

Jeremiah W. (Jay) Nixon
Governor



Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
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(573) 751-3339
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NOTICE OF AWARD

CONTRACT NUMBER JL17SS0005	LEASE NUMBER 09202510 and 09201339	FACILITY ADDRESS 580 North Service Road and 119-123 Olympic Way, St. Peters (St. Charles County), MO 63376	
CONTRACT TITLE Janitorial Services – St. Peters, Missouri		CONTRACT PERIOD October 1, 2016 through September 30, 2017	
VENDOR NUMBER 0438493370-2 MB00090018	SITE INFORMATION		
VENDOR NAME AND ADDRESS Kounty Cleaning 2902 Chance Drive Florissant, MO 63031 Phone: (314) 754-8404 Fax: (314) 754-1454 Email: tmeeks@kountycleaning.com	(09202510) Number of Days per Week: 2 Number of Square Feet: 3,938 Price per Square Foot: \$.053 Monthly Amount: \$208.71		(09201339) Number of Days per Week: 5 Number of Square Feet: 9,743 Price per Square Foot: \$.053 Monthly Amount: \$516.38
	ON-SITE CONTACT INFORMATION Name: Nancy Mooney (MSHP) Phone: (636) 278-2925 Email: nancy.mooney@mshp.dps.mo.gov Name: Jennifer Zadell (DMH) Phone: (636) 926-1204 Email: Jennifer.zadell@dmh.mo.gov		
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: The bid submitted by Kounty Cleaning dated 07/21/2016 in response to RFQ# JL17SS0005 is accepted in its entirety pursuant to the terms and conditions of the RFQ.			
STATE OF MISSOURI USE ONLY			
The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.			
OA/FMDC CONTACT NAME: Amber Willis	OA/FMDC CONTACT TITLE: Contract Specialist II	OA/FMDC CONTACT INFORMATION: Email: Amber.Willis@oe.mo.gov Phone: (573) 526-3421 Fax: (573) 751-7277	
SIGNATURE OF OA/FMDC CONTACT: 		DATE: 8/16/2016	
SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE: 		TITLE: Section Manager	DATE: 8-16-16

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BID EVALUATION MEMORANDUM

Date: August 16, 2016

Bid Number: JL17SS0005

Bid Title: Janitorial Services – St. Peters

Date Closed: 07/26/2016

Contract Specialist: Amber Willis *adw*

Contract's Unit Manager: Rebecca Brinkley *RB*

Pursuant to RFQ JL17SS0005 for Janitorial Services in St. Peters, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

Two (2) bids were received in response to RFQ JL17SS0005. The bidders were:

Elite Janitorial
Kounty Cleaning

No "No Bids" were received in response to RFQ JL17SS0005.

No Late Bids were received in response to RFQ JL17SS0005.

All bids received in response to RFQ JL17SS0005 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Kounty Cleaning has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. Kounty Cleaning does not have any contracts with the State of Missouri; however, Kounty Cleaning does have current contracts of similar size and scope of work. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to Kounty Cleaning. Real Estate Services approved the award to Kounty Cleaning. Therefore, I am proceeding with the award as approved.

Bid Number: JL17SS0005 Bid Name: St. Peters Evaluation Date: 08/01/2016

County Cleaning Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period	
		Price	Extended Cost	Price	Extended Cost	Price	Extended Cost
001	13,861	\$0.053	\$8,815.60	\$0.053	\$8,815.60	\$0.053	\$8,815.60
002	5	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00
003	5	\$0.053	\$0.27	\$0.053	\$0.27	\$0.053	\$0.27
004	50	\$0.600	\$30.00	\$0.600	\$30.00	\$0.600	\$30.00
005	50	\$0.600	\$30.00	\$0.600	\$30.00	\$0.600	\$30.00
006	1	\$5.000	\$5.00	\$5.000	\$5.00	\$5.000	\$5.00
007	1	\$5.000	\$5.00	\$5.000	\$5.00	\$5.000	\$5.00
008	250	\$1.000	\$250.00	\$1.000	\$250.00	\$1.000	\$250.00
009	250	\$1.000	\$250.00	\$1.000	\$250.00	\$1.000	\$250.00
010	250	\$1.000	\$250.00	\$1.000	\$250.00	\$1.000	\$250.00
011	1	\$40.000	\$40.00	\$40.000	\$40.00	\$40.000	\$40.00
012	1	\$40.000	\$40.00	\$40.000	\$40.00	\$40.000	\$40.00
013	2	\$12.000	\$24.00	\$12.000	\$24.00	\$12.000	\$24.00
		TOTAL	\$9,739.86	TOTAL	\$9,739.86	TOTAL	\$9,739.86

TOTAL CONTRACT COST

Grand Total Cost	\$29,219.58
Blind & Sheltered Workshop	
SDVE	
Total Cost Points	200



Division of Facilities Management,
Design and Construction
 COST EVALUATION

Contract Specialist: Amber Willis

Bid Number: JL17SS0005		Bid Name: St. Peters		Evaluation Date: 08/01/2016				
Elite Janitorial Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		
		Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	13,861	\$0.075	\$12,474.90	\$0.075	\$12,474.90	\$0.075	\$12,474.90	
002	5	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00	
003	5	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00	
004	50	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00	
005	50	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00	
006	1	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00	
007	1	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00	
008	250	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00	
009	250	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00	
010	250	\$0.075	\$18.75	\$0.075	\$18.75	\$0.075	\$18.75	
011	1	\$0.000	\$0.00	\$0.000	\$0.00	\$0.000	\$0.00	
012	1	\$24.000	\$24.00	\$24.000	\$24.00	\$24.000	\$24.00	
013	2	\$8.000	\$16.00	\$8.000	\$16.00	\$8.000	\$16.00	
		TOTAL	\$12,533.65	TOTAL	\$12,533.65	TOTAL	\$12,533.65	
						Grand Total Cost		\$37,600.95
						Blind & Sheltered Workshop		
						SDVE		
						Total Cost Points		155