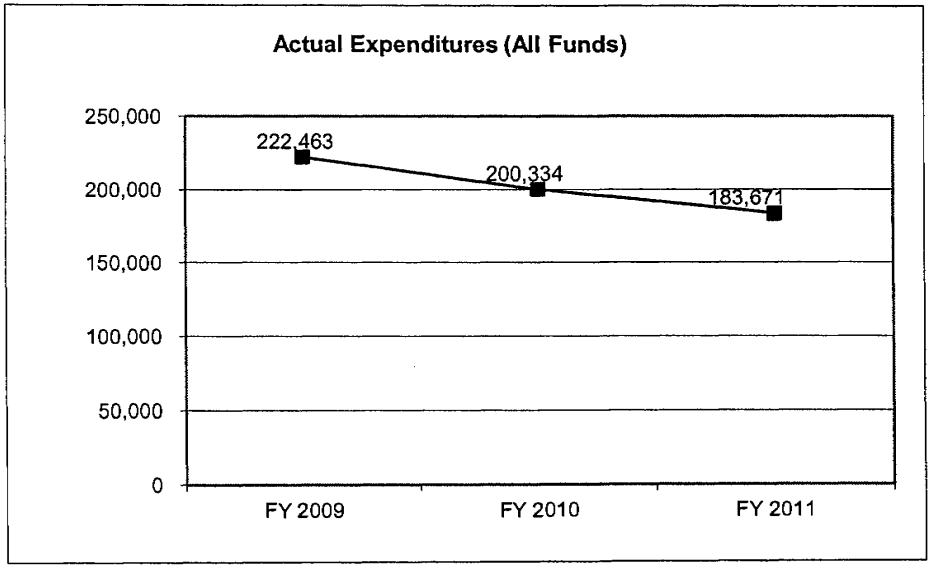
Governor's Council on Disability

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31430
Division	Assigned Programs		
Core -	Governor's Council on Disability		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	251,945	222,723	215,038	213,831
Less Reverted (All Funds)	(13,162)	(8,609)	(6,509)	N/A
Budget Authority (All Funds)	238,783	214,114	208,529	N/A
Actual Expenditures (All Funds)	222,463	200,334	183,671	N/A
Unexpended (All Funds)	16,320	13,780	24,858	N/A
Unexpended, by Fund:				
General Revenue	0	10	8,651	N/A
Federal	0	0	0	N/A
Other	16,320	13,770	16,207	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES: The amount of unexpended GR funds in FY11 is a result of a position vacancy from September - December 2010.

CORE RECONCILIATION DETAIL

STATE
GOV COUNCIL ON DISABILITY

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	4.00	168,375	0	0	168,375	
	EE	0.00	20,356	0	25,000	45,356	
	PD	0.00	100	0	0	100	
	Total	**4.00**	**188,831**	**0**	**25,000**	**213,831**	
DEPARTMENT CORE REQUEST							
	PS	4.00	168,375	0	0	168,375	
	EE	0.00	20,356	0	25,000	45,356	
	PD	0.00	100	0	0	100	
	Total	**4.00**	**188,831**	**0**	**25,000**	**213,831**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1367 6881	EE	0.00	(657)	0	0	(657)	Gov core reduction - 5% GR E&E cut statewide
NET GOVERNOR CHANGES		**0.00**	**(657)**	**0**	**0**	**(657)**	
GOVERNOR'S RECOMMENDED CORE							
	PS	4.00	168,375	0	0	168,375	
	EE	0.00	19,699	0	25,000	44,699	
	PD	0.00	100	0	0	100	
	Total	**4.00**	**188,174**	**0**	**25,000**	**213,174**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER:	31430	**DEPARTMENT:**	Office of Administration
BUDGET UNIT NAME:	Governor's Council on Disability	**DIVISION:**	Assigned Programs

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

It is requested that 25% be approved as flexible PS/EE. This flexibility would help manage responsibilities and resources should any withholding or unexpected equipment replacement need occur. *This represents the same flexibility percentage authorized in FY2012.*

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
N/A	Unknown	unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	This will allow flexibility to manage resources and to replace critical equipment. We do not know ahead of time what will be needed.

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
GOV COUNCIL ON DISABILITY								
CORE								
EXECUTIVE I	36,612	1.00	36,615	1.00	36,615	1.00	36,615	1.00
DISABILITY PROGRAM REP	16,710	0.50	36,600	1.00	36,600	1.00	36,600	1.00
DISABILITY PROGRAM SPEC	47,097	1.22	40,800	1.00	40,800	1.00	40,800	1.00
PRINCIPAL ASST BOARD/COMMISSON	54,359	1.00	54,360	1.00	54,360	1.00	54,360	1.00
TOTAL - PS	**154,778**	**3.72**	**168,375**	**4.00**	**168,375**	**4.00**	**168,375**	**4.00**
TRAVEL, IN-STATE	4,644	0.00	5,687	0.00	5,687	0.00	5,438	0.00
TRAVEL, OUT-OF-STATE	851	0.00	1,099	0.00	1,099	0.00	1,049	0.00
SUPPLIES	3,241	0.00	7,165	0.00	7,165	0.00	6,907	0.00
PROFESSIONAL DEVELOPMENT	8,063	0.00	17,000	0.00	17,000	0.00	16,900	0.00
COMMUNICATION SERV & SUPP	2,766	0.00	2,048	0.00	2,048	0.00	2,048	0.00
PROFESSIONAL SERVICES	5,465	0.00	10,437	0.00	10,437	0.00	10,437	0.00
M&R SERVICES	80	0.00	61	0.00	61	0.00	61	0.00
OFFICE EQUIPMENT	1,113	0.00	100	0.00	100	0.00	100	0.00
OTHER EQUIPMENT	0	0.00	100	0.00	100	0.00	100	0.00
BUILDING LEASE PAYMENTS	1,389	0.00	900	0.00	900	0.00	900	0.00
EQUIPMENT RENTALS & LEASES	120	0.00	0	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	1,161	0.00	759	0.00	759	0.00	759	0.00
TOTAL - EE	**28,893**	**0.00**	**45,356**	**0.00**	**45,356**	**0.00**	**44,699**	**0.00**
PROGRAM DISTRIBUTIONS	0	0.00	100	0.00	100	0.00	100	0.00
TOTAL - PD	**0**	**0.00**	**100**	**0.00**	**100**	**0.00**	**100**	**0.00**
GRAND TOTAL	**$183,671**	**3.72**	**$213,831**	**4.00**	**$213,831**	**4.00**	**$213,174**	**4.00**
GENERAL REVENUE	**$174,878**	**3.72**	**$188,831**	**4.00**	**$188,831**	**4.00**	**$188,174**	**4.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$8,793**	**0.00**	**$25,000**	**0.00**	**$25,000**	**0.00**	**$25,000**	**0.00**

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Governor's Council on Disability
Program is found in the following core budget(s): Governor's Council on Disability

1. What does this program do?

The Governor's Council on Disability (GCD) provides leadership to persons with disabilities and state government through:
1. Technical Assistance and Referral
2. Presentations
3. Recommendations to state and local government on policies and practices which promote inclusion of community life for persons with disabilities.
4. Advising the employment community on hiring practices of persons with disabilities.
5. Making recommendations to the Missouri General Assembly on disability-related legislation.
6. Our major programs: Youth Leadership Forum, Disability Mentoring Day, Legislative Education Project and Legislative Update for persons with disabilities, Inclusion Awards, Directory of Resources, and provides support to the Business Leadership Networks in Missouri .

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Revised Statutes Missouri, Sections 286.200-286.210

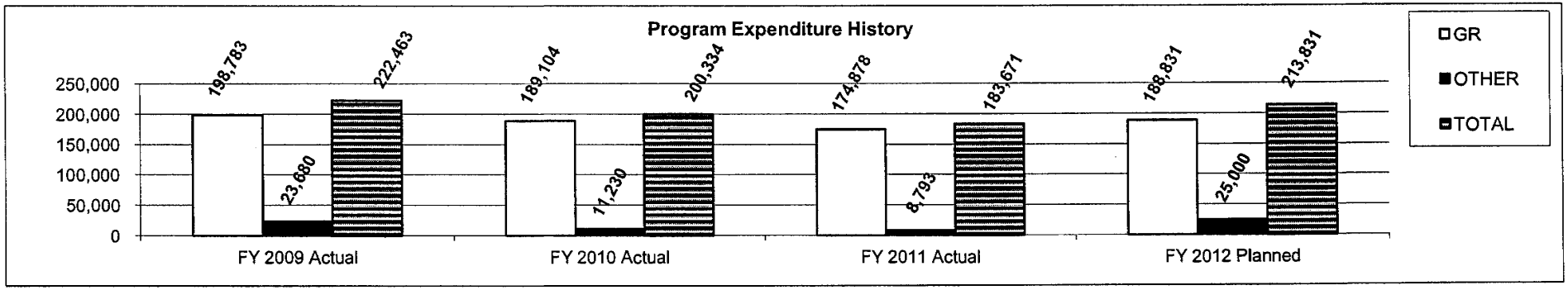
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

OA Revolving Administrative Trust Fund consists of private donations and small foundation grants to operate the Missouri Youth Leadership Forum. This appropriation will not exist in FY13, due to GCD's partnership with _____, a 501 (c)(3) partner.

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Governor's Council on Disability
Program is found in the following core budget(s): Governor's Council on Disability

7a. Provide an effectiveness measure.

The mission of the Governor's Council on Disability is to increase access and independence for persons with disabilities in local and state government services, in employment, in public accommodations through advocacy and education, in educational settings, businesses, and local communities.

7b. Provide an efficiency measure.

Staff travel expenses of $4,181.57 include conducting statewide presentations on employment, disability awareness, ADA, and promoting the Governor's Council on Disability through exhibits at conferences.
To address the high unemployment rate among people with disabilities, Missouri Youth Leadership Forum (MYLF) is created to provide a successful transition from high school to employment.
The disability web portal is designed to provide current disability related information and links to state departments and other disability organizations.
The disability Legislative Update provides information regarding disability issues and the Legislative Education Project informs consumers about how a bill becomes a law an how to build working relationships with legislators.

7c. Provide the number of clients/individuals served, if applicable.

Technical Assistance calls/e-mails: 650+
Missouri Youth Leadership Forum (MYLF) received 27 applications; 21 delegates participated in 2011.
# of individuals presented to: 3,075 (20 different presentations)
Listserv of 3,000+ receive information on the Legislative Update, Legislative Education Project, Inclusion Awards program and youth programming, education, and other disability-related information.
Over 100,000 hits per month on Disability Portal website.

7d. Provide a customer satisfaction measure, if available.

Legislative Update survey is sent out annually in August to establish legislative priorities for the upcoming session.
MYLF post-conference evaluations are sent out to all participants to show outcomes of the program.
GCD presentation evaluations are completed by the participants.
Disability Portal website provides an online customer satisfaction survey.
Legislative Education Project participants complete an evaluation after program participation.

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO PUBLIC ENTITY RISK MGMT PG								
CORE								
PERSONAL SERVICES								
OA REVOLVING ADMINISTRATIVE TR	620,691	14.00	645,169	14.00	645,169	14.00	645,169	14.00
TOTAL - PS	620,691	14.00	645,169	14.00	645,169	14.00	645,169	14.00
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	14,298	0.00	61,847	0.00	61,847	0.00	61,847	0.00
TOTAL - EE	14,298	0.00	61,847	0.00	61,847	0.00	61,847	0.00
TOTAL	**634,989**	**14.00**	**707,016**	**14.00**	**707,016**	**14.00**	**707,016**	**14.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	5,914	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	5,914	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**5,914**	**0.00**
GRAND TOTAL	**$634,989**	**14.00**	**$707,016**	**14.00**	**$707,016**	**14.00**	**$712,930**	**14.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31616
Division	Assigned Programs		
Core -	Missouri Public Entity Risk Management Program		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	0	0	645,169	645,169
EE	0	0	61,847	61,847
PSD	0	0	0	0
TRF	0	0	0	0
Total	**0**	**0**	**707,016**	**707,016**
FTE	**0.00**	**0.00**	**14.00**	**14.00**
Est. Fringe	*0*	*0*	*327,101*	*327,101*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total
PS	0	0	645,169	645,169
EE	0	0	61,847	61,847
PSD	0	0	0	0
TRF	0	0	0	0
Total	**0**	**0**	**707,016**	**707,016**
FTE	**0.00**	**0.00**	**14.00**	**14.00**
Est. Fringe	*0*	*0*	*327,101*	*327,101*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)

2. CORE DESCRIPTION

Core appropriation to pay for staff and related expenses required by the Missouri Public Entity Risk Management (MOPERM) Fund as set forth by Section 537.705(4), RSMo. All Revolving Administrative Trust Fund amounts expended through this appropriation are fully reimbursed from MOPERM funds generated from member premiums.

3. PROGRAM LISTING (list programs included in this core funding)

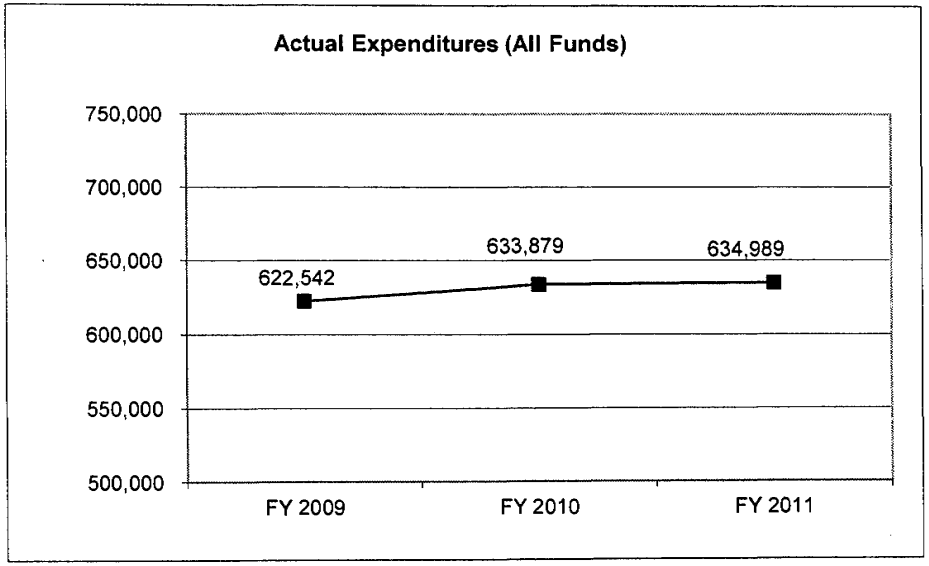
Missouri Public Entity Risk Management Program

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31616
Division	Assigned Programs		
Core -	Missouri Public Entity Risk Management Program		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	707,016	707,016	707,016	707,016
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	707,016	707,016	707,016	N/A
Actual Expenditures (All Funds)	622,542	633,879	634,989	N/A
Unexpended (All Funds)	84,474	73,137	72,027	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	84,474	73,137	72,027	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
MO PUBLIC ENTITY RISK MGMT PG

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	14.00	0	0	645,169	645,169	
	EE	0.00	0	0	61,847	61,847	
	Total	**14.00**	**0**	**0**	**707,016**	**707,016**	
DEPARTMENT CORE REQUEST							
	PS	14.00	0	0	645,169	645,169	
	EE	0.00	0	0	61,847	61,847	
	Total	**14.00**	**0**	**0**	**707,016**	**707,016**	
GOVERNOR'S RECOMMENDED CORE							
	PS	14.00	0	0	645,169	645,169	
	EE	0.00	0	0	61,847	61,847	
	Total	**14.00**	**0**	**0**	**707,016**	**707,016**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO PUBLIC ENTITY RISK MGMT PG								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	27,170	1.00	0	0.00	27,660	1.00	27,660	1.00
SR OFC SUPPORT ASST (KEYBRD)	24,576	1.00	49,152	2.00	24,576	1.00	24,576	1.00
ACCOUNTANT I	32,256	1.00	32,256	1.00	32,256	1.00	32,256	1.00
EXECUTIVE I	39,468	1.00	39,468	1.00	39,468	1.00	39,468	1.00
RISK MANAGEMENT TECH II	59,160	2.00	59,160	2.00	59,160	2.00	59,160	2.00
RISK MANAGEMENT SPEC I	131,700	3.00	158,772	3.00	155,688	3.00	155,688	3.00
FISCAL & ADMINISTRATIVE MGR B1	55,542	1.00	55,542	1.00	55,542	1.00	55,542	1.00
OFFICE OF ADMINISTRATION MGR 1	169,353	3.00	169,353	3.00	169,353	3.00	169,353	3.00
PRINCIPAL ASST BOARD/COMMISSON	81,466	1.00	81,466	1.00	81,466	1.00	81,466	1.00
TOTAL - PS	**620,691**	**14.00**	**645,169**	**14.00**	**645,169**	**14.00**	**645,169**	**14.00**
TRAVEL, IN-STATE	0	0.00	14,347	0.00	14,347	0.00	14,347	0.00
SUPPLIES	5,806	0.00	25,000	0.00	25,000	0.00	25,000	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	3,000	0.00	3,000	0.00	3,000	0.00
COMMUNICATION SERV & SUPP	6,660	0.00	12,000	0.00	12,000	0.00	12,000	0.00
PROFESSIONAL SERVICES	1,832	0.00	7,500	0.00	7,500	0.00	7,500	0.00
TOTAL - EE	**14,298**	**0.00**	**61,847**	**0.00**	**61,847**	**0.00**	**61,847**	**0.00**
GRAND TOTAL	**$634,989**	**14.00**	**$707,016**	**14.00**	**$707,016**	**14.00**	**$707,016**	**14.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$634,989**	**14.00**	**$707,016**	**14.00**	**$707,016**	**14.00**	**$707,016**	**14.00**

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Missouri Public Entity Risk Management Fund (MOPERM)
Program is found in the following core budget(s): MOPERM Core

1. What does this program do?

MOPERM is a risk sharing pool providing Missouri public entities with liability and property coverage. Under Section 537.705(4), RSMo., the Office of Administration shall provide staff for MOPERM and be reimbursed for all expenses incurred on behalf of the fund.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 537.700, RSMo. et seq. establishes MOPERM, defines the requirements for membership in the fund, provides for its supervision by a board of trustees, and delineates guidelines for its financial operation.

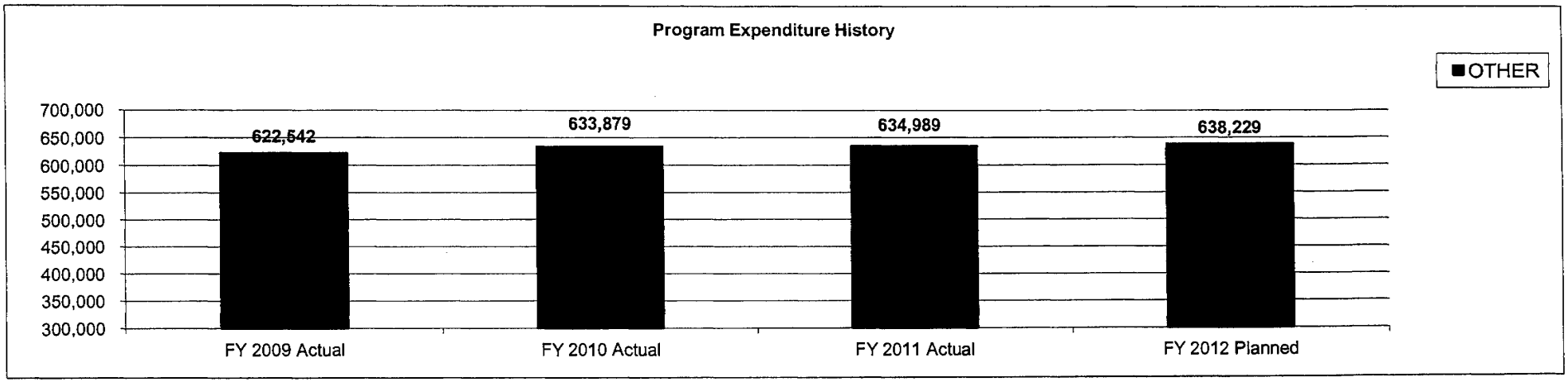
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



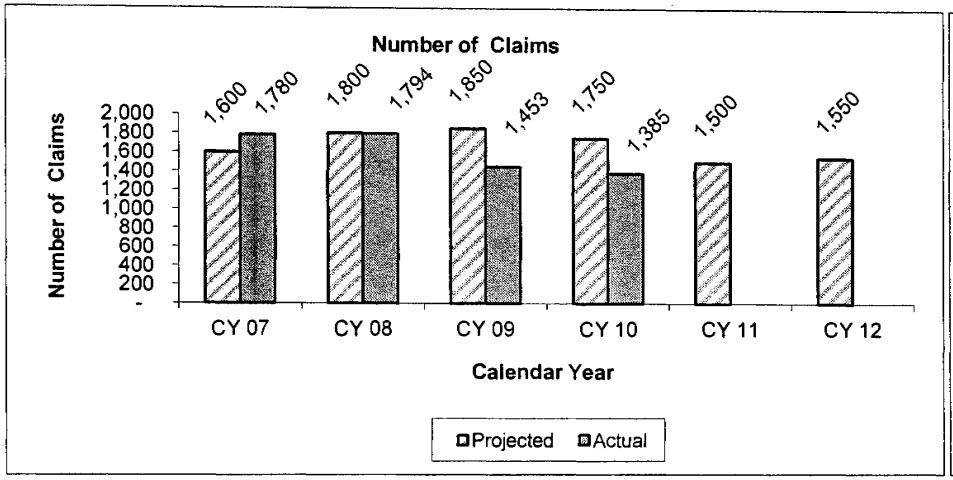
6. What are the sources of the "Other " funds?

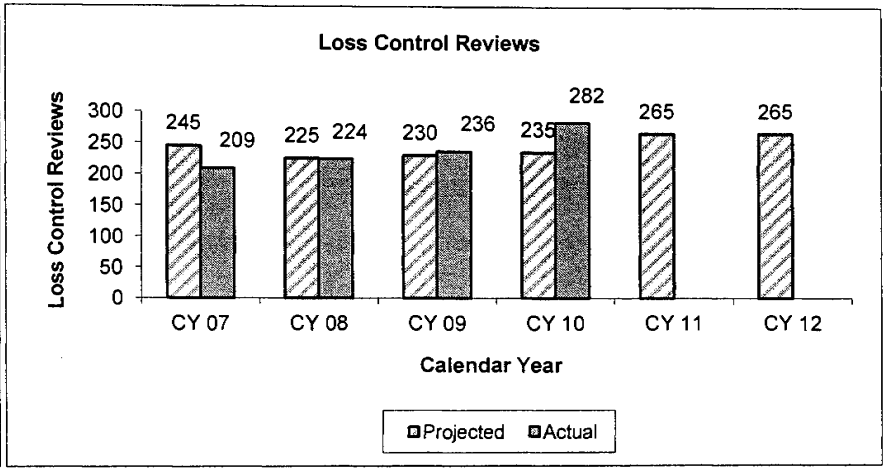
OA Revolving Administrative Trust Fund (0505)

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Missouri Public Entity Risk Management Fund (MOPERM)
Program is found in the following core budget(s): MOPERM Core

7a. Provide an effectiveness measure.

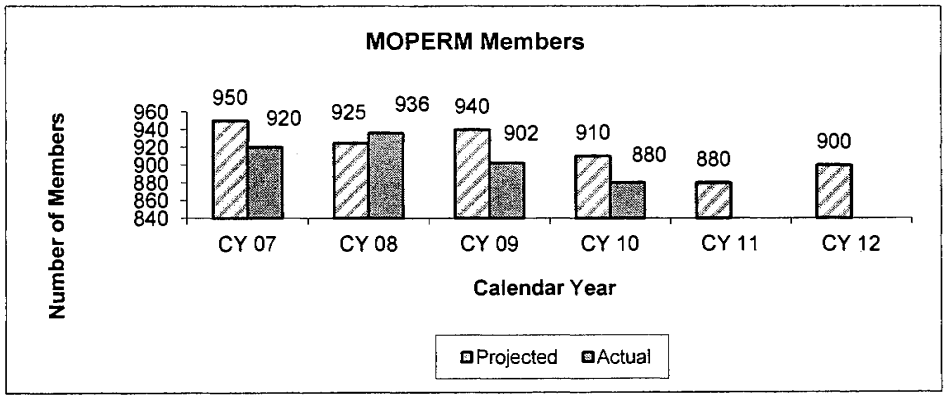




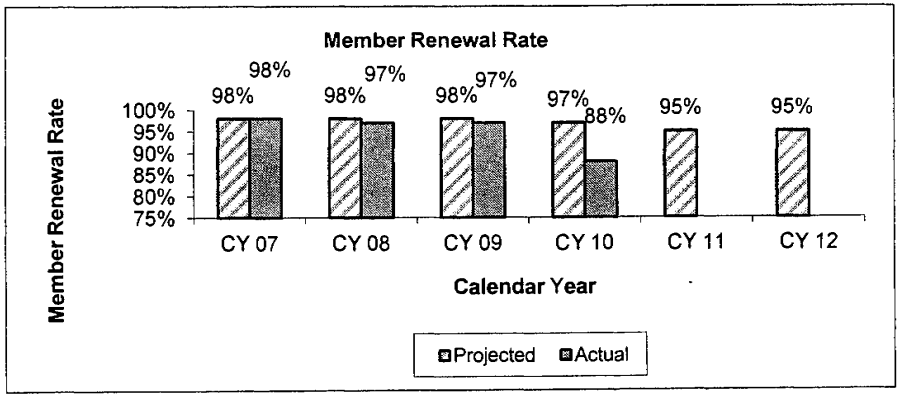
7b. Provide an efficiency measure.

N/A

7c. Provide the number of clients/individuals served, if applicable.



7d. Provide a customer satisfaction measure, if available.



DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO ETHICS COM - OPER								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	872,339	19.66	1,052,760	22.00	1,056,223	22.00	1,056,223	22.00
TOTAL - PS	872,339	19.66	1,052,760	22.00	1,056,223	22.00	1,056,223	22.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	282,537	0.00	319,120	0.00	303,920	0.00	303,920	0.00
TOTAL - EE	282,537	0.00	319,120	0.00	303,920	0.00	303,920	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	120	0.00	200	0.00	200	0.00	200	0.00
TOTAL - PD	120	0.00	200	0.00	200	0.00	200	0.00
TOTAL	**1,154,996**	**19.66**	**1,372,080**	**22.00**	**1,360,343**	**22.00**	**1,360,343**	**22.00**
GENERAL STRUCTURE ADJUSTMENT - 0000012								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	9,683	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	9,683	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**9,683**	**0.00**
MEC - SB 844 (2010) Expenses - 1300011								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	200,952	4.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	200,952	4.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	16,118	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	16,118	0.00	0	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**217,070**	**4.00**	**0**	**0.00**
MEC - Bus. Analyst Stat. Resp. - 1300010								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	47,184	1.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	47,184	1.00	0	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO ETHICS COM - OPER								
MEC - Bus. Analyst Stat. Resp. - 1300010								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	2,154	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	2,154	0.00	0	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**49,338**	**1.00**	**0**	**0.00**
GRAND TOTAL	**$1,154,996**	**19.66**	**$1,372,080**	**22.00**	**$1,626,751**	**27.00**	**$1,370,026**	**22.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31828
Division	Assigned Programs		
Core -	Missouri Ethics Commission		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	1,056,223	0	0	1,056,223
EE	303,920	0	0	303,920
PSD	0	0	0	0
TRF	0	0	0	0
Total	**1,360,143**	**0**	**0**	**1,360,143**
FTE	**22.00**	**0.00**	**0.00**	**22.00**
Est. Fringe	*535,505*	*0*	*0*	*535,505*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total
PS	1,056,223	0	0	1,056,223
EE	303,920	0	0	303,920
PSD	0	0	0	0
TRF	0	0	0	0
Total	**1,360,143**	**0**	**0**	**1,360,143**
FTE	**22.00**	**0.00**	**0.00**	**22.00**
Est. Fringe	*535,505*	*0*	*0*	*535,505*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

The core request provides resources necessary for the Missouri Ethics Commission and staff to meet the duties and responsibilities described in Chapters 105 and 130, RSMo. These duties and responsibilities include, but are not limited to, the administration of the following:

- campaign finance disclosure report review and audit
- lobbyist registration
- lobbyist report review and audit
- personal financial disclosure statement
- opinion writing in response to formal requests
- investigation of conflict of interest allegations
- audit and investigation of complaints
- investigation of alleged code of conduct violations

The authority to investigate complaints is specifically provided in Chapter 105, RSMo. Further details concerning the duties and responsibilities of the Ethics Commission can be found in Sections 105.955.14 through 105.955.18, RSMo. As specified in Section 105.955.1, the Commission is assigned to the Office of Administration for budgeting purposes only.

The primary goal of the Commission is to promote voluntary compliance with, and when necessary, impartial enforcement of, the statutes over which the Commission has jurisdiction. In general, this includes ensuring that all reports and statements are filed in a timely manner, are complete and accurate, and that information not otherwise protected by law is available to the public.

CORE DECISION ITEM

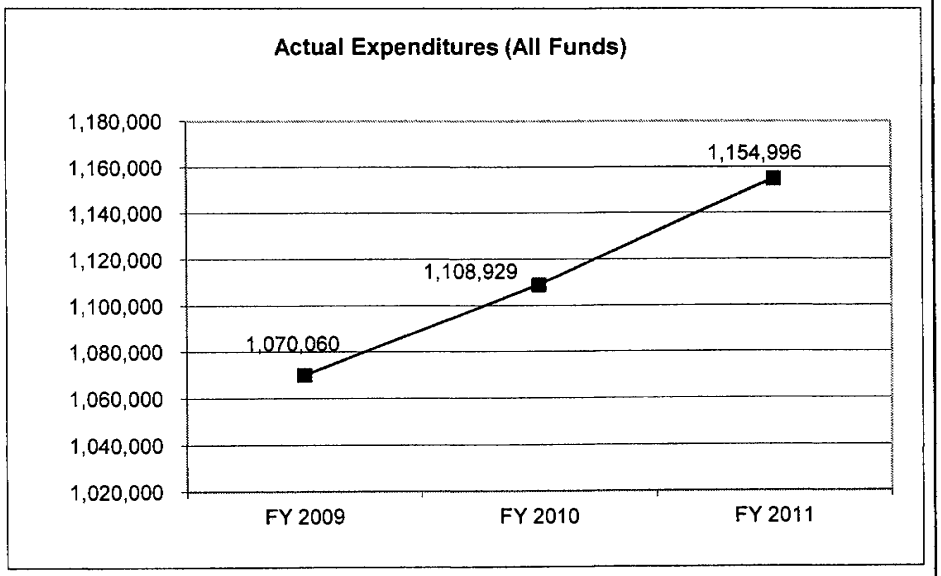
Department	Office of Administration	**Budget Unit**	31828
Division	Assigned Programs		
Core -	Missouri Ethics Commission		

3. PROGRAM LISTING (list programs included in this core funding)

Campaign Finance
Lobbyist
Personal Financial Disclosure
Compliance
Administrative

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	1,214,084	1,195,839	1,287,115	1,372,080
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,214,084	1,195,839	1,287,115	N/A
Actual Expenditures (All Funds)	1,070,060	1,108,929	1,154,996	N/A
Unexpended (All Funds)	144,024	86,910	132,119	N/A
Unexpended, by Fund:				
General Revenue	144,024	86,910	132,119	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE

MO ETHICS COM - OPER

5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES									
			PS	22.00	1,052,760	0	0	1,052,760	
			EE	0.00	319,120	0	0	319,120	
			PD	0.00	200	0	0	200	
			Total	**22.00**	**1,372,080**	**0**	**0**	**1,372,080**	
DEPARTMENT CORE ADJUSTMENTS									
1x Expenditures	299	0127	EE	0.00	(11,737)	0	0	(11,737)	1x expenditure reduction
Core Reallocation	297	0827	PS	0.00	3,463	0	0	3,463	Reallocations to reflect planned expenditures
Core Reallocation	297	0127	EE	0.00	(3,463)	0	0	(3,463)	Reallocations to reflect planned expenditures
NET DEPARTMENT CHANGES				**0.00**	**(11,737)**	**0**	**0**	**(11,737)**	
DEPARTMENT CORE REQUEST									
			PS	22.00	1,056,223	0	0	1,056,223	
			EE	0.00	303,920	0	0	303,920	
			PD	0.00	200	0	0	200	
			Total	**22.00**	**1,360,343**	**0**	**0**	**1,360,343**	
GOVERNOR'S RECOMMENDED CORE									
			PS	22.00	1,056,223	0	0	1,056,223	
			EE	0.00	303,920	0	0	303,920	
			PD	0.00	200	0	0	200	
			Total	**22.00**	**1,360,343**	**0**	**0**	**1,360,343**	

FLEXIBILITY REQUEST FORM

BUDGET UNIT NUMBER: 31828	**DEPARTMENT:** Office of Administration
BUDGET UNIT NAME: Missouri Ethics Commission	**DIVISION:** Assigned Programs

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

DEPARTMENT REQUEST

The Missouri Ethics Commission would like to request the same percentage allowed in the last fiscal year (2012) of 25%. The dollar amounts would be $264,055 from Personal Services and $76,030 from Expense and Equipment for the budget fiscal year 2013.

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
Fiscal Year 2011 - $0.00	$3,463.00	The flexibility of the appropriations will only be used if an unforeseen expenditure is required to maintain the normal course of business.

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
The flexibility of appropriations was not utilized during Fiscal Year 2011 The agency did not incur any unforeseen expenditures.	The MEC received funding for two additional FTE for FY 2012. The additional funds appropriated in HB totaled $136,328. The total appropriation was not delineated between Personal Services and Expense and Equipment. The additional funds were coded into the BRASS system delineating $120,191 to Personal Services and $16,137 to Expense and Equipment. Leaving a short fall of $3,463 in Personal Services for our Investigator III position.

DECISION ITEM DETAIL

Budget Unit / Decision Item / Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO ETHICS COM - OPER								
CORE								
GENERAL COUNSEL	71,028	1.00	70,716	1.00	70,716	1.00	70,716	1.00
STAFF ATTORNEY	0	0.00	63,654	1.00	63,654	1.00	63,654	1.00
ASSISTANT DIRECTOR	75,000	1.00	75,000	1.00	75,000	1.00	75,000	1.00
REPORTING SPECIALIST	140,273	4.92	145,574	5.00	150,591	5.00	150,591	5.00
EXECUTIVE DIRECTOR	85,000	1.00	89,590	1.00	89,590	1.00	89,590	1.00
SUPPORT ASSISTANT	20,832	1.00	52,152	2.00	23,400	1.00	23,400	1.00
ADMINISTRATIVE ASSISTANT	30,288	1.00	30,299	1.00	30,288	1.00	30,288	1.00
DIRECTOR OF BUSINESS SERVICES	70,000	1.00	70,000	1.00	70,000	1.00	70,000	1.00
SENIOR FIELD INVESTIGATOR	92,486	2.22	124,895	3.00	125,829	3.00	125,829	3.00
INVESTIGATOR III	0	0.00	56,537	1.00	60,000	1.00	60,000	1.00
BUSINESS ANALYST	28,650	0.78	0	0.00	0	0.00	0	0.00
SPECIAL INVESTIGATOR	0	0.00	11,033	0.00	5,754	0.00	5,754	0.00
DIRECTOR OF INFORMATION TECH	69,686	1.00	70,000	1.00	70,000	1.00	70,000	1.00
COMP INFO TECHNOLOGIST I	54,116	1.59	34,032	1.00	75,936	2.00	75,936	2.00
COMPUTER INFO TECHNOLOGIST II	45,066	1.21	59,541	1.00	45,060	1.00	45,060	1.00
COMPUTER INFO TECHNOLOGIST III	44,102	1.00	53,300	1.00	45,060	1.00	45,060	1.00
PARALEGAL	28,012	0.85	27,044	1.00	35,952	1.00	35,952	1.00
COMMISSION MEMBERS	17,800	0.09	19,393	0.00	19,393	0.00	19,393	0.00
TOTAL - PS	**872,339**	**19.66**	**1,052,760**	**22.00**	**1,056,223**	**22.00**	**1,056,223**	**22.00**
TRAVEL, IN-STATE	17,787	0.00	45,000	0.00	45,000	0.00	45,000	0.00
TRAVEL, OUT-OF-STATE	609	0.00	4,500	0.00	4,500	0.00	4,500	0.00
SUPPLIES	46,623	0.00	45,511	0.00	47,650	0.00	47,650	0.00
PROFESSIONAL DEVELOPMENT	12,372	0.00	15,100	0.00	15,100	0.00	15,100	0.00
COMMUNICATION SERV & SUPP	24,331	0.00	18,000	0.00	25,550	0.00	25,550	0.00
PROFESSIONAL SERVICES	105,000	0.00	92,283	0.00	73,372	0.00	73,372	0.00
M&R SERVICES	3,487	0.00	6,500	0.00	46,875	0.00	46,875	0.00
COMPUTER EQUIPMENT	35,254	0.00	69,989	0.00	25,200	0.00	25,200	0.00
OFFICE EQUIPMENT	30,449	0.00	20,937	0.00	17,173	0.00	17,173	0.00
BUILDING LEASE PAYMENTS	5,742	0.00	200	0.00	2,000	0.00	2,000	0.00
MISCELLANEOUS EXPENSES	883	0.00	1,100	0.00	1,500	0.00	1,500	0.00
TOTAL - EE	**282,537**	**0.00**	**319,120**	**0.00**	**303,920**	**0.00**	**303,920**	**0.00**

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO ETHICS COM - OPER								
CORE								
REFUNDS	120	0.00	200	0.00	200	0.00	200	0.00
TOTAL - PD	120	0.00	200	0.00	200	0.00	200	0.00
GRAND TOTAL	$1,154,996	19.66	$1,372,080	22.00	$1,360,343	22.00	$1,360,343	22.00
GENERAL REVENUE	$1,154,996	19.66	$1,372,080	22.00	$1,360,343	22.00	$1,360,343	22.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Lobbyist Program**
Program is found in the following core budget(s):	**Missouri Ethics Commission**

1. What does this program do?

The staff members of the program assist lobbyists in filing their registration form, annual renewal form, electronic monthly expenditure reports and an annual principal report. Also a monthly report is distributed to each legislator, supreme court judge and statewide office holder listing any expenditure made on their behalf by a lobbyist. There are approximately one thousand lobbyists registered with the Missouri Ethics Commission.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapter 105, RSMo

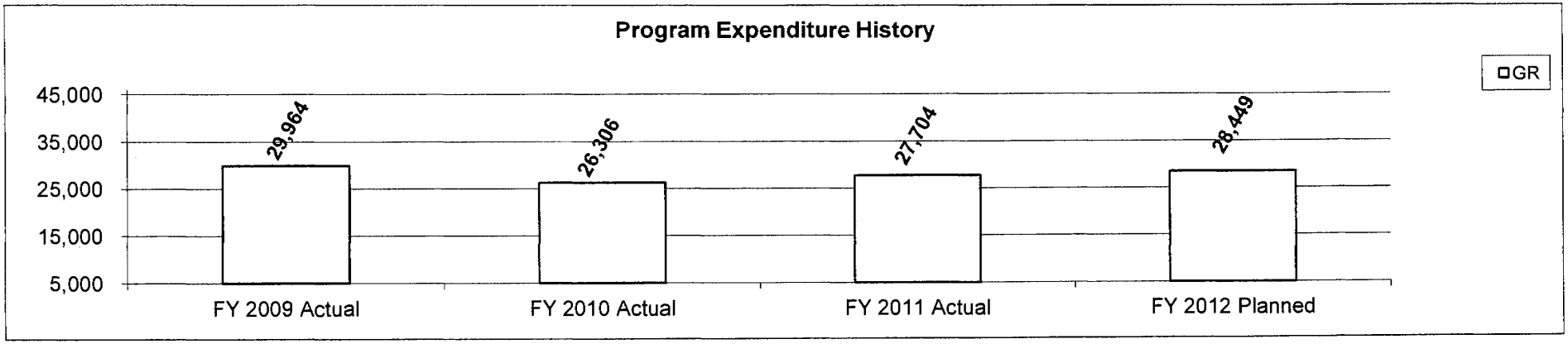
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



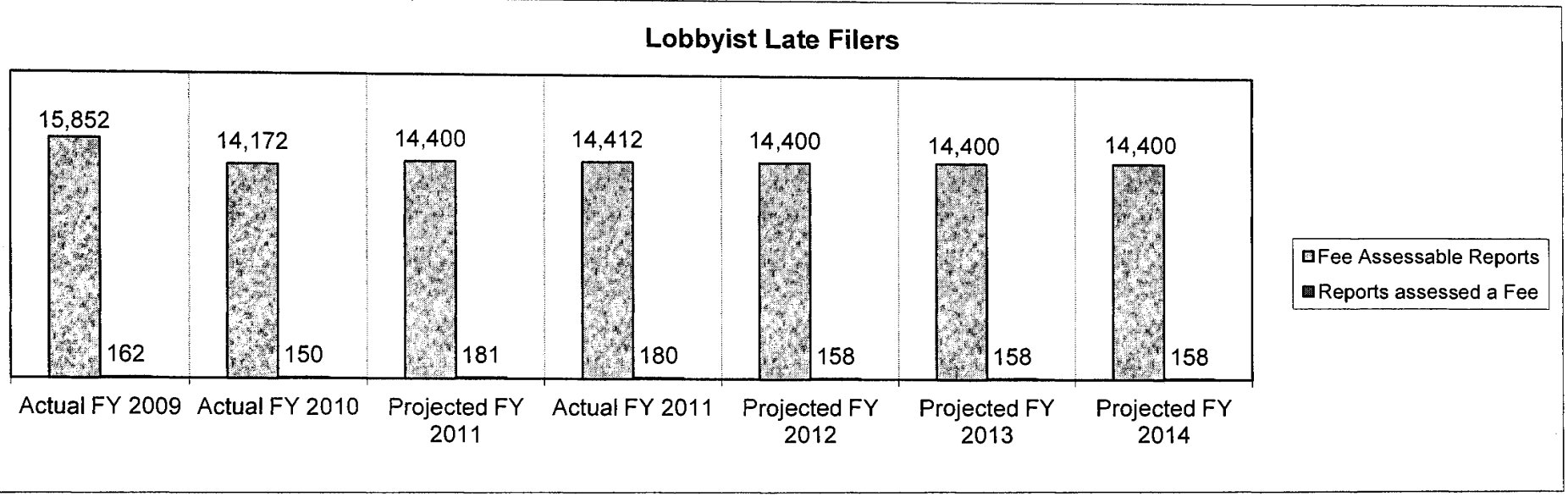
6. What are the sources of the "Other " funds?

N/A

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Lobbyist Program
Program is found in the following core budget(s): Missouri Ethics Commission

7a. Provide an effectiveness measure.



7b. Provide an efficiency measure.
The lobbyist electronic reporting system has reduced the number of instructional inquiries received from lobbyists.

7c. Provide the number of clients/individuals served, if applicable.

	FY 2009 Actual	FY 2010 Actual	FY 2011 Projected	FY 2011 Actual	FY 2012 Projected	FY 2013 Projected	FY 2014 Projected
Lobbyist Registered with our office	1,321	1,321	1,200	1,201	1,200	1,200	1,200

7d. Provide a customer satisfaction measure, if available.
N/A

PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Personal Financial Disclosure**
Program is found in the following core budget(s):	**Missouri Ethics Commission**

1. What does this program do?

The staff members of the program assist filers in complying with the statutes. The personal financial disclosure statements are reviewed and processed. The individuals required to file a personal financial disclosure statement are judges, elected and appointed office holders, candidates for elective or appointed offices, administrative assistants to the statewide office holders, members of boards and commissions, and certain employees of state agencies, just to name a few. The number of personal financial disclosure forms filed will vary from 8,000 to 12,000 in a year. The program must also request and receive annual budget information from over 3,000 political subdivisions. The staff must retain the reports for public viewing.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapter 105, RSMo

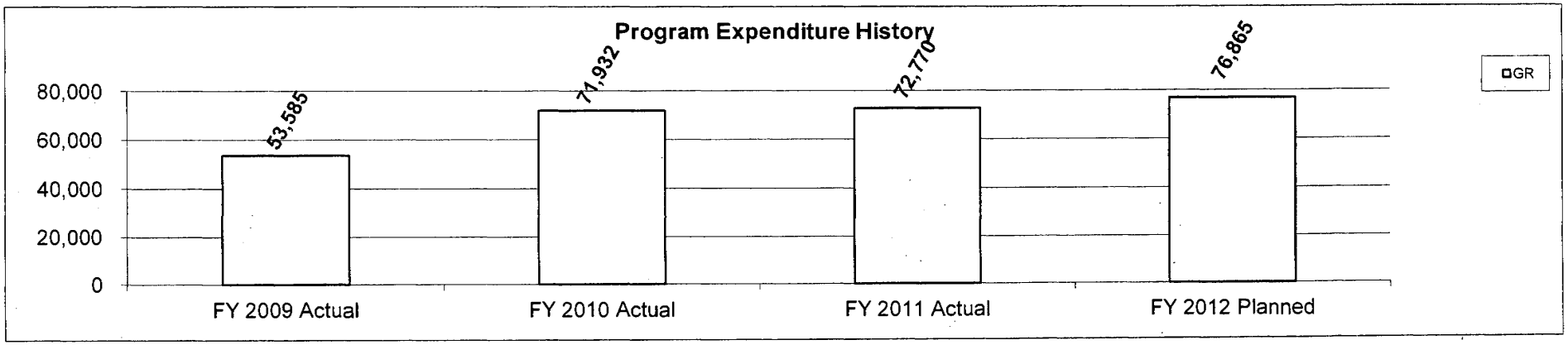
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



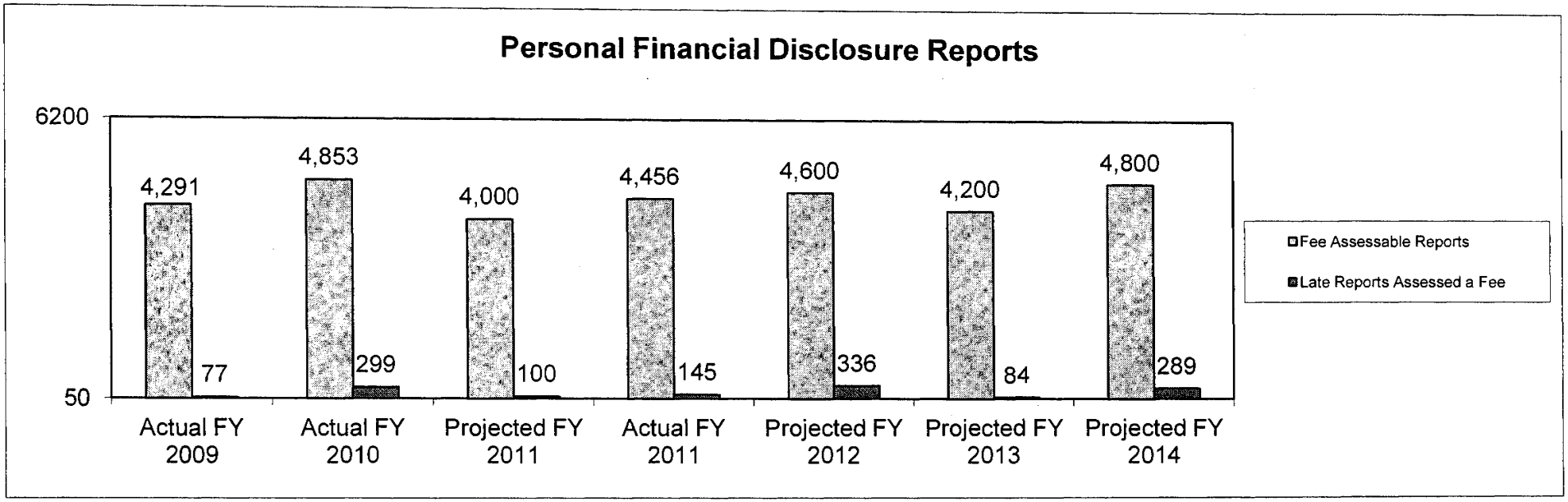
6. What are the sources of the "Other " funds?

N/A

PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Personal Financial Disclosure**
Program is found in the following core budget(s):	**Missouri Ethics Commission**

7a. Provide an effectiveness measure.



7b. Provide an efficiency measure.

The personal financial disclosure statements are batched, scanned and filed daily which eliminates filing by alpha.

7c. Provide the number of clients/individuals served, if applicable.

	FY 2009 Actual	FY 2010 Actual	FY 2011 Projected	FY 2011 Actual	FY 2012 Projected	FY 2013 Projected	FY 2014 Projected
Individuals filing Personal Financial Disclosures	8,225	9,386	7,500	8753	10,000	7,900	10,000
Political Subdivisions contacted for budget information	3,750	3,590	3,550	3564	3,550	3,550	3550

7d. Provide a customer satisfaction measure, if available.

N/A

PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Compliance Program**
Program is found in the following core budget(s):	**Missouri Ethics Commission**

1. What does this program do?

The staff members of the program receive, process and investigate complaints. The staff also receives and researches opinion requests.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapter 105, RSMo

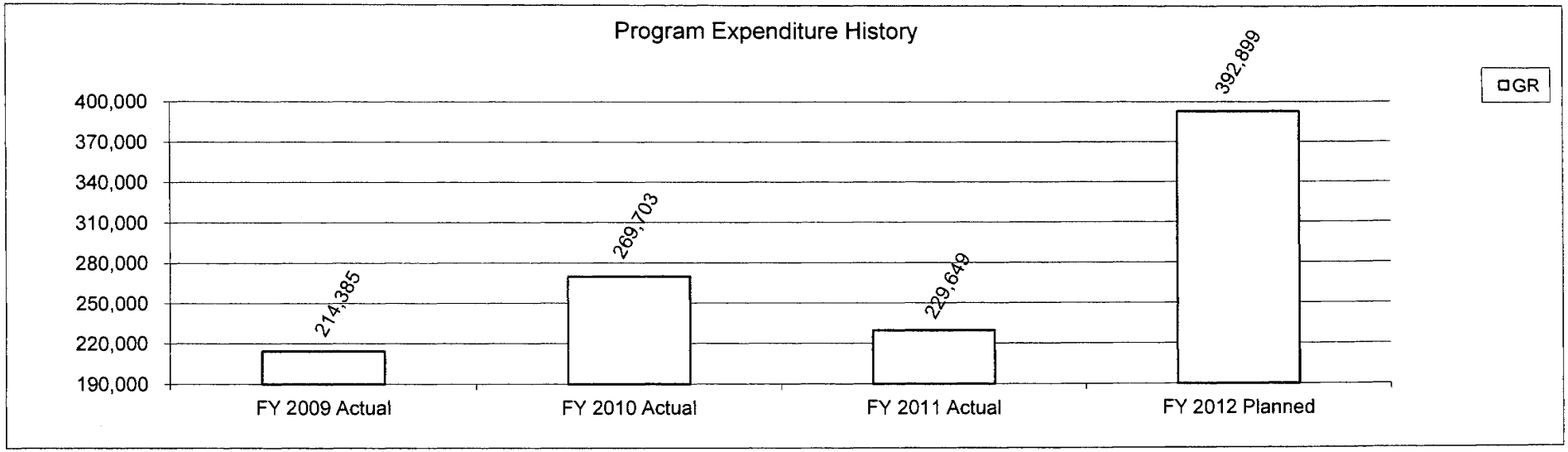
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Compliance Program
Program is found in the following core budget(s): Missouri Ethics Commission

7a. Provide an effectiveness measure.
N/A

7b. Provide an efficiency measure.
N/A

7c. Provide the number of clients/individuals served, if applicable.

	FY 2009 Actual	FY 2010 Actual	FY 2011 Projected	FY 2011 Actual	FY 2012 Projected	FY 2013 Projected	FY 2014 Projected
Complaints Filed with our office	237	218	250	254	280	225	250
Opinion Requests	12	12	10	6	10	12	12

7d. Provide a customer satisfaction measure, if available.
N/A

PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Campaign Finance Program**
Program is found in the following core budget(s):	**Missouri Ethics Commission**

1. What does this program do?

The staff of the program assist filers in complying with the statutes via telephone inquires, e-mail inquires and statewide training seminars. The individuals required to file committee disclosure reports are a person or any combination of persons, who accept contributions or make expenditures exceeding certain dollar thresholds for the purpose of attempting to influence the action of voters. The staff receives, processes, and audits the reports. The number of reports received varies depending on the election year. The even numbered calendar years will contain 6 to 8 reporting deadlines, while the odd numbered calendar years will contain only 4 to 5 reporting deadlines. The goal of the program is to ensure accurate and timely filings.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapter 130, RSMo

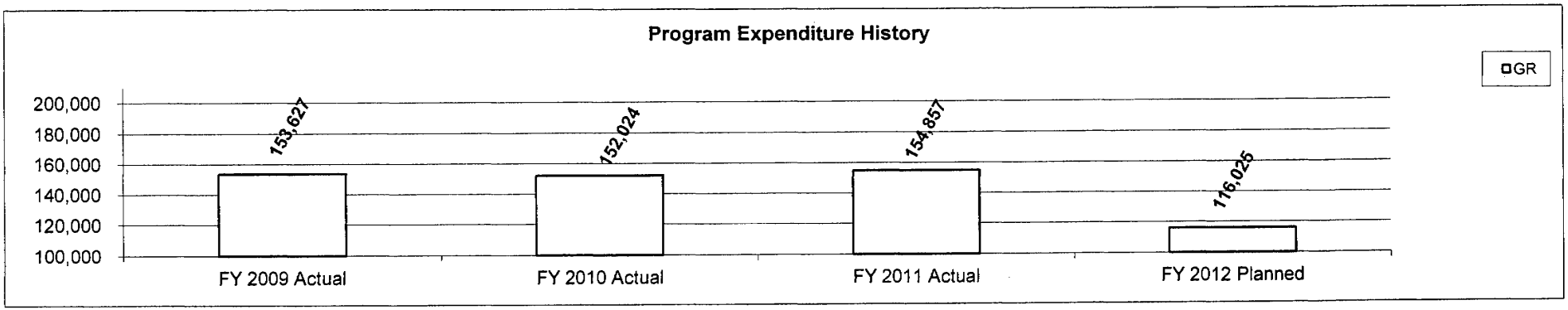
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



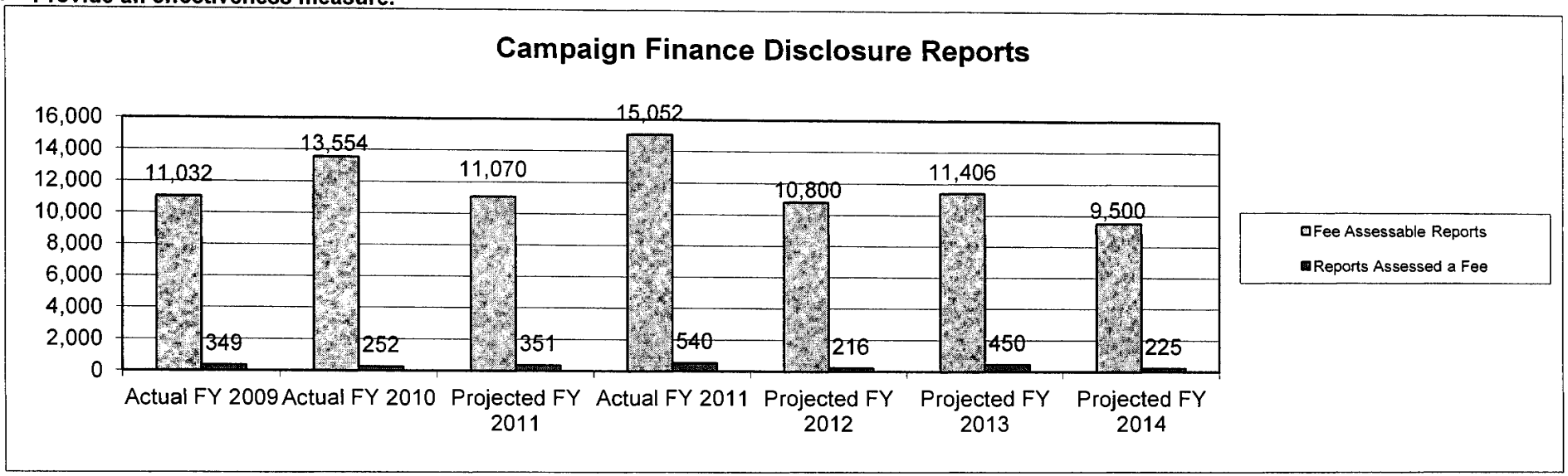
6. What are the sources of the "Other " funds?

N/A

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Campaign Finance Program
Program is found in the following core budget(s): Missouri Ethics Commission

7a. Provide an effectiveness measure.



7b. Provide an efficiency measure.

The campaign finance electronic filing program has allowed our office to process, audit and make the campaign finance reports available to the public in a more efficient manner. A filer can timely file their reports with our agency on the day of the deadline without making a trip to our office. The program also contains measures to aid the filer in completing the reports accurately. The public can view the electronically filed reports the day they are received by our office.

7c. Provide the number of clients/individuals served, if applicable.

	FY 2009 Actual	FY 2010 Actual	FY 2011 Projected	FY 2011 Actual	FY 2012 Projected	FY 2013 Projected	FY 2014 Projected
Candidate Committees filing with our office	815	1,283	1,045	1456	800	785	1,200
Political Action Committees filing with our office	1,504	976	1,540	1228	1,540	1,500	1,500
Political Party Committees filing with our office	344	345	40	63	40	40	40

7d. Provide a customer satisfaction measure, if available.

N/A

PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Administrative**
Program is found in the following core budget(s):	**Missouri Ethics Commission**

1. What does this program do?

The administration program consists of general services staff, computer staff, the Executive Director, Assistant Director and Commission members. The program provides the general services to the other programs of the agency. The expenditures of the program obtain the supplies and equipment necessary for the agency to operate.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapters 105 and 130, RSMo

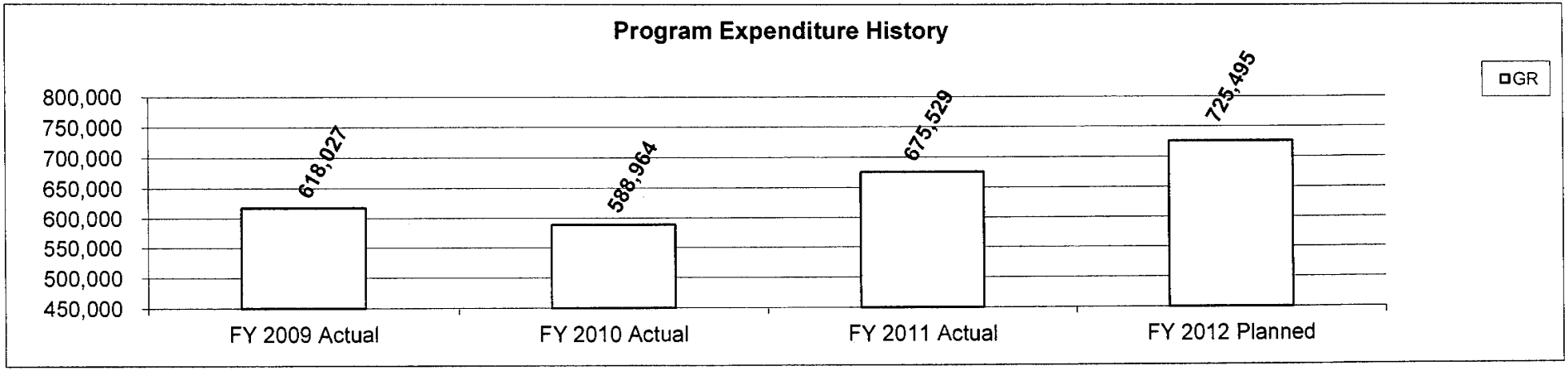
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

N/A

PROGRAM DESCRIPTION

Department	**Office of Administration**
Program Name	**Administrative**
Program is found in the following core budget(s):	**Missouri Ethics Commission**

7a. Provide an effectiveness measure.

The effectiveness measure is illustrated through the efficiency and effectiveness of the Campaign Finance program, Lobbyist program, Personal Financial Disclosure program and the Compliance program.

7b. Provide an efficiency measure.

The administrative expenditures average 56% of the agency's appropriation. The program contains 55% of the FTE's appropriated to the agency. The program also measures efficiency in the turn-around time for requests of information and computer downtime. A request for copies of public documents is usually filled the same day. The electronic filing systems are available 99% of the time for submission of required reports, viewing reports, and printing of submitted reports.

7c. Provide the number of clients/individuals served, if applicable.

The program not only serves the staff of the agency but it also serves the members of the public. The members of the public request information and electronically file reports with our agency.

7d. Provide a customer satisfaction measure, if available.

N/A

NEW DECISION ITEM
RANK: 7 **OF** 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	SB 844 (2010) Expenses	**DI#** 1300011	

1. AMOUNT OF REQUEST

	FY 2013 Budget Request					FY 2013 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	200,952	0	0	200,952	**PS**	0	0	0	0
EE	16,118	0	0	16,118	**EE**	0	0	0	0
PSD	0	0	0	0	**PSD**	0	0	0	0
TRF	0	0	0	0	**TRF**	0	0	0	0
Total	**217,070**	**0**	**0**	**217,070**	**Total**	**0**	**0**	**0**	**0**
FTE	**4.00**	**0.00**	**0.00**	**4.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*101,883*	*0*	*0*	*101,883*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

x (2010)	New Legislation		New Program		Fund Switch
	Federal Mandate		Program Expansion		Cost to Continue
	GR Pick-Up		Space Request		Equipment Replacement
	Pay Plan		Other:		

NEW DECISION ITEM
RANK: 7 **OF** 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	SB 844 (2010) Expenses	**DI#**	1300011

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

SB 844 (2010) creates additional conflict of interest prohibitions; creates a requirement of providing a listing of all contributions made by a person whose name was submitted to the governor for appointment; requires reporting of location for lobbyist group expenditures; modifies the definition of lobbyist group expenditures; expands the definition of instances when the Commission can conduct an investigation; prohibits an individual from forming a new committee or serve as deputy treasurer if that individual has not filed the required campaign finance reports or has not paid any outstanding penalties imposed by the MEC; prohibits a candidate from filing for office or taking office if that individual has not filed the required campaign finance reports or has not paid any outstanding penalties imposed by the MEC; requires the MEC to assess late fees on limited activity reports filed under Chapter 130, RSMo and other changes to late fee assessments; implements new language related to Political Party committees and Political Action committees and the contributions made between campaign finance committees; requires current statewide office holders, general assembly member and candidates for such offices to report any contribution received during the regular legislative session of over $500 within 48 hours and requires electronic filing for all campaign finance reports as outlined in Chapter 130, RSMo.
The Commission will need two (2) Business Analysts and two (2) Investigator III positions to provide the necessary oversight for the provisions contained in SB 844.

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The two (2) Business Analyst positions will conduct the work necessary in reviewing, performing analysis, assisting and providing oversight for the provisions contained in SB 844 (2010). This includes answering correspondence, telephone calls and emails, reviewing campaign finance reports (approximately 11,000 filed annually) and Statements of Committee Organizations (approximately 1,000 annually), assisting with additional electronic filers, and lobbyist reports (approximately 15,800). The specific provisions related to these positions are listed below:

- Reporting contributions made to any candidate or campaign committee for the previous four years by a person whose name was submitted to the Governor for appointment
- Prohibition of an individual forming a campaign finance committee or serving as deputy treasurer until the individual has filed all outstanding reports and/or paid all fees assessed by the Commission
- Statutory requirements regarding contributions between campaign finance committees
- Statutory changes in the definitions of Political Party committee and Political Action committee
- Requirement for individuals currently holding office as a state representative, senator, governor, lieutenant governor, treasurer, attorney general, secretary of state, or auditor or a candidate of such office to report contributions over $500 made during the regular legislative session by any contributor to his/her campaign finance committee within 48 hours of receiving the contribution
- Electronic filing by all campaign finance committees
- Additional lobbyist reporting requirement for location
- Additional assistance in the statutory modification of the definition of a lobbyist group expenditure

NEW DECISION ITEM
RANK: 7 **OF** 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	SB 844 (2010) Expenses	**DI#** 1300011	

The two (2) Investigator III positions will perform investigative work in relation to the provisions contained in SB 844 (2010). The specific provisions related to these positions are listed below:

- The additional conflict of interest prohibitions in Section 105.456;
- The requirement for a person whose name has been submitted to the governor for appointment to disclose all campaign contributions made to any candidate committee or campaign committee within 30 days of submission of that person's name;
- Disclosure of a lobbyist group expenditure location;
- Expansion of instances when the MEC can conduct investigations;
- Prohibition of an individual forming a committee or serving as deputy treasurer of a committee with outstanding campaign finance reports or outstanding fees assessed by the MEC;
- The statutory provisions related to contributions made between committees
- The statutory provisions related to the definition of Political Party committees;
- Reporting requirement by any member of the general assembly or candidate for such office to report any contributions received of over $500 within 48 hours during the regular legislative session; also requiring notices to be sent, answering necessary correspondence and communication and tracking the results;
- Reporting requirement by the governor, lieutenant governor, treasurer, attorney general, secretary of state, or auditor or any candidate for such office to report any contributions received of over $500 within 48 hours during the regular legislative session or any time when legislation from the regular session legislative session awaits gubernatorial action; also requiring notices to be sent, answering necessary correspondence and communication and tracking the results.

NEW DECISION ITEM
RANK: 7 **OF** 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	SB 844 (2010) Expenses	**DI#**	1300011

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Business Analyst J00116	94,368	2.0					94,368	2.0	
Investigator III J00114	106,584	2.0					106,584	2.0	
Total PS	**200,952**	**4.0**	**0**	**0.0**	**0**	**0.0**	**200,952**	**4.0**	**0**
Systems Furniture (2@$3,838) 580	7,676						7,676		7,676
Chairs (4@$399) 580	1,596						1,596		1,596
Side Chair (2@$139) 580	278						278		278
File cabinet (2@$586) 580	1,172						1,172		1,172
Telephones (4@$195) 580	780						780		780
Computers (2@$645) 480	1,290						1,290		1,290
Computer (2@$999) 480	1,998						1,998		1,998
Office Supplies (4@$332) 190	1,328						1,328		0
							0		0
Total EE	**16,118**		**0**		**0**		**16,118**		**14,790**
Program Distributions							0		0
Total PSD	**0**		**0**		**0**		**0**		**0**
Transfers							0		0
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**217,070**	**4.00**	**0**	**0.0**	**0**	**0.0**	**217,070**	**4.0**	**14,790**

NEW DECISION ITEM
RANK: 7 **OF** 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	SB 844 (2010) Expenses	**DI#**	1300011

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	0
	0	0.0					0	0.0	
Business Analyst J00116	0	0.0					0	0.0	
Investigator III J00114	0	0.0					0	0.0	
Total PS	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**
Systems Furniture (2@$3,838) 580	0						0		0
Chairs (4@$399) 580	0						0		0
Side Chair (2@$139) 580	0						0		0
File cabinet (2@$586) 580	0						0		0
Telephones (4@$195) 580	0						0		0
Computers (2@$645) 480	0						0		0
Computer (2@$999) 480	0						0		0
Office Supplies (4@$332) 190	0						0		0
							0		0
Total EE	**0**		**0**		**0**		**0**		**0**
Program Distributions							0		0
Total PSD	**0**		**0**		**0**		**0**		**0**
Transfers							0		0
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**

NEW DECISION ITEM
RANK: 7 **OF** 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	SB 844 (2010) Expenses	**DI#**	1300011

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an effectiveness measure.

N/A

6b. Provide an efficiency measure.

N/A

6c. Provide the number of clients/individuals served, if applicable.

Information provided in the answer to question number 4.

6d. Provide a customer satisfaction measure, if

N/A

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

Oversight of SB844 includes performing initial analysis, communicating with committee officers, conducting investigations, and performing legal work. Examples of SB844 Commission work includes:

-Reviewing newly formed committees to ensure the candidate, treasurer, deputy treasurer have not operated another committee where past due reports or outstanding fees are due to the Commission
-Reviewing quarterly reports for compliance with new SB844 provisions related to campaign finance contributions
-Sending notification within five days when contributions are determined to be made with the intent to conceal the identity of the contributor
-Reviewing, during the regular legislative session, reports due within 48 hours of contributions over $500
-Initiating investigations, related to Chapters 105 and 130 provisions

Without this funding it is anticipated the Commission will:

-Provide limited, if any, oversight review, and investigations of SB844's provisions
-Continue using the Business Services Director as a staff person to answer the telephone, effectively removing essential staff management. Phone calls are ranging from 30-50+ a day per person and at peak times over 100 a day per person.
-Lengthen the time it takes to review reports for nonfiling, late filing, and /or checking for reporting of contributions received. With current resources, reviews are conducted well past the filing deadline; at times the reviews cannot be conducted at all.

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO ETHICS COM - OPER								
MEC - SB 844 (2010) Expenses - 1300011								
INVESTIGATOR III	0	0.00	0	0.00	106,584	2.00	0	0.00
BUSINESS ANALYST	0	0.00	0	0.00	94,368	2.00	0	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**200,952**	**4.00**	**0**	**0.00**
SUPPLIES	0	0.00	0	0.00	1,328	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	3,288	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	11,502	0.00	0	0.00
TOTAL - EE	**0**	**0.00**	**0**	**0.00**	**16,118**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$217,070**	**4.00**	**$0**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$217,070**	**4.00**		**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**

NEW DECISION ITEM
RANK: 8 OF 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	Business Analyst Statutory Responsibilities	**DI#**	1300010

1. AMOUNT OF REQUEST

	FY 2012 Budget Request					FY 2012 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	47,184	0	0	47,184	**PS**	0	0	0	0
EE	2,154	0	0	2,154	**EE**	0	0	0	0
PSD	0	0	0	0	**PSD**	0	0	0	0
TRF	0	0	0	0	**TRF**	0	0	0	0
Total	**49,338**	**0**	**0**	**49,338**	**Total**	**0**	**0**	**0**	**0**
FTE	**1.00**	**0.00**	**0.00**	**1.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*23,922*	*0*	*0*	*23,922*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

	New Legislation		New Program		Fund Switch
	Federal Mandate		Program Expansion		Cost to Continue
	GR Pick-Up		Space Request		Equipment Replacement
	Pay Plan	X	Other: Resources Needed		

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

One of the Commission's goals is to provide assistance to filers and to help with any problems with a completed filing, so the problems won't be repeated and compounded in future filings. This assistance includes both communication and review and analysis of reports. The Commission also works to hold everyone participating in the electoral process to the same consistent standards. When it is necessary to undertake a review and perform analysis of the filings, the Commission must have the resources to review the filings quickly and timely.

NEW DECISION ITEM

RANK: 8 OF 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	Business Analyst Statutory Responsibilities	**DI#** 1300010	

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The Commission receives the filing of approximately 11,000 campaign finance reports, 15,800 monthly lobbyists reports, 8,500 annual personal financial disclosures, 3,800 political subdivision annual operating budget filings and list of required filers, and the registration of 1,000 lobbyists. The agency currently has no Business Analyst responsible for undertaking reviews and performing analysis of the filings. Two Reporting Specialists are primarily responsible for answering questions from the public and other stakeholders related to these topics, assisting the filers in complying with the law at the time of e-filing and sending necessary notifications. When able to, the two conduct limited reviews six months or longer after the filing occurs. This delay does not assist in the Commission's goals to provide assistance to filers and to help with any problems with a completed filing, so the problems won't be repeated and compounded in future filings and hold everyone participating in the electoral process to the same consistent standards.

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Business Analyst J00116	47,184	1.0					47,184	1.0	
							0	0.0	
Total PS	**47,184**	**1.0**	**0**	**0.0**	**0**	**0.0**	**47,184**	**1.0**	**0**
Chair (580)	379						379		379
File Cabinet (580)	586						586		586
Telephone (580)	195						195		195
Computer (480)	645						645		645
Office Supplies (190)	349						349		
Total EE	**2,154**		**0**		**0**		**2,154**		**1,805**
Program Distributions							0		
Total PSD	**0**		**0**		**0**		**0**		**0**
Transfers							0		
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**49,338**	**1.0**	**0**	**0.0**	**0**	**0.0**	**49,338**	**1.0**	**1,805**

NEW DECISION ITEM

RANK: 8 **OF** 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	Business Analyst Statutory Responsibilities	**DI#** 1300010	

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Business Analyst J00116	0	0.0					0	0.0	
							0	0.0	
Total PS	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**
Chair (580)	0						0		0
File Cabinet (580)	0						0		0
Telephone (580)	0						0		0
Computer (480)	0						0		0
Office Supplies (190)	0						0		
Total EE	**0**		**0**		**0**		**0**		**0**
Program Distributions							0		
Total PSD	**0**		**0**		**0**		**0**		**0**
Transfers							0		
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**

NEW DECISION ITEM
RANK: 8 OF 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	Business Analyst Statutory Responsibilities	**DI#**	1300010

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional

6a. Provide an effectiveness measure.

The effectiveness and efficiency measure can be assessed by the timeliness of providing assistance, review and analysis of reports, as well as preventing recurring problems in future filings.

6b. Provide an efficiency measure.

6c. Provide the number of clients/individuals served, if applicable.

The audience of the commission consists of 1,000 lobbyist, 2,700 campaign finance committees, 8,500 individuals filing a personal financial disclosure statements, 3,500 political subdivisions, and the public and other stakeholders.

6d. Provide a customer satisfaction measure, if available.

NEW DECISION ITEM
RANK: 8 OF 10

Department	Office of Administration	**Budget Unit**	31828
Division	Missouri Ethics Commission		
DI Name	Business Analyst Statutory Responsibilities	**DI#**	1300010

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

The Business Analyst will conduct the work necessary in reviewing, performing analysis, assisting and providing oversight for the provisions relating to Campaign Finance, Personal Financial Disclosure and Lobbying. This analysis includes timely reviews of the filings or any related records received by our agency. This position will also assist our two Reporting Specialists, answer correspondence, telephone calls and emails, and assisting with electronic filers during peak filing times.

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MO ETHICS COM - OPER								
MEC - Bus. Analyst Stat. Resp. - 1300010								
BUSINESS ANALYST	0	0.00	0	0.00	47,184	1.00	0	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**47,184**	**1.00**	**0**	**0.00**
SUPPLIES	0	0.00	0	0.00	349	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	645	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	1,160	0.00	0	0.00
TOTAL - EE	**0**	**0.00**	**0**	**0.00**	**2,154**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$49,338**	**1.00**	**$0**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$49,338**	**1.00**		**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ALTERNATIVES TO ABORTION								
CORE								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	151,845	0.00	151,845	0.00	151,845	0.00
TOTAL - EE	0	0.00	151,845	0.00	151,845	0.00	151,845	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	1,431,716	0.00	1,431,716	0.00	1,431,716	0.00
TOTAL - PD	0	0.00	1,431,716	0.00	1,431,716	0.00	1,431,716	0.00
TOTAL	**0**	**0.00**	**1,583,561**	**0.00**	**1,583,561**	**0.00**	**1,583,561**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$1,583,561**	**0.00**	**$1,583,561**	**0.00**	**$1,583,561**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31830
Division	Assigned Programs		
Core -	Alternatives to Abortion		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	151,845	0	0	151,845	EE	151,845	0	0	151,845
PSD	1,431,716	0	0	1,431,716	PSD	1,431,716	0	0	1,431,716
TRF	0	0	0	0	TRF	0	0	0	0
Total	**1,583,561**	**0**	**0**	**1,583,561**	**Total**	**1,583,561**	**0**	**0**	**1,583,561**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

The Alternatives to Abortion program provides services and counseling to pregnant women at or below 200 percent of the federal poverty level to assist women in carrying their unborn child to term instead of having an abortion, and to assist women in caring for their dependent children or placing their children for adoption. Services include but are not limited to: prenatal care; medical and mental health care; parenting skills and education; drug and alcohol testing and treatment; newborn and infant care; child care; housing and utilities; educational services; food, clothing and supplies relating to pregnancy; newborn care and parenting; adoption assistance; job training and placement; establishing and promoting responsible paternity; ultrasound services; case management; domestic abuse protection; and transportation. Services are provided through pregnancy and continuing for one year after the associated birth.

Alternatives to Abortion fund shall not be expended to perform or induce, assist in the performing or inducing of, or refer for abortions.

3. PROGRAM LISTING (list programs included in this core funding)

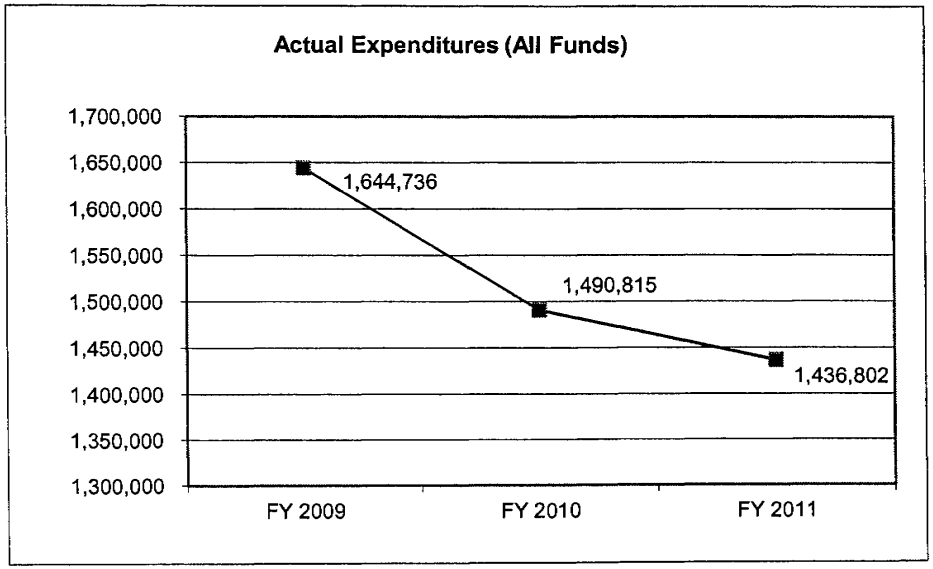
Alternatives to Abortion

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31830
Division	Assigned Programs		
Core -	Alternatives to Abortion		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	1,949,512	1,949,512	1,759,512	1,583,561
Less Reverted (All Funds)	0	(348,485)	(228,736)	N/A
Budget Authority (All Funds)	1,949,512	1,601,027	1,530,776	N/A
Actual Expenditures (All Funds)	1,644,736	1,490,815	1,436,802	N/A
Unexpended (All Funds)	304,776	110,212	93,974	N/A
Unexpended, by Fund:				
General Revenue	304,776	110,212	93,974	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

STATE
ALTERNATIVES TO ABORTION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	151,845	0	0	151,845	
	PD	0.00	1,431,716	0	0	1,431,716	
	Total	**0.00**	**1,583,561**	**0**	**0**	**1,583,561**	
DEPARTMENT CORE REQUEST							
	EE	0.00	151,845	0	0	151,845	
	PD	0.00	1,431,716	0	0	1,431,716	
	Total	**0.00**	**1,583,561**	**0**	**0**	**1,583,561**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	151,845	0	0	151,845	
	PD	0.00	1,431,716	0	0	1,431,716	
	Total	**0.00**	**1,583,561**	**0**	**0**	**1,583,561**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ALTERNATIVES TO ABORTION								
CORE								
COMMUNICATION SERV & SUPP	0	0.00	8,457	0.00	8,457	0.00	8,457	0.00
PROFESSIONAL SERVICES	0	0.00	143,388	0.00	143,388	0.00	143,388	0.00
TOTAL - EE	0	0.00	151,845	0.00	151,845	0.00	151,845	0.00
PROGRAM DISTRIBUTIONS	0	0.00	1,431,716	0.00	1,431,716	0.00	1,431,716	0.00
TOTAL - PD	0	0.00	1,431,716	0.00	1,431,716	0.00	1,431,716	0.00
GRAND TOTAL	$0	0.00	$1,583,561	0.00	$1,583,561	0.00	$1,583,561	0.00
GENERAL REVENUE	$0	0.00	$1,583,561	0.00	$1,583,561	0.00	$1,583,561	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Assigned Programs
Program is found in the following core budget(s): Alternatives to Abortion

1. What does this program do?

The Alternatives to Abortion Program provides services or counseling to pregnant women for one year after birth to assist women in carrying their unborn child to term. The program also assists women in caring for their dependent children or placing their children for adoption. Services under the Alternatives to Abortion Program include 1) prenatal care; 2) medical and mental healthcare; 3) parenting skills education; 4) drug and alcohol testing and treatment; 5) child, newborn, and infant care; 6) housing and utilities; 7) educational services; 8) food, clothing, and supplies relating to pregnancy, newborn care, and parenting; 9) adoption assistance; 10) job training and placement; 11) establishing and promoting responsible paternity; 12) ultrasound services; 13) case management; 14) domestic abuse protection; and 15) transportation. Actual provision and delivery of the services and counseling are dependent upon client needs and not otherwise prioritized by the agency or agencies administering the program and excludes any family planning services. Information and referrals for the Alternatives to Abortion Program are provided on the department's website and through the Maternal Child Health Information and Referral Line (1-800-TEL-Link)

With the passage of Senate Bill 793 (2010), a caller can obtain information on a regional basis concerning agencies and services available as alternatives to abortion. Education materials for women contemplating an abortion are made available to health care professionals who provide abortions.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Sections 188.325, and 188.325, RSMo. The administration of the program was moved to the Office of Administration through House Bill 5 in 2011.

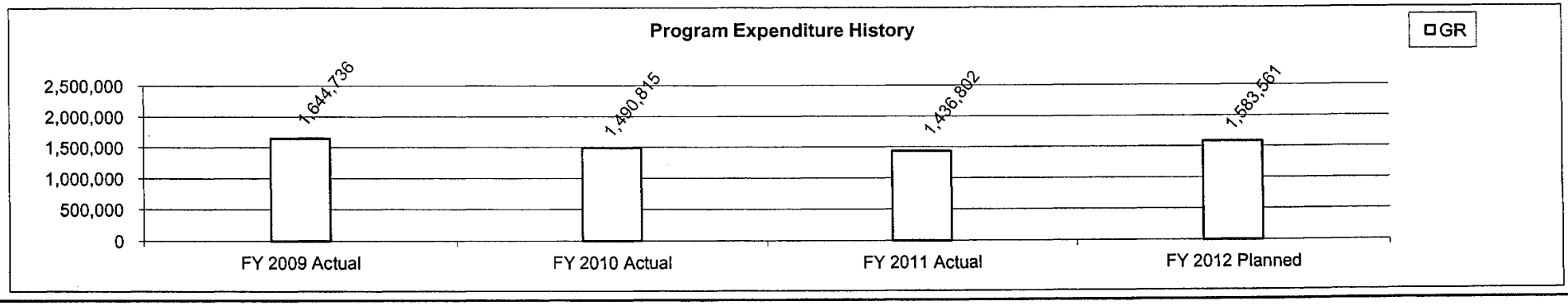
3. Are there federal matching requirements? If yes, please explain.

Yes. Maternal and Child Health Block Grant $3 non-federal/$4 federal match and maintenance of effort.

4. Is this a federally mandated program? If yes, please explain.

No

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



PROGRAM DESCRIPTION

Department Office of Administration
Program Name Assigned Programs
Program is found in the following core budget(s): Alternatives to Abortion

6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

Healthy Program Births

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012 Projected
Healthy Program Births	563	618	515	361	361
Total Program Births	617	702	583	421	421
Percent of Healthy Births	91.25%	88.03%	88.34%	85.75%	85.75
Total Percent of Healthy Births in Missouri	90.70%	90.70%	90.80% (projected)	90.80% (projected)	90.80% (projected)
Total Percent of Medicaid Healthy Births	90.00%	89.50%	89.80% (projected)	89.80% (projected)	89.80% (projected)

* Healthy Program birth is defined as birth within normal weight limits (5.5-9.5 lbs) and gestational age 37 weeks or greater. This definition is similar to Medicaid definition.

7b. Provide an efficiency measure.

Average Monthly Cost Per Client

FY 2008	FY 2009	FY 2010	FY 2011	FY 2012 Projected
$69.92	$46.00	$64.37	$76.03	$76.03

7c. Provide the number of clients/individuals served, if applicable.

Number of Clients Served During the Contract Year

FY 2008	FY 2009	FY 2010	FY 2011	FY 2012 Projected
2,124	2,603	1,745	1,551	1,551

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Assigned Programs
Program is found in the following core budget(s): Alternatives to Abortion

7d. Provide a customer satisfaction measure, if available.

Satisfaction with Resources Available

	FY 07	FY 08	FY 09	FY 10
Very Satisfied	76.5%	84.5%	80.3%	80.2%
Satisfied	20.2%	14.0%	15.0%	15.8%
Neutral	2.4%	1.2%	3.0%	2.3%
Dissatisfied	0.6%	0.0%	0.7%	0.3%
Very Dissatisfied	0.3%	0.3%	1.0%	1.4%

Satisfaction with Program

	FY 07	FY 08	FY 09	FY 10
Very Satisfied	81.2%	89.5%	86.0%	86.9%
Satisfied	16.7%	9.0%	9.6%	10.3%
Neutral	1.8%	1.2%	3.4%	1.1%
Dissatisfied	0.3%	19.0%	0.2%	0.3%
Very Dissatisfied	1.0%	20.0%	0.7%	1.4%

DEBT AND RELATED OBLIGATIONS

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BPB DEBT SERVICE								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	51,651,906	0.00	25,501,252	0.00	25,501,252	0.00	23,378,706	0.00
TOTAL - PD	51,651,906	0.00	25,501,252	0.00	25,501,252	0.00	23,378,706	0.00
TOTAL	**51,651,906**	**0.00**	**25,501,252**	**0.00**	**25,501,252**	**0.00**	**23,378,706**	**0.00**
BPB Debt Service Increase - 1300006								
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	0	0.00	17,888,877	0.00	0	0.00
TOTAL - PD	0	0.00	0	0.00	17,888,877	0.00	0	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**17,888,877**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$51,651,906**	**0.00**	**$25,501,252**	**0.00**	**$43,390,129**	**0.00**	**$23,378,706**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31026
Division	Debt and Related Obligations		
Core	Board of Public Buildings - Debt Service		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	25,501,252	0	0	25,501,252	PSD	23,378,706	0	0	23,378,706
Total	**25,501,252**	**0**	**0**	**25,501,252**	**Total**	**23,378,706**	**0**	**0**	**23,378,706**
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00
Est. Fringe	*0*	*0*	*0*	*0*	*Est. Fringe*	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and

Other Funds:

2. CORE DESCRIPTION

This core request is for payment of principal and interest on outstanding Board of Public Buildings Special Obligation Bonds Series A 2001, B 2001 Refunding, A 2003, and A 2006. The Board is authorized to issue $945 million in revenue bonds in accordance with Sections 8.420 and 8.665, RSMo. The amount of authorization not issued is $73.8 million. There are four (4) series of Board of Public Buildings bonds outstanding as of 1/1/12 in the amount of $567,490,000. Debt service amounts for these bonds vary from year to year due to different maturity dates and interest rates of the bonds.

3. PROGRAM LISTING (list programs included in this core funding)

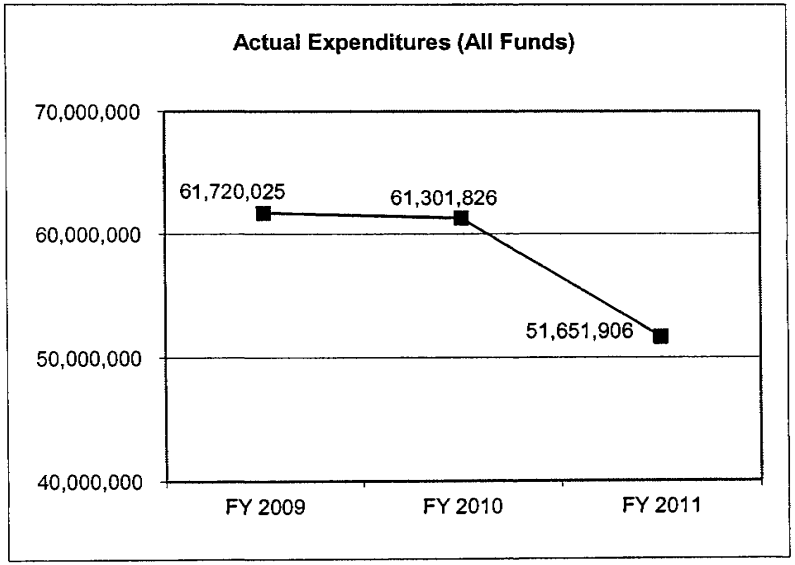
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31026
Division	Debt and Related Obligations		
Core	Board of Public Buildings - Debt Service		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	61,720,026	61,301,826	51,651,907	25,501,252
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	61,720,026	61,301,826	51,651,907	N/A
Actual Expenditures (All Funds)	61,720,025	61,301,826	51,651,906	N/A
Unexpended (All Funds)	1	0	1	N/A
Unexpended, by Fund:				
General Revenue	1	0	1	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
BPB DEBT SERVICE

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PD	0.00	25,501,252	0	0	25,501,252	
		Total	**0.00**	**25,501,252**	**0**	**0**	**25,501,252**	
DEPARTMENT CORE REQUEST								
		PD	0.00	25,501,252	0	0	25,501,252	
		Total	**0.00**	**25,501,252**	**0**	**0**	**25,501,252**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1157 8002	PD	0.00	(2,122,546)	0	0	(2,122,546)	Core reduce for BPB debt refi
NET GOVERNOR CHANGES			**0.00**	**(2,122,546)**	**0**	**0**	**(2,122,546)**	
GOVERNOR'S RECOMMENDED CORE								
		PD	0.00	23,378,706	0	0	23,378,706	
		Total	**0.00**	**23,378,706**	**0**	**0**	**23,378,706**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BPB DEBT SERVICE								
CORE								
DEBT SERVICE	51,651,906	0.00	25,501,252	0.00	25,501,252	0.00	23,378,706	0.00
TOTAL - PD	**51,651,906**	**0.00**	**25,501,252**	**0.00**	**25,501,252**	**0.00**	**23,378,706**	**0.00**
GRAND TOTAL	**$51,651,906**	**0.00**	**$25,501,252**	**0.00**	**$25,501,252**	**0.00**	**$23,378,706**	**0.00**
GENERAL REVENUE	**$51,651,906**	**0.00**	**$25,501,252**	**0.00**	**$25,501,252**	**0.00**	**$23,378,706**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

NEW DECISION ITEM
RANK: 5 OF 10

Department	Office of Administration	**Budget Unit**	31026
Division	Debt and Related Obligations		
DI Name	Board of Public Buildings - Debt Service Increase	**DI#** 1300006	

1. AMOUNT OF REQUEST

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	17,888,877	0	0	17,888,877	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
Total	**17,888,877**	**0**	**0**	**17,888,877**	**Total**	**0**	**0**	**0**	**0**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

	New Legislation		New Program		Fund Switch
	Federal Mandate		Program Expansion	X	Cost to Continue
	GR Pick-Up		Space Request		Equipment Replacement
	Pay Plan		Other:		

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

This request is for payment of principal and interest on outstanding Board of Public Buildings Special Obligation Bonds Series B 2001 Refunding, A 2003, A 2006, and A 2011 Refunding. The Board is authorized to issue $945 million in revenue bonds in accordance with Sections 8.420 and 8.665, RSMo. The amount of authorization not issued is $73.8 million. There are four (4) series of Board of Public Buildings bonds outstanding as of 1/1/12 in the amount of $567,490,000. Debt service amounts for these bonds vary from year to year due to different maturity dates and interest rates of the bonds.

NEW DECISION ITEM
RANK: 5 OF 10

Department	Office of Administration	**Budget Unit**	31026
Division	Debt and Related Obligations		
DI Name	Board of Public Buildings - Debt Service Increase	**DI#** 1300006	

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

Debt Service amounts vary from year to year due to different maturity dates and interest rates on bonds.

	Principal Outstanding as of 01/01/12	Final Maturity	Fund	FY 12 Core Request	FY 13 Bond Payments	Difference
Series A 2001	$0		0101	$1,838,511	$0	($1,838,511)
Series B 2001 Refunding	$2,075,000	12/01/2012	0101	$2,217,394	$2,117,797	($99,597)
Series A 2003	$316,945,000	10/15/2028	0101	$16,298,784	$28,198,063	$11,899,279
Series A 2006	$105,450,000	10/01/2031	0101	$5,146,563	$8,212,594	$3,066,031
Series A 2011	$143,020,000	10/01/2029	0101	$2,449,558	$4,861,675	$2,412,117
BPB	$567,490,000			$25,501,252	$43,390,129	$17,888,877

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**
							0		
Total EE	**0**		**0**		**0**		**0**		**0**
Program Distributions	17,888,877						17,888,877		
Total PSD	**17,888,877**		**0**		**0**		**17,888,877**		**0**
Transfers									
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**17,888,877**	**0.0**	**0**	**0.0**	**0**	**0.0**	**17,888,877**	**0.0**	**0**

NEW DECISION ITEM
RANK: 5 OF 10

Department	Office of Administration	**Budget Unit**	31026
Division	Debt and Related Obligations		
DI Name	Board of Public Buildings - Debt Service Increase	**DI#** 1300006	

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**
							0		
							0		
							0		
							0		
Total EE	**0**		**0**		**0**		**0**		**0**
Program Distributions	0						0		
Total PSD	**0**		**0**		**0**		**0**		**0**
Transfers									
Total TRF	**0**		**0**		**0**		**0**		**0**
Grand Total	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**	**0.0**	**0**

NEW DECISION ITEM
RANK: 5 OF 10

Department	Office of Administration	**Budget Unit**	31026
Division	Debt and Related Obligations		
DI Name	Board of Public Buildings - Debt Service Increase	**DI#**	1300006

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an effectiveness measure.

Prompt payment of principal and interest results in adherence to statutory requirement and bond resolutions. This promotes sound financial management and helps to maintain the State's triple AAA bond rating.

6b. Provide an efficiency measure.

Debt payments made on due dates:

Payment Dates

10/1; 10/15; 12/1; 4/1; 4/15; 6/1

6c. Provide the number of clients/individuals served, if applicable.

N/A

6d. Provide a customer satisfaction measure, if available.

N/A

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

Payment will be made to the Paying Agent on or before the required due dates.

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BPB DEBT SERVICE								
BPB Debt Service Increase - 1300006								
DEBT SERVICE	0	0.00	0	0.00	17,888,877	0.00	0	0.00
TOTAL - PD	**0**	**0.00**	**0**	**0.00**	**17,888,877**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$17,888,877**	**0.00**	**$0**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$17,888,877**	**0.00**		**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**		**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ARBITRAGE/REFUNDING/FEES-HB5								
CORE								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	750	0.00	5,922	0.00	5,922	0.00	5,922	0.00
TOTAL - EE	750	0.00	5,922	0.00	5,922	0.00	5,922	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	11,838	0.00	24,732	0.00	24,732	0.00	24,732	0.00
TOTAL - PD	11,838	0.00	24,732	0.00	24,732	0.00	24,732	0.00
TOTAL	**12,588**	**0.00**	**30,654**	**0.00**	**30,654**	**0.00**	**30,654**	**0.00**
GRAND TOTAL	**$12,588**	**0.00**	**$30,654**	**0.00**	**$30,654**	**0.00**	**$30,654**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31031
Division	Debt and Related Obligations		
Core	House Bill 5 Debt - Annual Fees, Arbitrage Rebate, Refunding, and Related Expenses		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	5,922	0	0	5,922	E
PSD	24,732	0	0	24,732	E
Total	**30,654**	**0**	**0**	**30,654**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue Fund.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	5,922	0	0	5,922	E
PSD	24,732	0	0	24,732	E
Total	**30,654**	**0**	**0**	**30,654**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue Fund.

2. CORE DESCRIPTION

This core request is to pay annual paying agent and escrow agent fees, arbitrage rebate, refunding cost, defeasance and other cost associated with House Bill 5 debt. House Bill 5 debt includes: Board of Public Buildings special obligation bonds, Certificates of Participation for lease/purchases, Missouri Health and Educational Facilities Authority (MOHEFA) University of Missouri Columbia arena bonds, MOHEFA savings bonds, and State related bonds of the Missouri Development Finance Board. An E has been requested due to the uncertainty of these fees and expenses.

3. PROGRAM LISTING (list programs included in this core funding)

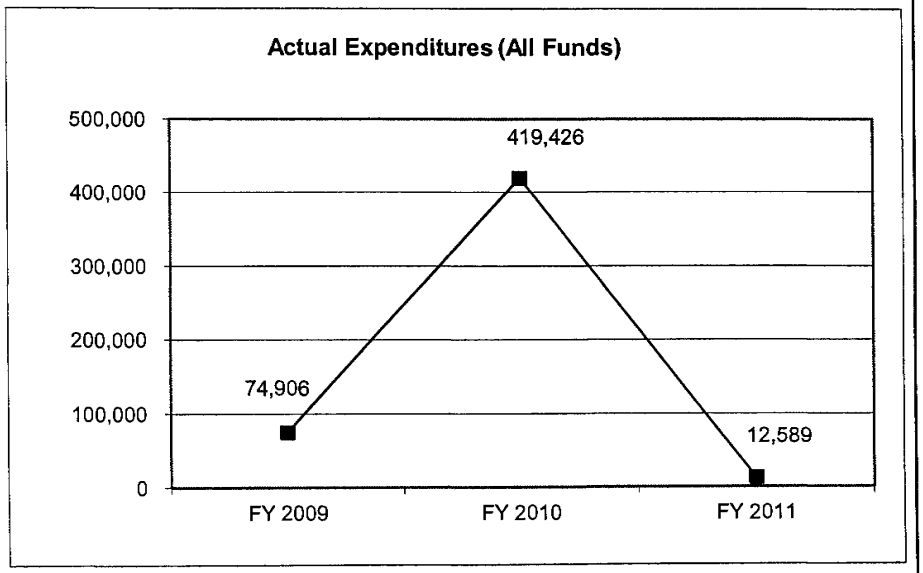
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31031
Division	Debt and Related Obligations		
Core	House Bill 5 Debt - Annual Fees, Arbitrage Rebate, Refunding, and Related Expenses		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	80,054	419,436	30,654	30,654	E
Less Reverted (All Funds)	(3,000)	0	0	N/A	
Budget Authority (All Funds)	77,054	419,436	30,654	N/A	
Actual Expenditures (All Funds)	74,906	419,426	12,589	N/A	
Unexpended (All Funds)	2,148	10	18,065	N/A	
Unexpended, by Fund:					
General Revenue	2,148	10	18,065	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	
	(1)	(2)			



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) FY 09 appropriation includes $49,400 for arbitrage payments to the IRS.
(2) FY 10 appropriation includes $374,284 for arbitrage payments to the IRS.

CORE RECONCILIATION DETAIL

STATE

ARBITRAGE/REFUNDING/FEES-HB5

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	5,922	0	0	5,922	
	PD	0.00	24,732	0	0	24,732	
	Total	**0.00**	**30,654**	**0**	**0**	**30,654**	
DEPARTMENT CORE REQUEST							
	EE	0.00	5,922	0	0	5,922	
	PD	0.00	24,732	0	0	24,732	
	Total	**0.00**	**30,654**	**0**	**0**	**30,654**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	5,922	0	0	5,922	
	PD	0.00	24,732	0	0	24,732	
	Total	**0.00**	**30,654**	**0**	**0**	**30,654**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ARBITRAGE/REFUNDING/FEES-HB5								
CORE								
PROFESSIONAL SERVICES	750	0.00	0	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	0	0.00	5,922	0.00	5,922	0.00	5,922	0.00
TOTAL - EE	**750**	**0.00**	**5,922**	**0.00**	**5,922**	**0.00**	**5,922**	**0.00**
DEBT SERVICE	11,838	0.00	24,732	0.00	24,732	0.00	24,732	0.00
TOTAL - PD	**11,838**	**0.00**	**24,732**	**0.00**	**24,732**	**0.00**	**24,732**	**0.00**
GRAND TOTAL	**$12,588**	**0.00**	**$30,654**	**0.00**	**$30,654**	**0.00**	**$30,654**	**0.00**
GENERAL REVENUE	**$12,588**	**0.00**	**$30,654**	**0.00**	**$30,654**	**0.00**	**$30,654**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
L/P DEBT PAYMENTS								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	13,183,113	0.00	1,936,779	0.00	1,307,532	0.00	1,307,532	0.00
STATE FACILITY MAINT & OPERAT	2,600,452	0.00	2,599,691	0.00	2,599,691	0.00	2,599,691	0.00
TOTAL - PD	15,783,565	0.00	4,536,470	0.00	3,907,223	0.00	3,907,223	0.00
TOTAL	**15,783,565**	**0.00**	**4,536,470**	**0.00**	**3,907,223**	**0.00**	**3,907,223**	**0.00**
L/P Debt Service Increase - 1300007								
PROGRAM-SPECIFIC								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	2,175	0.00	2,175	0.00
TOTAL - PD	0	0.00	0	0.00	2,175	0.00	2,175	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**2,175**	**0.00**	**2,175**	**0.00**
GRAND TOTAL	**$15,783,565**	**0.00**	**$4,536,470**	**0.00**	**$3,909,398**	**0.00**	**$3,909,398**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31033
Division	Debt and Related Obligations		
Core	Lease Purchase Debt Payments		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	1,307,532	0	2,599,691	3,907,223
Total	**1,307,532**	**0**	**2,599,691**	**3,907,223**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operation Fund (0501)

	FY 2013 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	1,307,532	0	2,599,691	3,907,223
Total	**1,307,532**	**0**	**2,599,691**	**3,907,223**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operation Fund (0501)

2. CORE DESCRIPTION

This core request is for payment of lease/purchase certificates of participation for three Department of Mental Health Projects (St. Louis Acute Care Psychiatric Hospital, the St. Louis Psychiatric Rehabilitation Center, and the Northwest Psychiatric Rehabilitation Center) and one Department of Corrections project (Bonne Terre Prison). These lease/purchase certificates were refunded in June 2011. Debt service amounts for these lease/purchase agreements vary from year to year.

The principal amount of certificates of participation outstanding as of 1/1/12 is $76,910,000 and will mature on 10/1/2018.

This request is also for the payment of annual debt service expenses related to the Leasehold Revenue Bonds Series 2005 and Series 2006. These bonds were issued through the Missouri Development Finance Board for the purchase of two buildings in St. Louis, one building in Florissant, and one building in Jennings.

The principal amount of revenue bonds outstanding as of 1/1/12 is $32,780,000 and will mature on 10/1/2030.

3. PROGRAM LISTING (list programs included in this core funding)

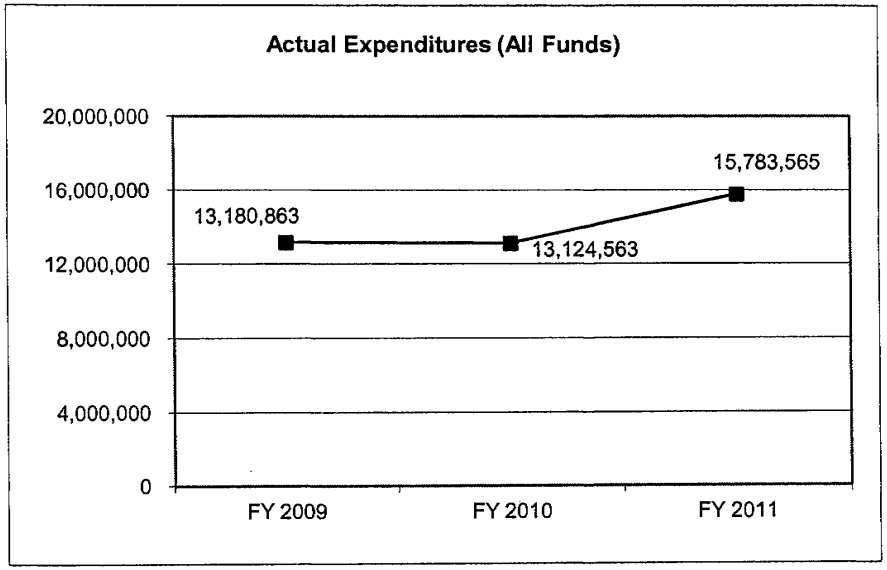
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	31033
Division	Debt and Related Obligations		
Core	Lease Purchase Debt Payments		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	13,180,863	13,177,613	15,783,579	4,536,470
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	13,180,863	13,177,613	15,783,579	N/A
Actual Expenditures (All Funds)	13,180,863	13,124,563	15,783,565	N/A
Unexpended (All Funds)	0	53,050	14	N/A
Unexpended, by Fund:				
General Revenue	0	53,050	0	N/A
Federal	0	0	0	N/A
Other	0	0	14	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE

L/P DEBT PAYMENTS

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PD	0.00	1,936,779	0	2,599,691	4,536,470	
		Total	**0.00**	**1,936,779**	**0**	**2,599,691**	**4,536,470**	
DEPARTMENT CORE ADJUSTMENTS								
Core Reduction	375 5281	PD	0.00	(629,247)	0	0	(629,247)	Lease Purchase Debt - Normal Fluctuation
NET DEPARTMENT CHANGES			**0.00**	**(629,247)**	**0**	**0**	**(629,247)**	
DEPARTMENT CORE REQUEST								
		PD	0.00	1,307,532	0	2,599,691	3,907,223	
		Total	**0.00**	**1,307,532**	**0**	**2,599,691**	**3,907,223**	
GOVERNOR'S RECOMMENDED CORE								
		PD	0.00	1,307,532	0	2,599,691	3,907,223	
		Total	**0.00**	**1,307,532**	**0**	**2,599,691**	**3,907,223**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
L/P DEBT PAYMENTS								
CORE								
DEBT SERVICE	15,783,565	0.00	4,536,470	0.00	3,907,223	0.00	3,907,223	0.00
TOTAL - PD	15,783,565	0.00	4,536,470	0.00	3,907,223	0.00	3,907,223	0.00
GRAND TOTAL	$15,783,565	0.00	$4,536,470	0.00	$3,907,223	0.00	$3,907,223	0.00
GENERAL REVENUE	$13,183,113	0.00	$1,936,779	0.00	$1,307,532	0.00	$1,307,532	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$2,600,452	0.00	$2,599,691	0.00	$2,599,691	0.00	$2,599,691	0.00

NEW DECISION ITEM
RANK: 5 OF 10

Department	Office of Administration	**Budget Unit**	31033
Division	Debt and Related Obligations		
DI Name	Lease Purchase Debt Payments Increase	**DI#** 1300007	

1. AMOUNT OF REQUEST

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	2,175	2,175	PSD	0	0	2,175	2,175
TRF	0	0	0	0	TRF	0	0	0	0
Total	**0**	**0**	**2,175**	**2,175**	**Total**	**0**	**0**	**2,175**	**2,175**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operation Fund (0501)

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operation Fund (0501)

2. THIS REQUEST CAN BE CATEGORIZED AS:

	New Legislation		New Program		Fund Switch
	Federal Mandate		Program Expansion	X	Cost to Continue
	GR Pick-Up		Space Request		Equipment Replacement
	Pay Plan		Other:		

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

This request is for the payment of annual debt service expenses related to the Leasehold Revenue Bonds Series 2005 and Series 2006. These bonds were issued through the Missouri Development Finance Board for the purchase of two buildings in St. Louis, one building in Florissant, and one building in Jennings. Debt service amounts for these lease/purchase agreements vary from year to year.

NEW DECISION ITEM
RANK: 5 OF 10

Department	Office of Administration	**Budget Unit**	31033
Division	Debt and Related Obligations		
DI Name	Lease Purchase Debt Payments Increase **DI#** 1300007		

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

Debt service amounts for these Leasehold Revenue Bonds vary from year to year due to different maturity dates and interest rates of the bonds. The amount required for the FY 13 payments is greater than the FY 12 core as follows:

	Principal Outstanding as of 01/01/12	Final Maturity	Fund	FY 12 Core	FY 13 Request	Difference
MDFB Leasehold Bonds - Series 2005	$24,445,000	10/01/2030	0501	$1,942,774	$1,944,074	**$1,300**
MDFB Leasehold Bonds - Series 2006	$8,335,000	10/01/2030	0501	$656,917	$657,792	**$875**
	$32,780,000			**$2,599,691**	**$2,601,866**	**$2,175**

NEW DECISION ITEM
RANK: 5 OF 10

Department	Office of Administration	**Budget Unit**	31033
Division	Debt and Related Obligations		
DI Name	Lease Purchase Debt Payments Increase **DI#** 1300007		

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Total EE	0		0		0		0		0
Program Distributions					2,175		2,175		
Total PSD	0		0		2,175		2,175		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	2,175	0.0	2,175	0.0	0

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Total EE	0		0		0		0		0
Program Distributions					2,175		2,175		
Total PSD	0		0		2,175		2,175		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	2,175	0.0	2,175	0.0	0

NEW DECISION ITEM
RANK: 5 OF 10

Department	Office of Administration	**Budget Unit**	31033
Division	Debt and Related Obligations		
DI Name	Lease Purchase Debt Payments Increase **DI#** 1300007		

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an effectiveness measure.

Prompt payment of principal and interest results in adherence to statutory requirement and bond resolutions. This promotes sound financial management and helps to maintain the State's triple AAA bond rating.

6b. Provide an efficiency measure.

Debt payments made on due dates:

Payment Dates

10/1; 4/1

6c. Provide the number of clients/individuals served, if applicable.

N/A

6d. Provide a customer satisfaction measure, if available.

N/A

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

Payment will be made to the Paying Agent on or before the required due dates.

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
L/P DEBT PAYMENTS								
L/P Debt Service Increase - 1300007								
DEBT SERVICE	0	0.00	0	0.00	2,175	0.00	2,175	0.00
TOTAL - PD	0	0.00	0	0.00	2,175	0.00	2,175	0.00
GRAND TOTAL	$0	0.00	$0	0.00	$2,175	0.00	$2,175	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$2,175	0.00	$2,175	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MU BASKETBALL ARENA								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	2,883,580	0.00	2,872,455	0.00	2,865,838	0.00	2,524,150	0.00
TOTAL - PD	2,883,580	0.00	2,872,455	0.00	2,865,838	0.00	2,524,150	0.00
TOTAL	**2,883,580**	**0.00**	**2,872,455**	**0.00**	**2,865,838**	**0.00**	**2,524,150**	**0.00**
GRAND TOTAL	**$2,883,580**	**0.00**	**$2,872,455**	**0.00**	**$2,865,838**	**0.00**	**$2,524,150**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32350
Division	Debt and Related Obligations		
Core	MOHEFA MU Columbia Arena Project Debt Service		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	2,865,838	0	0	2,865,838	PSD	2,524,150	0	0	2,524,150
Total	**2,865,838**	**0**	**0**	**2,865,838**	**Total**	**2,524,150**	**0**	**0**	**2,524,150**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This core request is for the payment of principal and interest on outstanding Missouri Health and Educational Facilities Authority (MOHEFA) University of Missouri-Columbia arena project bonds. The State has entered into a financing agreement to pay the annual debt service on these bonds. The principal amount of bonds outstanding as of 1/1/12 is $22,770,000.

The bonds will mature on 11/1/2021.

This request includes a core reduction of $6,617.

3. PROGRAM LISTING (list programs included in this core funding)

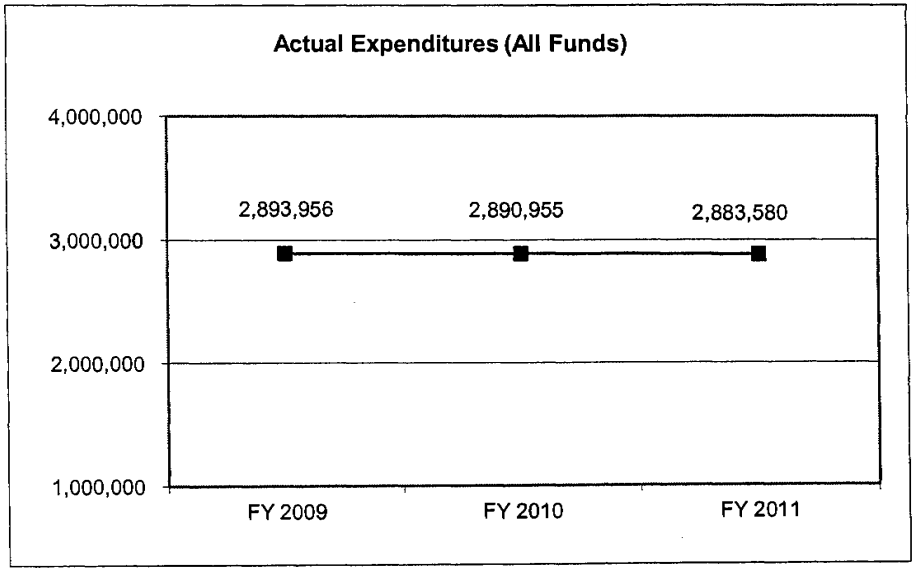
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32350
Division	Debt and Related Obligations		
Core	MOHEFA MU Columbia Arena Project Debt Service		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	2,894,015	2,890,955	2,883,580	2,872,455
Less Reverted (All Funds)	(59)	0	0	N/A
Budget Authority (All Funds)	2,893,956	2,890,955	2,883,580	N/A
Actual Expenditures (All Funds)	2,893,956	2,890,955	2,883,580	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

STATE

MU BASKETBALL ARENA

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	2,872,455	0	0	2,872,455	
	Total	**0.00**	**2,872,455**	**0**	**0**	**2,872,455**	
DEPARTMENT CORE ADJUSTMENTS							
Core Reduction 376 5732	PD	0.00	(6,617)	0	0	(6,617)	Normal fluctuation in debt service
NET DEPARTMENT CHANGES		**0.00**	**(6,617)**	**0**	**0**	**(6,617)**	
DEPARTMENT CORE REQUEST							
	PD	0.00	2,865,838	0	0	2,865,838	
	Total	**0.00**	**2,865,838**	**0**	**0**	**2,865,838**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 1156 5732	PD	0.00	(341,688)	0	0	(341,688)	MU Arena Bonds refi
NET GOVERNOR CHANGES		**0.00**	**(341,688)**	**0**	**0**	**(341,688)**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	2,524,150	0	0	2,524,150	
	Total	**0.00**	**2,524,150**	**0**	**0**	**2,524,150**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
MU BASKETBALL ARENA								
CORE								
DEBT SERVICE	2,883,580	0.00	2,872,455	0.00	2,865,838	0.00	2,524,150	0.00
TOTAL - PD	2,883,580	0.00	2,872,455	0.00	2,865,838	0.00	2,524,150	0.00
GRAND TOTAL	$2,883,580	0.00	$2,872,455	0.00	$2,865,838	0.00	$2,524,150	0.00
GENERAL REVENUE	$2,883,580	0.00	$2,872,455	0.00	$2,865,838	0.00	$2,524,150	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
UNIFIED COMMUNICATIONS								
CORE								
PROGRAM-SPECIFIC								
REVOLVING INFO TECH TRUST FUND	0	0.00	1,975,724	0.00	3,458,349	0.00	3,458,349	0.00
TOTAL - PD	0	0.00	1,975,724	0.00	3,458,349	0.00	3,458,349	0.00
TOTAL	0	0.00	1,975,724	0.00	3,458,349	0.00	3,458,349	0.00
GRAND TOTAL	$0	0.00	$1,975,724	0.00	$3,458,349	0.00	$3,458,349	0.00

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32351
Division	Debt and Related Obligations		
Core	Unified Communications		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	3,458,349	3,458,349	E
TRF	0	0	0	0	
Total	**0**	**0**	**3,458,349**	**3,458,349**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Information Technology Trust Fund (0980)

Notes: An "E" is requested for Other Funds

FY 2013 Governor's Recommendation

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	3,458,349	3,458,349	E
TRF	0	0	0	0	
Total	**0**	**0**	**3,458,349**	**3,458,349**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Information Technology Trust Fund (0980)

Notes: An "E" is requested for Other Funds

2. CORE DESCRIPTION

This request is for the payment of annual debt service expenses related to the Unified Communication lease purchase. This lease was entered into to provide financing for the purchase, upgrade, and replacement of the State's telecommunication system. The lease has a 7-year term at 2.99% interest. The principal outstanding at 1/1/2012 was $13,716,553. The final payment will be made in fiscal year 2018.

3. PROGRAM LISTING (list programs included in this core funding)

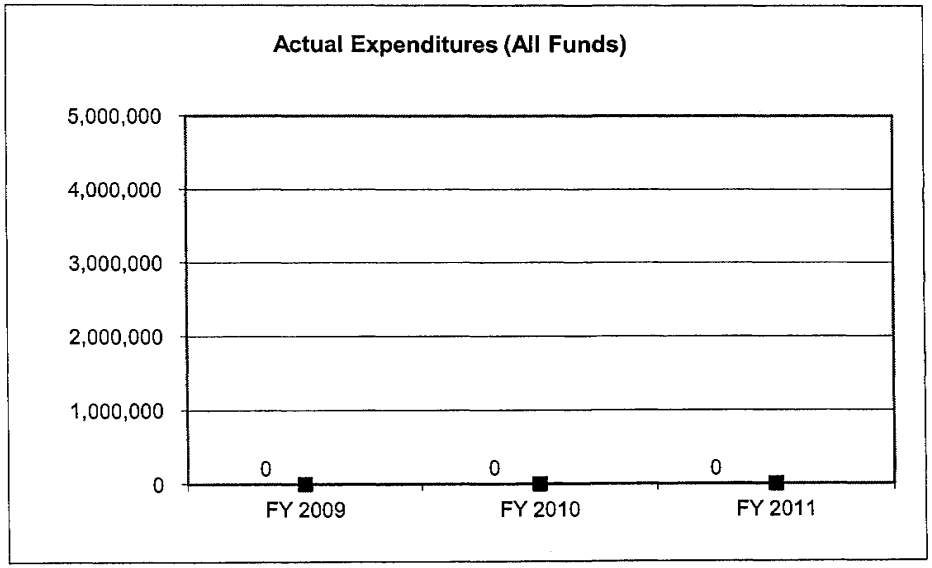
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32351
Division	Debt and Related Obligations		
Core	Unified Communications		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	0	0	0	1,975,724
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	0	0	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
UNIFIED COMMUNICATIONS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	0	1,975,724	1,975,724	
	Total	**0.00**	**0**	**0**	**1,975,724**	**1,975,724**	
DEPARTMENT CORE ADJUSTMENTS							
Core Reallocation 377 8114	PD	0.00	0	0	1,482,625	1,482,625	Transfer for increase in debt service
NET DEPARTMENT CHANGES		**0.00**	**0**	**0**	**1,482,625**	**1,482,625**	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	0	3,458,349	3,458,349	
	Total	**0.00**	**0**	**0**	**3,458,349**	**3,458,349**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	3,458,349	3,458,349	
	Total	**0.00**	**0**	**0**	**3,458,349**	**3,458,349**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
UNIFIED COMMUNICATIONS								
CORE								
DEBT SERVICE	0	0.00	1,975,724	0.00	3,458,349	0.00	3,458,349	0.00
TOTAL - PD	0	0.00	1,975,724	0.00	3,458,349	0.00	3,458,349	0.00
GRAND TOTAL	$0	0.00	$1,975,724	0.00	$3,458,349	0.00	$3,458,349	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$1,975,724	0.00	$3,458,349	0.00	$3,458,349	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ENERGY CONSERVATION								
CORE								
PROGRAM-SPECIFIC								
FACILITIES MAINTENANCE RESERVE	5,800,956	0.00	5,800,956	0.00	5,800,956	0.00	5,800,956	0.00
TOTAL - PD	5,800,956	0.00	5,800,956	0.00	5,800,956	0.00	5,800,956	0.00
TOTAL	5,800,956	0.00	5,800,956	0.00	5,800,956	0.00	5,800,956	0.00
GRAND TOTAL	$5,800,956	0.00	$5,800,956	0.00	$5,800,956	0.00	$5,800,956	0.00

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32352
Division	Debt and Related Obligations		
Core	FMDC ESCO Debt Service		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	5,800,956	5,800,956
Total	**0**	**0**	**5,800,956**	**5,800,956**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Facilities Maintenance Reserve Fund (0124)

	FY 2013 Budget Request			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	5,800,956	5,800,956
Total	**0**	**0**	**5,800,956**	**5,800,956**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Facilities Maintenance Reserve Fund (0124)

2. CORE DESCRIPTION

This core request is for payment of principal and interest on the outstanding master lease guaranteed energy savings. FMDC has utilized authority in RSMo, 8.235.4 to finance projects to produce energy savings, reduce consumption, reduce pollution, and increase productivity at facilities around the State. Projects have been financed for 15 years at interest rates between 2.20% and 4.03%. The principal amount of contracts outstanding as of 1/1/12 is $52,249,016. The last payment will be made in fiscal year 2024.

3. PROGRAM LISTING (list programs included in this core funding)

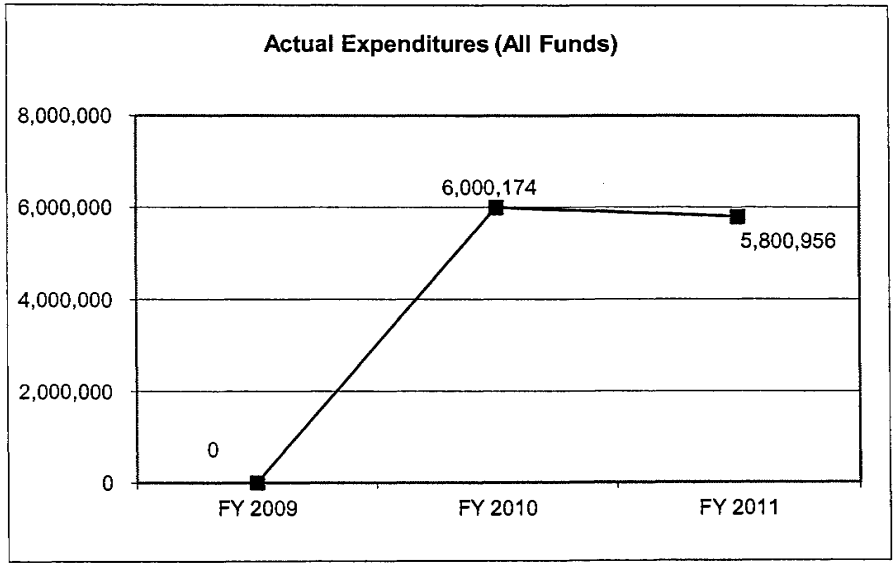
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32352
Division	Debt and Related Obligations		
Core	FMDC ESCO Debt Service		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	0	6,427,600	6,000,175	5,800,956
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	6,427,600	6,000,175	N/A
Actual Expenditures (All Funds)	0	6,000,174	5,800,956	N/A
Unexpended (All Funds)	0	427,426	199,219	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	427,426	199,219	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
ENERGY CONSERVATION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	0	5,800,956	5,800,956	
	Total	**0.00**	**0**	**0**	**5,800,956**	**5,800,956**	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	0	5,800,956	5,800,956	
	Total	**0.00**	**0**	**0**	**5,800,956**	**5,800,956**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	5,800,956	5,800,956	
	Total	**0.00**	**0**	**0**	**5,800,956**	**5,800,956**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ENERGY CONSERVATION								
CORE								
DEBT SERVICE	5,800,956	0.00	5,800,956	0.00	5,800,956	0.00	5,800,956	0.00
TOTAL - PD	**5,800,956**	**0.00**	**5,800,956**	**0.00**	**5,800,956**	**0.00**	**5,800,956**	**0.00**
GRAND TOTAL	**$5,800,956**	**0.00**	**$5,800,956**	**0.00**	**$5,800,956**	**0.00**	**$5,800,956**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$5,800,956**	**0.00**	**$5,800,956**	**0.00**	**$5,800,956**	**0.00**	**$5,800,956**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
DEBT MANAGEMENT								
CORE								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	13,553	0.00	85,000	0.00	85,000	0.00	85,000	0.00
TOTAL - EE	13,553	0.00	85,000	0.00	85,000	0.00	85,000	0.00
TOTAL	**13,553**	**0.00**	**85,000**	**0.00**	**85,000**	**0.00**	**85,000**	**0.00**
GRAND TOTAL	**$13,553**	**0.00**	**$85,000**	**0.00**	**$85,000**	**0.00**	**$85,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32353
Division	Debt and Related Obligations		
Core	Debt Management		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	0	0	0	0
EE	85,000	0	0	85,000
PSD	0	0	0	0
Total	**85,000**	**0**	**0**	**85,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total
PS	0	0	0	0
EE	85,000	0	0	85,000
PSD	0	0	0	0
Total	**85,000**	**0**	**0**	**85,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This core request is to retain the services of a financial advisor and bond counsel to assist the State with managing its $1.3 billion of outstanding debt administered by the Office of Administration. The Financial advisor and bond counsel, with knowledge of the bond market, are responsible for monitoring the market with respect to the State's outstanding debt. They are responsible for making recommendations to State staff on any debt savings opportunities available to the State. They also keep the State apprised on any new financing mechanisms and strategies that would reduce the State's borrowing costs.

Series	Principal Amount Issued	Principal Amount Repaid/ Refunded	Principal Outstanding January 1, 2012
General Obligation Bonds	$3,376,444,240	$2,943,679,240	$432,765,000
Revenue Bonds	$1,297,175,000	$732,405,000	$564,770,000
Other Debt	$356,538,985	$81,333,416	$275,205,569
Totals Including Refunding Issues	$5,030,158,225	$3,757,417,656	$1,272,740,569

3. PROGRAM LISTING (list programs included in this core funding)

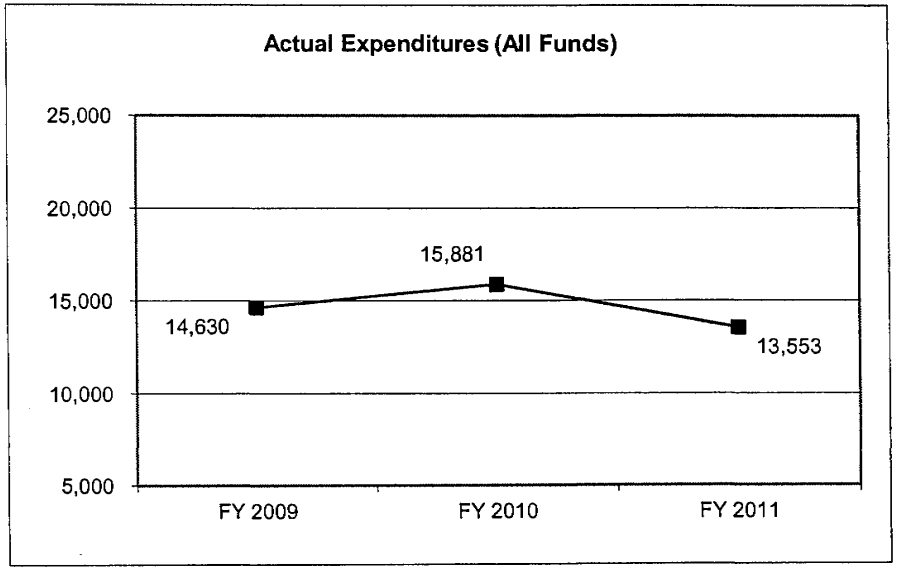
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32353
Division	Debt and Related Obligations		
Core	Debt Management		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	150,000	100,000	85,000	85,000
Less Reverted (All Funds)	(125,500)	(46,225)	(2,550)	N/A
Budget Authority (All Funds)	24,500	53,775	82,450	N/A
Actual Expenditures (All Funds)	14,630	15,881	13,553	N/A
Unexpended (All Funds)	9,870	37,894	68,897	N/A
Unexpended, by Fund:				
General Revenue	9,870	37,894	68,897	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
DEBT MANAGEMENT

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	85,000	0	0	85,000	
	Total	**0.00**	**85,000**	**0**	**0**	**85,000**	
DEPARTMENT CORE REQUEST							
	EE	0.00	85,000	0	0	85,000	
	Total	**0.00**	**85,000**	**0**	**0**	**85,000**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	85,000	0	0	85,000	
	Total	**0.00**	**85,000**	**0**	**0**	**85,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
DEBT MANAGEMENT								
CORE								
PROFESSIONAL SERVICES	13,553	0.00	85,000	0.00	85,000	0.00	85,000	0.00
TOTAL - EE	13,553	0.00	85,000	0.00	85,000	0.00	85,000	0.00
GRAND TOTAL	$13,553	0.00	$85,000	0.00	$85,000	0.00	$85,000	0.00
GENERAL REVENUE	$13,553	0.00	$85,000	0.00	$85,000	0.00	$85,000	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Debt Management
Program is found in the following core budget(s):	

	BPB Debt Service	HB 5 Debt Annual Fees	LIP Debt Payments	MOHEFA MU Arena	Debt Mgmt	New Job Training Certificates	Bartle Hall Conv Center	Jackson Co Conv Center	Edward Jones Dome	ESCO Debt	Unified Communications	TOTAL
GR	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	46,790,277
FEDERAL	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	0
OTHER	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	10,376,371
TOTAL	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	57,166,648

1. What does this program do?

This program provides for payment of various fees associated with outstanding debt, such as paying agent and escrow agent fees, arbitrage rebate, refunding costs and defeasance costs. It also provides for lead and supporting roles in most state debt financings. Included in this oversight is contact with the three rating agencies. Debt included in the oversight includes special obligation bonds, lease/purchase debt, convention center and dome financings and certain projects associated with the Missouri Health and Educational Facilities Authority (MOHEFA). The following explains the various debt being managed:

Special Obligation Bonds: The Board of Public Buildings is authorized to issue $945 million in special obligation revenue bonds in accordance with RSMo, 8.420 and 8.665. The amount of authorization outstanding and not issued is $73.8 million. There are four (4) series of Board of Public Buildings bonds outstanding as of 1/1/12 in the amount of $567,490,000. To date, the final series of bonds will mature on 10/1/31.

Certificates of Participation: There are four (4) lease/purchase agreements outstanding. These consist of the St. Louis Acute Care Psychiatric Hospital, the St. Louis Psychiatric Rehabilitation Center, the Northwest Psychiatric Rehabilitation Center, and the Bonne Terre Prison. In March 2005, the state issued Refunding Certificates of Participation Series A 2005 to refund the original certificates of participation associated with the four lease/purchase agreements. In June 2011, the state issued Refunding Certificates of Participation Series A 2011 to refund the Series A 2005 Refunding issue. The principal amount of certificates outstanding as of 1/1/12 is $76,910,000. The certificates will mature on 10/1/18.

MOHEFA: The Missouri Health and Educational Authority issued $35,000,000 of bonds for the University of Missouri-Columbia arena project. The State has entered into a financing agreement to pay the annual debt service on these bonds. The principal amount of bonds outstanding as of 1/1/12 is $22,770,000. The bonds will mature on 11/1/21.

Convention Center and Sports Complex: In accordance with RSMo, Section 67.638-67.645, certain cities and counties are allowed to create a "Convention and Sports Complex Fund" for the purpose of developing, maintaining or operating sports, convention, exhibition, or trade facilities. The State may then contribute annually to each fund. The State has agreed to and is currently contributing to two separate funds, the Bartle Hall Convention Center in Kansas City and the Jackson County Stadium Complex. The State's contribution will continue through Fiscal Year 2015.

Section 67.650-67.658, RSMo allows for the establishment of the Regional Convention and Sports Complex Authority. The Authority issued Series A 1991 (State sponsored) Bonds in 1991. The proceeds were used in addition to proceeds from St. Louis City and St. Louis County sponsored bonds, to build the Edward Jones Dome in St. Louis. In 1993, the Authority refunded the callable portions of the Series A 1991 Bonds by issuing Series A 1993 Refunding Bonds. In 2003, the Authority refunded the outstanding bonds with Series A 2003 Refunding Bonds. The State contributes $10 million annually to the Authority to be used for debt service payments on the bonds. The State is also required to contribute $2 million annually for maintenance of the facility. Final debt service payment to the Authority will be made on August 1, 2021. The final contribution for maintenance will be made on August 1, 2023. The amount of bonds outstanding as of 1/1/12 is $76,780,000.

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Debt Management
Program is found in the following core budget(s):	

Missouri Development Finance Board: In FY 06, the Board issued $28,995,000 of Missouri Development Finance Board Leasehold Revenue Bonds Series 2005 dated November 1, 2005. These bonds were issued to finance the purchase of one building in Florissant, one building in St. Louis, and one building in Jennings. Missouri Development Finance Board issued $9,865,000 of Leasehold Revenue Bonds Series 2006 dated May 1, 2006. These bonds were issued to finance the purchase of one building in St. Louis. The State has entered into a lease with the Board. Payments under the lease agreement have been structured in amounts sufficient to pay principal and interest on the bonds. As of 1/1/12, the amount outstanding on the Series 2005 Bonds is $24,445,000 and the Series 2006 is $8,335,000.

ESCO Debt: FMDC has utilized authority in Section 8.235.4, RSMo to finance projects to produce energy savings, reduce consumption, reduce pollution, and increase productivity at facilities around the State. Projects have been financed for 15 years at interest rates between 2.20% and 4.03%. The principal amount of contracts outstanding as of 1/1/12 is $52,249,016.

Unified Communications: The Office of Administration entered into a lease purchase agreement to provide financing for the purchase, upgrade and replacement of the State's telecommunication equipment. The project will be implemented in multiple phases, including the Jefferson City area in phase I and the St. Louis and Kansas City areas in phase II. Financing for the project is over a 7-year term with an interest rate of 2.99%. The principal outstanding as of 1/1/12 is $13,716,553.

The personal service and expense and equipment costs associated with this program, are not included in the costs presented in this form. Those costs are included in the Accounting Operations within the Division of Accounting. It is not cost beneficial to track the costs by program because of the overlap of job duties. The cost listed in this form are for the direct payment for debt and fees associated with that debt.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 8, RSMo; Sections: 67.638-67.645; 67.650-67.658; 178.892-178.896; and 288.128, 288.310, and 288.330, RSMo.

3. Are there federal matching requirements? If yes, please explain.

No

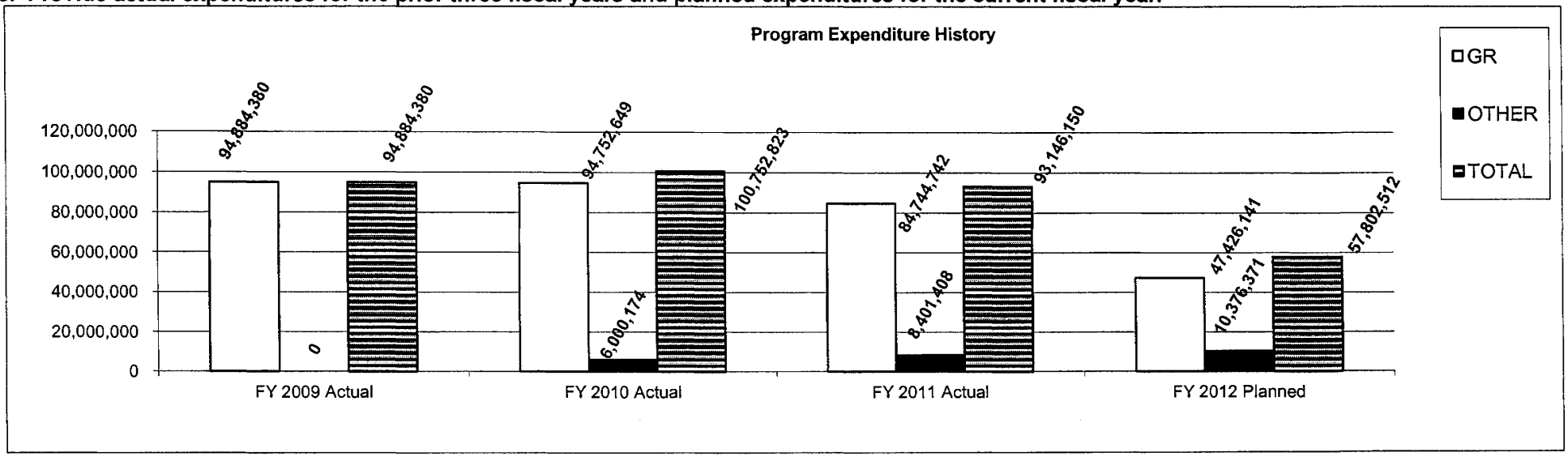
4. Is this a federally mandated program? If yes, please explain.

No

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Debt Management
Program is found in the following core budget(s):	

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Above costs do not include personal service and expense and equipment cost for support staff.

6. What are the sources of the "Other" funds?

Facilities Maintenance Reserve Fund (0124)
State Facility Maintenance and Operation Fund (0501)
Revolving Information Technology Trust Fund (0980)

7a. Provide an effectiveness measure.

Prompt payment of principal and interest results in adherence to statutory requirements and to bond resolutions and other financing agreements. This promotes sound financial management and helps to maintain the State's AAA bond rating. Generally, AAA rated bonds bear lower interest rates thereby lowering the overall interest costs incurred by the State.

PROGRAM DESCRIPTION

Department Office of Administration
Program Name Debt Management
Program is found in the following core budget(s):

7b. Provide an efficiency measure.

	Principal Outstanding 01/01/2012	Payment Dates	# of FY 10 Required Payment/ # of payments made by Due Date	# of FY 11 Required Payment/ # of payments made by Due Date
Bartle Hall Convention Center	n/a[1]	monthly or upon request	12/12	11/11
Jackson County Sport Complex	n/a[1]	monthly or upon request	7/7	9/9
Board of Public Buildings - Series A 2001	-	10/31; 4/30	2/2	2/2
Board of Public Buildings - Series B 2001 Refunding	2,075,000	11/30; 5/31	2/2	2/2
Board of Public Buildings - Series A 2003	316,945,000	10/15; 4/15	2/2	2/2
Board of Public Buildings - Series A 2006	105,450,000	9/30; 3/31	2/2	2/2
Board of Public Buildings - Series A 2011 Refunding	143,020,000	9/30; 3/31		
MDFB Leasehold Bonds - Series 2005	24,445,000	9/15; 3/15	2/2	2/2
MDFB Leasehold Bonds - Series 2006	8,335,000	9/15; 3/15	2/2	2/2
Certificates of Participation - Series A 2011 Refunding	76,910,000	10/1; 4/1		
MOHEFA MU Arena - Series 2001	22,770,000	10/31; 4/30	2/2	2/2
Edward Jones Dome - Series A 2003 Refunding	76,780,000	7/31; 1/31	2/2	2/2
Energy Savings	52,249,016	quarterly	4/4	4/4
Unified Communications	13,716,553	quarterly		
	842,695,569			

[1] State pays a fixed annual amount

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
NEW JOBS TRAINING CERTIFICATE								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	$0	0.00	$1	0.00	$1	0.00	$1	0.00

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32355
Division	Debt and Related Obligations		
Core	New Jobs Training Certificates		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	1	0	0	1	E
Total	**1**	**0**	**0**	**1**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:
Notes: An "E" is requested for General Revenue Fund.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	1	0	0	1	E
Total	**1**	**0**	**0**	**1**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:
Notes: An "E" is requested for General Revenue Fund.

2. CORE DESCRIPTION

This core request is to provide a funding contingency for new jobs training and job retention certificates' debt service cost in the event of non payment by the issuer. Sections 178.892 to 178.896, RSMo establishes the New Jobs Training Program and Sections 178.760 to 178.764, RSMo establishes the Job Retention Program. Essentially, businesses establishing new jobs in the State or retaining current jobs can enter into an agreement with a community college district to provide training for new employees. The training is funded from the proceeds of certificates issued by the community college district. Debt service on the certificates is payable only from Missouri withholding tax credits of the (first) new employees or (second) existing employees. If the business would sharply decrease or eliminate its operations, funds may not be available to meet debt service costs, therefore an "E" is being requested.

3. PROGRAM LISTING (list programs included in this core funding)

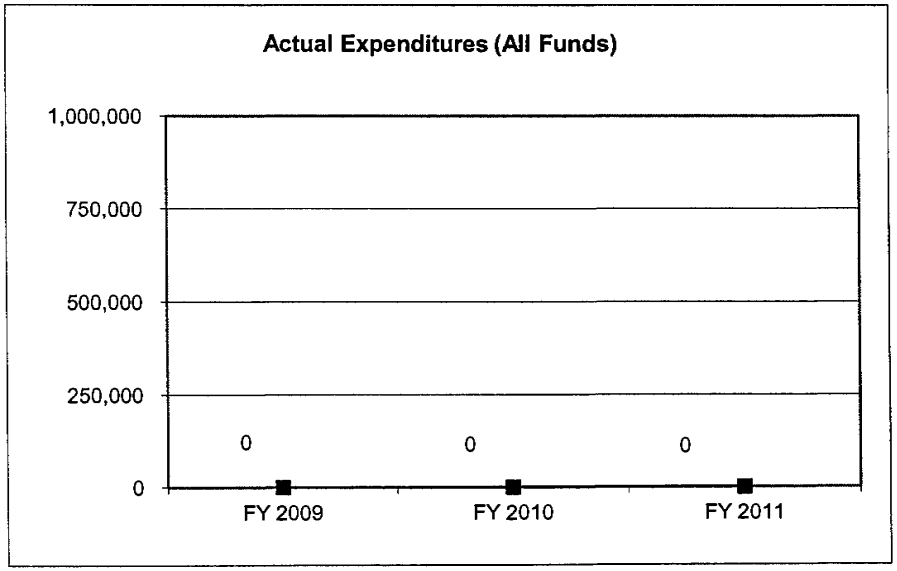
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32355
Division	Debt and Related Obligations		
Core	New Jobs Training Certificates		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	1	1	1	1	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	1	1	1	N/A	
Actual Expenditures (All Funds)	0	0	0	N/A	
Unexpended (All Funds)	1	1	1	N/A	
Unexpended, by Fund:					
General Revenue	1	1	1	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
NEW JOBS TRAINING CERTIFICATE

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	1	0	0	1	
	Total	**0.00**	**1**	**0**	**0**	**1**	
DEPARTMENT CORE REQUEST							
	PD	0.00	1	0	0	1	
	Total	**0.00**	**1**	**0**	**0**	**1**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	1	0	0	1	
	Total	**0.00**	**1**	**0**	**0**	**1**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
NEW JOBS TRAINING CERTIFICATE								
CORE								
DEBT SERVICE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	$0	0.00	$1	0.00	$1	0.00	$1	0.00
GENERAL REVENUE	$0	0.00	$1	0.00	$1	0.00	$1	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CONVENTION/SPORTS-BARTLE HALL								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
TOTAL - PD	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
TOTAL	**2,000,000**	**0.00**	**2,000,000**	**0.00**	**2,000,000**	**0.00**	**2,000,000**	**0.00**
GRAND TOTAL	**$2,000,000**	**0.00**	**$2,000,000**	**0.00**	**$2,000,000**	**0.00**	**$2,000,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32363
Division	Debt and Related Obligations		
Core	Convention/Sports-Bartle Hall		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,000,000	0	0	2,000,000
Total	**2,000,000**	**0**	**0**	**2,000,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,000,000	0	0	2,000,000
Total	**2,000,000**	**0**	**0**	**2,000,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This core request is to provide funding for the State's contribution to the Bartle Hall Convention Center in Kansas City. Sections 67.638 - 67.645, RSMo allow certain cities and counties to create a "Convention and Sports Complex Fund" for the purpose of developing, maintaining or operating within its jurisdiction, sports, convention, exhibition, or trade facilities. The state may then contribute annually to each fund. The state began contributing to the fund in Fiscal Year 1991 and has agreed to continue through Fiscal Year 2015.

3. PROGRAM LISTING (list programs included in this core funding)

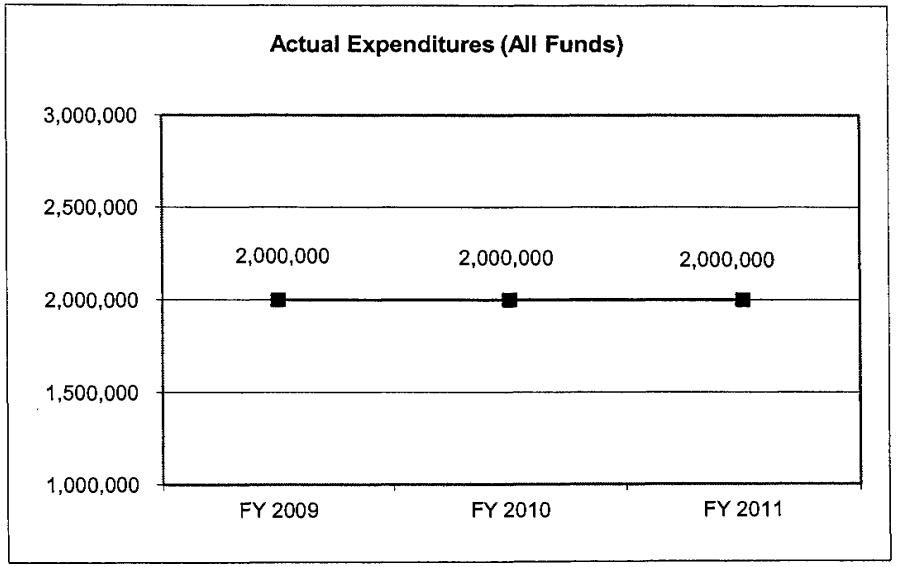
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32363
Division	Debt and Related Obligations		
Core	Convention/Sports-Bartle Hall		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	2,000,000	2,000,000	2,000,000	2,000,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	2,000,000	2,000,000	2,000,000	N/A
Actual Expenditures (All Funds)	2,000,000	2,000,000	2,000,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
CONVENTION/SPORTS-BARTLE HALL

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	2,000,000	0	0	2,000,000	
	Total	**0.00**	**2,000,000**	**0**	**0**	**2,000,000**	
DEPARTMENT CORE REQUEST							
	PD	0.00	2,000,000	0	0	2,000,000	
	Total	**0.00**	**2,000,000**	**0**	**0**	**2,000,000**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	2,000,000	0	0	2,000,000	
	Total	**0.00**	**2,000,000**	**0**	**0**	**2,000,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CONVENTION/SPORTS-BARTLE HALL								
CORE								
PROGRAM DISTRIBUTIONS	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
TOTAL - PD	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
GRAND TOTAL	$2,000,000	0.00	$2,000,000	0.00	$2,000,000	0.00	$2,000,000	0.00
GENERAL REVENUE	$2,000,000	0.00	$2,000,000	0.00	$2,000,000	0.00	$2,000,000	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CONVENTION/SPORTS-JACKSON CO								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
TOTAL - PD	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
TOTAL	**3,000,000**	**0.00**	**3,000,000**	**0.00**	**3,000,000**	**0.00**	**3,000,000**	**0.00**
GRAND TOTAL	**$3,000,000**	**0.00**	**$3,000,000**	**0.00**	**$3,000,000**	**0.00**	**$3,000,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32364
Division	Debt and Related Obligations		
Core	Convention/Sports-Jackson County		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	3,000,000	0	0	3,000,000
Total	**3,000,000**	**0**	**0**	**3,000,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	3,000,000	0	0	3,000,000
Total	**3,000,000**	**0**	**0**	**3,000,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This core request is to provide funding for the State's contribution to the Jackson County (Kauffman/Arrowhead) Sports Stadium Complex. Sections 67.638 - 67.645, RSMo allow certain cities and counties to create a "Convention and Sports Complex Fund" for the purpose of developing, maintaining or operating within its jurisdiction, sports, convention, exhibition, or trade facilities. The state may then contribute annually to each fund. The state began contributing to the fund in Fiscal Year 1991 and has agreed to continue through Fiscal Year 2015.

3. PROGRAM LISTING (list programs included in this core funding)

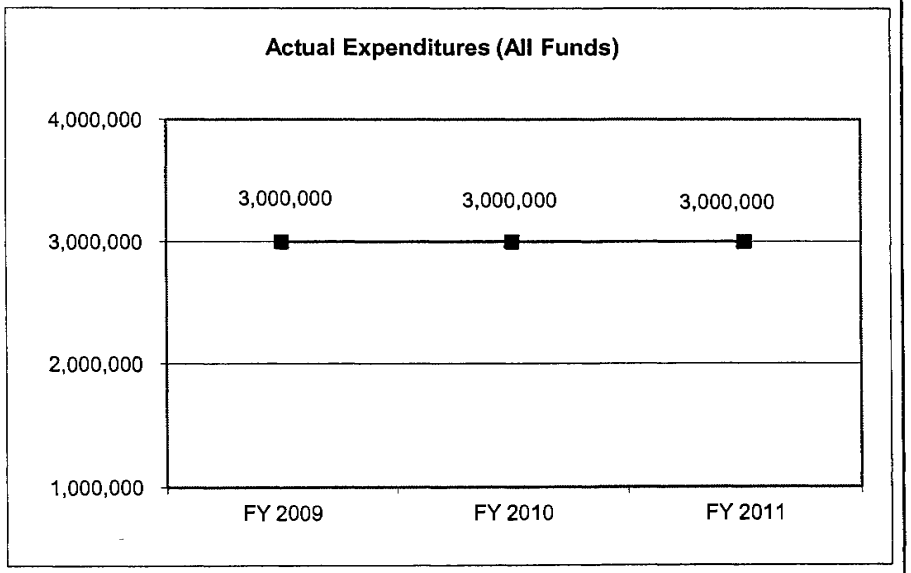
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32364
Division	Debt and Related Obligations		
Core	Convention/Sports-Jackson County		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	3,000,000	3,000,000	3,000,000	3,000,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	3,000,000	3,000,000	3,000,000	N/A
Actual Expenditures (All Funds)	3,000,000	3,000,000	3,000,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
CONVENTION/SPORTS-JACKSON CO

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	3,000,000	0	0	3,000,000	
	Total	**0.00**	**3,000,000**	**0**	**0**	**3,000,000**	
DEPARTMENT CORE REQUEST							
	PD	0.00	3,000,000	0	0	3,000,000	
	Total	**0.00**	**3,000,000**	**0**	**0**	**3,000,000**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	3,000,000	0	0	3,000,000	
	Total	**0.00**	**3,000,000**	**0**	**0**	**3,000,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CONVENTION/SPORTS-JACKSON CO								
CORE								
PROGRAM DISTRIBUTIONS	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
TOTAL - PD	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
GRAND TOTAL	$3,000,000	0.00	$3,000,000	0.00	$3,000,000	0.00	$3,000,000	0.00
GENERAL REVENUE	$3,000,000	0.00	$3,000,000	0.00	$3,000,000	0.00	$3,000,000	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CONVENTION/SPORTS-EDWARD JONES								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
TOTAL - PD	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
TOTAL	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
GRAND TOTAL	$12,000,000	0.00	$12,000,000	0.00	$12,000,000	0.00	$12,000,000	0.00

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32365
Division	Debt and Related Obligations		
Core	Convention/Sports-Edward Jones Dome		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	12,000,000	0	0	12,000,000
Total	**12,000,000**	**0**	**0**	**12,000,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	12,000,000	0	0	12,000,000
Total	**12,000,000**	**0**	**0**	**12,000,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This core request is to fund the State's sponsor payment to the Edward Jones Dome in St. Louis. Sections 67.650 - 67.658, RSMo allow for the establishment of a "Regional Convention and Sports Complex Authority." Pursuant to the issuance of the Convention and Sports Facility Project Bonds Series A 1991, the State of Missouri, as sponsor, is required to contribute $10,000,000 annually to the Regional Convention and Sports Complex Authority debt service and an additional $2,000,000 for preservation payments. Debt service payments began in Fiscal Year 1992 and will conclude in Fiscal Year 2022, while preservation payments will conclude in 2024.

The amount of outstanding State sponsored Convention and Sports Facility Project Bonds as of 1/1/12 is $76,780,000.

3. PROGRAM LISTING (list programs included in this core funding)

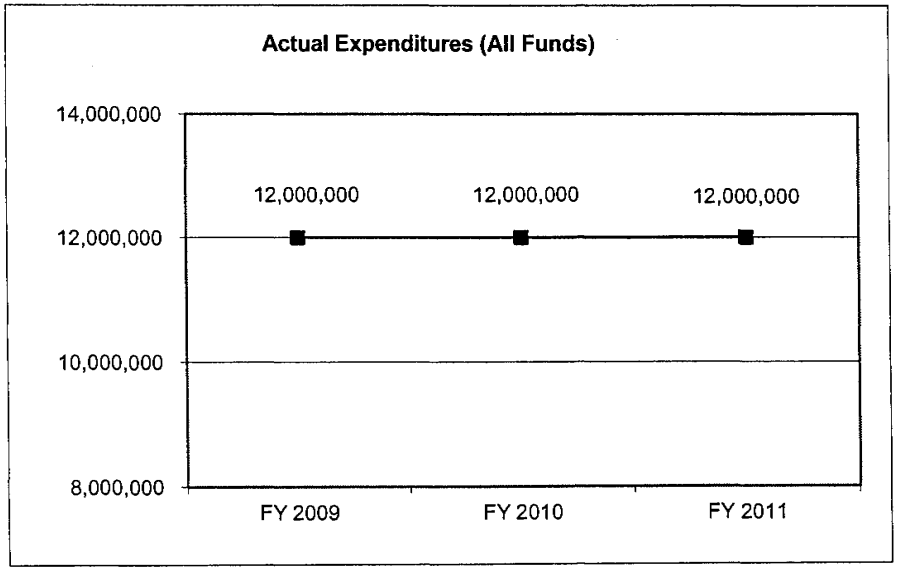
Debt Management

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32365
Division	Debt and Related Obligations		
Core	Convention/Sports-Edward Jones Dome		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	12,000,000	12,000,000	12,000,000	12,000,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	12,000,000	12,000,000	12,000,000	N/A
Actual Expenditures (All Funds)	12,000,000	12,000,000	12,000,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
CONVENTION/SPORTS-EDWARD JONES

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	12,000,000	0	0	12,000,000	
	Total	**0.00**	**12,000,000**	**0**	**0**	**12,000,000**	
DEPARTMENT CORE REQUEST							
	PD	0.00	12,000,000	0	0	12,000,000	
	Total	**0.00**	**12,000,000**	**0**	**0**	**12,000,000**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	12,000,000	0	0	12,000,000	
	Total	**0.00**	**12,000,000**	**0**	**0**	**12,000,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CONVENTION/SPORTS-EDWARD JONES								
CORE								
PROGRAM DISTRIBUTIONS	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
DEBT SERVICE	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00
TOTAL - PD	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
GRAND TOTAL	$12,000,000	0.00	$12,000,000	0.00	$12,000,000	0.00	$12,000,000	0.00
GENERAL REVENUE	$12,000,000	0.00	$12,000,000	0.00	$12,000,000	0.00	$12,000,000	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

ADMINISTRATIVE
DISBURSEMENTS

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CMIA-FEDERAL PAYMENTS								
CORE								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	23,221	0.00	300,000	0.00	300,000	0.00	300,000	0.00
TOTAL - EE	23,221	0.00	300,000	0.00	300,000	0.00	300,000	0.00
TOTAL	**23,221**	**0.00**	**300,000**	**0.00**	**300,000**	**0.00**	**300,000**	**0.00**
GRAND TOTAL	**$23,221**	**0.00**	**$300,000**	**0.00**	**$300,000**	**0.00**	**$300,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32356
Division	Administrative Disbursements		
Core	CMIA and Other Federal Payments		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	300,000	0	0	300,000	E
PSD	0	0	0	0	
Total	**300,000**	**0**	**0**	**300,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	300,000	0	0	300,000	E
PSD	0	0	0	0	
Total	**300,000**	**0**	**0**	**300,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

2. CORE DESCRIPTION

This core request is for payments that may become due to the Federal Government for items such as interest, refunds, and penalties.

Due to the uncertainty of these payments and fluctuating interest rates, an "E" is requested for this appropriation.

Federal Fiscal Year	State Pymt Fiscal Year	Threshold	Interest Rate	# of Programs	# of Agencies
2010	2011	56,470,000	.12%	16	8
2009	2010	52,840,000	.60%	18	8
2008	2009	51,870,000	2.99%	16	7
2007	2008	51,520,000	5.02%	16	7
2006	2007	49,790,000	4.18%	17	8

3. PROGRAM LISTING (list programs included in this core funding)

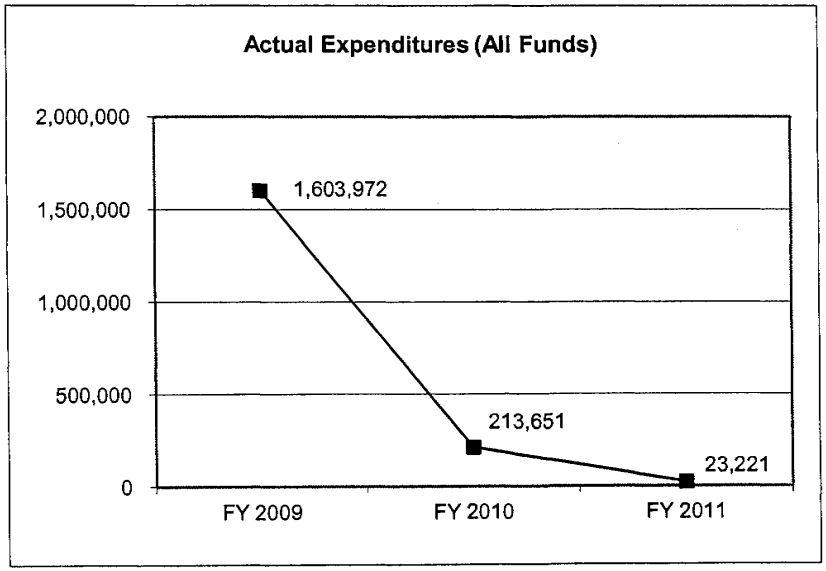
CMIA and Other Federal Payments

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32356
Division	Administrative Disbursements		
Core	CMIA and Other Federal Payments		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	1,629,506	2,000,000	300,000	300,000	E
Less Reverted (All Funds)	(25,534)	(1,784,252)	(275,501)	N/A	
Budget Authority (All Funds)	1,603,972	215,748	24,499	N/A	
Actual Expenditures (All Funds)	1,603,972	213,651	23,221	N/A	
Unexpended (All Funds)	0	2,097	1,278	N/A	
Unexpended, by Fund:					
General Revenue	0	2,097	1,278	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	
	(1)				



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) FY 09 estimated appropriation increased by $1,229,506.

CORE RECONCILIATION DETAIL

STATE
CMIA-FEDERAL PAYMENTS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	300,000	0	0	300,000	
	Total	**0.00**	**300,000**	**0**	**0**	**300,000**	
DEPARTMENT CORE REQUEST							
	EE	0.00	300,000	0	0	300,000	
	Total	**0.00**	**300,000**	**0**	**0**	**300,000**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	300,000	0	0	300,000	
	Total	**0.00**	**300,000**	**0**	**0**	**300,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CMIA-FEDERAL PAYMENTS								
CORE								
MISCELLANEOUS EXPENSES	23,221	0.00	300,000	0.00	300,000	0.00	300,000	0.00
TOTAL - EE	23,221	0.00	300,000	0.00	300,000	0.00	300,000	0.00
GRAND TOTAL	$23,221	0.00	$300,000	0.00	$300,000	0.00	$300,000	0.00
GENERAL REVENUE	$23,221	0.00	$300,000	0.00	$300,000	0.00	$300,000	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	CMIA and Other Federal Payments
Program is found in the following core budget(s):	CMIA and Other Federal Payments

1. What does this program do?

This program provides for payments to the federal government for items such as interest, refunds, and penalties.
The Federal Cash Management Improvement Act of 1990 and 1992 requires that the State track the draw down of federal funds for programs that exceed the threshold, as calculated using program expenditures. Interest is calculated using the daily equivalent of the annualized 13-week average treasury bill rate (4.18% in FY06, 5.02% in FY07, 2.99% in FY08, 0.60% in FY09, and 0.12% in FY10). Interest calculated on program disbursements from July 2010 through June 2011 is due in March of 2012.
The State also prepares a Statewide Cost Allocation Plan in accordance with OMB Circular A-87. This plan is used to allocate central service costs to various federal programs. The federal Department of Health and Human Services reviews the plan for adherence to the Circular. Reimbursement to the federal government may be required for any disallowed cost. In FY 06, $950,000 was reimbursed to the federal government. This represented their share of money that was swept from the OA Revolving Trust fund to the general revenue fund in FY 05.
This program also covers any IRS penalties that have been assessed.

2. What is the authorization for this program, i.e., federal or state statute, etc.?

Cash Management Improvement Act; OMB Circular A-87, IRS Tax Code

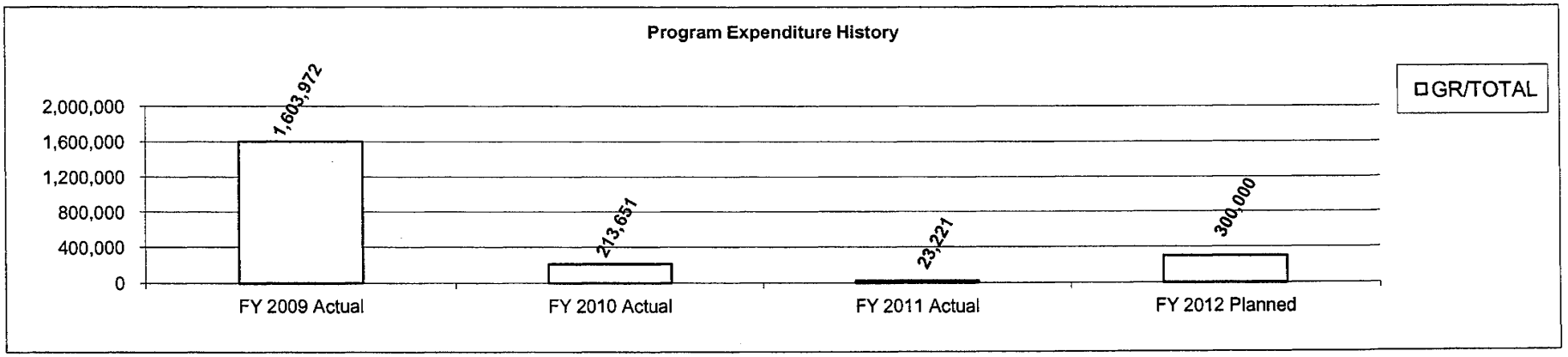
3. Are there federal matching requirements? If yes, please explain.

No

4. Is this a federally mandated program? If yes, please explain.

Yes. (see No. 1 above).

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	CMIA and Other Federal Payments
Program is found in the following core budget(s):	CMIA and Other Federal Payments

6. What are the sources of the "Other" funds?

N/A

7a. Provide an effectiveness measure.

Compliance to the Cash Management Improvement Act of 1990 and 1992, the OMB Circular A-87 and IRS Tax Code.

Timely payment of other interest/penalty assessments.

7b. Provide an efficiency measure.

Prompt payment to the federal government by March 31, for CMIA interest.

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
AUDIT RECOVERY DISTRIBUTION								
CORE								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	1	0.00	0	0.00	0	0.00
TOTAL - EE	0	0.00	1	0.00	0	0.00	0	0.00
TOTAL	**0**	**0.00**	**1**	**0.00**	**0**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$1**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32486
Division	Administrative Disbursements		
Core	Audit Recovery Distribution		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
Total	**0**	**0**	**0**	**0**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
Total	**0**	**0**	**0**	**0**
FTE	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes:

2. CORE DESCRIPTION

Appropriation authority is being zeroed out. We no longer have a contract, have not used it for several years, and do not foresee using this appropriation anytime in the near future.

3. PROGRAM LISTING (list programs included in this core funding)

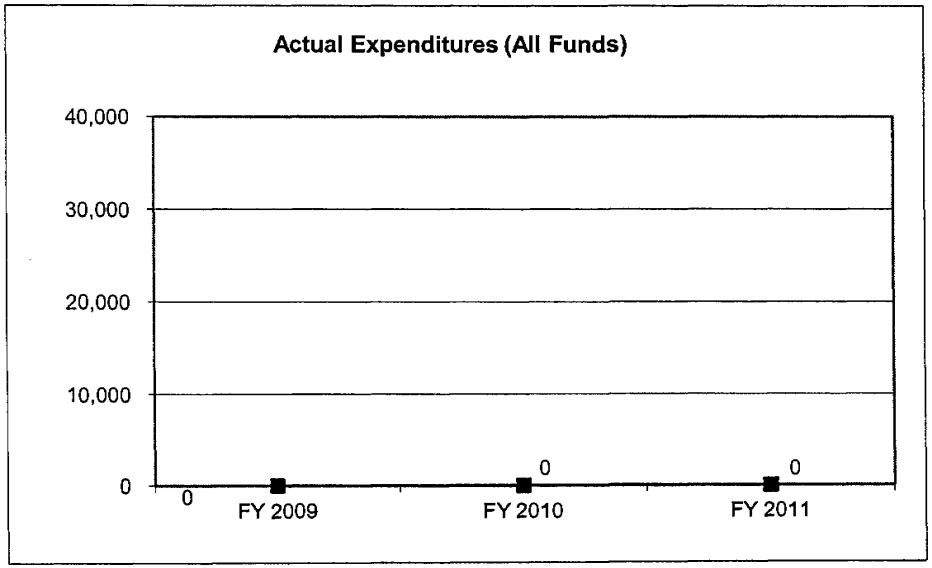
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32486
Division	Administrative Disbursements		
Core	Audit Recovery Distribution		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	50,000	1	1	1	E
Less Reverted (All Funds)	(50,000)	0	0	N/A	
Budget Authority (All Funds)	0	1	1	N/A	
Actual Expenditures (All Funds)	0	0	0	N/A	
Unexpended (All Funds)	0	1	1	N/A	
Unexpended, by Fund:					
General Revenue	0	1	1	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

STATE
AUDIT RECOVERY DISTRIBUTION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	1	0	0	1	
	Total	**0.00**	**1**	**0**	**0**	**1**	
DEPARTMENT CORE ADJUSTMENTS							
Core Reduction 378 2007	EE	0.00	(1)	0	0	(1)	Elimination of appropriation
NET DEPARTMENT CHANGES		**0.00**	**(1)**	**0**	**0**	**(1)**	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	0	0	
	Total	**0.00**	**0**	**0**	**0**	**0**	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	0	0	
	Total	**0.00**	**0**	**0**	**0**	**0**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
AUDIT RECOVERY DISTRIBUTION								
CORE								
PROFESSIONAL SERVICES	0	0.00	1	0.00	0	0.00	0	0.00
TOTAL - EE	0	0.00	1	0.00	0	0.00	0	0.00
GRAND TOTAL	$0	0.00	$1	0.00	$0	0.00	$0	0.00
GENERAL REVENUE	$0	0.00	$1	0.00	$0	0.00		0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00		0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00		0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CASH FLOW LOANS								
CORE								
FUND TRANSFERS								
BUDGET RESERVE	159,273,453	0.00	399,999,999	0.00	399,999,999	0.00	399,999,999	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	1	0.00	1	0.00	1	0.00
STATE SCHOOL MONEYS	18,400,000	0.00	0	0.00	0	0.00	0	0.00
TOTAL - TRF	177,673,453	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
TOTAL	**177,673,453**	**0.00**	**400,000,000**	**0.00**	**400,000,000**	**0.00**	**400,000,000**	**0.00**
GRAND TOTAL	**$177,673,453**	**0.00**	**$400,000,000**	**0.00**	**$400,000,000**	**0.00**	**$400,000,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32500
Division	Administrative Disbursements		
Core	Cash Flow Loans Transfers		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request					FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total	
PS	0	0	0	0	**PS**	0	0	0	0	
EE	0	0	0	0	**EE**	0	0	0	0	
TRF	0	0	400,000,000	400,000,000 E	**TRF**	0	0	400,000,000	400,000,000 E	
Total	**0**	**0**	**400,000,000**	**400,000,000**	**Total**	**0**	**0**	**400,000,000**	**400,000,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Budget Reserve Fund (0100) and various other funds.

Notes: An "E" is requested for Other funds.

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Budget Reserve Fund (0100) and various other funds.

Notes: An "E" is requested for Other funds.

2. CORE DESCRIPTION

This request provides the mechanism to transfer funds from the Budget Reserve Fund into general revenue or any other state fund for short-term loans pursuant to Section 27(a), Article IV, Constitution of Missouri. This appropriation also allows for transfers from various other funds into general revenue or any other state funds for short-term loans.

Transfers from the Budget Reserve Fund are deemed "cash operating transfers." An amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the Budget Reserve Fund or other fund prior to May sixteenth of the fiscal year in which the transfer was made. No cash operating transfers out of the Budget Reserve Fund may be made after May 15 of any fiscal year.

Transfers from other state funds into general revenue or other state fund shall only be transferred from May 15 to June 30 in any fiscal year, and an amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the other fund prior to June 30 of the fiscal year in which the transfer was made.

3. PROGRAM LISTING (list programs included in this core funding)

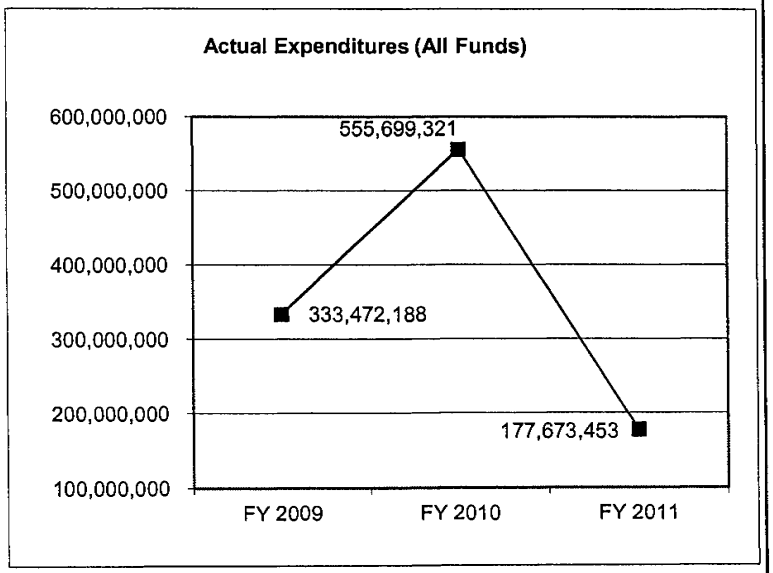
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32500
Division	Administrative Disbursements		
Core	Cash Flow Loans Transfers		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	400,000,000	555,699,323	427,673,453	400,000,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	400,000,000	555,699,323	427,673,453	N/A	
Actual Expenditures (All Funds)	333,472,188	555,699,321	177,673,453	N/A	
Unexpended (All Funds)	66,527,812	2	250,000,000	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	66,527,812	2	250,000,000	N/A	
		(1)	(2)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) FY 10 appropriation was increased by $155,699,323.

(2) FY 11 appropriations in various funds was increased by $27,673,453.

CORE RECONCILIATION DETAIL

STATE
CASH FLOW LOANS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	0	400,000,000	400,000,000	
	Total	**0.00**	**0**	**0**	**400,000,000**	**400,000,000**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	400,000,000	400,000,000	
	Total	**0.00**	**0**	**0**	**400,000,000**	**400,000,000**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	400,000,000	400,000,000	
	Total	**0.00**	**0**	**0**	**400,000,000**	**400,000,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CASH FLOW LOANS								
CORE								
TRANSFERS OUT	177,673,453	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
TOTAL - TRF	177,673,453	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
GRAND TOTAL	$177,673,453	0.00	$400,000,000	0.00	$400,000,000	0.00	$400,000,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$177,673,453	0.00	$400,000,000	0.00	$400,000,000	0.00	$400,000,000	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
PAYBACK CASH FLOW LOANS								
CORE								
FUND TRANSFERS								
GENERAL REVENUE	150,000,000	0.00	325,000,000	0.00	325,000,000	0.00	325,000,000	0.00
MENTAL HLTH INTERGOVER TRANSFR	7,771,430	0.00	0	0.00	0	0.00	0	0.00
GAMING PROCEEDS FOR EDUCATION	18,400,000	0.00	0	0.00	0	0.00	0	0.00
STATUTORY REVISION	1,273	0.00	0	0.00	0	0.00	0	0.00
BLIND PENSION	1,500,750	0.00	75,000,000	0.00	75,000,000	0.00	75,000,000	0.00
TOTAL - TRF	177,673,453	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
TOTAL	**177,673,453**	**0.00**	**400,000,000**	**0.00**	**400,000,000**	**0.00**	**400,000,000**	**0.00**
GRAND TOTAL	**$177,673,453**	**0.00**	**$400,000,000**	**0.00**	**$400,000,000**	**0.00**	**$400,000,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32505
Division	Administrative Disbursements		
Core	Payback Cash Flow Loans		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	325,000,000	0	75,000,000	400,000,000	E
Total	**325,000,000**	**0**	**75,000,000**	**400,000,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various

Notes: An "E" is requested for GR and Other funds.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	325,000,000	0	75,000,000	400,000,000	E
Total	**325,000,000**	**0**	**75,000,000**	**400,000,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various

Notes: An "E" is requested for GR and Other funds.

2. CORE DESCRIPTION

This request provides the mechanism to transfer funds from general revenue and other funds into the Budget Reserve Fund pursuant to Section 27(a), Article IV, Constitution of Missouri, to pay back cash operating transfers made from the Budget Reserve Fund. This appropriation also allows for transfers from general revenue or any other state funds to various other funds to pay back cash operating transfers made from other state funds.

Transfers from the Budget Reserve Fund are deemed "cash operating transfers." An amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the Budget Reserve Fund or other fund prior to May sixteenth of the fiscal year in which the transfer was made. No cash operating transfers out of the Budget Reserve Fund may be made after May 15 of any fiscal year.

Transfers from other state funds into general revenue or other state fund shall only be transferred from May 15 to June 30 in any fiscal year, and an amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the other fund prior to June 30 of the fiscal year in which the transfer was made.

3. PROGRAM LISTING (list programs included in this core funding)

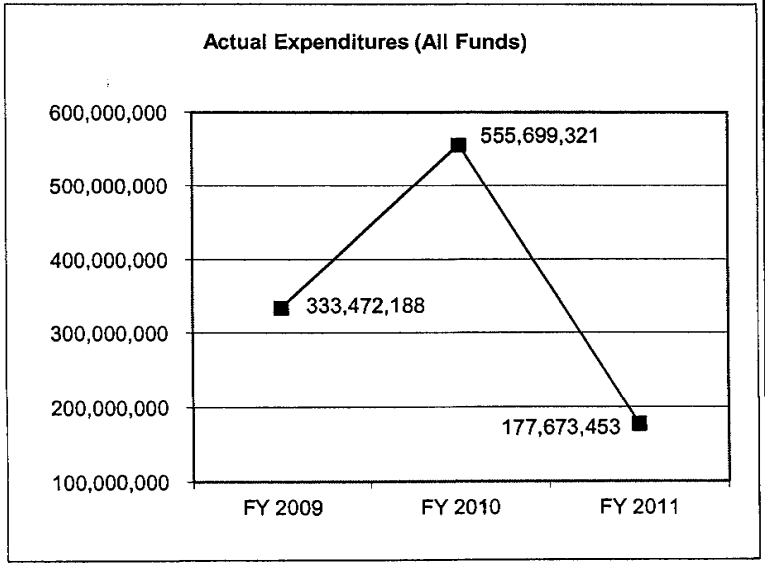
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32505
Division	Administrative Disbursements		
Core	Payback Cash Flow Loans		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	400,000,000	630,699,322	426,172,703	400,000,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	400,000,000	630,699,322	426,172,703	N/A	
Actual Expenditures (All Funds)	333,472,188	555,699,321	177,673,453	N/A	
Unexpended (All Funds)	66,527,812	75,000,001	248,499,250	N/A	
Unexpended, by Fund:					
General Revenue	0	1	175,000,000	N/A	
Federal	0	0	0	N/A	
Other	66,527,812	75,000,000	73,499,250	N/A	
		(1)	(2)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) FY 10 appropriation was increased by $230,699,322.

(2) FY 11 Other Fund appropriations were increased by $26,172,703.

STATE
PAYBACK CASH FLOW LOANS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	325,000,000	0	75,000,000	400,000,000	
	Total	**0.00**	**325,000,000**	**0**	**75,000,000**	**400,000,000**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	325,000,000	0	75,000,000	400,000,000	
	Total	**0.00**	**325,000,000**	**0**	**75,000,000**	**400,000,000**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	325,000,000	0	75,000,000	400,000,000	
	Total	**0.00**	**325,000,000**	**0**	**75,000,000**	**400,000,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
PAYBACK CASH FLOW LOANS								
CORE								
TRANSFERS OUT	177,673,453	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
TOTAL - TRF	177,673,453	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
GRAND TOTAL	$177,673,453	0.00	$400,000,000	0.00	$400,000,000	0.00	$400,000,000	0.00
GENERAL REVENUE	$150,000,000	0.00	$325,000,000	0.00	$325,000,000	0.00	$325,000,000	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$27,673,453	0.00	$75,000,000	0.00	$75,000,000	0.00	$75,000,000	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CASH FLOW LOAN INTEREST PYMT								
CORE								
FUND TRANSFERS								
GENERAL REVENUE	149,959	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
MENTAL HLTH INTERGOVER TRANSFR	463	0.00	0	0.00	0	0.00	0	0.00
GAMING PROCEEDS FOR EDUCATION	10,485	0.00	0	0.00	0	0.00	0	0.00
BLIND PENSION	388	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	161,295	0.00	3,000,001	0.00	3,000,001	0.00	3,000,001	0.00
TOTAL	**161,295**	**0.00**	**3,000,001**	**0.00**	**3,000,001**	**0.00**	**3,000,001**	**0.00**
GRAND TOTAL	**$161,295**	**0.00**	**$3,000,001**	**0.00**	**$3,000,001**	**0.00**	**$3,000,001**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32507
Division	Administrative Disbursements		
Core	Cash Flow Loan Interest Payment		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
TRF	3,000,000	0	1	3,000,001	E
Total	**3,000,000**	**0**	**1**	**3,000,001**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Budget Reserve Fund (0100) and various other funds.

Notes: An "E" is requested for GR and Other funds.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
TRF	3,000,000	0	1	3,000,001	E
Total	**3,000,000**	**0**	**1**	**3,000,001**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Budget Reserve Fund (0100) and various other funds.

Notes: An "E" is requested for GR and Other funds.

2. CORE DESCRIPTION

This request provides the mechanism to transfer funds from general revenue and other funds into the Budget Reserve Fund pursuant to Section 27(a), Article IV, Constitution of Missouri, to pay back any interest on cash operating transfers made from the Budget Reserve Fund. This appropriation also allows for transfers from general revenue or any other state funds to various other funds to pay back any interest on cash operating transfers made from other state funds.

Transfers from the Budget Reserve Fund are deemed "cash operating transfers." An amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the Budget Reserve Fund or other fund prior to May sixteenth of the fiscal year in which the transfer was made. No cash operating transfers out of the Budget Reserve Fund may be made after May 15 of any fiscal year.

Transfers from other state funds into general revenue or other state fund shall only be transferred from May 15 to June 30 in any fiscal year, and an amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the other fund prior to June 30 of the fiscal year in which the transfer was made.

3. PROGRAM LISTING (list programs included in this core funding)

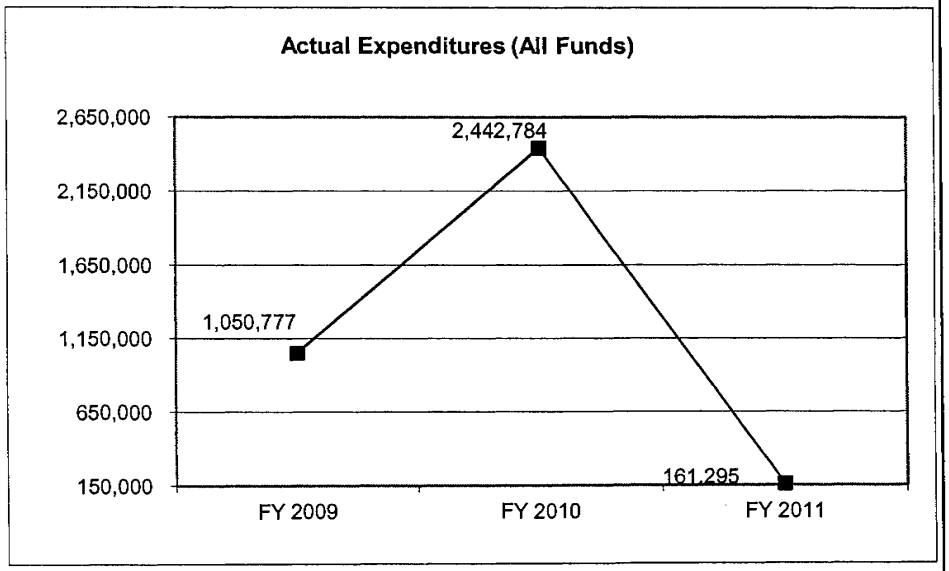
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32507
Division	Administrative Disbursements		
Core	Cash Flow Loan Interest Payment		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	3,003,555	3,005,818	3,011,342	3,000,001	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	3,003,555	3,005,818	3,011,342	N/A	
Actual Expenditures (All Funds)	1,050,777	2,442,784	161,295	N/A	
Unexpended (All Funds)	1,952,778	563,034	2,850,047	N/A	
Unexpended, by Fund:					
General Revenue	1,952,774	562,900	2,850,041	N/A	
Federal	0	0	0	N/A	
Other	4	134	6	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) Other fund appropriations were increased by $3,550 in FY 2009.
(2) Other fund appropriations were increased by $5,818 in FY 2010.
(3) Other fund appropriations were increased by $11,341 in FY 2011.

CORE RECONCILIATION DETAIL

STATE
CASH FLOW LOAN INTEREST PYMT

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	3,000,000	0	1	3,000,001	
	Total	**0.00**	**3,000,000**	**0**	**1**	**3,000,001**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	3,000,000	0	1	3,000,001	
	Total	**0.00**	**3,000,000**	**0**	**1**	**3,000,001**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	3,000,000	0	1	3,000,001	
	Total	**0.00**	**3,000,000**	**0**	**1**	**3,000,001**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CASH FLOW LOAN INTEREST PYMT								
CORE								
TRANSFERS OUT	161,295	0.00	3,000,001	0.00	3,000,001	0.00	3,000,001	0.00
TOTAL - TRF	**161,295**	**0.00**	**3,000,001**	**0.00**	**3,000,001**	**0.00**	**3,000,001**	**0.00**
GRAND TOTAL	**$161,295**	**0.00**	**$3,000,001**	**0.00**	**$3,000,001**	**0.00**	**$3,000,001**	**0.00**
GENERAL REVENUE	**$149,959**	**0.00**	**$3,000,000**	**0.00**	**$3,000,000**	**0.00**	**$3,000,000**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$11,336**	**0.00**	**$1**	**0.00**	**$1**	**0.00**	**$1**	**0.00**

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BDGT RESERVE REQUIRED TRANSFER								
CORE								
FUND TRANSFERS								
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	1	0.00
BUDGET RESERVE	24,199,610	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	24,199,610	0.00	2	0.00	2	0.00	2	0.00
TOTAL	**24,199,610**	**0.00**	**2**	**0.00**	**2**	**0.00**	**2**	**0.00**
GRAND TOTAL	**$24,199,610**	**0.00**	**$2**	**0.00**	**$2**	**0.00**	**$2**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32550
Division	Administrative Disbursements		
Core	Budget Reserve Required Transfer		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	1	0	1	2	E
Total	**1**	**0**	**1**	**2**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Budget Reserve Fund (0100)
Notes: An "E" is requested for GR and Other funds.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	1	0	1	2	E
Total	**1**	**0**	**1**	**2**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Budget Reserve Fund (0100)
Notes: An "E" is requested for GR and Other funds.

2. CORE DESCRIPTION

Transfer authority is required to transfer monies from general revenue or the Budget Reserve Fund to meet the provisions of Article IV, Section 27, Constitution of Missouri.

If the sum of the ending balance of the budget reserve fund in any fiscal year, and any amounts owed to the fund, is less than seven and one-half percent of the net general revenue collections for the same year, the difference shall stand appropriated and shall be transferred from the general revenue fund to the budget reserve fund by the fifteenth day of the succeeding fiscal year. Likewise, if the balance in the budget reserve fund at the close of any fiscal year exceeds seven and one-half percent of the net general revenue collections for the previous fiscal year, that excess amount shall be transferred to the general revenue fund unless such excess balance is as a result of direct appropriations made by the general assembly for the purpose of increasing the balance of the fund; provided, however, that if the balance in the fund at the close of any fiscal year exceeds ten percent of the net general revenue collections for the previous fiscal year, the commissioner of administration shall transfer the excess amount to the general revenue fund not withstanding any specific appropriations made to the fund.

3. PROGRAM LISTING (list programs included in this core funding)

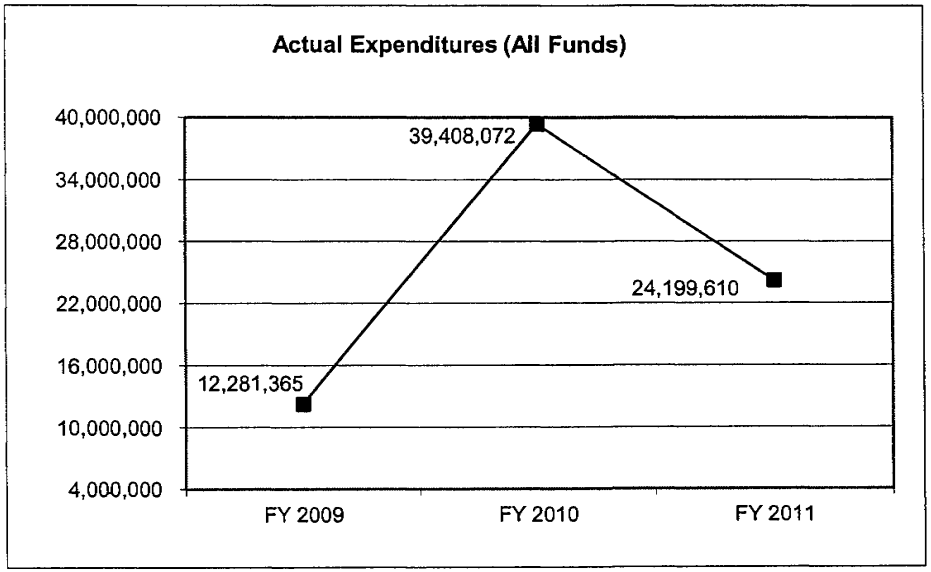
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32550
Division	Administrative Disbursements		
Core	Budget Reserve Required Transfer		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	12,281,367	39,408,074	24,199,612	2	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	12,281,367	39,408,074	24,199,612	N/A	
Actual Expenditures (All Funds)	12,281,365	39,408,072	24,199,610	N/A	
Unexpended (All Funds)	2	2	2	N/A	
Unexpended, by Fund:					
General Revenue	1	1	1	N/A	
Federal	0	0	0	N/A	
Other	1	1	1	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) Budget Reserve Fund appropriation increased $12,281,365.
(2) Budget Reserve Fund appropriation increased $39,408,072.
(3) Budget Reserve Fund appropriation increased $24,199,610.

STATE
BDGT RESERVE REQUIRED TRANSFER

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	1	0	1	2	
	Total	**0.00**	**1**	**0**	**1**	**2**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	1	0	1	2	
	Total	**0.00**	**1**	**0**	**1**	**2**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	1	0	1	2	
	Total	**0.00**	**1**	**0**	**1**	**2**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
BDGT RESERVE REQUIRED TRANSFER								
CORE								
TRANSFERS OUT	24,199,610	0.00	2	0.00	2	0.00	2	0.00
TOTAL - TRF	24,199,610	0.00	2	0.00	2	0.00	2	0.00
GRAND TOTAL	$24,199,610	0.00	$2	0.00	$2	0.00	$2	0.00
GENERAL REVENUE	$0	0.00	$1	0.00	$1	0.00	$1	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$24,199,610	0.00	$1	0.00	$1	0.00	$1	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FUND CORRECTIONS								
CORE								
FUND TRANSFERS								
GENERAL REVENUE	388	0.00	1	0.00	1	0.00	1	0.00
DEPT NATURAL RESOURCES	187	0.00	0	0.00	0	0.00	0	0.00
TITLE XIX-FEDERAL AND OTHER	2,281	0.00	0	0.00	0	0.00	0	0.00
SECRETARY OF STATE-FED & OTHER	5,044	0.00	0	0.00	0	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	27,580	0.00	0	0.00	0	0.00	0	0.00
WPC BOND & INT-SERIES B-2002	2,080,584	0.00	0	0.00	0	0.00	0	0.00
WPC BOND & INT SERIES A 2007	2,019,105	0.00	0	0.00	0	0.00	0	0.00
WPC BOND & INT-SERIES A-2002	1,702,564	0.00	0	0.00	0	0.00	0	0.00
SWC BOND & INT-SERIES A 2002	767,858	0.00	0	0.00	0	0.00	0	0.00
WPC BOND & INT-SERIES A 2001	1,420,794	0.00	0	0.00	0	0.00	0	0.00
SWC BOND & INT-SERIES A 2001	697,994	0.00	0	0.00	0	0.00	0	0.00
MO PUBLIC HEALTH SERVICES	2,742	0.00	0	0.00	0	0.00	0	0.00
FEDERAL SURPLUS PROPERTY	0	0.00	1	0.00	1	0.00	1	0.00
AQUACULTURE MKTING DEVELOPMENT	6,600	0.00	0	0.00	0	0.00	0	0.00
DEPT HEALTH & SR SV DOCUMENT	330,210	0.00	0	0.00	0	0.00	0	0.00
INVESTORS RESTITUTION FUND	2,394	0.00	0	0.00	0	0.00	0	0.00
SCHOOLS FIRST EDUCATION IMPROV	975	0.00	0	0.00	0	0.00	0	0.00
TOTAL - TRF	9,067,300	0.00	2	0.00	2	0.00	2	0.00
TOTAL	**9,067,300**	**0.00**	**2**	**0.00**	**2**	**0.00**	**2**	**0.00**
GRAND TOTAL	**$9,067,300**	**0.00**	**$2**	**0.00**	**$2**	**0.00**	**$2**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32510
Division	Administrative Disbursements		
Core	Fund Corrections		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
TRF	1	0	1	2	E
Total	**1**	**0**	**1**	**2**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Dependent on funds with incorrect deposit.

Notes: An "E" is requested for GR and Other funds.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
TRF	1	0	1	2	E
Total	**1**	**0**	**1**	**2**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Dependent on funds with incorrect deposit.

Notes: An "E" is requested for GR and Other funds.

2. CORE DESCRIPTION

This appropriated transfer mechanism allows the Division of Accounting to correct prior fiscal year revenue transactions that were erroneously deposited into the incorrect fund. After a fiscal year has ended, revenue "correction" documents cannot be processed.

This appropriated transfer is requested specifically to allow the transfer from the fund that erroneously received the deposit in a prior fiscal year to the correct fund in the current fiscal year.

3. PROGRAM LISTING (list programs included in this core funding)

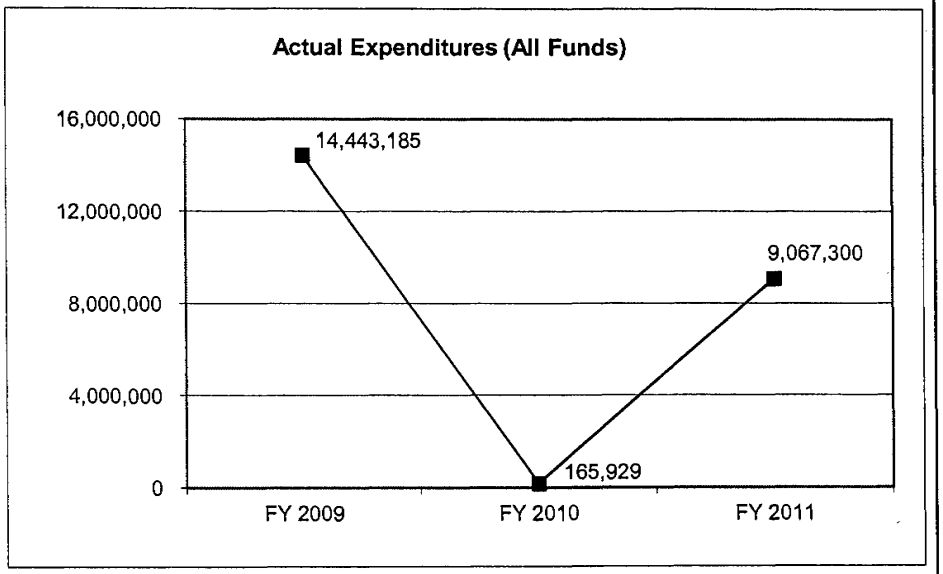
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32510
Division	Administrative Disbursements		
Core	Fund Corrections		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	14,743,337	185,028	9,074,171	2	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	14,743,337	185,028	9,074,171	N/A	
Actual Expenditures (All Funds)	14,443,185	165,929	9,067,300	N/A	
Unexpended (All Funds)	300,152	19,099	6,871	N/A	
Unexpended, by Fund:					
General Revenue	300,146	0	2	N/A	
Federal	3	0	6,864	N/A	
Other	3	19,099	5	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) Appropriations were increased by $14,743,335 in FY 2009.
(2) Appropriations were increased by $185,026 in FY 2010.
(3) Appropriations were increased by $9,074,169 in FY 2011.

CORE RECONCILIATION DETAIL

STATE
FUND CORRECTIONS

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	1	0	1	2	
	Total	**0.00**	**1**	**0**	**1**	**2**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	1	0	1	2	
	Total	**0.00**	**1**	**0**	**1**	**2**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	1	0	1	2	
	Total	**0.00**	**1**	**0**	**1**	**2**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FUND CORRECTIONS								
CORE								
TRANSFERS OUT	9,067,300	0.00	2	0.00	2	0.00	2	0.00
TOTAL - TRF	9,067,300	0.00	2	0.00	2	0.00	2	0.00
GRAND TOTAL	$9,067,300	0.00	$2	0.00	$2	0.00	$2	0.00
GENERAL REVENUE	$388	0.00	$1	0.00	$1	0.00	$1	0.00
FEDERAL FUNDS	$35,092	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$9,031,820	0.00	$1	0.00	$1	0.00	$1	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
HEALTHY FAMILIES GR TRANSFER								
CORE								
FUND TRANSFERS								
HEALTHY FAMILIES TRUST	30,223,340	0.00	32,000,000	0.00	31,374,082	0.00	28,300,000	0.00
TOTAL - TRF	30,223,340	0.00	32,000,000	0.00	31,374,082	0.00	28,300,000	0.00
TOTAL	**30,223,340**	**0.00**	**32,000,000**	**0.00**	**31,374,082**	**0.00**	**28,300,000**	**0.00**
GRAND TOTAL	**$30,223,340**	**0.00**	**$32,000,000**	**0.00**	**$31,374,082**	**0.00**	**$28,300,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32565
Division	Administrative Disbursements		
Core -	Healthy Family Trust Fund GR Transfer		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	0	0	31,374,082	31,374,082	E
Total	**0**	**0**	**31,374,082**	**31,374,082**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Healthy Families Trust Fund (HFTF) 0625
Notes: The E is requested for the Healthy Families Trust Fund.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	0	0	28,300,000	28,300,000	E
Total	**0**	**0**	**28,300,000**	**28,300,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Healthy Families Trust Fund (HFTF) 0625
Notes: The E is requested for the Healthy Families Trust Fund.

2. CORE DESCRIPTION

Transfer to General Revenue $31,374,082
The Healthy Families Trust Fund (HFTF) receives and expends 75% of the allocation from the tobacco master settlement agreement payments. The remaining 25% of the tobacco settlement is deposited into the Life Sciences Research Trust Fund, pursuant to Section 196.1100, RSMo.

3. PROGRAM LISTING (list programs included in this core funding)

Life Sciences Research Trust Fund (DSS & OA-Cost Allocation)	$33,500,000
MO HealthNet (DSS)	$50,959,100
Missouri RX Plan (DSS)	$13,820,394
Alcohol & Tobacco Control (DPS) (includes fringes)	$204,902
Treatment of Alcohol & Drug Abuse (DMH)	$1,964,741
Prevention & Education Services (DMH)	$300,000
Refunds (DMH)	$100
Telehealth Network (DHE)	$437,640
General Revenue Transfer	$31,374,082
Cost Allocation Plan (OA)	$1,439,041
TOTAL	$134,000,000

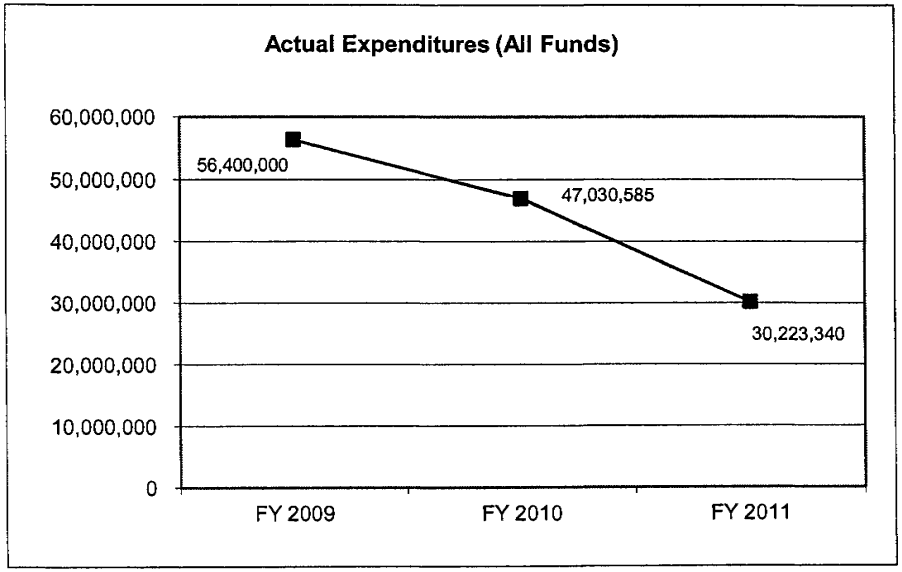
(Program information is included in the budgets of the departments with expenditure appropriations from the HFTF.)

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32565
Division	Administrative Disbursements		
Core -	Healthy Family Trust Fund GR Transfer		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	56,400,000	47,030,585	47,030,585	32,000,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	56,400,000	47,030,585	47,030,585	N/A	
Actual Expenditures (All Funds)	56,400,000	47,030,585	30,223,340	N/A	
Unexpended (All Funds)	0	0	16,807,245	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	0	0	16,807,245	N/A	
	(1)		(2)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) In FY09, the appropriation was increased by $9,202,460.

(2) In FY11 the actual receipts received were lower than anticipated, so the transferred amount to GR was reduced from $47,030,585 to $30,223,340.

CORE RECONCILIATION DETAIL

STATE

HEALTHY FAMILIES GR TRANSFER

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	0	32,000,000	32,000,000	
	Total	**0.00**	**0**	**0**	**32,000,000**	**32,000,000**	
DEPARTMENT CORE ADJUSTMENTS							
Core Reduction 464 T555	TRF	0.00	0	0	(625,918)	(625,918)	Reduction to align with projected FY13 transfer requirement.
NET DEPARTMENT CHANGES		**0.00**	**0**	**0**	**(625,918)**	**(625,918)**	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	31,374,082	31,374,082	
	Total	**0.00**	**0**	**0**	**31,374,082**	**31,374,082**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS							
Core Reduction 464 T555	TRF	0.00	0	0	(3,074,082)	(3,074,082)	Reduction to align with projected FY13 transfer requirement.
NET GOVERNOR CHANGES		**0.00**	**0**	**0**	**(3,074,082)**	**(3,074,082)**	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	28,300,000	28,300,000	
	Total	**0.00**	**0**	**0**	**28,300,000**	**28,300,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
HEALTHY FAMILIES GR TRANSFER								
CORE								
TRANSFERS OUT	30,223,340	0.00	32,000,000	0.00	31,374,082	0.00	28,300,000	0.00
TOTAL - TRF	30,223,340	0.00	32,000,000	0.00	31,374,082	0.00	28,300,000	0.00
GRAND TOTAL	$30,223,340	0.00	$32,000,000	0.00	$31,374,082	0.00	$28,300,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$30,223,340	0.00	$32,000,000	0.00	$31,374,082	0.00	$28,300,000	0.00

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS								
UNCOMPENSATED CARE FUND	203,878	0.00	1,191,082	0.00	1,191,082	0.00	0	0.00
MH INTERAGENCY PAYMENTS	0	0.00	76,513	0.00	76,513	0.00	0	0.00
PHARMACY REBATES	865,623	0.00	0	0.00	0	0.00	1,455,402	0.00
THIRD PARTY LIABILITY COLLECT	208,757	0.00	124,868	0.00	124,868	0.00	300,167	0.00
MARGUERITE ROSS BARNETT SCHOLA	0	0.00	3,805	0.00	3,805	0.00	0	0.00
UTILICARE STABILIZATION	31	0.00	0	0.00	0	0.00	0	0.00
INTERGOVERNMENTAL TRANSFER	0	0.00	1,391,587	0.00	1,391,587	0.00	0	0.00
MENTAL HLTH INTERGOVER TRANSFR	0	0.00	110,080	0.00	110,080	0.00	0	0.00
STATE TREASURER'S GEN OPERATIO	30,840	0.00	0	0.00	0	0.00	37,281	0.00
FAMILY SERVICES DONATIONS	84	0.00	77	0.00	77	0.00	86	0.00
CHILD SUPPORT ENFORCEMENT FUND	214,932	0.00	129,237	0.00	129,237	0.00	201,125	0.00
HEALTH CARE TECHNOLOGY FUND	120,500	0.00	87,749	0.00	87,749	0.00	0	0.00
MO SCIENCE & INNOVATION REINVE	0	0.00	22,714	0.00	22,714	0.00	0	0.00
MO HUMANITIES COUNCIL TRUST	0	0.00	2,291	0.00	2,291	0.00	0	0.00
POST-CLOSURE	38	0.00	50	0.00	50	0.00	11	0.00
MOTORCYCLE SAFETY TRUST	4,728	0.00	4,386	0.00	4,386	0.00	5,395	0.00
HEARING INSTRUMENT SPECIALIST	800	0.00	523	0.00	523	0.00	650	0.00
COMPULSIVE GAMBLER	6,339	0.00	3,668	0.00	3,668	0.00	3,600	0.00
MO CRIME PREVENT INFO & PROG	25	0.00	47	0.00	47	0.00	0	0.00
MO HOUSING TRUST	50,366	0.00	46,063	0.00	46,063	0.00	45,439	0.00
TREASURER'S INFORMATION	17	0.00	15	0.00	15	0.00	19	0.00
STATE COMMITTEE OF INTERPRETER	683	0.00	656	0.00	656	0.00	649	0.00
ELEVATOR SAFETY	6,365	0.00	6,065	0.00	6,065	0.00	6,822	0.00
RESIDENTIAL MORTGAGE LICENSING	2,105	0.00	1,845	0.00	1,845	0.00	8,678	0.00
MO ARTS COUNCIL TRUST	0	0.00	55,617	0.00	55,617	0.00	0	0.00
BRD OF GEOLOGIST REGISTRATION	479	0.00	431	0.00	431	0.00	459	0.00
COMM FOR DEAF-CERT OF INTERPRE	1,408	0.00	1,289	0.00	1,289	0.00	711	0.00
SEC OF ST TECHNOLOGY TRUST	31,323	0.00	28,928	0.00	28,928	0.00	39,489	0.00
MO AIR EMISSION REDUCTION	25,704	0.00	23,672	0.00	23,672	0.00	20,616	0.00
MO NAT'L GUARD TRAINING SITE	4,455	0.00	4,118	0.00	4,118	0.00	4,368	0.00
STATEWIDE COURT AUTOMATION	74,836	0.00	68,954	0.00	68,954	0.00	69,541	0.00
NURSING FAC QUALITY OF CARE	0	0.00	64,028	0.00	64,028	0.00	1	0.00
DIVISION OF TOURISM SUPPL REV	0	0.00	159,843	0.00	159,843	0.00	0	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS								
HEALTH INITIATIVES	477,095	0.00	286,503	0.00	286,503	0.00	521,074	0.00
HEALTH ACCESS INCENTIVE	0	0.00	25,523	0.00	25,523	0.00	0	0.00
MENTAL HEALTH HOUSING TRUST	3,549	0.00	2,142	0.00	2,142	0.00	0	0.00
BUSINESS EXTENSION SERVICE TEA	2,189	0.00	1,775	0.00	1,775	0.00	0	0.00
PEACE OFFICER STAN & TRAIN COM	17,482	0.00	16,207	0.00	16,207	0.00	17,490	0.00
INDEPENDENT LIVING CENTER	4,463	0.00	4,174	0.00	4,174	0.00	4,702	0.00
GAMING COMMISSION FUND	718,609	0.00	681,905	0.00	681,905	0.00	803,074	0.00
MENTAL HEALTH EARNINGS FUND	59,238	0.00	55,079	0.00	55,079	0.00	75,358	0.00
BINGO PROCEEDS FOR EDUCATION	26,643	0.00	0	0.00	0	0.00	24,399	0.00
GRADE CROSSING SAFETY ACCOUNT	26,695	0.00	23,587	0.00	23,587	0.00	12,652	0.00
ANIMAL HEALTH LABORATORY FEES	4,238	0.00	3,704	0.00	3,704	0.00	6,367	0.00
MAMMOGRAPHY	1,836	0.00	1,616	0.00	1,616	0.00	1,146	0.00
MO SMALL BUS DEVELOPMENT CTRS	565	0.00	3,513	0.00	3,513	0.00	0	0.00
ANIMAL CARE RESERVE	5,742	0.00	5,366	0.00	5,366	0.00	3,678	0.00
ELDERLY HOME-DELIVER MEALS TRU	1,244	0.00	703	0.00	703	0.00	1,096	0.00
HIGHWAY PATROL INSPECTION	5,964	0.00	7,058	0.00	7,058	0.00	4,792	0.00
MO PUBLIC HEALTH SERVICES	108,258	0.00	70,296	0.00	70,296	0.00	65,622	0.00
LIVESTOCK BRANDS	289	0.00	264	0.00	264	0.00	476	0.00
VETERANS' COMMISSION CI TRUST	60,145	0.00	45,974	0.00	45,974	0.00	69,732	0.00
MISSOURI STATE WATER PATROL	29,030	0.00	26,386	0.00	26,386	0.00	24,341	0.00
COMMODITY COUNCIL MERCHANISING	907	0.00	850	0.00	850	0.00	1,245	0.00
FEDERAL SURPLUS PROPERTY	0	0.00	0	0.00	0	0.00	1,430	0.00
SP ANIMAL FAC LOAN PROGRAM	1,877	0.00	1,655	0.00	1,655	0.00	1,959	0.00
STATE FAIR FEES	49,978	0.00	45,762	0.00	45,762	0.00	49,870	0.00
STATE PARKS EARNINGS	154,415	0.00	136,444	0.00	136,444	0.00	170,046	0.00
NATURAL RESOURCES REVOLVING SE	37,027	0.00	22,811	0.00	22,811	0.00	24,068	0.00
HISTORIC PRESERVATION REVOLV	9,437	0.00	5,340	0.00	5,340	0.00	5,491	0.00
MO VETERANS HOMES	315,693	0.00	717,171	0.00	717,171	0.00	400,369	0.00
DNR COST ALLOCATION	0	0.00	120,207	0.00	120,207	0.00	0	0.00
DIFP ADMINISTRATIVE	0	0.00	1,893	0.00	1,893	0.00	0	0.00
WORKING CAPITAL REVOLVING	0	0.00	311,416	0.00	311,416	0.00	0	0.00
CENTRAL CHECK MAIL SERV REVOLV	0	0.00	1,139	0.00	1,139	0.00	0	0.00
HOUSE OF REPRESENTATIVE REVOLV	0	0.00	187	0.00	187	0.00	180	0.00

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS								
SUP COURT PUBLICATION REVOLV	0	0.00	852	0.00	852	0.00	1,573	0.00
ADJUTANT GENERAL REVOLVING	0	0.00	542	0.00	542	0.00	0	0.00
SENATE REVOLVING	0	0.00	63	0.00	63	0.00	0	0.00
INMATE REVOLVING	0	0.00	184,062	0.00	184,062	0.00	0	0.00
DOSS ADMINISTRATIVE TRUST	0	0.00	40,256	0.00	40,256	0.00	0	0.00
STATUTORY REVISION	2,460	0.00	2,151	0.00	2,151	0.00	2,099	0.00
DED ADMINISTRATIVE	0	0.00	12,261	0.00	12,261	0.00	0	0.00
DIVISION OF CREDIT UNIONS	17,523	0.00	16,159	0.00	16,159	0.00	18,652	0.00
DIV SAVINGS & LOAN SUPERVISION	391	0.00	370	0.00	370	0.00	448	0.00
DIVISION OF FINANCE	108,247	0.00	99,212	0.00	99,212	0.00	127,746	0.00
INSURANCE EXAMINERS FUND	58,762	0.00	54,640	0.00	54,640	0.00	65,265	0.00
NATURAL RESOURCES PROTECTION	3,241	0.00	18,628	0.00	18,628	0.00	5,590	0.00
DEAF RELAY SER & EQ DIST PRGM	48,555	0.00	45,811	0.00	45,811	0.00	40,000	0.00
REAL ESTATE APPRAISERS	3,720	0.00	3,252	0.00	3,252	0.00	3,623	0.00
ENDOWED CARE CEMETERY AUDIT	1,745	0.00	1,635	0.00	1,635	0.00	1,149	0.00
PROF & PRACT NURSING LOANS	7,908	0.00	7,752	0.00	7,752	0.00	8,078	0.00
INSURANCE DEDICATED FUND	135,576	0.00	125,933	0.00	125,933	0.00	153,048	0.00
INTERNATIONAL PROMOTIONS REVOL	62	0.00	74	0.00	74	0.00	294	0.00
NRP-WATER POLLUTION PERMIT FEE	42,661	0.00	0	0.00	0	0.00	78,002	0.00
SOLID WASTE MGMT-SCRAP TIRE	21,078	0.00	11,305	0.00	11,305	0.00	24,040	0.00
SOLID WASTE MANAGEMENT	143,956	0.00	82,298	0.00	82,298	0.00	117,492	0.00
AQUACULTURE MKTING DEVELOPMENT	198	0.00	184	0.00	184	0.00	143	0.00
LICENSED SOCIAL WORKERS	1,926	0.00	1,897	0.00	1,897	0.00	2,285	0.00
METALLIC MINERALS WASTE MGMT	1,264	0.00	1,145	0.00	1,145	0.00	1,018	0.00
LOCAL RECORDS PRESERVATION	16,999	0.00	15,549	0.00	15,549	0.00	11,304	0.00
SPINAL CORD INJURY	4,425	0.00	4,716	0.00	4,716	0.00	5,256	0.00
VETERANS TRUST FUND	769	0.00	486	0.00	486	0.00	735	0.00
STATE COMMITTEE OF PSYCHOLOGST	2,268	0.00	2,387	0.00	2,387	0.00	2,751	0.00
LIVESTOCK SALES & MARKETS FEES	101	0.00	94	0.00	94	0.00	171	0.00
MANUFACTURED HOUSING FUND	7,015	0.00	6,327	0.00	6,327	0.00	6,232	0.00
NRP-AIR POLLUTION ASBESTOS FEE	2,539	0.00	2,407	0.00	2,407	0.00	3,266	0.00
PETROLEUM STORAGE TANK INS	156,244	0.00	125,654	0.00	125,654	0.00	136,958	0.00
UNDERGROUND STOR TANK REG PROG	1,968	0.00	1,910	0.00	1,910	0.00	2,603	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS								
CHEMICAL EMERGENCY PREPAREDNES	10,596	0.00	9,672	0.00	9,672	0.00	10,414	0.00
MOTOR VEHICLE COMMISSION	14,665	0.00	9,132	0.00	9,132	0.00	12,075	0.00
HEALTH SPA REGULATORY FUND	114	0.00	126	0.00	126	0.00	112	0.00
MISSOURI CASA	1,030	0.00	954	0.00	954	0.00	1,109	0.00
STATE FORENSIC LABORATORY	4,267	0.00	6,886	0.00	6,886	0.00	4,690	0.00
SERVICES TO VICTIMS	56,872	0.00	54,805	0.00	54,805	0.00	62,593	0.00
NRP-AIR POLLUTION PERMIT FEE	117,522	0.00	66,370	0.00	66,370	0.00	94,010	0.00
MO MAIN STREET PROGRAM FUND	0	0.00	157	0.00	157	0.00	0	0.00
MISSOURI JOB DEVELOPMENT FUND	0	0.00	74,203	0.00	74,203	0.00	96,118	0.00
ATTORNEY GENERAL'S COURT COSTS	0	0.00	1,035	0.00	1,035	0.00	0	0.00
MO BREEDERS FUND	27	0.00	26	0.00	26	0.00	3	0.00
PUBLIC SERVICE COMMISSION	204,320	0.00	189,662	0.00	189,662	0.00	223,619	0.00
APPLE MERCHANDISING	74	0.00	66	0.00	66	0.00	83	0.00
HANDICAPPED CHILDREN'S TR FD	1,313	0.00	0	0.00	0	0.00	0	0.00
DEPT OF REVENUE INFORMATION	57,904	0.00	38,011	0.00	38,011	0.00	17,086	0.00
TORT VICTIMS COMPENSATION	40,587	0.00	37,366	0.00	37,366	0.00	6,657	0.00
HEALTHY FAMILIES TRUST	1,552,660	0.00	1,439,041	0.00	1,439,041	0.00	1,311,455	0.00
BOARD OF ACCOUNTANCY	6,769	0.00	6,724	0.00	6,724	0.00	7,574	0.00
BOARD OF PODIATRIC MEDICINE	454	0.00	396	0.00	396	0.00	412	0.00
BOARD OF CHIROPRACTIC EXAMINER	3,139	0.00	3,275	0.00	3,275	0.00	2,479	0.00
MERCHANDISE PRACTICES	27,562	0.00	28,038	0.00	28,038	0.00	15,687	0.00
BOARD OF EMBALM & FUN DIR	4,033	0.00	3,591	0.00	3,591	0.00	7,688	0.00
BOARD OF REG FOR HEALING ARTS	36,629	0.00	36,215	0.00	36,215	0.00	33,056	0.00
BOARD OF NURSING	35,437	0.00	36,468	0.00	36,468	0.00	11,004	0.00
BOARD OF OPTOMETRY	1,560	0.00	1,603	0.00	1,603	0.00	1,476	0.00
BOARD OF PHARMACY	22,315	0.00	22,681	0.00	22,681	0.00	23,807	0.00
MO REAL ESTATE COMMISSION	15,608	0.00	14,854	0.00	14,854	0.00	20,632	0.00
VETERINARY MEDICAL BOARD	2,882	0.00	2,755	0.00	2,755	0.00	2,961	0.00
MILK INSPECTION FEES	14,631	0.00	13,497	0.00	13,497	0.00	16,343	0.00
DEPT HEALTH & SR SV DOCUMENT	0	0.00	12,361	0.00	12,361	0.00	4,223	0.00
GRAIN INSPECTION FEES	20,902	0.00	19,285	0.00	19,285	0.00	27,641	0.00
PETITION AUDIT REVOLVING TRUST	12,259	0.00	10,177	0.00	10,177	0.00	4,654	0.00
TOURISM MARKETING FUND	158	0.00	135	0.00	135	0.00	72	0.00

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS								
EXCELLENCE IN EDUCATION	21,116	0.00	0	0.00	0	0.00	19,676	0.00
WORKERS COMPENSATION	162,026	0.00	147,499	0.00	147,499	0.00	166,427	0.00
WORKERS COMP-SECOND INJURY	706,515	0.00	648,674	0.00	648,674	0.00	467,824	0.00
MO PROSPECTIVE TEACHERS LOAN	2	0.00	3	0.00	3	0.00	274	0.00
ENVIRONMENTAL RADIATION MONITR	0	0.00	0	0.00	0	0.00	845	0.00
DEPT OF HEALTH-DONATED	0	0.00	0	0.00	0	0.00	22,710	0.00
RAILROAD EXPENSE	10,340	0.00	10,132	0.00	10,132	0.00	8,542	0.00
GROUNDWATER PROTECTION	8,373	0.00	7,660	0.00	7,660	0.00	9,612	0.00
PETROLEUM INSPECTION FUND	32,234	0.00	19,069	0.00	19,069	0.00	36,409	0.00
ATTORNEY GENERAL'S ANTITRUST	0	0.00	1,100	0.00	1,100	0.00	0	0.00
ENERGY SET-ASIDE PROGRAM	44,312	0.00	47,818	0.00	47,818	0.00	39,004	0.00
STATE LAND SURVEY PROGRAM	20,207	0.00	18,205	0.00	18,205	0.00	13,391	0.00
PETROLEUM VIOLATION ESCROW	21	0.00	59	0.00	59	0.00	6	0.00
LEGAL DEFENSE AND DEFENDER	20,618	0.00	19,103	0.00	19,103	0.00	23,149	0.00
CRIMINAL RECORD SYSTEM	129,683	0.00	117,553	0.00	117,553	0.00	134,166	0.00
COMMITTEE OF PROF COUNSELORS	3,819	0.00	3,872	0.00	3,872	0.00	2,553	0.00
HIGHWAY PATROL ACADEMY	4,391	0.00	3,382	0.00	3,382	0.00	5,147	0.00
HAZARDOUS WASTE FUND	51,269	0.00	49,054	0.00	49,054	0.00	49,506	0.00
DENTAL BOARD FUND	9,907	0.00	10,330	0.00	10,330	0.00	8,964	0.00
BRD OF ARCH,ENG,LND SUR,LND AR	10,394	0.00	10,297	0.00	10,297	0.00	10,045	0.00
SAFE DRINKING WATER FUND	51,301	0.00	55,439	0.00	55,439	0.00	52,907	0.00
MO OFFICE OF PROSECUTION SERV	12,585	0.00	10,908	0.00	10,908	0.00	6,161	0.00
CRIME VICTIMS COMP FUND	110,556	0.00	97,948	0.00	97,948	0.00	107,065	0.00
AGRICULTURE BUSINESS DEVELOPMT	0	0.00	0	0.00	0	0.00	1,783	0.00
COAL MINE LAND RECLAMATION	566	0.00	480	0.00	480	0.00	732	0.00
STATE ELECTIONS SUBSIDY	0	0.00	4,495	0.00	4,495	0.00	1	0.00
PROFESSIONAL REGISTRATION FEES	0	0.00	44,091	0.00	44,091	0.00	1	0.00
STATE LEGAL EXPENSE	3,124	0.00	138,135	0.00	138,135	0.00	4,002	0.00
ATHLETIC FUND	2,112	0.00	2,042	0.00	2,042	0.00	2,182	0.00
CHILDREN'S TRUST	14,431	0.00	12,659	0.00	12,659	0.00	13,103	0.00
HWYPTRL MTR VEHICLE/AIRCRAFT	42,360	0.00	38,777	0.00	38,777	0.00	59,468	0.00
MERAMEC-ONONDAGA STATE PARKS	116	0.00	143	0.00	143	0.00	32	0.00
OIL AND GAS REMEDIAL	0	0.00	1	0.00	1	0.00	9	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS								
AMER CANCER SOC, HEARTLAND DIV	79	0.00	64	0.00	64	0.00	0	0.00
ALS LOU GEHRIG'S DISEASE	33	0.00	27	0.00	27	0.00	0	0.00
AMERICAN LUNG ASSOC OF MO	8	0.00	6	0.00	6	0.00	0	0.00
MUSCULAR DYSTROPHY ASSOCIATION	9	0.00	8	0.00	8	0.00	0	0.00
ARTHRITIS FOUNDATION	13	0.00	11	0.00	11	0.00	0	0.00
NATIONAL MULTIPLE SCLEROSIS SO	38	0.00	31	0.00	31	0.00	0	0.00
PROCEEDS OF SURPLUS PROPERTY	19,633	0.00	18,000	0.00	18,000	0.00	22,600	0.00
AMER DIABETES ASSN GATEWAY ARE	39	0.00	32	0.00	32	0.00	0	0.00
AMERICAN HEART ASSOCIATION	28	0.00	23	0.00	23	0.00	0	0.00
MARCH OF DIMES	28	0.00	22	0.00	22	0.00	0	0.00
CIRCUIT COURTS ESCROW FUND	6	0.00	5	0.00	5	0.00	55	0.00
MISSOURI MILITARY FAMILY RELIE	1,184	0.00	1,354	0.00	1,354	0.00	280	0.00
BIODIESEL FUEL REVOLVING	1,317	0.00	1,068	0.00	1,068	0.00	468	0.00
AFT SCH READ & ASSESS GRANT PR	34	0.00	0	0.00	0	0.00	222	0.00
DRUG COURT RESOURCES	69,999	0.00	40,608	0.00	40,608	0.00	76,306	0.00
LEGAL SERVICES FOR LOW-INCOME	0	0.00	7,857	0.00	7,857	0.00	14,679	0.00
HEAD INJURY	10,304	0.00	9,441	0.00	9,441	0.00	12,065	0.00
MO COMM DEAF & HARD OF HEARING	263	0.00	191	0.00	191	0.00	565	0.00
BOILER & PRESSURE VESSELS SAFE	6,100	0.00	5,723	0.00	5,723	0.00	7,148	0.00
MISSOURI PET SPAY/NEUTER	181	0.00	152	0.00	152	0.00	328	0.00
DEBT OFFSET ESCROW	0	0.00	29,234	0.00	29,234	0.00	1	0.00
STORM WATER LOAN REVOLVING	0	0.00	2,882	0.00	2,882	0.00	0	0.00
RURAL WATER AND SEWER LOAN REV	2,852	0.00	3,522	0.00	3,522	0.00	0	0.00
AGRICULTURE BOND TRUSTEE	0	0.00	429	0.00	429	0.00	0	0.00
BASIC CIVIL LEGAL SERVICES	48,530	0.00	46,722	0.00	46,722	0.00	43,968	0.00
HIGHWAY PATROL TRAFFIC RECORDS	2,661	0.00	2,339	0.00	2,339	0.00	3,130	0.00
ANTITERRORISM	14	0.00	18	0.00	18	0.00	12	0.00
MOSMART	4	0.00	4	0.00	4	0.00	0	0.00
LIFE SCIENCES RESEARCH TRUST	587,526	0.00	535,574	0.00	535,574	0.00	448,845	0.00
STATE SUPP DOWNTOWN DEVELOPMNT	0	0.00	559	0.00	559	0.00	0	0.00
MO STATE ARCHIVES-ST LOUIS TST	1	0.00	1	0.00	1	0.00	2	0.00
DNA PROFILING ANALYSIS	15,561	0.00	14,743	0.00	14,743	0.00	2,910	0.00
ATHLETIC AGENT	32	0.00	32	0.00	32	0.00	84	0.00

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS								
DEP OF REVENUE SPECIALTY PLATE	135	0.00	0	0.00	0	0.00	0	0.00
MISSOURI RX PLAN FUND	55,427	0.00	36,985	0.00	36,985	0.00	94,355	0.00
PUTATIVE FATHER REGISTRY	1,164	0.00	1,120	0.00	1,120	0.00	1,256	0.00
ASSISTIVE TECHNOLOGY TRUST	6,787	0.00	6,533	0.00	6,533	0.00	5,734	0.00
ECON DEVELOP ADVANCEMENT FUND	35,488	0.00	34,136	0.00	34,136	0.00	69,069	0.00
BRD OF COSMETOLOGY & BARBER EX	0	0.00	12,837	0.00	12,837	0.00	13,456	0.00
MISSOURI WINE AND GRAPE FUND	23,353	0.00	20,706	0.00	20,706	0.00	22,006	0.00
PART C EARLY INTERVENTION FUND	28,233	0.00	0	0.00	0	0.00	24,593	0.00
LEWIS & CLARK DISCOVERY FUND	360,704	0.00	0	0.00	0	0.00	273,091	0.00
ACCESS MO FINANCIAL ASSISTANCE	0	0.00	697,029	0.00	697,029	0.00	0	0.00
HIGHWAY PATROL EXPENSE FUND	544	0.00	453	0.00	453	0.00	0	0.00
ARROW ROCK STATE HISTORIC SITE	3	0.00	3	0.00	3	0.00	1	0.00
GEOLOGIC RESOURCES FUND	1,716	0.00	1,662	0.00	1,662	0.00	2,114	0.00
VETERINARY STUDENT LN PAYMENT	0	0.00	866	0.00	866	0.00	930	0.00
MO EXPLOSIVES SAFETY ACT ADMIN	1,073	0.00	1,074	0.00	1,074	0.00	1,395	0.00
CONFEDERATE MEMORIAL PARK	15	0.00	19	0.00	19	0.00	60	0.00
MARITAL & FAMILY THERAPISTS	127	0.00	111	0.00	111	0.00	152	0.00
FIRE EDUCATION FUND	2,187	0.00	2,022	0.00	2,022	0.00	2,303	0.00
LIBRARY NETWORKING FUND	0	0.00	6,427	0.00	6,427	0.00	0	0.00
BOLL WEEVIL SUPRESS & ERADICAT	274	0.00	248	0.00	248	0.00	310	0.00
ORGAN DONOR PROGRAM	2,565	0.00	3,127	0.00	3,127	0.00	1,657	0.00
CHILD LABOR ENFORCEMENT	591	0.00	509	0.00	509	0.00	117	0.00
INMATE INCAR REIMB ACT REVOLV	1,605	0.00	1,452	0.00	1,452	0.00	2,231	0.00
INVESTOR EDUC & PROTECTION	47,866	0.00	48,067	0.00	48,067	0.00	16,056	0.00
STATE COURT ADMIN REVOLVING	1,874	0.00	1,715	0.00	1,715	0.00	1,939	0.00
RESPIRATORY CARE PRACTITIONERS	1,298	0.00	1,270	0.00	1,270	0.00	1,299	0.00
CONCENT ANIMAL FEEDING	49	0.00	62	0.00	62	0.00	19	0.00
STATE DOCUMENT PRESERVATION	80	0.00	71	0.00	71	0.00	1	0.00
ACADEMIC SCHOLARSHIP	0	0.00	114,599	0.00	114,599	0.00	0	0.00
STATE TRANSPORT ASSIST REVOLV	9,509	0.00	9,423	0.00	9,423	0.00	10,476	0.00
CRIM JUSTICE NETWORK/TECH REVO	19,088	0.00	14,446	0.00	14,446	0.00	26,261	0.00
MO OFFICE-PROSECUTION SERVICES	966	0.00	856	0.00	856	0.00	448	0.00
MO BRD OCCUPATIONAL THERAPY	976	0.00	964	0.00	964	0.00	1,176	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS								
JUDICIARY EDUCATION & TRAINING	15,139	0.00	9,114	0.00	9,114	0.00	16,216	0.00
MO SUPP TAX INCREMENT FINANCE	0	0.00	61,212	0.00	61,212	0.00	1	0.00
DOM RELATIONS RESOLUTION-JUD	2,744	0.00	2,549	0.00	2,549	0.00	4,121	0.00
CORR SUBSTANCE ABUSE EARNINGS	1,229	0.00	1,126	0.00	1,126	0.00	1,205	0.00
MO WINE MARKETING/RESEARCH DEV	142	0.00	179	0.00	179	0.00	874	0.00
DIETITIAN	380	0.00	331	0.00	331	0.00	231	0.00
EARLY CHILDHOOD DEV EDU/CARE	351,547	0.00	198,809	0.00	198,809	0.00	398,641	0.00
ABANDONED FUND ACCOUNT	0	0.00	706,378	0.00	706,378	0.00	1	0.00
C & M SMITH MEMORIAL ENDOWMENT	78	0.00	80	0.00	80	0.00	10	0.00
INTERIOR DESIGNER COUNCIL	260	0.00	252	0.00	252	0.00	302	0.00
KIDS' CHANCE SCHOLARSHIP	0	0.00	63	0.00	63	0.00	0	0.00
ACUPUNCTURIST	129	0.00	131	0.00	131	0.00	106	0.00
TATTOO	698	0.00	656	0.00	656	0.00	1,215	0.00
MASSAGE THERAPY	2,996	0.00	2,981	0.00	2,981	0.00	3,227	0.00
PREMIUM	110,507	0.00	101,921	0.00	101,921	0.00	134,740	0.00
MO PUBLIC BRDCASTING CORP SPEC	0	0.00	6,298	0.00	6,298	0.00	0	0.00
WORLD WAR II MEMORIAL TRUST	0	0.00	120	0.00	120	0.00	0	0.00
BLINDNESS EDUC, SCRNG & TRTMNT	1,174	0.00	1,475	0.00	1,475	0.00	629	0.00
MISSOURI LEAD ABATEMENT LOAN	8	0.00	507	0.00	507	0.00	46	0.00
WORKERS MEMORIAL	2	0.00	5	0.00	5	0.00	2	0.00
DRY-CLEANING ENVIRL RESP TRUST	8,826	0.00	7,864	0.00	7,864	0.00	7,518	0.00
CHILDHOOD LEAD TESTING	282	0.00	0	0.00	0	0.00	393	0.00
NATIONAL GUARD TRUST	50,906	0.00	41,584	0.00	41,584	0.00	43,747	0.00
ICF-MR REIMBURSEMENT ALLOWANCE	0	0.00	47,716	0.00	47,716	0.00	0	0.00
AGRICULTURE DEVELOPMENT	1,228	0.00	1,143	0.00	1,143	0.00	1,448	0.00
MINED LAND RECLAMATION	7,251	0.00	7,753	0.00	7,753	0.00	9,762	0.00
BABLER STATE PARK	213	0.00	1,434	0.00	1,434	0.00	520	0.00
DEPUTY SHERIFF SALARY SUPPL	0	0.00	7,964	0.00	7,964	0.00	0	0.00
BREAST CANCER AWARENESS TRUST	23	0.00	19	0.00	19	0.00	30	0.00
SCHOOLS FIRST EDUCATION IMPROV	0	0.00	143,772	0.00	143,772	0.00	0	0.00
SCHOOL FOR THE BLIND	4,334	0.00	0	0.00	0	0.00	0	0.00
SCHOOL FOR THE DEAF	261	0.00	0	0.00	0	0.00	0	0.00
GOV CNCL ON PHYS FITNESS TRUST	181	0.00	149	0.00	149	0.00	200	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS								
INSTITUTION GIFT TRUST	12	0.00	11	0.00	11	0.00	23	0.00
MENTAL HEALTH TRUST	13,327	0.00	12,676	0.00	12,676	0.00	10,434	0.00
SEC OF ST-WOLFNER LIBRARY	1,140	0.00	932	0.00	932	0.00	200	0.00
ENERGY FUTURES FUND	0	0.00	0	0.00	0	0.00	638	0.00
CIG FIRE SAFE & FIREFIGHTER PR	0	0.00	0	0.00	0	0.00	565	0.00
SPECIAL EMPLOYMENT SECURITY	40,017	0.00	38,297	0.00	38,297	0.00	39,989	0.00
CHILD SPECIAL HLTH CARE NEEDS	182	0.00	164	0.00	164	0.00	186	0.00
STATE FAIR TRUST	28	0.00	28	0.00	28	0.00	17	0.00
AVIATION TRUST FUND	84,308	0.00	55,586	0.00	55,586	0.00	70,461	0.00
UNEMPLOYMENT AUTOMATION	41,408	0.00	51,106	0.00	51,106	0.00	41,117	0.00
AGRICULTURE PROTECTION	0	0.00	0	0.00	0	0.00	55,251	0.00
TOTAL - TRF	10,618,326	0.00	14,017,217	0.00	14,017,217	0.00	10,646,655	0.00
TOTAL	**10,618,326**	**0.00**	**14,017,217**	**0.00**	**14,017,217**	**0.00**	**10,646,655**	**0.00**
GRAND TOTAL	**$10,618,326**	**0.00**	**$14,017,217**	**0.00**	**$14,017,217**	**0.00**	**$10,646,655**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32605
Division	Administrative Disbursements		
Core	Central Services Cost Allocation Plan		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	0	0	14,017,217	14,017,217	E
Total	**0**	**0**	**14,017,217**	**14,017,217**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various state funds excluding federal and constitutional funds
Notes: An "E" is requested for Other Funds

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	0	0	10,646,655	10,646,655	E
Total	**0**	**0**	**10,646,655**	**10,646,655**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various state funds excluding federal and constitutional funds
Notes: An "E" is requested for Other Funds

2. CORE DESCRIPTION

Cost allocations are an accepted accounting practice to recover costs for services provided to other entities. For instance, through a Statewide Cost Allocation Plan (SWCAP), the Federal government allows the State of Missouri to recover overhead costs for Federal programs.

Using standard, accepted accounting methods, the Central Services Cost Allocation Plan (CSCAP) recovers the costs of services provided by the Office of Administration, the Department of Revenue, the Governor's office, the Lieutenant Governor's office, the Secretary of State's office, the State Auditor's office, the Attorney General's office, the General Assembly, and the Capitol Police to the various state funds. To determine the eligibility of a fund to participate in the plan, the Office of Administration systematically analyzes relevant constitutional provisions, statutory language, fund revenue sources, and other factors that indicate whether a fund's participation in reimbursing general revenue would be appropriate.

3. PROGRAM LISTING (list programs included in this core funding)

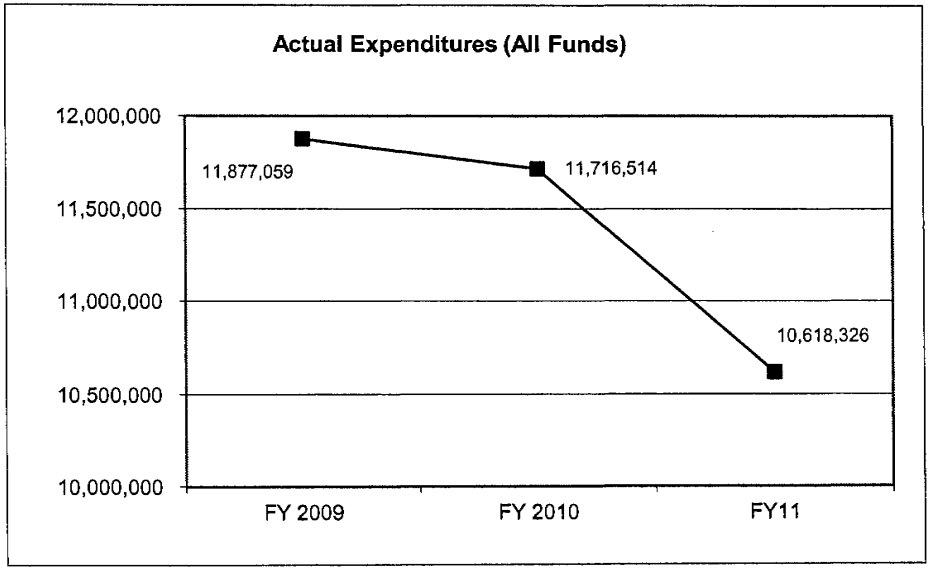
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32605
Division	Administrative Disbursements		
Core	Central Services Cost Allocation Plan		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY11 Actual	FY12 Current Yr.
Appropriation (All Funds)	12,905,908	11,777,324	14,017,217	14,017,217
Less Reverted (All Funds)	(230,505)	0	0	N/A
Budget Authority (All Funds)	12,675,403	11,777,324	14,017,217	N/A
Actual Expenditures (All Funds)	11,877,059	11,716,514	10,618,326	N/A
Unexpended (All Funds)	798,344	60,810	3,398,891	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	798,344	60,810	3,398,891	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
CENTRAL SVS ALLOCATION TRNSFER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		TRF	0.00	0	0	14,017,217	14,017,217	
		Total	**0.00**	**0**	**0**	**14,017,217**	**14,017,217**	
DEPARTMENT CORE REQUEST								
		TRF	0.00	0	0	14,017,217	14,017,217	
		Total	**0.00**	**0**	**0**	**14,017,217**	**14,017,217**	
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T697	TRF	0.00	0	0	(1,688)	(1,688)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T962	TRF	0.00	0	0	(600)	(600)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T778	TRF	0.00	0	0	(25,464)	(25,464)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T699	TRF	0.00	0	0	(2,266)	(2,266)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T312	TRF	0.00	0	0	(27)	(27)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T926	TRF	0.00	0	0	(25)	(25)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T811	TRF	0.00	0	0	(4,494)	(4,494)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T779	TRF	0.00	0	0	(127)	(127)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T739	TRF	0.00	0	0	(41)	(41)	Core reductions for the FY12-FY13 cost allocation plan

CORE RECONCILIATION DETAIL

STATE

CENTRAL SVS ALLOCATION TRNSFER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T700	TRF	0.00	0	0	(4,674)	(4,674)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T663	TRF	0.00	0	0	(39)	(39)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T313	TRF	0.00	0	0	(6)	(6)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T038	TRF	0.00	0	0	(4)	(4)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T877	TRF	0.00	0	0	(11)	(11)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T858	TRF	0.00	0	0	(6,298)	(6,298)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T812	TRF	0.00	0	0	(44,090)	(44,090)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T797	TRF	0.00	0	0	(4,814)	(4,814)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T784	TRF	0.00	0	0	(8,138)	(8,138)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T762	TRF	0.00	0	0	(23)	(23)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T741	TRF	0.00	0	0	(127)	(127)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T721	TRF	0.00	0	0	(184,062)	(184,062)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T711	TRF	0.00	0	0	(316,802)	(316,802)	Core reductions for the FY12-FY13 cost allocation plan

CORE RECONCILIATION DETAIL

STATE
CENTRAL SVS ALLOCATION TRNSFER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T682	TRF	0.00	0	0	(64,027)	(64,027)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T666	TRF	0.00	0	0	(68)	(68)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T642	TRF	0.00	0	0	(1,074)	(1,074)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T314	TRF	0.00	0	0	(8)	(8)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T232	TRF	0.00	0	0	(429)	(429)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T039	TRF	0.00	0	0	(86,729)	(86,729)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T832	TRF	0.00	0	0	(43)	(43)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T873	TRF	0.00	0	0	(732)	(732)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T882	TRF	0.00	0	0	(3)	(3)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T862	TRF	0.00	0	0	(120)	(120)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T833	TRF	0.00	0	0	(70)	(70)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T815	TRF	0.00	0	0	(134,133)	(134,133)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T805	TRF	0.00	0	0	(252)	(252)	Core reductions for the FY12-FY13 cost allocation plan

STATE
CENTRAL SVS ALLOCATION TRNSFER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T798	TRF	0.00	0	0	(53)	(53)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T791	TRF	0.00	0	0	(1,590)	(1,590)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T786	TRF	0.00	0	0	(5,523)	(5,523)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T773	TRF	0.00	0	0	(796)	(796)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T765	TRF	0.00	0	0	(20,925)	(20,925)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T754	TRF	0.00	0	0	(2,196)	(2,196)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T743	TRF	0.00	0	0	(4,245)	(4,245)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T729	TRF	0.00	0	0	(13,038)	(13,038)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T722	TRF	0.00	0	0	(40,256)	(40,256)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T717	TRF	0.00	0	0	(7)	(7)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T712	TRF	0.00	0	0	(120,207)	(120,207)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T689	TRF	0.00	0	0	(1,775)	(1,775)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T684	TRF	0.00	0	0	(159,843)	(159,843)	Core reductions for the FY12-FY13 cost allocation plan

CORE RECONCILIATION DETAIL

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T674	TRF	0.00	0	0	(55,617)	(55,617)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T668	TRF	0.00	0	0	(47)	(47)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T654	TRF	0.00	0	0	(3,805)	(3,805)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T644	TRF	0.00	0	0	(799)	(799)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T342	TRF	0.00	0	0	(23)	(23)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T339	TRF	0.00	0	0	(11)	(11)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T240	TRF	0.00	0	0	(143,772)	(143,772)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T233	TRF	0.00	0	0	(559)	(559)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T132	TRF	0.00	0	0	(3,513)	(3,513)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T049	TRF	0.00	0	0	(507,993)	(507,993)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T029	TRF	0.00	0	0	(3,522)	(3,522)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T828	TRF	0.00	0	0	(32,011)	(32,011)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T853	TRF	0.00	0	0	(70)	(70)	Core reductions for the FY12-FY13 cost allocation plan

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T870	TRF	0.00	0	0	(914)	(914)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T967	TRF	0.00	0	0	(2,882)	(2,882)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T924	TRF	0.00	0	0	(29,233)	(29,233)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T872	TRF	0.00	0	0	(2,242)	(2,242)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T863	TRF	0.00	0	0	(846)	(846)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T848	TRF	0.00	0	0	(100)	(100)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T836	TRF	0.00	0	0	(114,599)	(114,599)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T826	TRF	0.00	0	0	(392)	(392)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T819	TRF	0.00	0	0	(111)	(111)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T807	TRF	0.00	0	0	(4,747)	(4,747)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T806	TRF	0.00	0	0	(2,532)	(2,532)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T804	TRF	0.00	0	0	(1,366)	(1,366)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T801	TRF	0.00	0	0	(1,319)	(1,319)	Core reductions for the FY12-FY13 cost allocation plan

CORE RECONCILIATION DETAIL

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T796	TRF	0.00	0	0	(8,814)	(8,814)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T795	TRF	0.00	0	0	(1,100)	(1,100)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T789	TRF	0.00	0	0	(180,850)	(180,850)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T787	TRF	0.00	0	0	(63)	(63)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T777	TRF	0.00	0	0	(3,159)	(3,159)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T774	TRF	0.00	0	0	(12,351)	(12,351)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T769	TRF	0.00	0	0	(127,586)	(127,586)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T767	TRF	0.00	0	0	(30,709)	(30,709)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T761	TRF	0.00	0	0	(1,035)	(1,035)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T757	TRF	0.00	0	0	(157)	(157)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T753	TRF	0.00	0	0	(14)	(14)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T747	TRF	0.00	0	0	(95)	(95)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T732	TRF	0.00	0	0	(486)	(486)	Core reductions for the FY12-FY13 cost allocation plan

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T730	TRF	0.00	0	0	(5,811)	(5,811)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T724	TRF	0.00	0	0	(12,261)	(12,261)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T723	TRF	0.00	0	0	(52)	(52)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T720	TRF	0.00	0	0	(63)	(63)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T719	TRF	0.00	0	0	(542)	(542)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T716	TRF	0.00	0	0	(1,139)	(1,139)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T715	TRF	0.00	0	0	(311,416)	(311,416)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T696	TRF	0.00	0	0	(470)	(470)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T694	TRF	0.00	0	0	(10,935)	(10,935)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T687	TRF	0.00	0	0	(2,142)	(2,142)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T686	TRF	0.00	0	0	(25,523)	(25,523)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T679	TRF	0.00	0	0	(3,056)	(3,056)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T676	TRF	0.00	0	0	(578)	(578)	Core reductions for the FY12-FY13 cost allocation plan

CORE RECONCILIATION DETAIL

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T671	TRF	0.00	0	0	(7)	(7)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T669	TRF	0.00	0	0	(624)	(624)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T662	TRF	0.00	0	0	(2,291)	(2,291)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T659	TRF	0.00	0	0	(22,714)	(22,714)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T650	TRF	0.00	0	0	(76,513)	(76,513)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T647	TRF	0.00	0	0	(453)	(453)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T345	TRF	0.00	0	0	(11,833)	(11,833)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T343	TRF	0.00	0	0	(22)	(22)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T341	TRF	0.00	0	0	(32)	(32)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T340	TRF	0.00	0	0	(31)	(31)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T311	TRF	0.00	0	0	(64)	(64)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T241	TRF	0.00	0	0	(9,989)	(9,989)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T238	TRF	0.00	0	0	(7,964)	(7,964)	Core reductions for the FY12-FY13 cost allocation plan

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T237	TRF	0.00	0	0	(47,716)	(47,716)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T230	TRF	0.00	0	0	(110,080)	(110,080)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T133	TRF	0.00	0	0	(1,893)	(1,893)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T085	TRF	0.00	0	0	(6)	(6)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T074	TRF	0.00	0	0	(2,754)	(2,754)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T035	TRF	0.00	0	0	(2,045)	(2,045)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T033	TRF	0.00	0	0	(87,749)	(87,749)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T824	TRF	0.00	0	0	(6,427)	(6,427)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T825	TRF	0.00	0	0	(1,470)	(1,470)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T839	TRF	0.00	0	0	(408)	(408)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T842	TRF	0.00	0	0	(61,211)	(61,211)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T855	TRF	0.00	0	0	(63)	(63)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T864	TRF	0.00	0	0	(346)	(346)	Core reductions for the FY12-FY13 cost allocation plan

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reduction	1118 T971	TRF	0.00	0	0	(461)	(461)	Core reductions for the FY12-FY13 cost allocation plan
Core Reduction	1118 T968	TRF	0.00	0	0	(2)	(2)	Core reductions for the FY12-FY13 cost allocation plan
Core Reallocation	1115 T865	TRF	0.00	0	0	2,163	2,163	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T857	TRF	0.00	0	0	32,819	32,819	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T725	TRF	0.00	0	0	2,493	2,493	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T856	TRF	0.00	0	0	246	246	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T854	TRF	0.00	0	0	50	50	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T718	TRF	0.00	0	0	721	721	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T646	TRF	0.00	0	0	24,593	24,593	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T852	TRF	0.00	0	0	(706,377)	(706,377)	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T850	TRF	0.00	0	0	199,832	199,832	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T710	TRF	0.00	0	0	151	151	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T846	TRF	0.00	0	0	695	695	Core Reallocation for the FY12-FY13 Cost Allocation plan

CORE RECONCILIATION DETAIL

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T845	TRF	0.00	0	0	79	79	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T709	TRF	0.00	0	0	1,257	1,257	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T643	TRF	0.00	0	0	136	136	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T309	TRF	0.00	0	0	37,281	37,281	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T844	TRF	0.00	0	0	1,572	1,572	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T841	TRF	0.00	0	0	7,102	7,102	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T707	TRF	0.00	0	0	33,602	33,602	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T840	TRF	0.00	0	0	212	212	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T838	TRF	0.00	0	0	11,815	11,815	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T705	TRF	0.00	0	0	4,108	4,108	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T629	TRF	0.00	0	0	57,370	57,370	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T837	TRF	0.00	0	0	1,053	1,053	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T831	TRF	0.00	0	0	29	29	Core Reallocation for the FY12-FY13 Cost Allocation plan

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T704	TRF	0.00	0	0	304	304	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T830	TRF	0.00	0	0	224	224	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T827	TRF	0.00	0	0	779	779	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T703	TRF	0.00	0	0	395	395	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T627	TRF	0.00	0	0	619	619	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T239	TRF	0.00	0	0	11	11	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T049	TRF	0.00	0	0	(189,036)	(189,036)	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T823	TRF	0.00	0	0	41	41	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T822	TRF	0.00	0	0	41	41	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T702	TRF	0.00	0	0	23,758	23,758	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T820	TRF	0.00	0	0	4,600	4,600	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T818	TRF	0.00	0	0	20,691	20,691	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T701	TRF	0.00	0	0	212	212	Core Reallocation for the FY12-FY13 Cost Allocation plan

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T552	TRF	0.00	0	0	55,251	55,251	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T817	TRF	0.00	0	0	444	444	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T816	TRF	0.00	0	0	140	140	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T698	TRF	0.00	0	0	393	393	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T810	TRF	0.00	0	0	252	252	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T809	TRF	0.00	0	0	1,783	1,783	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T695	TRF	0.00	0	0	2,663	2,663	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T551	TRF	0.00	0	0	565	565	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T236	TRF	0.00	0	0	64	64	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T808	TRF	0.00	0	0	9,117	9,117	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T803	TRF	0.00	0	0	452	452	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T693	TRF	0.00	0	0	20,279	20,279	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T802	TRF	0.00	0	0	1,765	1,765	Core Reallocation for the FY12-FY13 Cost Allocation plan

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5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T800	TRF	0.00	0	0	16,613	16,613	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T692	TRF	0.00	0	0	121,169	121,169	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T501	TRF	0.00	0	0	638	638	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T799	TRF	0.00	0	0	4,046	4,046	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T793	TRF	0.00	0	0	17,340	17,340	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T691	TRF	0.00	0	0	528	528	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T792	TRF	0.00	0	0	1,952	1,952	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T790	TRF	0.00	0	0	22,710	22,710	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T690	TRF	0.00	0	0	1,283	1,283	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T497	TRF	0.00	0	0	845	845	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T231	TRF	0.00	0	0	176	176	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T044	TRF	0.00	0	0	1,300	1,300	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T032	TRF	0.00	0	0	393	393	Core Reallocation for the FY12-FY13 Cost Allocation plan

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		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T788	TRF	0.00	0	0	18,928	18,928	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T785	TRF	0.00	0	0	8,356	8,356	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T685	TRF	0.00	0	0	234,571	234,571	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T783	TRF	0.00	0	0	2,846	2,846	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T782	TRF	0.00	0	0	206	206	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T681	TRF	0.00	0	0	587	587	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T495	TRF	0.00	0	0	1,430	1,430	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T781	TRF	0.00	0	0	5,778	5,778	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T780	TRF	0.00	0	0	1,126	1,126	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T680	TRF	0.00	0	0	250	250	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T776	TRF	0.00	0	0	4,097	4,097	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T772	TRF	0.00	0	0	16	16	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T678	TRF	0.00	0	0	10,561	10,561	Core Reallocation for the FY12-FY13 Cost Allocation plan

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		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T439	TRF	0.00	0	0	273,091	273,091	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T136	TRF	0.00	0	0	321	321	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T770	TRF	0.00	0	0	850	850	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T764	TRF	0.00	0	0	17	17	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T675	TRF	0.00	0	0	28	28	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T763	TRF	0.00	0	0	33,957	33,957	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T759	TRF	0.00	0	0	21,915	21,915	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T673	TRF	0.00	0	0	6,833	6,833	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T436	TRF	0.00	0	0	222	222	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T756	TRF	0.00	0	0	27,640	27,640	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T755	TRF	0.00	0	0	7,788	7,788	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T672	TRF	0.00	0	0	757	757	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T752	TRF	0.00	0	0	2,943	2,943	Core Reallocation for the FY12-FY13 Cost Allocation plan

CORE RECONCILIATION DETAIL

STATE

CENTRAL SVS ALLOCATION TRNSFER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T751	TRF	0.00	0	0	742	742	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T670	TRF	0.00	0	0	4	4	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T435	TRF	0.00	0	0	19,676	19,676	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T135	TRF	0.00	0	0	452	452	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T043	TRF	0.00	0	0	34,933	34,933	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T750	TRF	0.00	0	0	693	693	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T749	TRF	0.00	0	0	11,304	11,304	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T665	TRF	0.00	0	0	127	127	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T748	TRF	0.00	0	0	859	859	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T746	TRF	0.00	0	0	77	77	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T664	TRF	0.00	0	0	1,009	1,009	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T433	TRF	0.00	0	0	78,002	78,002	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T745	TRF	0.00	0	0	364	364	Core Reallocation for the FY12-FY13 Cost Allocation plan

CORE RECONCILIATION DETAIL

STATE
CENTRAL SVS ALLOCATION TRNSFER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T744	TRF	0.00	0	0	249	249	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T658	TRF	0.00	0	0	71,888	71,888	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T740	TRF	0.00	0	0	388	388	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T737	TRF	0.00	0	0	35,194	35,194	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T657	TRF	0.00	0	0	9	9	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T425	TRF	0.00	0	0	24,399	24,399	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T134	TRF	0.00	0	0	50	50	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T972	TRF	0.00	0	0	51	51	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T969	TRF	0.00	0	0	559	559	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T736	TRF	0.00	0	0	12,735	12,735	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T966	TRF	0.00	0	0	1,425	1,425	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T965	TRF	0.00	0	0	2,624	2,624	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T735	TRF	0.00	0	0	220	220	Core Reallocation for the FY12-FY13 Cost Allocation plan

CORE RECONCILIATION DETAIL

STATE

CENTRAL SVS ALLOCATION TRNSFER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T656	TRF	0.00	0	0	(1,391,587)	(1,391,587)	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T963	TRF	0.00	0	0	35,698	35,698	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T925	TRF	0.00	0	0	62	62	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T734	TRF	0.00	0	0	27,115	27,115	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T922	TRF	0.00	0	0	6,822	6,822	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T919	TRF	0.00	0	0	271	271	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T733	TRF	0.00	0	0	326	326	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T653	TRF	0.00	0	0	175,299	175,299	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T402	TRF	0.00	0	0	281	281	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T914	TRF	0.00	0	0	155	155	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T913	TRF	0.00	0	0	540	540	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T731	TRF	0.00	0	0	371	371	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T878	TRF	0.00	0	0	14,875	14,875	Core Reallocation for the FY12-FY13 Cost Allocation plan

CORE RECONCILIATION DETAIL

STATE
CENTRAL SVS ALLOCATION TRNSFER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T876	TRF	0.00	0	0	22	22	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T728	TRF	0.00	0	0	10,625	10,625	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T652	TRF	0.00	0	0	1,455,402	1,455,402	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T875	TRF	0.00	0	0	1,692	1,692	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T871	TRF	0.00	0	0	12	12	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T727	TRF	0.00	0	0	28,534	28,534	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T868	TRF	0.00	0	0	2,009	2,009	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T866	TRF	0.00	0	0	305	305	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T726	TRF	0.00	0	0	78	78	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T649	TRF	0.00	0	0	(1,191,082)	(1,191,082)	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T386	TRF	0.00	0	0	52	52	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T079	TRF	0.00	0	0	791	791	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T041	TRF	0.00	0	0	1	1	Core Reallocation for the FY12-FY13 Cost Allocation plan

CORE RECONCILIATION DETAIL

STATE

CENTRAL SVS ALLOCATION TRNSFER

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS								
Core Reallocation	1115 T028	TRF	0.00	0	0	374	374	Core Reallocation for the FY12-FY13 Cost Allocation plan
Core Reallocation	1115 T024	TRF	0.00	0	0	8	8	Core Reallocation for the FY12-FY13 Cost Allocation plan
NET GOVERNOR CHANGES			**0.00**	**0**	**0**	**(3,370,562)**	**(3,370,562)**	
GOVERNOR'S RECOMMENDED CORE								
		TRF	0.00	0	0	10,646,655	10,646,655	
		Total	**0.00**	**0**	**0**	**10,646,655**	**10,646,655**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
TRANSFERS OUT	10,618,326	0.00	14,017,217	0.00	14,017,217	0.00	10,646,655	0.00
TOTAL - TRF	10,618,326	0.00	14,017,217	0.00	14,017,217	0.00	10,646,655	0.00
GRAND TOTAL	$10,618,326	0.00	$14,017,217	0.00	$14,017,217	0.00	$10,646,655	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$10,618,326	0.00	$14,017,217	0.00	$14,017,217	0.00	$10,646,655	0.00

DECISION ITEM SUMMARY

Budget Unit / Decision Item / Budget Object Summary / Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FED BUDGET STABILIZATION FMAP								
CORE								
FUND TRANSFERS								
FEDRAL BUDGET STAB-MEDICAID RE	572,388,526	0.00	68,000,000	0.00	0	0.00	0	0.00
FED BUDGET STABLZ FMAP EXTEN	0	0.00	209,270,000	0.00	0	0.00	0	0.00
TOTAL - TRF	572,388,526	0.00	277,270,000	0.00	0	0.00	0	0.00
TOTAL	**572,388,526**	**0.00**	**277,270,000**	**0.00**	**0**	**0.00**	**0**	**0.00**
GRAND TOTAL	**$572,388,526**	**0.00**	**$277,270,000**	**0.00**	**$0**	**0.00**	**$0**	**0.00**

CORE DECISION ITEM

Department Office of Administration
Division
Core - Fed Budget Stabilization - FMAP

Budget Unit 32499

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request					FY 2013 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
Total	0	0	0	0	Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00
Est. Fringe	*0*	*0*	*0*	*0*	*Est. Fringe*	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

This appropriation is no longer necessary after FY12 and is being eliminated in the FY13 budget cycle.

3. PROGRAM LISTING (list programs included in this core funding)

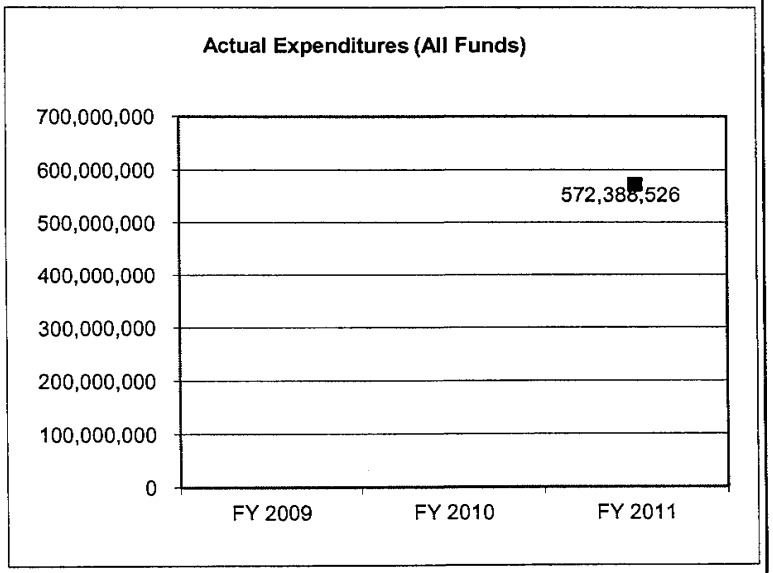
N/A

CORE DECISION ITEM

Department	Office of Administration
Division	
Core -	Fed Budget Stabilization - FMAP

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	0	0	572,388,526	277,270,000
Less Reverted (All Funds)			0	N/A
Budget Authority (All Funds)	0	0	572,388,526	N/A
Actual Expenditures (All Funds)			572,388,526	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE

FED BUDGET STABILIZATION FMAP

5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES									
			TRF	0.00	0	277,270,000	0	277,270,000	
			Total	**0.00**	**0**	**277,270,000**	**0**	**277,270,000**	
DEPARTMENT CORE ADJUSTMENTS									
Core Reduction	296	T348	TRF	0.00	0	(209,270,000)	0	(209,270,000)	Elimination of FMAP transfer appropriation
Core Reduction	296	T246	TRF	0.00	0	(68,000,000)	0	(68,000,000)	Elimination of FMAP transfer appropriation
NET DEPARTMENT CHANGES				**0.00**	**0**	**(277,270,000)**	**0**	**(277,270,000)**	
DEPARTMENT CORE REQUEST									
			TRF	0.00	0	0	0	0	
			Total	**0.00**	**0**	**0**	**0**	**0**	
GOVERNOR'S RECOMMENDED CORE									
			TRF	0.00	0	0	0	0	
			Total	**0.00**	**0**	**0**	**0**	**0**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FED BUDGET STABILIZATION FMAP								
CORE								
TRANSFERS OUT	572,388,526	0.00	277,270,000	0.00	0	0.00	0	0.00
TOTAL - TRF	572,388,526	0.00	277,270,000	0.00	0	0.00	0	0.00
GRAND TOTAL	$572,388,526	0.00	$277,270,000	0.00	$0	0.00	$0	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00		0.00
FEDERAL FUNDS	$572,388,526	0.00	$277,270,000	0.00	$0	0.00		0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00		0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FEDERAL FUND TRANSFER								
Federal Fund Transfer - 1300013								
FUND TRANSFERS								
TITLE XIX-FEDERAL AND OTHER	0	0.00	0	0.00	0	0.00	62,062,000	0.00
TOTAL - TRF	0	0.00	0	0.00	0	0.00	62,062,000	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**	**62,062,000**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$62,062,000**	**0.00**

NEW DECISION ITEM
RANK: 11 OF 11

Department	Office of Administration	**Budget Unit**	32495
Division			
DI Name	Federal Fund Transfer	**DI#**	1300013

1. AMOUNT OF REQUEST

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	62,062,000	0	62,062,000
Total	**0**	**0**	**0**	**0**	**Total**	**0**	**62,062,000**	**0**	**62,062,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

	New Legislation		New Program		Fund Switch
	Federal Mandate		Program Expansion		Cost to Continue
	GR Pick-Up		Space Request		Equipment Replacement
	Pay Plan	X	Other:		

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

Transfer of federal funds to general revenue

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FEDERAL FUND TRANSFER								
Federal Fund Transfer - 1300013								
TRANSFERS OUT	0	0.00	0	0.00	0	0.00	62,062,000	0.00
TOTAL - TRF	0	0.00	0	0.00	0	0.00	62,062,000	0.00
GRAND TOTAL	$0	0.00	$0	0.00	$0	0.00	$62,062,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$62,062,000	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FLOOD CONTROL								
CORE								
PROGRAM-SPECIFIC								
OA-FEDERAL AND OTHER	1,567,211	0.00	865,000	0.00	865,000	0.00	865,000	0.00
TOTAL - PD	1,567,211	0.00	865,000	0.00	865,000	0.00	865,000	0.00
TOTAL	**1,567,211**	**0.00**	**865,000**	**0.00**	**865,000**	**0.00**	**865,000**	**0.00**
GRAND TOTAL	**$1,567,211**	**0.00**	**$865,000**	**0.00**	**$865,000**	**0.00**	**$865,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32319
Division	Administrative Disbursements		
Core	Flood Control		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	865,000	0	865,000	E
Total	**0**	**865,000**	**0**	**865,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for federal funds.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	865,000	0	865,000	E
Total	**0**	**865,000**	**0**	**865,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for federal funds.

2. CORE DESCRIPTION

The Department of Defense/US Army Corps of Engineers disburses 75% of funds received from lands acquired for Flood Control, Navigation, and Allied Purposes to compensate local taxing units for the loss of taxes from federally acquired lands. Counties receiving the funds expend the money for the benefit of public schools and public roads in the county.

3. PROGRAM LISTING (list programs included in this core funding)

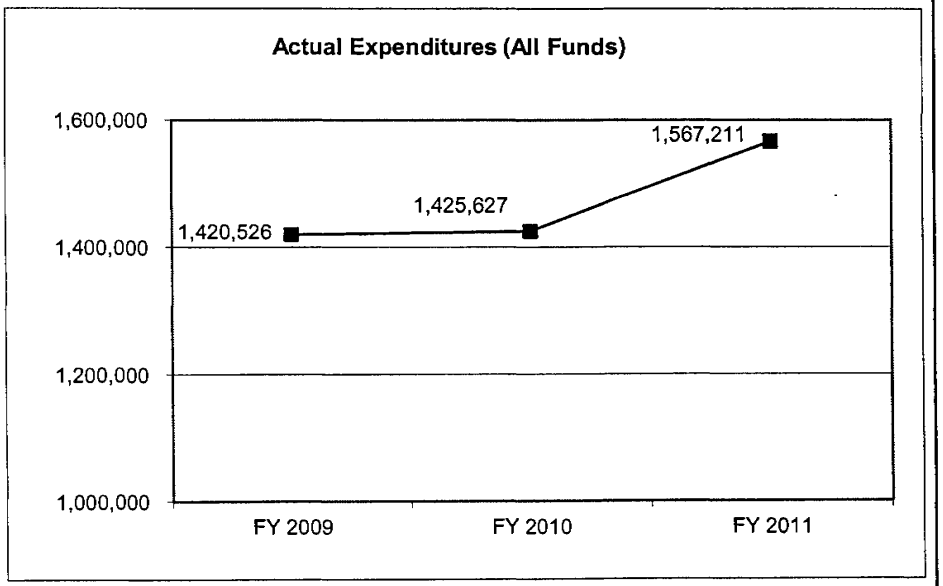
Distribution of Federal Payments to Counties

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32319
Division	Administrative Disbursements		
Core	Flood Control		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	1,420,526	1,425,628	1,567,212	865,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	1,420,526	1,425,628	1,567,212	N/A	
Actual Expenditures (All Funds)	1,420,526	1,425,627	1,567,211	N/A	
Unexpended (All Funds)	0	1	1	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	1	1	N/A	
Other	0	0	0	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

(1) FY 09 appropriation was increased by $555,526.
(2) FY 10 appropriation was increased by $560,628.
(3) FY 11 appropriation was increased by $702,212.

CORE RECONCILIATION DETAIL

STATE
FLOOD CONTROL

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	865,000	0	865,000	
	Total	**0.00**	**0**	**865,000**	**0**	**865,000**	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	865,000	0	865,000	
	Total	**0.00**	**0**	**865,000**	**0**	**865,000**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	865,000	0	865,000	
	Total	**0.00**	**0**	**865,000**	**0**	**865,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
FLOOD CONTROL								
CORE								
PROGRAM DISTRIBUTIONS	1,567,211	0.00	865,000	0.00	865,000	0.00	865,000	0.00
TOTAL - PD	1,567,211	0.00	865,000	0.00	865,000	0.00	865,000	0.00
GRAND TOTAL	$1,567,211	0.00	$865,000	0.00	$865,000	0.00	$865,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$1,567,211	0.00	$865,000	0.00	$865,000	0.00	$865,000	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
NATIONAL FOREST RESERV								
CORE								
PROGRAM-SPECIFIC								
OA-FEDERAL AND OTHER	7,264,759	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
TOTAL - PD	7,264,759	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
TOTAL	**7,264,759**	**0.00**	**2,415,000**	**0.00**	**2,415,000**	**0.00**	**2,415,000**	**0.00**
GRAND TOTAL	**$7,264,759**	**0.00**	**$2,415,000**	**0.00**	**$2,415,000**	**0.00**	**$2,415,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32325
Division	Administrative Disbursements		
Core	National Forest Reserves		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	2,415,000	0	2,415,000	E
Total	**0**	**2,415,000**	**0**	**2,415,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for federal funds.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	2,415,000	0	2,415,000	E
Total	**0**	**2,415,000**	**0**	**2,415,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for federal funds.

2. CORE DESCRIPTION

This program distributes funding to counties in which National Forests are located. Revenue is received by the federal government for mineral leases, rentals, concessions, and timber from National Forest lands. A quarter of the revenue is returned to the states. The Office of Administration acts as a 'pass-through' agent, distributing the revenue to the counties according to a schedule provided by the U.S. Departments of Agriculture and Interior. Counties receiving the funds expend the money for the benefit of public schools and public roads in the county.

3. PROGRAM LISTING (list programs included in this core funding)

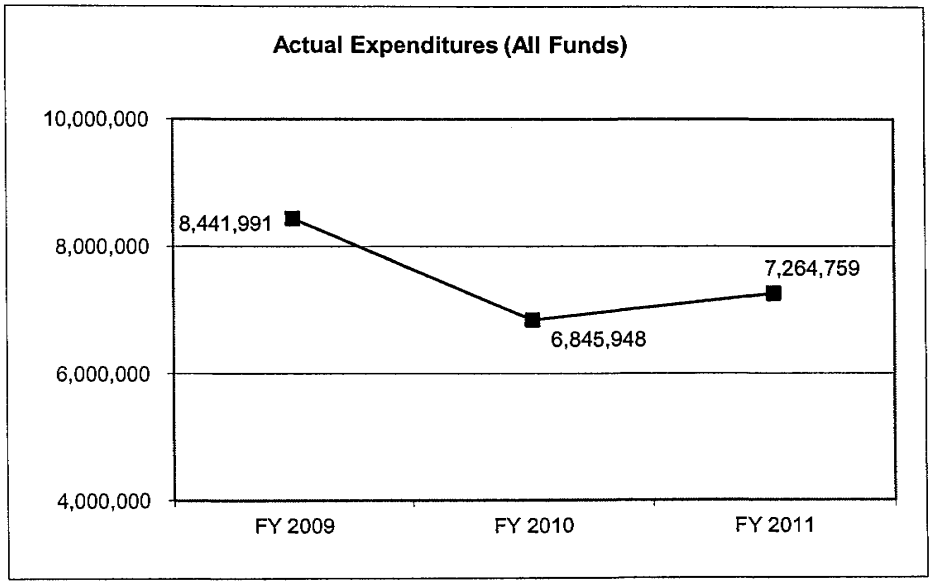
Distribution of Federal Payments to Counties

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32325
Division	Administrative Disbursements		
Core	National Forest Reserves		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	8,441,992	6,845,949	7,264,759	2,415,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	8,441,992	6,845,949	7,264,759	N/A	
Actual Expenditures (All Funds)	8,441,991	6,845,948	7,264,759	N/A	
Unexpended (All Funds)	1	1	0	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	1	1	0	N/A	
Other	0	0	0	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

Recent amounts received from federal government have exceeded original appropriation.

(1) FY 09 appropriation was increased by $6,026,992.

(2) FY 10 appropriation was increased by $4,430,949.

(3) FY 11 appropriation was increased by $4,849,759.

CORE RECONCILIATION DETAIL

STATE
NATIONAL FOREST RESERV

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	2,415,000	0	2,415,000	
	Total	**0.00**	**0**	**2,415,000**	**0**	**2,415,000**	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	2,415,000	0	2,415,000	
	Total	**0.00**	**0**	**2,415,000**	**0**	**2,415,000**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	2,415,000	0	2,415,000	
	Total	**0.00**	**0**	**2,415,000**	**0**	**2,415,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
NATIONAL FOREST RESERV								
CORE								
PROGRAM DISTRIBUTIONS	7,264,759	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
TOTAL - PD	7,264,759	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
GRAND TOTAL	$7,264,759	0.00	$2,415,000	0.00	$2,415,000	0.00	$2,415,000	0.00
GENERAL REVENUE	$0	0.00	$0	0.00	$0	0.00	$0	0.00
FEDERAL FUNDS	$7,264,759	0.00	$2,415,000	0.00	$2,415,000	0.00	$2,415,000	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

PROGRAM DESCRIPTION

Department:	Office of Administration
Program Name:	Distribution of Federal Payments to Counties
Program is found in the following core budget(s):	Flood Control Leases and National Forest Reserves

	National Forest	Flood Control	TOTAL
FEDERAL	2,415,000	865,000	3,280,000

1. What does this program do?

For Flood Control Leases, the Army Corps of Engineers distributes 75% of receipts from lands acquired for flood control purposes. For National Forest Preserve, the U.S. Departments of Agriculture and Interior distribute a portion of the receipts they receive from the Mark Twain National Forest lands. The Department of the Interior, Minerals Management Service, distributes money for subsurface revenues on an intermittent basis, from 4 to 12 times a year. Forest and flood monies are received annually. The Office of Administration monitors receipts, maintains payment schedules, communicates with counties, and sends payments as specified. Funds are to be used for the benefit of public schools and roads in the county in which the government land is located.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Flood Control: 33 USC 701c3; State: 12.080, 12.090, and 12.100, RSMo; CFDA #12.112.
National Forest: Federal: Secure Rural Schools and Community Self-Determination Act of 2000; USC Title 15, Chapter 36, Subchapter 1, Section 11609; CFDA #10.665.

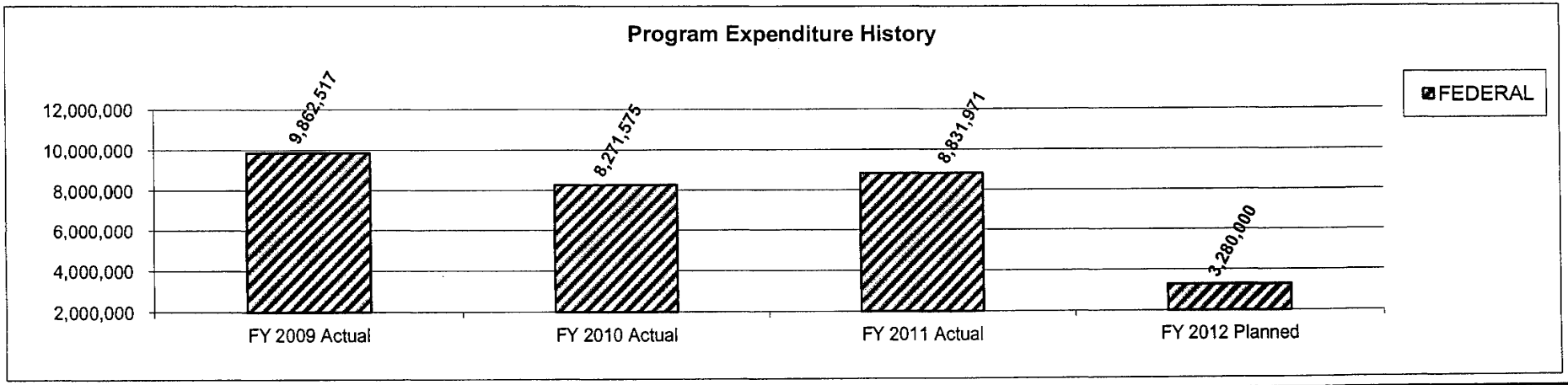
3. Are there federal matching requirements? If yes, please explain.

No, there are no federal matching requirements.

4. Is this a federally mandated program? If yes, please explain.

It is part of federal law.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



PROGRAM DESCRIPTION

Department:	Office of Administration
Program Name:	Distribution of Federal Payments to Counties
Program is found in the following core budget(s):	Flood Control Leases and National Forest Reserves

6. What are the sources of the "Other" funds?

No Other Funds

7a. Provide an effectiveness measure.

Compliance with federal and state statute

7b. Provide an efficiency measure.

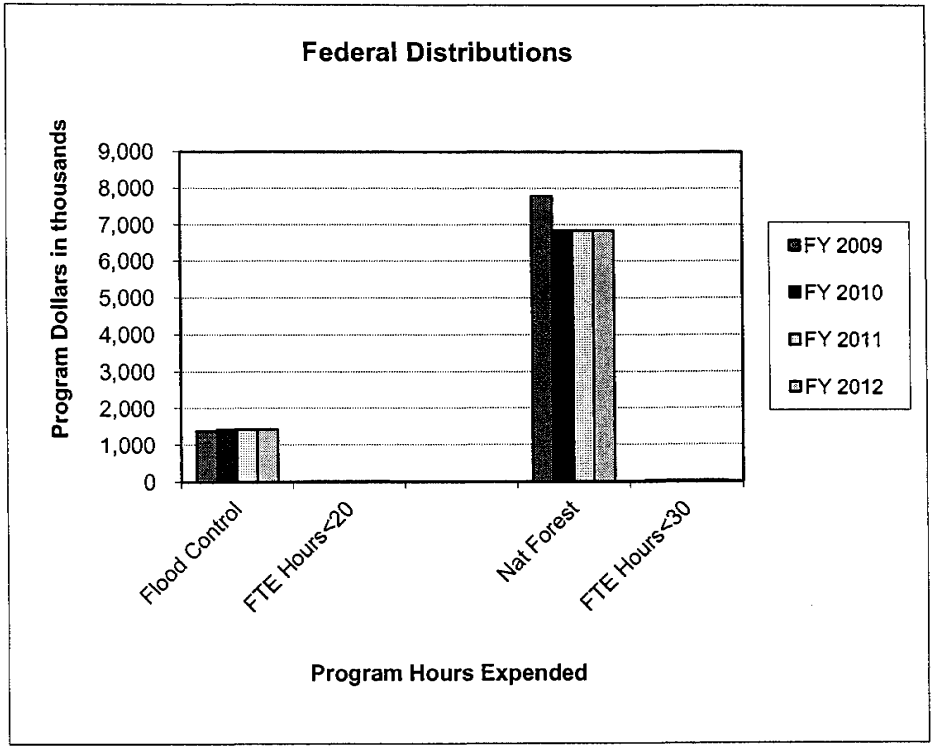
Funding is distributed to counties within one week of receipt of annual federal schedule.

7c. Provide the number of clients/individuals served, if applicable.

Twenty-nine counties

7d. Provide a customer satisfaction measure, if available.

N/A



DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
HB 1340 PROSECUTIONS/CAP CASE								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	10,750	0.00	15,000	0.00	15,000	0.00	15,000	0.00
TOTAL - PD	10,750	0.00	15,000	0.00	15,000	0.00	15,000	0.00
TOTAL	**10,750**	**0.00**	**15,000**	**0.00**	**15,000**	**0.00**	**15,000**	**0.00**
GRAND TOTAL	**$10,750**	**0.00**	**$15,000**	**0.00**	**$15,000**	**0.00**	**$15,000**	**0.00**

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32384
Division	Administrative Disbursements		
Core	Prosecutions-Crimes in Correctional Institutions/Capital Cases		

1. CORE FINANCIAL SUMMARY

FY 2013 Budget Request

	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	15,000	0	0	15,000	E
Total	**15,000**	**0**	**0**	**15,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

FY 2013 Governor's Recommendation

	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	15,000	0	0	15,000	E
Total	**15,000**	**0**	**0**	**15,000**	
FTE	**0.00**	**0.00**	**0.00**	**0.00**	
Est. Fringe	*0*	*0*	*0*	*0*	

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

2. CORE DESCRIPTION

Pursuant to Section 50.850, RSMo, the Office of Administration may reimburse counties, out of funds appropriated by the general assembly, for expenses related to the prosecution of crimes occurring within institutions under the supervision and management of the Department of Corrections. Reimbursements are not to exceed 50% of expenses, and the amount of reimbursement may be based on the number of cases referred, filed, or tried.

Pursuant to Section 50.853, RSMo, the Office of Administration may reimburse counties of the third and fourth class, out of funds appropriated by the general assembly, for expenses related to the trial of capital cases. The reimbursements are not to exceed 50% of actual expenses, and are "limited to counties which were, at the time of the trial, in a negative financial situation."

3. PROGRAM LISTING (list programs included in this core funding)

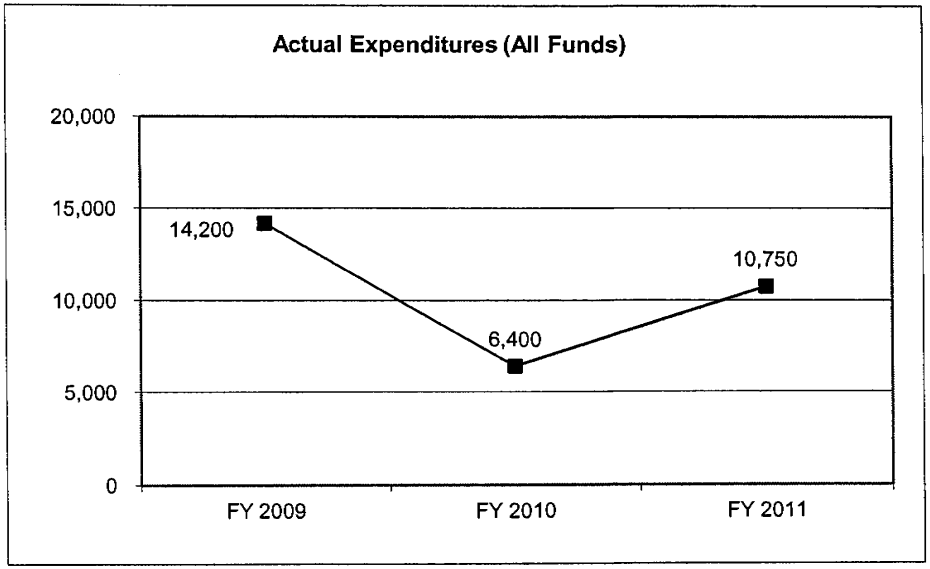
Prosecutions - Crimes in Correctional Institutions/Capital Cases

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32384
Division	Administrative Disbursements		
Core	Prosecutions-Crimes in Correctional Institutions/Capital Cases		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.	
Appropriation (All Funds)	15,000	15,000	15,000	15,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	15,000	15,000	15,000	N/A	
Actual Expenditures (All Funds)	14,200	6,400	10,750	N/A	
Unexpended (All Funds)	800	8,600	4,250	N/A	
Unexpended, by Fund:					
General Revenue	800	8,600	4,250	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE

HB 1340 PROSECUTIONS/CAP CASE

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	15,000	0	0	15,000	
	Total	**0.00**	**15,000**	**0**	**0**	**15,000**	
DEPARTMENT CORE REQUEST							
	PD	0.00	15,000	0	0	15,000	
	Total	**0.00**	**15,000**	**0**	**0**	**15,000**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	15,000	0	0	15,000	
	Total	**0.00**	**15,000**	**0**	**0**	**15,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
HB 1340 PROSECUTIONS/CAP CASE								
CORE								
PROGRAM DISTRIBUTIONS	10,750	0.00	15,000	0.00	15,000	0.00	15,000	0.00
TOTAL - PD	10,750	0.00	15,000	0.00	15,000	0.00	15,000	0.00
GRAND TOTAL	$10,750	0.00	$15,000	0.00	$15,000	0.00	$15,000	0.00
GENERAL REVENUE	$10,750	0.00	$15,000	0.00	$15,000	0.00	$15,000	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

PROGRAM DESCRIPTION

Department:	Office of Administration
Program Name:	Prosecutions-Crimes in Correctional Institutions/Capital Cases
Program is found in the following core budget(s):	Prosecutions-Crimes in Correctional Institutions/Capital Cases

1. What does this program do?

The prosecution by counties of crimes occurring within institutions under the supervision and management of the Department of Corrections and Human Resources may be reimbursed by the Office of Administration. Counties with state correctional institutions are: Audrain (Vandalia), Callaway (Fulton), Cole (Jefferson City), Cooper (Boonville), DeKalb (Cameron), Livingston (Chillicothe), Nodaway (Maryville), Moniteau (Tipton), Pike (Bowling Green), Randolph (Moberly), St. Francois (Farmington), St. Louis (Pacific), Texas (Licking), Washington (Potosi), and Webster (Ozark). Reimbursements are not to exceed 50% of expenses, and the amount of reimbursement may be based on the number of cases referred, filed, or tried. Also, OA may reimburse counties of the 3rd and 4th class for expenses related to trial of capital cases, if the counties, at the time of trial, are in a negative financial situation. Reimbursements may not exceed 50% of actual expenses.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

50.850 and 50.853, RSMo

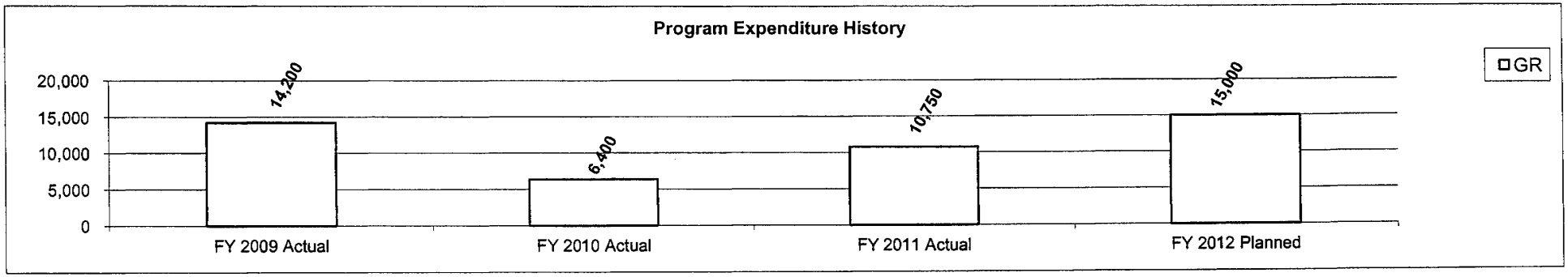
3. Are there federal matching requirements? If yes, please explain.

No.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other" funds?

N/A

PROGRAM DESCRIPTION

Department: Office of Administration
Program Name: Prosecutions-Crimes in Correctional Institutions/Capital Cases
Program is found in the following core budget(s): Prosecutions-Crimes in Correctional Institutions/Capital Cases

7a. Provide an effectiveness measure.

Compliance with statutes.

7b. Provide an efficiency measure.

Payments made as requested from counties.

7c. Provide the number of clients/individuals served, if applicable.

0 - 14 Counties for Crimes in Correctional Institutions

0 - 91 3rd and 4th Class Counties

7d. Provide a customer satisfaction measure, if available.

N/A

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
REGIONAL PLANNING COMMISSION								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	97,000	0.00	100,000	0.00	100,000	0.00	100,000	0.00
TOTAL - PD	97,000	0.00	100,000	0.00	100,000	0.00	100,000	0.00
TOTAL	97,000	0.00	100,000	0.00	100,000	0.00	100,000	0.00
GRAND TOTAL	$97,000	0.00	$100,000	0.00	$100,000	0.00	$100,000	0.00

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32393
Division	Administrative Disbursements		
Core -	Regional Planning Commissions		

1. CORE FINANCIAL SUMMARY

	FY 2013 Budget Request				FY 2013 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Federal	Other	Total
PS	0	0	0	0	**PS**	0	0	0	0
EE	0	0	0	0	**EE**	0	0	0	0
PSD	100,000	0	0	100,000	**PSD**	100,000	0	0	100,000
TRF	0	0	0	0	**TRF**	0	0	0	0
Total	**100,000**	**0**	**0**	**100,000**	**Total**	**100,000**	**0**	**0**	**100,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*0*	*0*	*0*	*0*	***Est. Fringe***	*0*	*0*	*0*	*0*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

Funds appropriated for grants to qualified Regional Planning Commissions are distributed in accordance with statutes. Section 251.034, RSMo states that "Payments made under Sections 251.032 to 251.038 to the various regional planning commissions shall be distributed on a matching basis of one-half state funds for one-half local funds. No local unit shall receive any payment without providing the matching funds required. The state funds so allocated shall not exceed the sum of sixty-five thousand dollars each for the East-West Gateway Coordinating Council and the Mid-America Regional Council. The remaining allocated state funds shall not exceed the sum of twenty-five thousand dollars for each of the following regional planning commissions:..." (South Central Ozark, Ozark Foothills, Green Hills, Pioneer Trails, Bootheel, Harry S Truman, Mark Twain, Mo-Kan, Southeast Missouri, Boonslick, Northwest Missouri, Mid-Missouri, Kaysinger Basin, Lake of the Ozarks, Meramec, Northeast Missouri, and Southwest Missouri).

3. PROGRAM LISTING (list programs included in this core funding)

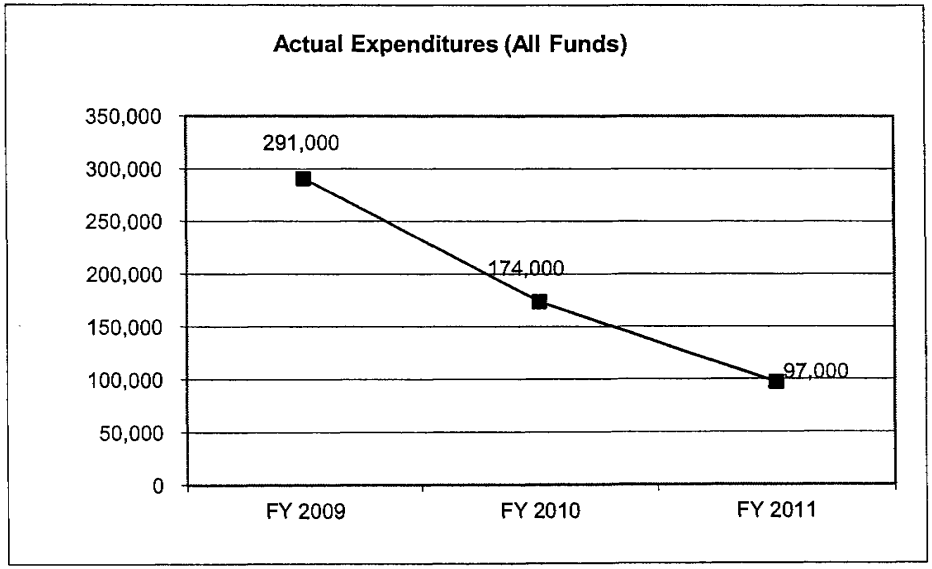
N/A

CORE DECISION ITEM

Department	Office of Administration	**Budget Unit**	32393
Division	Administrative Disbursements		
Core -	Regional Planning Commissions		

4. FINANCIAL HISTORY

	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Current Yr.
Appropriation (All Funds)	300,000	200,000	100,000	100,000
Less Reverted (All Funds)	(9,000)	(26,000)	(3,000)	N/A
Budget Authority (All Funds)	291,000	174,000	97,000	N/A
Actual Expenditures (All Funds)	291,000	174,000	97,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	9,000	26,000	3,000	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary expenditure restrictions.

NOTES:

CORE RECONCILIATION DETAIL

STATE
REGIONAL PLANNING COMMISSION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	100,000	0	0	100,000	
	Total	**0.00**	**100,000**	**0**	**0**	**100,000**	
DEPARTMENT CORE REQUEST							
	PD	0.00	100,000	0	0	100,000	
	Total	**0.00**	**100,000**	**0**	**0**	**100,000**	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	100,000	0	0	100,000	
	Total	**0.00**	**100,000**	**0**	**0**	**100,000**	

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
REGIONAL PLANNING COMMISSION								
CORE								
PROGRAM DISTRIBUTIONS	97,000	0.00	100,000	0.00	100,000	0.00	100,000	0.00
TOTAL - PD	97,000	0.00	100,000	0.00	100,000	0.00	100,000	0.00
GRAND TOTAL	$97,000	0.00	$100,000	0.00	$100,000	0.00	$100,000	0.00
GENERAL REVENUE	$97,000	0.00	$100,000	0.00	$100,000	0.00	$100,000	0.00
FEDERAL FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00
OTHER FUNDS	$0	0.00	$0	0.00	$0	0.00	$0	0.00

DECISION ITEM SUMMARY

Budget Unit Decision Item Budget Object Summary Fund	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ELECTED OFFICIALS TRANSITION COSTS								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	6,999	0.16	0	0.00	0	0.00	0	0.00
TOTAL - PS	6,999	0.16	0	0.00	0	0.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	2,341	0.00	0	0.00	0	0.00	0	0.00
TOTAL - EE	2,341	0.00	0	0.00	0	0.00	0	0.00
TOTAL	**9,340**	**0.16**	**0**	**0.00**	**0**	**0.00**	**0**	**0.00**
Elected Officials Transition - 1300008								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	56,000	0.00	56,000	0.00
TOTAL - PS	0	0.00	0	0.00	56,000	0.00	56,000	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	94,000	0.00	94,000	0.00
TOTAL - EE	0	0.00	0	0.00	94,000	0.00	94,000	0.00
TOTAL	**0**	**0.00**	**0**	**0.00**	**150,000**	**0.00**	**150,000**	**0.00**
GRAND TOTAL	**$9,340**	**0.16**	**$0**	**0.00**	**$150,000**	**0.00**	**$150,000**	**0.00**

NEW DECISION ITEM
RANK: 6 OF 10

Department	Office of Administration	**Budget Unit**	32490
Division	Administrative Disbursements		
DI Name	Elected Officials Transition	**DI#** 1300008	

1. AMOUNT OF REQUEST

	FY 2013 Budget Request					FY 2013 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	56,000	0	0	56,000	PS	56,000	0	0	56,000
EE	94,000	0	0	94,000	EE	94,000	0	0	94,000
PSD	0	0	0	0	PSD	0	0	0	0
Total	**150,000**	**0**	**0**	**150,000**	**Total**	**150,000**	**0**	**0**	**150,000**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**FTE**	**0.00**	**0.00**	**0.00**	**0.00**
Est. Fringe	*31,242*	*0*	*0*	*31,242*	***Est. Fringe***	*31,242*	*0*	*0*	*31,242*

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. THIS REQUEST CAN BE CATEGORIZED AS:

	New Legislation		New Program		Supplemental
	Federal Mandate		Program Expansion		Cost to Continue
	GR Pick-Up		Space Request		Equipment Replacement
	Pay Plan	X	Other: Statutory Provision		

3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

Sections 26.215, 28.300, 30.500, and 27.090, RSMo, provide that in each year in which a non-incumbent governor, lieutenant governor, secretary of state, state treasurer, or attorney general is elected, funds and facilities shall be provided to be used by each of them in preparing an orderly transition of administrations.

The legislature shall appropriate to the commissioner of administration funds to be used only for the purpose of these transitions and to be expended during the transition period. All funds not expended for this purpose during the transition period shall revert to general revenue.

NEW DECISION ITEM
RANK: 6 OF 10

Department	Office of Administration	**Budget Unit**	32490
Division	Administrative Disbursements		
DI Name	Elected Officials Transition **DI#** 1300008		

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

Statutes provide specific amounts for the various elected officials to be used for transition expenses: Governor, $100,000; Lt. Governor, $5,000; Secretary of State, $10,000; State Treasurer, $10,000; and the Attorney General, $10,000. Statutes also require that the Office of Administration provide space, equipment, telephone service and furniture, and $15,000 is requested to cover the costs of providing facilities operational the day following the election.

TOTAL **$150,000** **GR**

DETAILED INFORMATION

Estimates are based on budget object class expenditures that have been used for prior transitions. All costs are one-time.

Personal Service (BOBC 100)	$56,000
Travel (BOBCs 140 and 160)	$23,100
Supplies (BOBC 190)	$18,400
Communication Services & Supplies (BOBC 340)	$17,000
Professional Services (BOBC 400)	$13,000
Equipment Leases and Rentals (BOBC 690)	$21,500
Miscellaneous Expenses (BOBC 740)	$1,000
TOTAL (all one-time)	**$150,000**

NEW DECISION ITEM
RANK: 6 OF 10

Department	Office of Administration	**Budget Unit**	32490
Division	Administrative Disbursements		
DI Name	Elected Officials Transition	**DI#** 1300008	

5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
	56,000						56,000	0.0	
Total PS	**56,000**	**0.0**	**0**	**0.0**	**0**	**0.0**	**56,000**	**0.0**	**0**
							0		
	94,000						94,000		
Total EE	**94,000**		**0**		**0**		**94,000**		**0**
					0		0		
Total PSD	**0**		**0**		**0**		**0**		**0**
Grand Total	**150,000**	**0.0**	**0**	**0.0**	**0**	**0.0**	**150,000**	**0.0**	**0**

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
	56,000						56,000	0.0	
Total PS	**56,000**	**0.0**	**0**	**0.0**	**0**	**0.0**	**56,000**	**0.0**	**0**
							0		
	94,000						94,000		
Total EE	**94,000**		**0**		**0**		**94,000**		**0**
							0		
Total PSD	**0**		**0**		**0**		**0**		**0**
Grand Total	**150,000**	**0.0**	**0**	**0.0**	**0**	**0.0**	**150,000**	**0.0**	**0**

NEW DECISION ITEM
RANK: 6 OF 10

Department	Office of Administration	**Budget Unit**	32490
Division	Administrative Disbursements		
DI Name	Elected Officials Transition **DI#** 1300008		

6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6a. Provide an effectiveness measure.

6b. Provide an efficiency measure.

6c. Provide the number of clients/individuals served, if applicable.

6d. Provide a customer satisfaction measure, if available.

7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

DECISION ITEM DETAIL

Budget Unit Decision Item Budget Object Class	FY 2011 ACTUAL DOLLAR	FY 2011 ACTUAL FTE	FY 2012 BUDGET DOLLAR	FY 2012 BUDGET FTE	FY 2013 DEPT REQ DOLLAR	FY 2013 DEPT REQ FTE	FY 2013 GOV REC DOLLAR	FY 2013 GOV REC FTE
ELECTED OFFICIALS TRANSITION COSTS								
Elected Officials Transition - 1300008								
OTHER	0	0.00	0	0.00	56,000	0.00	56,000	0.00
TOTAL - PS	**0**	**0.00**	**0**	**0.00**	**56,000**	**0.00**	**56,000**	**0.00**
TRAVEL, IN-STATE	0	0.00	0	0.00	13,100	0.00	13,100	0.00
TRAVEL, OUT-OF-STATE	0	0.00	0	0.00	10,000	0.00	10,000	0.00
SUPPLIES	0	0.00	0	0.00	18,400	0.00	18,400	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	17,000	0.00	17,000	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	13,000	0.00	13,000	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	0	0.00	21,500	0.00	21,500	0.00
MISCELLANEOUS EXPENSES	0	0.00	0	0.00	1,000	0.00	1,000	0.00
TOTAL - EE	**0**	**0.00**	**0**	**0.00**	**94,000**	**0.00**	**94,000**	**0.00**
GRAND TOTAL	**$0**	**0.00**	**$0**	**0.00**	**$150,000**	**0.00**	**$150,000**	**0.00**
GENERAL REVENUE	**$0**	**0.00**	**$0**	**0.00**	**$150,000**	**0.00**	**$150,000**	**0.00**
FEDERAL FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**
OTHER FUNDS	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**	**0.00**