

Eric Greitens
Governor



Catherine F. Brown
Director

Sarah Steelman
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
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(573) 751-3339
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NOTICE OF AWARD

| | | | | | | |
|--|----------------|--|--|--|---|---|
| CONTRACT NUMBER JLBL170054 | | CONTRACT TITLE Janitorial Services – Brookfield (Linn County), MO 64628 | | | CONTRACT PERIOD March 1, 2017 through February 28, 2018 | |
| VENDOR NAME AND ADDRESS: Woodley Building Maintenance P.O. Box 16838 8601 E. 63 rd Street | | | VENDOR NUMBER: 4311330970-0/ MB00091797 | | | |
| | | | VENDOR CONTACT: Diana Hartzler Phone: 816-358-9444 Email: Diana.hartzler@wbmservices.com | | | |
| ADDRESS | LEASE # | DAYS Per WK | SQ FEET | PRICE Per SQ FT | MONTHLY AMOUNT | CONTACT |
| 103 Forest Drive | 05800371 | 3 | 4,289 | .125 | \$536.13 | Lori Brinkley or Traci McClaran Lori.brinkley@dss.mo.gov Traci.lmcclaran@dss.mo.gov |
| 301 Burnham Street | 05801442 | 3 | 2,218 | .125 | \$277.25 | Tracy Buswell or Ashley Thieme Tracy.buswell@doc.mo.gov Ashley.thieme@doc.mo.gov |
| ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: | | | | | | |
| The bid submitted by Woodley Building Maintenance dated 1/25/2017 in response to RFQ# JLBL170054 is accepted in its entirety pursuant to the terms and conditions of the RFQ. | | | | | | |
| STATE OF MISSOURI USE ONLY | | | | | | |
| The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency. | | | | | | |
| OA/FMDC CONTACT NAME: Amber Willis | | OA/FMDC CONTACT TITLE: Contract Specialist II | | OA/FMDC CONTACT INFORMATION: Email: Amber.Willis@oa.mo.gov Phone: (573) 526-3421 Fax: (573) 751-7277 | | |
| SIGNATURE OF OA/FMDC CONTACT: | | | | DATE: 1/30/2017 | | |
| SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE: | | | | TITLE: Section Manager | | DATE: 1-31-17 |

Jeremiah W. (Jay) Nixon
Governor



Catherine F. Brown
Director

Doug Nelson
Commissioner

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BID EVALUATION MEMORANDUM

Date: January 30, 2017

Bid Number: JLBL170054

Bid Title: Janitorial Services - Brookfield

Date Closed: 1/25/2017

Contract Specialist: Amber Willis *adw*

Contract's Unit Manager: Rebecca Brinkley *RB*

Pursuant to RFQ JLBL170054 for Janitorial Services in Brookfield, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

One (1) bid was received in response to RFQ JLBL170054. The bidder was:

Woodley Building Maintenance

No "No Bids" were received in response to RFQ JLBL170054.

No Late Bids were received in response to RFQ JLBL170054.

All bids received in response to RFQ JLBL170054 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Woodley Building Maintenance has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. Woodley Building Maintenance has several contracts with the State of Missouri. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to Woodley Building Maintenance. Real Estate Services approved the award to Woodley Building Maintenance. Therefore, I am proceeding with the award as approved.



Division of Facilities Management,

Design and Construction

COST EVALUATION

Contract Specialist: Amber Willis

Bid Number: JLBL170054

Bid Name: Janitorial Services - Brookfield

Evaluation Date: 01/27/2017

| Woodley Building Maintenance | | Original Contract Period | | 1st Renewal Period | | 2nd Renewal Period | | 3rd Renewal Period | | TOTAL CONTRACT COST |
|------------------------------|-------|--------------------------|---------------|--------------------|---------------|--------------------|---------------|--------------------|---------------|---------------------|
| Line Item | Qty | Price | Extended Cost | Price | Extended Cost | Price | Extended Cost | Price | Extended Cost | |
| 001 | 4,289 | \$0.125 | \$6,433.50 | \$0.125 | \$6,433.50 | \$0.125 | \$6,433.50 | \$0.125 | \$6,433.50 | TOTAL CONTRACT COST |
| 002 | 2,218 | \$0.125 | \$3,327.00 | \$0.125 | \$3,327.00 | \$0.125 | \$3,327.00 | \$0.125 | \$3,327.00 | |
| 003 | 5 | \$2.50 | \$12.50 | \$2.50 | \$12.50 | \$2.50 | \$12.50 | \$2.50 | \$12.50 | |
| 004 | 5 | \$2.50 | \$12.50 | \$2.50 | \$12.50 | \$2.50 | \$12.50 | \$2.50 | \$12.50 | |
| 005 | 50 | \$0.23 | \$11.50 | \$0.23 | \$11.50 | \$0.23 | \$11.50 | \$0.23 | \$11.50 | |
| 006 | 50 | \$0.10 | \$5.00 | \$0.10 | \$5.00 | \$0.10 | \$5.00 | \$0.10 | \$5.00 | |
| 007 | 1 | \$2.00 | \$2.00 | \$2.00 | \$2.00 | \$2.00 | \$2.00 | \$2.00 | \$2.00 | |
| 008 | 1 | \$2.50 | \$2.50 | \$2.50 | \$2.50 | \$2.50 | \$2.50 | \$2.50 | \$2.50 | |
| 009 | 250 | \$0.15 | \$37.50 | \$0.15 | \$37.50 | \$0.15 | \$37.50 | \$0.15 | \$37.50 | |
| 010 | 250 | \$0.15 | \$37.50 | \$0.15 | \$37.50 | \$0.15 | \$37.50 | \$0.15 | \$37.50 | |
| 011 | 250 | \$0.15 | \$37.50 | \$0.15 | \$37.50 | \$0.15 | \$37.50 | \$0.15 | \$37.50 | |
| 012 | 1 | \$35.00 | \$35.00 | \$35.00 | \$35.00 | \$35.00 | \$35.00 | \$35.00 | \$35.00 | |
| 013 | 1 | \$30.00 | \$30.00 | \$30.00 | \$30.00 | \$30.00 | \$30.00 | \$30.00 | \$30.00 | |
| 014 | 2 | \$15.00 | \$30.00 | \$15.00 | \$30.00 | \$15.00 | \$30.00 | \$15.00 | \$30.00 | |
| 015 | 1 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 017 | 1 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 017 | 1 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| TOTAL | | | \$10,014.00 | TOTAL | \$10,014.00 | TOTAL | \$10,014.00 | TOTAL | \$10,014.00 | |
| Grand Total Cost | | \$ | 40,056.00 | | | | | | | |
| Blind & Sheltered Workshop | | SDVE | | | | | | | | |
| Blind & Sheltered Workshop | | 0 | | | | | | | | |
| Total Cost Points | | 200 | | | | | | | | |