Jeremiah W. (Jay) Nixon
Governor

Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: http://www.oa.mo.gov/fmdc
E-MAIL: FMDC Real Estate@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

BID EVALUATION MEMORANDUM

Date: July 31, 2015

Bid Number: RFQ JLBC0716

Bid Title: Janitorial Services - Belton

Date Closed: July 29, 2015

Contract's Section Manager: Rebecca Brinkley RB

Deputy Director, Contract's Unit – Charlie Brzuchalski

Pursuant to RFQ JLBC0716 for Janitorial Services for 836 N. Scott Ave., Belton (Cass County), an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

Three (3) were received in response to RFQ JLBC0716. Those bidders are:

1. RK Janitorial Services
2. Resource Service Solutions
3. City Wide Maintenance

No "No Bids" were received in response to RFQ JLBC0716.

No Late Bids were received in response to RFQ JLBC0716.

All bids received in response to RFQ JLBC0716 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

> None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services. The pricing from City Wide was included in the cost evaluation at the maximum potential liability to the State of Missouri in accordance with section 8c of the Terms and Conditions. However,

pursuant to 5a (3) of the Terms and Conditions, All bids must be priced as required. The bid submitted by City Wide Maintenance failed to provide pricing as required in Paragraph 4.2 which states:

Supplemental Service: The bidder shall state a firm, fixed price for the original contract period and a maximum price for each potential renewal period for each of the following Supplemental Services provided in accordance with the provisions and requirements specified herein. In the event the bidder does not provide pricing on one or more of the line items below for supplemental services, it shall be interpreted and enforced as no charge ($0) to the State of Missouri. All costs associated with providing the Supplemental Services shall be included in the stated prices.

The pricing submitted by City Wide included minimum pricing on Line Items 002, 003 and 007. In addition, the pricing included minimum quantities on Line Item 006. Since City Wide did not provide pricing in accordance with the requirements of the RFQ, the bid from City Wide is not responsive, and will not be considered for an award.

The bid from RSS has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. RSS currently holds several janitorial contracts with the State of Missouri with acceptable performance at this time. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve toward an award to Resource Service Solutions, LLC. Real Estate Services approved the award to Resource Service Solutions, LLC. Therefore, I am proceeding with the award as approved.

Division of Facilities Management,
Design and Construction
COST EVALUATION
Contract Specialist:

Bid Number: JLBC0716 Bid Name: Belton Janitorial Evaluation Date: 7/30/15

RK Janitorial		Original Contract Period		1st Renewal Period		2nd Renewal Period		
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	6623	$0.227	$18,041.05	$0.227	$18,041.05	$0.227	$18,041.05	
002	10	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
003	10	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
004	200	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
005	200	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
006	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
007	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
008	1000	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
009	1000	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
010	1000	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
011	1	$22.00	$22.00	$22.00	$22.00	$22.00	$22.00	
012	1	$24.00	$24.00	$24.00	$24.00	$24.00	$24.00	
013	8	$8.00	$64.00	$8.00	$64.00	$8.00	$64.00	
								TOTAL CONTRACT COST
		TOTAL	$18,151.05	TOTAL	$18,151.05	TOTAL	$18,151.05	$54,453.16
							Grand Total Cost	$54,453.16
							Blind & Sheltered Workshop	0
							SDVE	0
							Total Cost Points	132

City Wide		Original Contract Period		1st Renewal Period		2nd Renewal Period		
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	6623	$0.131	$10,411.36	$0.135	$10,729.26	$0.139	$11,047.16	
002	10	$10.50	$105.00	$10.50	$105.00	$10.50	$105.00	
003	10	$10.50	$105.00	$10.50	$105.00	$10.50	$105.00	
004	200	$0.118	$23.60	$0.118	$23.60	$0.118	$23.60	
005	200	$0.129	$25.80	$0.129	$25.80	$0.129	$25.80	
006	1	$200.000	$200.00	$200.000	$200.00	$200.000	$200.00	
007	4	$31.250	$125.00	$31.250	$125.00	$31.250	$125.00	
008	1000	$0.130	$130.00	$0.130	$130.00	$0.130	$130.00	
009	1000	$0.130	$130.00	$0.130	$130.00	$0.130	$130.00	
010	1000	$0.130	$130.00	$0.130	$130.00	$0.130	$130.00	
011	1	$41.250	$41.25	$41.250	$41.25	$41.250	$41.25	
012	1	$36.070	$36.07	$36.070	$36.07	$36.070	$36.07	
013	8	$22.000	$176.00	$22.000	$176.00	$22.000	$176.00	
								TOTAL CONTRACT COST
		TOTAL	$11,639.08	TOTAL	$11,956.98	TOTAL	$12,274.88	$35,870.94
							Grand Total Cost	$35,870.94
							Blind & Sheltered Workshop	0
							SDVE	0
							Total Cost Points	200

RSS		Original Contract Period		1st Renewal Period		2nd Renewal Period		
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	6623	$0.15	$11,921.40	$0.15	$11,921.40	$0.15	$11,921.40	
002	10	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
003	10	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
004	200	$0.35	$70.00	$0.35	$70.00	$0.35	$70.00	
005	200	$0.14	$28.00	$0.14	$28.00	$0.14	$28.00	
006	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
007	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
008	1000	$0.12	$120.00	$0.12	$120.00	$0.12	$120.00	
009	1000	$0.10	$100.00	$0.10	$100.00	$0.10	$100.00	
010	1000	$0.05	$50.00	$0.05	$50.00	$0.05	$50.00	
011	1	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	
012	1	$25.50	$25.50	$25.50	$25.50	$25.50	$25.50	
013	8	$12.50	$100.00	$12.50	$100.00	$12.50	$100.00	
		$993.45						TOTAL CONTRACT COST
		TOTAL	$12,439.90	TOTAL	$12,439.90	TOTAL	$12,439.90	$37,319.70
							Grand Total Cost	$37,319.70
							Blind & Sheltered Workshop	0
							SDVE	0
							Total Cost Points	192