

Jeremiah W. (Jay) Nixon
Governor



Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: <http://www.oa.mo.gov/fmdc>
E-MAIL: FMDC.RealEstate@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

NOTICE OF AWARD

CONTRACT NUMBER JLDS1116	LEASE NUMBER 10301015	FACILITY ADDRESS 1003 Wildwood Dr., Dexter (Stoddard County), MO 63841
CONTRACT TITLE Janitorial Services – Dexter, MO		CONTRACT PERIOD January 1, 2016 through December 31, 2016
VENDOR NUMBER 4312568790-0		Site Information: Number of Days per Week - 5 Number of Square Feet -- 6,529 Price per Square Foot: \$.102 Monthly Amount: \$665.96
VENDOR NAME AND ADDRESS Elite Janitorial Maintenance Supply 9710 Lackland Road B St. Louis, MO 63114 Phone: 314-423-3317 Email: elitejanitorial@hotmail.com		
ON-SITE CONTACT INFORMATION Name: Rich Ruch (lead contact) Phone Number: 573-624-9434 Email: Richard.ruch@doc.mo.gov		
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: The bid submitted by Elite Janitorial Maintenance Supply, dated 11/11/2015 in response to RFQ# JLDS1116 is accepted in its entirety pursuant to the terms and conditions of the RFQ.		
STATE OF MISSOURI USE ONLY		
The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.		
OAFMDC CONTACT NAME: Amber Willis	OAFMDC CONTACT TITLE: Contract Specialist II	OAFMDC CONTACT INFORMATION: Email: Amber.willis@oa.mo.gov Phone: (573)526-3421 Fax(573) 751-7277
SIGNATURE OF OAFMDC CONTACT: 	DATE: 12/02/2015	
SIGNATURE OF OAFMDC AUTHORIZED REPRESENTATIVE: 	TITLE: Section Manager	DATE: 12-2-15

Jeremiah W. (Jay) Nixon
Governor



Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: <http://www.oa.mo.gov/fmdc>
E-MAIL: FMDC.RealEstate@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

BID EVALUATION MEMORANDUM

Date: December 2, 2015

Bid Number: JLDS1116

Bid Title: Janitorial Services – Dexter

Date Closed: 11/25/15

Contract Specialist: Amber Willis *adw*

Contract's Unit Manager: Rebecca Brinkley *RB*

Pursuant to RFQ JLDS1116 for Janitorial Services in Dexter, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

Two (2) bids were received in response to RFQ JLDS1116. The bidders were:

Resource Service Solutions
Elite Janitorial Maintenance Supply

No "No Bids" were received in response to RFQ JLDS1116.

No Late Bids were received in response to RFQ JLDS1116.

All bids received in response to RFQ JLDS1116 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Elite Janitorial Maintenance Supply has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. Elite Janitorial Maintenance Supply has several janitorial contracts throughout the state with no known issues or concerns. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to Elite Janitorial Maintenance Supply. Real Estate Services approved the award to Elite Janitorial Maintenance Supply. Therefore, I am proceeding with the award as approved.

Division of Facilities Management.

Design and Construction

COST EVALUATION

Contract Specialist: Amber Willis



Bid Number: JLDS1116

Bid Name: Janitorial Services - Dexter

Evaluation Date: 11/30/15

Resource Service Solutions	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		3rd Renewal Period		TOTAL CONTRACT COST
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
	001	6,529	\$0.135	\$10,576.98	\$0.135	\$10,576.98	\$0.135	\$10,576.98	\$0.135	\$10,576.98	
	002	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	003	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	004	50	\$0.35	\$17.50	\$0.35	\$17.50	\$0.35	\$17.50	\$0.35	\$17.50	
	005	50	\$0.14	\$7.00	\$0.14	\$7.00	\$0.14	\$7.00	\$0.14	\$7.00	
	006	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	007	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	008	250	\$0.12	\$30.00	\$0.12	\$30.00	\$0.12	\$30.00	\$0.12	\$30.00	
	009	250	\$0.10	\$25.00	\$0.10	\$25.00	\$0.10	\$25.00	\$0.10	\$25.00	
	010	250	\$0.05	\$12.50	\$0.05	\$12.50	\$0.05	\$12.50	\$0.05	\$12.50	
	011	1	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	
	012	1	\$25.65	\$25.65	\$25.65	\$25.65	\$25.65	\$25.65	\$25.65	\$25.65	
	013	2	\$12.50	\$25.00	\$12.50	\$25.00	\$12.50	\$25.00	\$12.50	\$25.00	
			TOTAL	\$10,744.63	TOTAL	\$10,744.63	TOTAL	\$10,744.63	TOTAL	\$10,744.63	
Grand Total Cost \$ 42,978.52											
Blind & Sheltered Workshop 0											
SDVE 0											
Total Cost Points 152											

Bid Number: JLD51116

Bid Name: Janitorial Services - Dexter

Evaluation Date: 11/30/15

Elite Janitorial Maintenance Supply	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		3rd Renewal Period		
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
	001	6,529	\$0.102	\$7,991.50	\$0.102	\$7,991.50	\$0.102	\$7,991.50	\$0.102	\$7,991.50	
	002	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	003	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	004	50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	005	50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	006	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	007	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	008	250	\$0.102	\$25.50	\$0.102	\$25.50	\$0.102	\$25.50	\$0.102	\$25.50	
	009	250	\$0.102	\$25.50	\$0.102	\$25.50	\$0.102	\$25.50	\$0.102	\$25.50	
	010	250	\$0.10	\$24.75	\$0.10	\$24.75	\$0.10	\$24.75	\$0.10	\$24.75	
	011	1	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	
	012	1	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00	
	013	2	\$16.00	\$32.00	\$16.00	\$32.00	\$16.00	\$32.00	\$16.00	\$32.00	
			TOTAL	\$8,162.25	TOTAL	\$8,162.25	TOTAL	\$8,162.25	TOTAL	\$8,162.25	
										Grand Total Cost	\$32,648.98
										Blind & Sheltered Workshop	0
										SDVE	0
										Total Cost Points	200



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION (DFMDC)
REQUEST FOR QUOTATION (RFQ)

RFQ #: JLDS1116
TITLE: Janitorial Services - Dexter
ISSUE DATE: 10/30/15

CONTRACT SPECIALIST: Amber Willis
PHONE #: (573) 526-3421
FAX #: (573) 751-7277
E-MAIL: amber.willis@oa.mo.gov

RETURN BID NO LATER THAN: November 25, 2015 AT 2:00 PM CENTRAL TIME

MAILING INSTRUCTIONS: Print or type RFQ Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN BID TO: OFFICE OF ADMINISTRATION
DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION
301 WEST HIGH STREET, ROOM 730
PO BOX 809, JEFFERSON CITY, MO 65102

OR FAX TO: Fax #: (573) 751-7277 - FMDC - JANITORIAL BID
(Mail or Fax, please do not do both)

CONTRACT PERIOD: Effective Date of Contract through One Year

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:	STATE AGENCY'S NAME AND ADDRESS:
1003 Wildwood Drive, Dexter (Stoddard County), MO	Office of Administration Division of Facilities Management, Design & Construction 301 West High Street, Room 730 Jefferson City, MO 65102

The bidder hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Request for Quotation. The bidder further agrees that the language of this RFQ shall govern in the event of a conflict with his/her bid. The bidder further agrees that upon receipt of a Notice of Award is signed and issued by an authorized official of the State of Missouri, a binding contract shall exist between the bidder and the State of Missouri.

SIGNATURE REQUIRED

DOING BUSINESS AS (DBA) NAME <i>Elite Janitorial Maintenance Supply</i>		LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID NO.	
MAILING ADDRESS <i>9710 Lakeland Road B</i>		IRS FORM 1099 MAILING ADDRESS	
CITY, STATE, ZIP CODE <i>St. Louis, MO 63114</i>		CITY, STATE, ZIP CODE	
CONTACT PERSON <i>Eugene Henry</i>		EMAIL ADDRESS <i>elitejanitorial@hotmail.com</i>	
PHONE NUMBER <i>314-423-8432</i>		FAX NUMBER <i>314-423-3317</i>	
TAXPAYER ID NUMBER (TIN) <i>43-1256879</i>	TAXPAYER ID (TIN) TYPE (CHECK ONE) <input type="checkbox"/> FEIN <input type="checkbox"/> SSN	VENDOR NUMBER (IF KNOWN)	
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE) (NOTE: LLC IS NOT A VALID TAX FILING TYPE) <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other			
AUTHORIZED SIGNATURE <i>Eugene Henry</i>		DATE <i>11/11/2015</i>	
PRINTED NAME <i>Eugene Henry</i>		TITLE <i>owner</i>	

4. PRICING PAGE

- 4.1 **Janitorial Services** – The bidder shall provide a firm, fixed per square foot, per month price for the original contract period and a maximum per square foot, per month price for each potential renewal period for providing janitorial services, in accordance with the provisions and requirements specified herein. All costs associated with providing the Janitorial Services, excluding Supplemental Services, shall be included in the stated prices.

Line Item Number	Description c/s code: 91039	Original Contract Period Firm, Fixed Price	First Renewal Period Maximum Price	Second Renewal Period Maximum Price	Third Renewal Period Maximum Price
001	Janitorial Services	\$665.96 per square foot, per month 0102			

- 4.2 **Supplemental Service:** The bidder shall state a firm, fixed price for the original contract period and a maximum price for each potential renewal period for each of the following Supplemental Services provided in accordance with the provisions and requirements specified herein. In the event the bidder does not provide pricing on one or more of the line items below for supplemental services, it shall be interpreted and enforced as no charge (\$0) to the State of Missouri. All costs associated with providing the Supplemental Services shall be included in the stated prices.

Line Item	Description C/S Code: 91039	Original Contract Period Firm, Fixed Price	First Renewal Period Maximum Price	Second Renewal Period Maximum Price	Third Renewal Period Maximum Price
002	Interior Window Cleaning and Other Interior Glass Surfaces	\$ <u>None</u> per linear foot	\$ <u>No charge</u> per linear foot	\$ <u>No charge</u> per linear foot	\$ _____ per linear foot
003	Exterior Window Cleaning	\$ <u>No charge</u> per linear foot	\$ <u>No charge</u> per linear foot	\$ <u>No charge</u> per linear foot	\$ _____ per linear foot
004	Hard Floor Cleaning - Stripping and Refinishing of Hard Flooring	\$ <u>No charge</u> per square foot	\$ <u>No charge</u> per square foot	\$ <u>No charge</u> per square foot	\$ _____ per square foot
005	Deep Carpet Cleaning and Water Extraction Services	\$ <u>No charge</u> per square foot	\$ <u>No charge</u> per square foot	\$ <u>No charge</u> per square foot	\$ _____ per square foot
006	Brushing and Spot Cleaning of Fabric Furniture	\$ _____ per piece	\$ _____ per piece	\$ _____ per piece	\$ _____ per piece
007	Cleaning and Vacuuming of Cloth Cubicle Partitions	\$ <u>No charge</u> per partition	\$ <u>No charge</u> per partition	\$ _____ per partition	\$ _____ per partition
008	One time Construction Clean-up	\$ <u>0.102</u> per square foot			
009	Ongoing Construction Clean-up	\$ <u>0.102</u> per square foot			
010	Final Clean-Up	\$ <u>0.099</u> per square foot			
011	Additional Paper Towel Rolls	\$ <u>40.00</u> per case (minimum of 6 rolls per case)	\$ <u>40.00</u> per case (minimum of 6 rolls per case)	\$ <u>40.00</u> per case (minimum of 6 rolls per case)	\$ <u>40.00</u> per case (minimum of 6 rolls per case)
012	Additional Tri-Fold Paper Towels	\$ <u>23.00</u> per case (minimum of 6 rolls per case)	\$ <u>23.00</u> per case (minimum of 6 rolls per case)	\$ <u>23.00</u> per case (minimum of 6 rolls per case)	\$ <u>23.00</u> per case (minimum of 6 rolls per case)
013	Additional Personnel	\$ <u>16.00</u> Per Hour, Per Person	\$ <u>16.00</u> Per Hour, Per Person	\$ <u>16.00</u> Per Hour, Per Person	\$ <u>19.00</u> Per Hour, Per Person

EXHIBIT A

PARTICIPATION COMMITMENT

Organization for the Blind/Sheltered Workshop Participation Commitment – If the bidder is committing to participation by or if the bidder is a qualified organization for the blind/sheltered workshop, the bidder must provide the required information in the table below for the organization proposed and must submit the completed exhibit with the bidder's bid.

Organization for the Blind/Sheltered Workshop Commitment Table		
Name of Organization for the Blind or Sheltered Workshop Proposed	Committed Participation (\$ amount or % of total value of contract)	Description of Products/Services to be Provided by Listed Organization for the Blind/Sheltered Workshop
1.		
2.		
3.		

EXHIBIT B

DOCUMENTATION OF INTENT TO PARTICIPATE

If the bidder is proposing to include the participation of an Organization for the Blind/Sheltered Workshop in the provision of the products/services required in the RFQ, the bidder must either provide a recently dated letter of intent from each organization documenting the following information, or complete and provide this Exhibit with the bidder's bid.

~ Copy This Form for Each Organization Proposed ~

Bidder Name: _____

This Section To Be Completed by Participating Organization:

By completing and signing this form, the undersigned hereby confirms the intent of the named participating organization to provide the products/services identified herein for the bidder identified above.

Indicate appropriate business classification(s):

_____ Organization for the Blind

_____ Sheltered Workshop

Name of Organization _____

Contact Name: _____

Email: _____

Address: _____

Phone #: _____

City: _____

Fax #: _____

State/Zip: _____

Certification # _____

(or attach copy of certification)

Describe the products/services you *(as the participating organization)* have agreed to provide:

Document the amount of participation the bidder has committed to you *(as the participating organization)* for the products/services you are providing:

_____ or _____
% of Total Value of Contract
Total Dollar Amount

Authorized Signature:

Authorized Signature of Participating Organization

Date

EXHIBIT D
MISCELLANEOUS INFORMATION

Outside United States

If any products and/or services offered under this RFQ are being manufactured or performed at sites outside the United States, the bidder MUST disclose such fact and provide details in the space below or on an attached page.

Are products and/or services being manufactured or performed at sites outside the United States?	Yes _____	No <input checked="" type="checkbox"/>
Describe and provide details:		

Employee Bidding/Conflict of Interest

Bidders who are employees of the State of Missouri, a member of the General Assembly or a statewide elected official must comply with Sections 105.450 to 105.458 RSMo regarding conflict of interest. If the bidder and/or any of the owners of the bidder's organization are currently an employee of the State of Missouri, a member of the General Assembly or a statewide elected official, please provide the following information.

Name of State Employee, General Assembly Member, or Statewide Elected Official:	
In what office/agency are they employed?	
Employment Title:	
Percentage of ownership interest in bidder's organization:	_____ %

EXHIBIT F
BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION

BUSINESS ENTITY CERTIFICATION:

The bidder/contractor must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.

- | | |
|---------------|---|
| BOX A: | To be completed by a non-business entity as defined below. |
| BOX B: | To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm . |
| BOX C: | To be completed by a business entity who has already submitted documentation with a notarized date on or after September 1, 2009 , to a Missouri state agency including Division of Purchasing. |

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term "business entity" shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities (other than stated in Box C), out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

BOX A – CURRENTLY NOT A BUSINESS ENTITY

I certify that _____ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

- I am a self-employed individual with no employees; **OR**
 The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if _____ (Company/Individual Name) is awarded a contract for the services requested herein under _____ (Bid/SFS/Contract Number) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo then, prior to the performance of any services as a business entity, _____ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the _____ Office of Administration, Division of Facilities Management, Design and Construction with all documentation required in Box B of this exhibit.

 Authorized Representative's Name
 (Please Print)

 Authorized Representative's Signature

 Company Name (if applicable)

 Date

BOX B - CURRENT BUSINESS ENTITY STATUS

(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)

I certify that Elite Janitorial (Business Entity Name) MEETS the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530.

Eugene Henry
Authorized Business Entity
Representative's Name
(Please Print)

Eugene Henry
Authorized Business Entity
Representative's Signature

Elite Janitorial Maintenance Supply 11/19/2015
Business Entity Name Date

elitejanitorial@hotmail.com
E-Mail Address

As a business entity, the bidder/contractor must perform/provide the following. The bidder/contractor should check each to verify completion/submission:

- Enroll and participate in the E-Verify federal work authorization program (Website: http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's/contractor's name and the MOU signature page completed and signed, at minimum, by the bidder/contractor and the Department of Homeland Security - Verification Division. If the signature page of the MOU lists the bidder's/contractor's name and company ID, then no additional pages of the MOU must be submitted; AND
- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

EXHIBIT F, continued

AFFIDAVIT OF WORK AUTHORIZATION:

The bidder/contractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Eugene Henry (Name of Business Entity Authorized Representative) as Owner (Position/Title) first being duly sworn on my oath, affirm Elite Janitorial (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Elite Janitorial maintenance (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Eugene Henry
Authorized Representative's Signature

Eugene Henry
Printed Name

Owner
Title

11/24/15
Date

elitejanitorial@hotmail.com
E-Mail Address

Subscribed and sworn to before me this 24th of November, 2015. I am
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of Saint Louis, State of
(NAME OF COUNTY)

Missouri, and my commission expires on 10/28/2018.
(NAME OF STATE) (DATE)

Matthew Benjamin Engelmeyer
Signature of Notary

11/24/15
Date



BOX C - AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)

I certify that Elite Janitorial Maintenance Supply (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's/contractor's name and the MOU signature page completed and signed by the bidder/contractor and the Department of Homeland Security - Verification Division.
- ✓ A completed, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of Missouri State Agency or Public University* to Which Previous E-Verify Documentation Submitted:

(*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University - St. Louis; Missouri Southern State University - Joplin; Missouri Western State University - St. Joseph; Northwest Missouri State University - Maryville; Southeast Missouri State University - Cape Girardeau.)

Date of Previous E-Verify Documentation Submission: March 9, 2009

Previous Bid/Contract Number for Which Previous E-Verify Documentation Submitted:

RFQ No. B3715264
(if known)

Eugene Henry
Authorized Business Entity
Representative's Name
(Please Print)

Eugene Henry
Authorized Business Entity
Representative's Signature

E-Verify MOU Company ID
Number

elitejanitorial@hotmail.com
E-Mail Address

Elite Janitorial Maintenance Supply
Business Entity Name
11/19/2015
Date

FOR STATE USE ONLY:

Documentation Verification Completed By:

Buyer

Date