

## SECTION 001116 - INVITATION FOR BID

### 1.0 OWNER:

- A. The State of Missouri  
Office of Administration,  
Division of Facilities Management, Design and Construction  
Jefferson City, Missouri

### 2.0 PROJECT TITLE AND NUMBER:

- A. HVAC Services Contract  
Jefferson City Area  
Boone, Callaway, & Cole Counties  
**Project No.: 915RR-01-6007**

### 3.0 BIDS WILL BE RECEIVED:

- A. FIRST SUBMITTAL: 1:30 PM, Thursday, August 20, 2015
- B. Place: Office of the Director, Division of Facilities Management, Design and Construction, Room 730, Truman State Office Building, 301 West High, PO Box 809, Jefferson City, Missouri 65102

### 4.0 DESCRIPTION:

- A. Scope: The contract will be an indefinite quantity type for the performance of Heating, Ventilating, and Air Conditioning (HVAC) construction services including (but not limited to ) minor construction, repair, renovations, alterations and maintenance.
- B. Estimate: Up to \$100,000 per project, not to exceed \$250,000 per year for all projects.
- C. MBE/WBE/SDVE Goals per project: MBE 10% WBE 5% SDVE 3%

### 5.0 PRE-BID MEETING:

- A. Place/Time: 10:00 AM; Wednesday, August 12, 2015; HST State Office Building, Room 750, 301 W. High St. Jefferson City, Missouri.
- B. Access to State of Missouri property requires presentation of a photo ID by all persons

### 6.0 HOW TO GET PLANS & SPECIFICATIONS:

- A. Request: View Only Electronic bid sets are available at no cost or paper bid sets for a deposit of \$0 from American Document Solutions (ADS). Mail to: American Document Solutions, 1400 Forum Blvd., Suite 1C, Columbia, Missouri 65203. Phone 573-446-7768, Fax 573-355-5433.

**NOTE: Prime contractors will be allowed a maximum of two bid sets at the deposit rate shown above. Other requesters will be allowed only one bid set at this rate.. Additional bid sets or parts thereof may be obtained by any bidder at the cost of printing and shipping by request to American Document Solutions at the address shown above. MAKE CHECKS PAYABLE TO American Document Solutions for additional sets.**

Information for upcoming bids is available on the Division's web site -- <http://www.oa.mo.gov/fmdc/dc/list.htm>  
Plans, specifications and bidders lists are available on-line for bidders reference on American Document Solutions web site - <http://planroom.adsmo.net/>

### 7.0 POINT OF CONTACT:

- A. Building Manager: Division of Facilities Management Design and Construction, Chris Devore, phone #573-526-7922, fax # (573) 751-7277
- B. Project Manager: Tim Brazzell, phone 573-526-3123, fax # 573-751-7277

### 8.0 GENERAL INFORMATION:

- A. The State reserves the right to reject any and all bids and to waive all informalities in bids. No bid may be withdrawn for a period of 20 working days subsequent to the specified bid opening time. The contractor shall pay not less than the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed, as determined by the Missouri Department of Labor and Industrial Relations and as set out in the detailed plans and specifications.

Bid results are available after 3:00 PM the day of the bid opening by calling: 573-751-5868.