

Jeremiah W. (Jay) Nixon  
Governor



Catherine F. Brown  
Director

Doug Nelson  
Commissioner

State of Missouri  
**OFFICE OF ADMINISTRATION**  
Division of Facilities Management  
Design and Construction  
730 Truman Building, 301 West High Street  
Post Office Box 809  
Jefferson City, Missouri 65102  
INTERNET: <http://www.oa.mo.gov/fmdc>  
E-MAIL: [FMDC Real Estate@oa.mo.gov](mailto:FMDC Real Estate@oa.mo.gov)

(573) 751-3339  
FAX (573) 751-7277

## NOTICE OF AWARD

<b>CONTRACT NUMBER</b> JLGC0216	<b>LEASE NUMBER</b> 02402741	<b>FACILITY ADDRESS</b> 8044 North Oak Trafficway, Gladstone (Clay County), MO 64118	
<b>CONTRACT TITLE</b> Janitorial Services – Gladstone, MO		<b>CONTRACT PERIOD</b> May 1, 2016 through April 30, 2017	
<b>VENDOR NUMBER</b> 2016069990		<b>Site Information:</b> Number of Days per Week - 5 Number of Square Feet – 3,223 Price per Square Foot: \$.157 Monthly Amount: \$506.01	
<b>VENDOR NAME AND ADDRESS</b> QUALITY CARE PROPERTY MGMT 520 W 103RD ST STE 180 KANSAS CITY, MO 64114 Email: <a href="mailto:QCPropertyManagement@yahoo.com">QCPropertyManagement@yahoo.com</a> Phone: 816-942-0979		<b>ON-SITE CONTACT INFORMATION</b> Name: Debbie Knox Phone Number: 816-889-3913 Email: <a href="mailto:deborah.knox@mshp.dps.mo.gov">deborah.knox@mshp.dps.mo.gov</a>	
<b>ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:</b>  The bid submitted by Quality Care Property Management dated 3/1/2016 in response to RFQ# JLGC0216 is accepted in its entirety pursuant to the terms and conditions of the RFQ.			
<b>STATE OF MISSOURI USE ONLY</b>			
The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.			
<b>OA/FMDC CONTACT NAME:</b> Amber Willis	<b>OA/FMDC CONTACT TITLE:</b> Contract Specialist II	<b>OA/FMDC CONTACT INFORMATION:</b> Email: <a href="mailto:Amber.willis@oa.mo.gov">Amber.willis@oa.mo.gov</a> Phone: (573)526-4135 Fax(573) 751-7277	
<b>SIGNATURE OF OA/FMDC CONTACT:</b> 		<b>DATE:</b> 3/18/2016	
<b>SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE:</b> 		<b>TITLE:</b> Section Manager	<b>DATE:</b> 3-18-16

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730 Truman Building, 301 West High Street  
Post Office Box 809  
Jefferson City, Missouri 65102  
INTERNET: <http://www.oa.mo.gov/fmhc>  
E-MAIL: [FMDC.RealEstate@oa.mo.gov](mailto:FMDC.RealEstate@oa.mo.gov)

(573) 751-3339  
FAX (573) 751-7277

## BID EVALUATION MEMORANDUM

Date: March 17, 2016

Bid Number: JLGC0216

Bid Title: Janitorial Services - Gladstone

Date Closed: 3/03/16

Contract Specialist: Amber Willis *adw*

Contract's Unit Manager: Rebecca Brinkley *RB*

Pursuant to RFQ JLGC0216 for Janitorial Services in Clinton, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

Three (3) bids were received in response to RFQ JLGC0216. The bidders were:

- 1) Quality Care Property Management
- 2) Woodley Building Maintenance
- 5) Resource Service Solutions

No "No Bids" were received in response to RFQ JLGC0216.

No Late Bids were received in response to RFQ JLGC0216.

All bids received in response to RFQ JLGC0216 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Quality Care Property Management has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to Quality Care Property Management. Real Estate Services approved the award to Quality Care Property Management. Therefore, I am proceeding with the award as approved.



Division of Facilities Management,

Design and Construction

COST EVALUATION

Contract Specialist: Amber Willis

Bid Number: JILGC0216 Bid Name: Janitorial Services - Gladstone Evaluation Date: 03/15/2016

Quality Care Property Mgmt	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		TOTAL CONTRACT COST
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
	001	3,223	\$0.157	\$6,072.13	\$0.157	\$6,072.13	\$0.157	\$6,072.13	
	002	5	\$1.00	\$5.00	\$1.00	\$5.00	\$1.00	\$5.00	
	003	5	\$1.00	\$5.00	\$1.00	\$5.00	\$1.00	\$5.00	
	004	50	\$0.48	\$24.00	\$0.48	\$24.00	\$0.48	\$24.00	
	005	50	\$0.13	\$6.50	\$0.13	\$6.50	\$0.13	\$6.50	
	006	1	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	
	007	1	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	
	008	250	\$0.25	\$62.50	\$0.25	\$62.50	\$0.25	\$62.50	
	009	250	\$0.20	\$50.00	\$0.20	\$50.00	\$0.20	\$50.00	
	010	250	\$0.20	\$50.00	\$0.20	\$50.00	\$0.20	\$50.00	
	011	1	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	
	012	1	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	
	013	2	\$18.00	\$36.00	\$18.00	\$36.00	\$18.00	\$36.00	
			TOTAL	\$6,376.13	TOTAL	\$6,376.13	TOTAL	\$6,376.13	
			Grand Total Cost		Blind & Sheltered Workshop		SDVE		
			\$ 19,128.40		0		0		
			Total Cost Points		200				

Bid Number: J1GCO216 Bid Name: Janitorial Services - Gladstone Evaluation Date: 03/15/2016

Woodley Building Maintenance	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		TOTAL CONTRACT COST
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
	001	3,223	\$0.16	\$6,188.16	\$0.16	\$6,188.16	\$0.16	\$6,188.16	
	002	5	\$2.00	\$10.00	\$2.00	\$10.00	\$2.00	\$10.00	
	003	5	\$2.00	\$10.00	\$2.00	\$10.00	\$2.00	\$10.00	
	004	50	\$0.20	\$10.00	\$0.20	\$10.00	\$0.20	\$10.00	
	005	50	\$0.10	\$5.00	\$0.10	\$5.00	\$0.10	\$5.00	
	006	1	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	
	007	1	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	
	008	250	\$0.15	\$37.50	\$0.15	\$37.50	\$0.15	\$37.50	
	009	250	\$0.15	\$37.50	\$0.15	\$37.50	\$0.15	\$37.50	
	010	250	\$0.15	\$37.50	\$0.15	\$37.50	\$0.15	\$37.50	
	011	1	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	
	012	1	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	
	013	2	\$15.00	\$30.00	\$15.00	\$30.00	\$15.00	\$30.00	
			TOTAL	\$6,428.66	TOTAL	\$6,428.66	TOTAL	\$6,428.66	

Grand Total Cost		\$	19,285.98
Blind & Sheltered Workshop			0
SDVE			0
Total Cost Points			198

**Bid Number:** JIGC0216      **Bid Name:** Janitorial Services - Gladstone      **Evaluation Date:** 03/15/2016

Resource Service Solutions	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		TOTAL CONTRACT COST
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
	001	3,223	\$0.20	\$7,735.20	\$0.20	\$7,735.20	\$0.20	\$7,735.20	
	002	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	003	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	004	50	\$0.35	\$17.50	\$0.35	\$17.50	\$0.35	\$17.50	
	005	50	\$0.14	\$7.00	\$0.14	\$7.00	\$0.14	\$7.00	
	006	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	007	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	008	250	\$0.12	\$30.00	\$0.12	\$30.00	\$0.12	\$30.00	
	009	250	\$0.10	\$25.00	\$0.10	\$25.00	\$0.10	\$25.00	
	010	250	\$0.05	\$12.50	\$0.05	\$12.50	\$0.05	\$12.50	
	011	1	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	
	012	1	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	
	013	2	\$12.50	\$25.00	\$12.50	\$25.00	\$12.50	\$25.00	
			TOTAL	\$7,906.20	TOTAL	\$7,906.20	TOTAL	\$7,906.20	
			Grand Total Cost				\$ 23,718.60		
			Blind & Sheltered Workshop				0		
			SDVE				0		
			Total Cost Points				161		



STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION (DFMDC)  
REQUEST FOR QUOTATION (RFQ)

RFQ #: JLGC0216  
TITLE: Janitorial Services - Gladstone  
ISSUE DATE: 02/18/2016

CONTRACT SPECIALIST: Amber Willis  
PHONE #: (573) 526-3421  
FAX #: (573) 751-7277  
E-MAIL: [Amber.willis@oa.mo.gov](mailto:Amber.willis@oa.mo.gov)

RETURN BID NO LATER THAN: March 3, 2016 AT 2:00 PM CENTRAL TIME

MAILING INSTRUCTIONS: Print or type RFQ Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN BID TO: OFFICE OF ADMINISTRATION  
DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION  
301 WEST HIGH STREET, ROOM 730  
PO BOX 809, JEFFERSON CITY, MO 65102

OR FAX TO: Fax #: (573) 751-7277 - FMD - JANITORIAL BID  
(Mail or Fax, please do not do both)

CONTRACT PERIOD: Effective Date of Contract through One Year

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:	STATE AGENCY'S NAME AND ADDRESS:
8044 North Oak Trafficway, Gladstone (Clay County) MO 64118	Office of Administration Division of Facilities Management, Design & Construction 301 West High Street, Room 730 Jefferson City, MO 65102

The bidder hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Request for Quotation. The bidder further agrees that the language of this RFQ shall govern in the event of a conflict with his/her bid. The bidder further agrees that upon receipt of a Notice of Award is signed and issued by an authorized official of the State of Missouri, a binding contract shall exist between the bidder and the State of Missouri.

**SIGNATURE REQUIRED**

<small>GOING BUSINESS AS (DBA) NAME</small> Quality Care Property Management LLC		<small>LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID NO.</small> Quality Care Property Management LLC	
<small>MAILING ADDRESS</small> 520 West 103rd St. #180		<small>IRS FORM 1499 MAILING ADDRESS</small> 520 W. 103rd St #180	
<small>CITY, STATE, ZIP CODE</small> KC MO 64114		<small>CITY, STATE, ZIP CODE</small> KC MO 64114	
<small>CONTACT PERSON</small> Kayshonda Johnson		<small>EMAIL ADDRESS</small> QCPropertyManagement@yahoo.com	
<small>PHONE NUMBER</small> 816.935.0099		<small>FAX NUMBER</small> 816.942.0979	
<small>TAXPAYER ID NUMBER (TIN)</small> 20-1606999	<small>TAXPAYER ID (TIN) TYPE (CHECK ONE)</small> <input checked="" type="checkbox"/> FEIN <input type="checkbox"/> SSN	<small>VENDOR NUMBER (IF KNOWN)</small>	
<small>VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)</small> <small>(NOTE: LLC IS NOT A VALID TAX FILING TYPE)</small> <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other			
<small>AUTHORIZED SIGNATURE</small> 		<small>DATE</small> 3-1-16	
<small>PRINTED NAME</small> Kayshonda Johnson		<small>TITLE</small> Chief of Operations	

4. PRICING PAGE

- 4.1 **Janitorial Services** – The bidder shall provide a firm, fixed per square foot, per month price for the original contract period and a maximum per square foot, per month price for each potential renewal period for providing janitorial services, in accordance with the provisions and requirements specified herein. All costs associated with providing the Janitorial Services, excluding Supplemental Services, shall be included in the stated prices.

Line Item Number	Description c/s code: 91039	Original Contract Period Firm, Fixed Price	First Renewal Period Maximum Price	Second Renewal Period Maximum Price
001	Janitorial Services	\$ .157 per square foot, per month	\$ .157 per square foot, per month	\$ .157 per square foot, per month

- 4.2 Supplemental Service:** The bidder shall state a firm, fixed price for the original contract period and a maximum price for each potential renewal period for each of the following Supplemental Services provided in accordance with the provisions and requirements specified herein. In the event the bidder does not provide pricing on one or more of the line items below for supplemental services, it shall be interpreted and enforced as no charge (\$0) to the State of Missouri. All costs associated with providing the Supplemental Services shall be included in the stated prices.

Line Item	Description C/S Code: 91039	Original Contract Period Firm, Fixed Price	First Renewal Period Maximum Price	Second Renewal Period Maximum Price
002	Interior Window Cleaning and Other Interior Glass Surfaces	\$ <u>1.00</u> per linear foot	\$ <u>1.00</u> per linear foot	\$ <u>1.00</u> per linear foot
003	Exterior Window Cleaning	\$ <u>1.00</u> per linear foot	\$ <u>1.00</u> per linear foot	\$ <u>1.00</u> per linear foot
004	Hard Floor Cleaning - Stripping and Refinishing of Hard Flooring	\$ <u>.48</u> per square foot	\$ <u>.48</u> per square foot	\$ <u>.48</u> per square foot
005	Deep Carpet Cleaning and Water Extraction Services	\$ <u>.13</u> per square foot	\$ <u>.13</u> per square foot	\$ <u>.13</u> per square foot
006	Brushing and Spot Cleaning of Fabric Furniture	\$ <u>2.00</u> per piece	\$ <u>2.00</u> per piece	\$ <u>2.00</u> per piece
007	Cleaning and Vacuuming of Cloth Cubicle Partitions	\$ <u>1.00</u> per partition	\$ <u>1.00</u> per partition	\$ <u>1.00</u> per partition
008	One time Construction Clean-up	\$ <u>.25</u> per square foot	\$ <u>.25</u> per square foot	\$ <u>.25</u> per square foot
009	Ongoing Construction Clean-up	\$ <u>.20</u> per square foot	\$ <u>.20</u> per square foot	\$ <u>.20</u> per square foot
010	Final Clean-Up	\$ <u>.20</u> per square foot	\$ <u>.20</u> per square foot	\$ <u>.20</u> per square foot
011	Additional Paper Towel Rolls	\$ <u>32.00</u> per case (minimum of 6 rolls per case)	\$ <u>32.00</u> per case (minimum of 6 rolls per case)	\$ <u>32.00</u> per case (minimum of 6 rolls per case)
012	Additional Tri-Fold Paper Towels	\$ <u>30.00</u> per case (minimum of 6 rolls per case)	\$ <u>30.00</u> per case (minimum of 6 rolls per case)	\$ <u>30.00</u> per case (minimum of 6 rolls per case)
013	Additional Personnel	\$ <u>18.00</u> Per Hour, Per Person	\$ <u>18.00</u> Per Hour, Per Person	\$ <u>18.00</u> Per Hour, Per Person

**EXHIBIT A**

**PARTICIPATION COMMITMENT**

**Organization for the Blind/Sheltered Workshop Participation Commitment** -- If the bidder is committing to participation by or if the bidder is a qualified organization for the blind/sheltered workshop, the bidder must provide the required information in the table below for the organization proposed and must submit the completed exhibit with the bidder's bid.

<b>Organization for the Blind/Sheltered Workshop Commitment Table</b>		
<b>Name of Organization for the Blind or Sheltered Workshop Proposed</b>	<b>Committed Participation (\$ amount or % of total value of contract)</b>	<b>Description of Products/Services to be Provided by Listed Organization for the Blind/Sheltered Workshop</b>
1. <i>Not Applicable</i>		
2.		
3.		



**EXHIBIT C**

**PRIOR EXPERIENCE OF BIDDER**

The bidder should copy and complete this form for each reference being submitted as demonstration of the bidder's prior experience. The bidder is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

<b>Bidder Name:</b>	Quality Care Property Management LLC
<b>Reference Information (Current/Prior Services Performed For:)</b>	
<b>Name and Address of Reference Company:</b>	The DECO Group LLC PO BOX 140164 Kansas City, mo 64114
<b>Reference Contact Person:</b>	Name: <u>Derrick Collins</u> Phone Number: <u>816-918-5898</u> Email Address: <u>dcol@decogroupkc.com</u>
<b>Dates of Service:</b>	<u>2015 2013 all year - janitorial</u>
<b>Dollar Value of Services</b>	<u>\$ 1,100.00</u> <span style="float: right;">services</span>
<b>Square Footage of the Building</b>	Total Square Feet: <u>4,150</u> ✓ Square Feet of Carpeted Area: <u>2,000</u> ✓ Square Feet of Hard Surface Floors: <u>4,150</u> ✓
<b>Description of Prior Services Performed, Including an Indication as to Whether Carpet Cleaning was Performed and the Square Footage of the Carpeted Area</b>	Carpet Cleaning Provided: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, indicate the square footage of carpeted area: <u>2,000</u>

As the contact person for the reference provided above, my signature below verifies that the information presented on this form is accurate. I am available for contact by the State of Missouri for additional discussions regarding my/my company's association with the bidder referenced above:

*Derrick Collins*  
Signature of Reference Contact Person

2-16-16  
Date of Signature

Daily Bldg cleaning  
and make ready  
lawn care and  
snow removal

**EXHIBIT D**  
**MISCELLANEOUS INFORMATION**

**Outside United States**

If any products and/or services offered under this RFQ are being manufactured or performed at sites outside the United States, the bidder MUST disclose such fact and provide details in the space below or on an attached page.

Are products and/or services being manufactured or performed at sites outside the United States?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Describe and provide details:		

**Employee Bidding/Conflict of Interest**

Bidders who are employees of the State of Missouri, a member of the General Assembly or a statewide elected official must comply with Sections 105.450 to 105.458 RSMo regarding conflict of interest. If the bidder and/or any of the owners of the bidder's organization are currently an employee of the State of Missouri, a member of the General Assembly or a statewide elected official, please provide the following information.

Name of State Employee, General Assembly Member, or Statewide Elected Official:	<i>Not Applicable</i>
In what office/agency are they employed?	
Employment Title:	
Percentage of ownership interest in bidder's organization:	_____ %

**EXHIBIT E**

**MISSOURI SERVICE-DISABLED VETERAN BUSINESS PREFERENCE**

Pursuant to 34.074 RSMo, the Division of Facilities Management, Design and Construction has a goal of awarding three (3) percent of all contracts for the performance of any job or service to service-disabled veteran businesses (see below for definitions included in 34.074 RSMo) either doing business as Missouri firms, corporations, or individuals; or which maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable.

Definitions:

**Service-Disabled Veteran** is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs.

**Service-Disabled Veteran Business** is defined as a business concern:

- a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and
- b. The management and daily business operations of which are controlled by one or more service-disabled veterans.

If a bidder meets the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and is either doing business as a Missouri firm, corporation, or individual; or maintains a Missouri office or place of business, the bidder **must** provide the following with the bid in order to receive the Missouri service-disabled veteran business preference over a non-Missouri service-disabled veteran business when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable:

- a. A copy of a letter from the Department of Veterans Affairs (VA), or a copy of the bidder's discharge paper (DD Form 214, Certificate of Release or Discharge from Active Duty) from the branch of service the bidder was in, stating that the bidder has a service-connected disability rating ranging from 0 to 100% disability; and
- b. A completed copy of this exhibit

(NOTE: For ease of evaluation, please attach copy of the above-referenced letter from the VA or a copy of the bidder's discharge paper to this Exhibit.)

By signing below, I certify that I meet the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and that I am either doing business as a Missouri firm, corporation, or individual; or maintain Missouri offices or places of business at the location(s) listed below.

Veteran Information

Business Information

Not Applicable  
Service-Disabled Veteran's Name, (Please Print)

\_\_\_\_\_  
Service-Disabled Veteran Business Name

\_\_\_\_\_  
Service-Disabled Veteran's Signature

\_\_\_\_\_  
Missouri Address of Service-Disabled Veteran Business

EXHIBIT F, continued

**BOX B CURRENT BUSINESS ENTITY STATUS**

*(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization, already on file with the State of Missouri. If completing Box B, do not complete Box C.)*

I certify that Quality Care Property Management LLC (Business Entity Name) MEETS the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530.

<u>Rayshonck Johnson</u>	<u>[Signature]</u>
Authorized Business Entity Representative's Name (Please Print)	Authorized Business Entity Representative's Signature
<u>Quality Care Property Management LLC</u>	<u>2.17.16</u>
Business Entity Name	Date
<u>QC.PropertyManagement@yahoo.com</u>	
E-Mail Address	

As a business entity, the bidder/contractor must perform/provide the following. The bidder/contractor should check each to verify completion/submission:

- Enroll and participate in the E-Verify federal work authorization program (Website: [http://www.dhs.gov/xprevprot/programs/gc\\_1185221678150.shtm](http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm); Phone: 888-464-4218; Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's/contractor's name and the MOU signature page completed and signed, at minimum, by the bidder/contractor and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the bidder's/contractor's name and company ID, then no additional pages of the MOU must be submitted; AND
- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

**EXHIBIT F, continued**

**AFFIDAVIT OF WORK AUTHORIZATION:**

The bidder/contractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Jeffery Atkins (Name of Business Entity Authorized Representative) as owner (Position/Title) first being duly sworn on my oath, affirm Quality Care Property Mgmt LLC (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s) if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Quality Care Property Mgmt LLC (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

*In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)*

Jeffery Atkins Authorized Representative's Signature      Jeffery Atkins Printed Name  
owner Title      2-18-16 Date  
qcpropertymanagement@yahoo.com E-Mail Address

Subscribed and sworn to before me this 18<sup>th</sup> of February, 2016 am  
(DAY) (MONTH) (YEAR)  
commissioned as a notary public within the County of JACKSON, State of  
(NAME OF COUNTY)  
Missouri, and my commission expires on 06/04/2018.  
(NAME OF STATE) (DATE)

Stephanie Shade Signature of Notary      02/18/2016 Date

STEPHANIE SHADE  
Notary Public - Notary Seal  
STATE OF MISSOURI  
Platte County  
My Commission Expires June 4, 2018  
Commission # 14623810





**Department of the Treasury  
Internal Revenue Service  
Ogden, UT 84201**

In reply refer to: 0444190337  
Feb 19, 2016 LTR 147C  
20-1606999

**QUALITY CARE PROPERTY MANAGEMENT  
% ATKINS GROUP  
12905 S 71 HWY STE 323  
GRANDVIEW MO 64030-0000 000**

Taxpayer Identification Number: 20-1606999

Form(s):

Dear Taxpayer:

Thank you for your telephone inquiry of February 19th, 2016.

Your Employer Identification Number (EIN) is 20-1606999. Please keep this letter in your permanent records. Enter your name and your EIN on all business federal tax forms and on related correspondence.

If you have any questions regarding this letter, please call our Customer Service Department at 1-800-829-0115 between the hours of 7:00 AM and 10:00 PM. If you prefer, you may write to us at the address shown at the top of the first page of this letter. When you write, please include a telephone number where you may be reached and the best time to call.

Sincerely,

Ms. Berry  
1001866271  
Customer Service Representative

# E-Verify



Company ID Number: 947586

Approved by:

<b>Employer</b> Quality Care Property Management	
Name (Please Type or Print) Jeffery Atkins	Title <i>Owner</i>
Signature Electronically Signed	Date 02/17/2016
<b>Department of Homeland Security -- Verification Division</b>	
Name (Please Type or Print)	Title
Signature	Date

Company ID Number: 947586

<b>Information Required for the E-Verify Program</b>	
<b>Information relating to your Company:</b>	
Company Name	Quality Care Property Management
Company Facility Address	520 West 103rd Street Kansas city, MO 64114
Company Alternate Address	
County or Parish	JACKSON
Employer Identification Number	201806999
North American Industry Classification Systems Code	811
Parent Company	
Number of Employees	5 to 9
Number of Sites Verified for	1

Company ID Number: 947588

**Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:**

MISSOURI                      1 site(s)

Company ID Number: 947586

**Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:**

Name           Jeffery Atkins  
Phone Number   (913) 562 - 4712  
Fax Number  
Email Address   qcpropertymanagement@yahoo.com

**Willis, Amber**

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**From:** FMDC GENERAL  
**Sent:** Thursday, March 03, 2016 2:01 PM  
**To:** Willis, Amber  
**Subject:** FW: Received Fax From: 88167772991  
**Attachments:** MOSRVFAXVM02\_1603031945032715.TIF

-----Original Message-----

From: [mosrvfaxvm@oa.mo.gov](mailto:mosrvfaxvm@oa.mo.gov) [<mailto:mosrvfaxvm@oa.m.gov>]  
Sent: Thursday, March 03, 2016 1:45 PM  
To: FMDC GENERAL  
Subject: Received Fax From: 88167772991

This message was received via FAXCOM, a product from Biscom Inc. <http://www.biscom.com/>

-----Fax Reception Report-----

Received Time: 03/03/2016 13:40  
Result: OK  
Description: All pages received OK  
Result Code: 0000  
Pages Received: 17  
Remote TSI: 8164714449  
Connect Time: 4 minutes, 27 seconds  
Routing ID: 5737517277  
Caller ID: 88167772991  
Unique ID: MOSRVFAXVM02\_1603031945032715  
Fax Line: 35  
Fax Server: MOSRVFAXVM02

The fax is included as a TIF image attachment

# FAX

For: Chief Wines Contract Specialist

Fax number: 1-577-751-1277

From: Jeff Andrews - Insurance Advisor

Fax number: —

Date: 3-3-16

Regarding: WFLA-TV 210 - FINDC Contract Bid

Number of pages: 17

## Comments:

200

2014 North Oak Trafficway  
Gibbstown (Clay County) 64112

Please email and upon receipt of this fax:

afateruse@finco.com

Finco