Jeremiah W. (Jay) Nixon
Governor

Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: http://www.oa.mo.gov/fmdc
E-MAIL: FMDC Real Estate@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

NOTICE OF AWARD

CONTRACT NUMBER JLHS0516	**LEASE NUMBER** 09601491	**FACILITY ADDRESS** 7232 North Lindbergh Boulevard, Hazelwood (St. Louis County), MO 63042
CONTRACT TITLE Janitorial Services – Hazelwood, Missouri		**CONTRACT PERIOD** July 1, 2016 through June 30, 2017
VENDOR NUMBER 4312568790 0 MB00094350		**SITE INFORMATION** Number of Days per Week: 3 Number of Square Feet: 3,092 Price per Square Foot: $.09 Monthly Amount: $278.28
VENDOR NAME AND ADDRESS ELITE JANITORIAL MAINTENANCE SUPPLY 9710 LACKLAND ROAD B ST LOUIS MO 63114 Phone: 314-423-8432 Email: elitejanitorial@hotmail.com		**ON-SITE CONTACT INFORMATION** Name: Lorna White Phone: (314) 731-1180 Email: lorna.white@mshp.dps.mo.gov

ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:
The bid submitted by Elite Janitorial Maintenance Supply dated June 3, 2016 in response to RFQ#: JLHS0516 is accepted in its entirety pursuant to the terms and conditions of the RFQ.

STATE OF M ISSOURI USE ONLY

The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.

OA/FMDC CONTACT NAME: Amber Willis	**OA/FMDC CONTACT TITLE:** Contract Specialist II	**OA/FMDC CONTACT INFORMATION:** **Email:** Amber.Willis@oa.mo.gov **Phone:** (573) 526-3421 **Fax:** (573) 751-7277
SIGNATURE OF OA/FMDC CONTACT: Amber Willis		**DATE:** 6/21/2016
SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE: Rebecca Brinkley	**TITLE:** Section Manager	**DATE:** 6/21/16

Jeremiah W. (Jay) Nixon
Governor

Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: http://www.oa.mo.gov/fmdc
E-MAIL: FMDC Real Estate@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

BID EVALUATION MEMORANDUM

Date: June 21, 2016

Bid Number: JLHS0516

Bid Title: Janitorial Services - Hazelwood

Date Closed: June 9, 2016

Contract Specialist: Amber Willis AdW

Contract's Unit Manager: Rebecca Brinkley RB

Pursuant to RFQ JLHS0516 for Janitorial Services in Hazelwood, MO an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

One (1) bid was received in response to RFQ JLHS0516. The bidders were:

1) Elite Janitorial Maintenance Supply

No "No Bids" were received in response to RFQ JLHS0516.

No Late Bids were received in response to RFQ JLHS0516.

All bids received in response to RFQ JLHS0516 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

> None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Elite Janitorial has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. Elite Janitorial does have several contracts with the State of Missouri and previous experience as a contractor. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to Elite Janitorial. Real Estate Services approved the award to Elite Janitorial. Therefore, I am proceeding with the award as approved.

Division of Facilities Management, Design and Construction

COST EVALUATION

Contract Specialist: Amber Willis

Bid Number: JLHS0516

Bid Name: Janitorial Services - Hazelwood

Evaluation Date: 6/10/2016

Elite Janitorial Maintenance Supply		Original Contract Period		1st Renewal Period		2nd Renewal Period		
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	3,092	$0.090	$3,339.36	$0.090	$3,339.36	$0.090	$3,339.36	
002	5	$18.00	$90.00	$18.00	$90.00	$18.00	$90.00	
003	5	$18.00	$90.00	$18.00	$90.00	$18.00	$90.00	
004	50	$0.08	$4.00	$0.08	$4.00	$0.08	$4.00	
005	50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
006	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
007	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
008	250	$0.0910	$22.75	$0.0910	$22.75	$0.0910	$22.75	
009	250	$0.0910	$22.75	$0.0910	$22.75	$0.0910	$22.75	
010	250	$0.0910	$22.75	$0.0910	$22.75	$0.0910	$22.75	
011	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
012	1	$22.00	$22.00	$22.00	$22.00	$22.00	$22.00	
013	2	$8.25	$16.50	$8.25	$16.50	$8.25	$16.50	
								TOTAL CONTRACT COST
		TOTAL	$3,630.11	TOTAL	$3,630.11	TOTAL	$3,630.11	
							Grand Total Cost	$10,890.33
							Blind & Sheltered Workshop	0
							SDVE	0
							Total Cost Points	200