

Jeremiah W. (Jay) Nixon  
Governor



Catherine F. Brown  
Director

Doug Nelson  
Commissioner

State of Missouri  
**OFFICE OF ADMINISTRATION**  
Division of Facilities Management  
Design and Construction  
730 Truman Building, 301 West High Street  
Post Office Box 809  
Jefferson City, Missouri 65102  
INTERNET: <http://www.oa.mo.gov/fmdc>  
E-MAIL: [FMDC.RealEstate@oa.mo.gov](mailto:FMDC.RealEstate@oa.mo.gov)

(573) 751-3339  
FAX (573) 751-7277

## NOTICE OF AWARD

<b>CONTRACT NUMBER</b> FMDC17-0008	<b>FACILITY CODE</b> 5940	<b>FACILITY ADDRESS</b> Rehabilitation Services for the Blind 3867 Magnolia Avenue St. Louis, MO 63110	
<b>CONTRACT TITLE</b> Janitorial Services – St. Louis, Missouri		<b>CONTRACT PERIOD</b> January 1, 2017 through December 31, 2017	
<b>VENDOR NUMBER</b> 4312568790-0 MB00094350		<b>SITE INFORMATION</b> Number of Days per Week: 5 Number of Square Feet: 5,950 Price per Square Foot: \$.062 Monthly Amount: \$368.90	
<b>VENDOR NAME AND ADDRESS</b> Elite Janitorial Maintenance Supply 9710 Lackland Road B St. Louis, MO 63114  Phone: (314) 423-8432 Fax: 314-423-8432 Email: <a href="mailto:elitejanitorial@hotmail.com">elitejanitorial@hotmail.com</a>		<b>ON-SITE CONTACT INFORMATION</b> Name: Kevin Dalton Phone: (314) 633-1563 Email: <a href="mailto:Kevin.dalton@oa.mo.gov">Kevin.dalton@oa.mo.gov</a>	
<b>ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:</b> The bid submitted by Elite Janitorial Maintenance Supply dated 10/15/2016 in response to RFQ# FMDC17-0008 is accepted in its entirety pursuant to the terms and conditions of the RFQ.			
<b>STATE OF MISSOURI USE ONLY</b>			
The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.			
<b>OA/FMDC CONTACT NAME:</b> Amber Willis	<b>OA/FMDC CONTACT TITLE:</b> Contract Specialist II	<b>OA/FMDC CONTACT INFORMATION:</b> Email: <a href="mailto:Amber.Willis@oa.mo.gov">Amber.Willis@oa.mo.gov</a> Phone: (573) 526-3421 Fax: (573) 751-7277	
<b>SIGNATURE OF OA/FMDC CONTACT:</b> 		<b>DATE:</b> 11/1/2016	
<b>SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE:</b> 		<b>TITLE:</b> Section Manager	<b>DATE:</b> 11/1/16

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## BID EVALUATION MEMORANDUM

Date: November 1, 2016

Bid Number: FMDC17-0008

Bid Title: Janitorial Services – St. Louis

Date Closed: 10/20/2016

Contract Specialist: Amber Willis

Contract's Unit Manager: Rebecca Brinkley

*adw*  
*RB*

Pursuant to RFQ FMDC17-0008 for Janitorial Services in St. Louis, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

Three bids were received in response to RFQ FMDC17-0008. The bidders were:

Elite Janitorial Maintenance Supply  
2 Women & a Broom  
ISS Facility Services

No "No Bids" were received in response to RFQ FMDC17-0008.

No Late Bids were received in response to RFQ FMDC17-0008.

All bids received in response to RFQ FMDC17-0008 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Elite Janitorial Maintenance Supply has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. Elite Janitorial Maintenance Supply does have current contracts with the State of Missouri. The results of the cost evaluation were forwarded to Dwight Blumhorst, the Facilities Operations Manager for Department of Elementary and Secondary Education for review to approve an award to Elite Janitorial Maintenance Supply. Facility Operations approved the award to Elite Janitorial Maintenance Supply. Therefore, I am proceeding with the award as approved.



Division of Facilities Management,

Design and Construction

COST EVALUATION

Contract Specialist: Amber Willis

Bid Number: FMD17-0008

Bid Name: St. Louis

Evaluation Date: 10/24/2016

Elite Janitorial Maintenance Supply		Original Contract Period		1st Renewal Period		2nd Renewal Period		COST
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	5,950	\$0.062	\$4,426.80	\$0.062	\$4,426.80	\$0.062	\$4,426.80	
002	5000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
003	5000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
004	5000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
005	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
006	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
007	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
008	10000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
009	10000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
010	200	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
011	100	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
012	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL			\$4,426.80	TOTAL	\$4,426.80	TOTAL	\$4,426.80	
Grand Total Cost		\$	13,280.40	Blind & Sheltered Workshop		SDVE		0
Total Cost Points			200					0

Bid Number: FMDc17-0008

Bid Name: St. Louis

Evaluation Date: 10/24/2016

2 Women & A Broom LLC		Original Contract Period		1st Renewal Period		2nd Renewal Period		TOTAL CONTRACT COST
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	5,950	\$0.079	\$5,640.60	\$0.079	\$5,640.60	\$0.079	\$5,640.60	TOTAL CONTRACT COST
002	5000	\$0.08	\$400.00	\$0.08	\$400.00	\$0.08	\$400.00	
003	5000	\$0.08	\$400.00	\$0.08	\$400.00	\$0.08	\$400.00	
004	5000	\$0.08	\$400.00	\$0.08	\$400.00	\$0.08	\$400.00	
005	10	\$15.00	\$150.00	\$15.00	\$150.00	\$15.00	\$150.00	
006	10	\$12.00	\$120.00	\$12.00	\$120.00	\$12.00	\$120.00	
007	10	\$32.00	\$320.00	\$32.00	\$320.00	\$32.00	\$320.00	
008	10000	\$0.082	\$820.00	\$0.082	\$820.00	\$0.082	\$820.00	
009	10000	\$0.08	\$800.00	\$0.08	\$800.00	\$0.08	\$800.00	
010	200	\$0.08	\$16.00	\$0.08	\$16.00	\$0.08	\$16.00	
011	100	\$10.00	\$1,000.00	\$10.00	\$1,000.00	\$10.00	\$1,000.00	
012	10	\$36.23	\$362.30	\$36.23	\$362.30	\$36.23	\$362.30	
TOTAL			\$10,428.90	TOTAL	\$10,428.90	TOTAL	\$10,428.90	
Grand Total Cost								\$ 31,286.70
Blind & Sheltered Workshop								0
SDVE								0
Total Cost Points								85

Bid Number: FMD17-0008 Bid Name: St. Louis Evaluation Date: 10/24/2016

ISS St. Louis	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		TOTAL
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
	001	5,950	\$0.14512	\$10,361.57	\$0.1474	\$10,524.36	\$0.1497	\$10,688.58	
	002	5000	\$0.12	\$600.00	\$0.12	\$600.00	\$0.12	\$600.00	
	003	5000	\$0.18	\$900.00	\$0.18	\$900.00	\$0.18	\$900.00	
	004	5000	\$0.22	\$1,100.00	\$0.22	\$1,100.00	\$0.22	\$1,100.00	
	005	10	\$5.00	\$50.00	\$5.00	\$50.00	\$5.00	\$50.00	
	006	10	\$5.00	\$50.00	\$5.00	\$50.00	\$5.00	\$50.00	
	007	10	\$8.00	\$80.00	\$8.00	\$80.00	\$8.00	\$80.00	
	008	10000	\$0.10	\$1,000.00	\$0.10	\$1,000.00	\$0.10	\$1,000.00	
	009	10000	\$0.10	\$1,000.00	\$0.10	\$1,000.00	\$0.10	\$1,000.00	
	010	200	\$0.14512	\$29.02	\$0.1474	\$29.48	\$0.1497	\$29.94	
	011	100	\$15.07	\$1,507.00	\$15.30	\$1,530.00	\$15.53	\$1,553.00	
	012	10	\$27.00	\$270.00	\$27.00	\$270.00	\$27.00	\$270.00	
									TOTAL CONTRACT COST
			TOTAL	\$16,947.59	TOTAL	\$17,133.84	TOTAL	\$17,321.52	
Grand Total Cost									\$ 51,402.95
Blind & Sheltered Workshop									0
SDVE									0
Total Cost Points									52