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Governor



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**ADDENDA NO. 2**  
**3630 Arrowhead Road Independence, Missouri**  
**RFQ No. JLIJ0612**  
**Issued Date: May 17, 2012**

Bidders are hereby informed that the following changes must be incorporated in the above referenced RFQ:

1.2.1. a. 1) The building is approximately 4,439 square feet.

**2.3 Specific Services Requirements:** The contractor shall perform the following tasks in order to keep all surfaces clean and free of dust, cobwebs, spots, spills, scuffs, other debris, etc. The contractor shall perform the listed tasks between the hours of **8:00 a.m. and 5:00 p.m.**, two times per week, excluding state holidays unless other days or times are approved by the lead tenant contact person.

**OPTION NO. 1**

**2.2.2 The Missouri Lottery will furnish hand soap, paper towels, toilet paper, trash can liners, glass cleaner, floor cleaner, spray cleaner, toilet bowl cleaner, wood polish and other supplies necessary for the performance of the contractor.**

**OPTION NO. 2**

**2.2.2 Products, Supplies, and Materials (also referred to as "products")** – The contractor shall agree and understand that the state agency shall have the right to approve/disapprove the use of any product used in the performance of the services required herein.

- a. Environmentally Preferable - In the performance of the services required herein, the contractor should use environmentally preferable products, unless specified elsewhere.
  - 1) For the purposes of the contract, "*environmentally preferable*" shall be defined as those products that have a lesser or reduced effect on human health and the environment when compared with competing products that serve the same purpose. The comparison may consider raw materials acquisition, production, manufacturing, packaging, distribution, reuse/post consumer content, operation, biodegradability, and pollution prevention through source reduction.
- b. Active microfiber technology should be used where appropriate to reduce cleaning chemical consumption.

## **OPTION NO. 2**

**2.2.3** The contractor shall furnish plastic wastebasket liners, toilet tissue, paper towels for restrooms, liquid hand soap, disposable liners for sanitary napkin cans, sand for ash trays, blood and bodily fluid cleanup kits, and all cleaning products necessary to perform the services required herein.

- a. Toilet tissue should be non-chlorine bleached, 2-ply roll, must fit the tissue dispenser installed in the building, and should contain a minimum 20% post-consumer recycled paper (Envision, Scott, Cascades, Green Select, or equal).
- b. Paper towels should be unbleached, must be folded to fit dispensers installed in the building, and should contain a minimum of 40% post-consumer recycled paper (Georgia Pacific, Scott, or equal).
- c. Liquid hand soap must be a good grade containing antiseptic.
- d. Plastic trash can liners should be manufactured using 30% recycled materials and of good grade.
- e. Blood spill and body fluid kits shall meet OSHA standards for blood borne pathogen exposure control.

**2.4 Restroom, Kitchens, and Break Room Requirements:** Delete Paragraph (a).

**4. PRICING PAGE**

**4.1 Janitorial Services** - The bidder shall provide a firm, fixed per square foot, per month price for the original contract period and a maximum per square foot, per month price for each potential renewal period for providing services in accordance with the provisions and requirements specified herein. All costs associated with providing Janitorial Services shall be included in the stated prices.

**OPTION NO. 1 ~ Cleaning supplies and paper products supplied by Lottery.**

<b>Description</b> c/s code: 91039	<b>Original Contract Period</b> <b>Firm, Fixed Price</b>	<b>First Renewal Period</b> <b>Maximum Price</b>	<b>Second Renewal Period</b> <b>Maximum Price</b>	<b>Third Renewal Period</b> <b>Maximum Price</b>
Janitorial Services	\$ _____ per square foot, per month <b>Line Item 001</b>	\$ _____ per square foot, per month <b>Line Item 002</b>	\$ _____ per square foot, per month <b>Line Item 003</b>	\$ _____ Per square foot, Per month <b>Line Item 004</b>

**OPTION NO. 2 ~ Cleaning supplies and paper products supplied by Contractor**

<b>Description</b> c/s code: 91039	<b>Original Contract Period</b> <b>Firm, Fixed Price</b>	<b>First Renewal Period</b> <b>Maximum Price</b>	<b>Second Renewal Period</b> <b>Maximum Price</b>	<b>Third Renewal Period</b> <b>Maximum Price</b>
Janitorial Services	\$ _____ per square foot, per month <b>Line Item 001</b>	\$ _____ per square foot, per month <b>Line Item 002</b>	\$ _____ per square foot, per month <b>Line Item 003</b>	\$ _____ Per square foot, Per month <b>Line Item 004</b>

All other terms and conditions of the original RFQ shall remain the same.

Authorized by:  
Marsha Cave  
Contract Specialist  
Facilities Management, Design and Construction

**ACKNOWLEDGEMENT OF ADDENDUM RECEIPT**

You must sign, date and return this acknowledgement of receipt of Addendum No. 1 with your proposal.

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
Date