Jeremiah W. (Jay) Nixon
Governor

Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: http://www.oa.mo.gov/fmdc
E-MAIL: FMDC Real Estate@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

NOTICE OF AWARD

CONTRACT NUMBER JLJC0516 / **LEASE NUMBER** 02600253	**FACILITY ADDRESS** 3417 Knipp Drive, Jefferson City (Cole County), MO 65109
CONTRACT TITLE Janitorial Services – Jefferson City, Missouri	**CONTRACT PERIOD** August 1, 2016 through July 31, 2017
VENDOR NUMBER 4736577930 0 MB00096661	**SITE INFORMATION** Number of Days per Week: 5 Number of Square Feet: 26,256 Price per Square Foot: $.0579 Monthly Amount: $1,520.22
VENDOR NAME AND ADDRESS RK JANITORIAL SERVICE 505 ELLIS BLVD APT E-13 JEFFERSON CITY, MO 65109 Phone: 573-291-2936 Email: rkjanitorialservice@yahoo.com 0	**ON-SITE CONTACT INFORMATION** Lead Contact Name: JoAnn Sale Phone: (573) 526-5378 Agency Liaison Name: Jennifer Wilbers Phone: Jennifer.wilbers@mgc.dps.mo.gov

ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:
The bid submitted by RK Janitorial Service dated 6/13/16 in response to RFQ# JLJC0616 is accepted in its entirety pursuant to the terms and conditions of the RFQ.

STATE OF M ISSOURI USE ONLY

The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.

OA/FMDC CONTACT NAME:	**OA/FMDC CONTACT TITLE:**	**OA/FMDC CONTACT INFORMATION:**
Amber Willis	Contract Specialist II	**Email:** Amber.Willis@oa.mo.gov **Phone:** (573) 526-3421 **Fax:** (573) 751-7277

SIGNATURE OF OA/FMDC CONTACT: Amber Willis	**DATE:** 6/17/2016	
SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE: Rebecca Brinkley	**TITLE:** Section Manager	**DATE:** 6-20-16

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BID EVALUATION MEMORANDUM

Date: June 17, 2016

Bid Number: JLJC0516

Bid Title: Janitorial Services – Jefferson City – Knipp Drive

Date Closed: 6/13/16

Contract Specialist: Amber Willis aaw

Contract's Unit Manager: Rebecca Brinkley RB

Pursuant to RFQ JLJC0516 for Janitorial Services in Jefferson City, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

Five bids were received in response to RFQ JLJC0516. The bidders were:

Atkins Janitorial
Archie Andrews Janitorial
Midstate Janitorial
ISS Facility Services
R.K. Janitorial

No "No Bids" were received in response to RFQ JLJC0516.

No Late Bids were received in response to RFQ JLJC0516.

All bids received in response to RFQ JLJC0516 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

> None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from R.K. Janitorial has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. R.K. Janitorial has several current contracts with the State of Missouri and previous experience as a janitorial contractor. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to R.K. Janitorial. Real Estate Services approved the award to R.K. Janitorial. Therefore, I am proceeding with the award as approved.

Bid Number: JLJC0516		Bid Name: Janitorial Services - JC Knipp				Evaluation Date: 6/16/16		
RK Janitorial		**Original Contract Period**		**1st Renewal Period**		**2nd Renewal Period**		
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	26,256	$0.0579	$18,242.67	$0.0579	$18,242.67	$0.0579	$18,242.67	
002	5	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
003	5	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
004	50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
005	50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
006	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
007	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
008	250	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
009	250	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
010	250	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
011	1	$20.00	$20.00	$0.00	$0.00	$0.00	$0.00	
012	1	$20.00	$20.00	$0.00	$0.00	$0.00	$0.00	
013	2	$8.00	$16.00	$8.00	$16.00	$8.00	$16.00	
								TOTAL CONTRACT COST
		TOTAL	$18,298.67	TOTAL	$18,258.67	TOTAL	$18,258.67	
							Grand Total Cost	$54,816.01
							Blind & Sheltered Workshop	0
							SDVE	0
							Total Cost Points	200

Division of Facilities Management,
Design and Construction
COST EVALUATION
Contract Specialist: Amber Willis

Bid Number: JLJC0516 Bid Name: Janitorial Services - JC Knipp Evaluation Date: 6/16/16

Atkins Inc.		Original Contract Period		1st Renewal Period		2nd Renewal Period		
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	26,256	$0.072	$22,590.66	$0.072	$22,590.66	$0.072	$22,590.66	
002	5	$4.00	$20.00	$4.00	$20.00	$4.00	$20.00	
003	5	$4.00	$20.00	$4.00	$20.00	$4.00	$20.00	
004	50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
005	50	$0.08	$4.00	$0.08	$4.00	$0.08	$4.00	
006	1	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	
007	1	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	
008	250	$0.110	$27.50	$0.110	$27.50	$0.110	$27.50	
009	250	$0.072	$17.93	$0.072	$17.93	$0.072	$17.93	
010	250	$0.072	$17.93	$0.072	$17.93	$0.072	$17.93	
011	1	$46.72	$46.72	$46.72	$46.72	$46.72	$46.72	
012	1	$35.99	$35.99	$35.99	$35.99	$35.99	$35.99	
013	2	$10.50	$21.00	$10.50	$21.00	$10.50	$21.00	
								TOTAL CONTRACT COST
		TOTAL	$22,805.72	TOTAL	$22,805.72	TOTAL	$22,805.72	
							Grand Total Cost	$68,417.17
							Blind & Sheltered Workshop	0
							SDVE	0
							Total Cost Points	160

Bid Number: JLJC0516		Bid Name: Janitorial Services - JC Knipp				Evaluation Date: 6/16/16		
AL Andrews		**Original Contract Period**		**1st Renewal Period**		**2nd Renewal Period**		
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	26,256	$0.0599	$18,872.81	$0.0599	$18,872.81	$0.0599	$18,872.81	
002	5	$0.05	$0.25	$0.05	$0.25	$0.05	$0.25	
003	5	$2.00	$10.00	$2.00	$10.00	$2.00	$10.00	
004	50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
005	50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
006	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
007	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
008	250	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
009	250	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
010	250	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
011	1	$20.00	$20.00	$20.00	$20.00	$46.72	$46.72	
012	1	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	
013	2	$18.00	$36.00	$18.00	$36.00	$18.00	$36.00	
								TOTAL CONTRACT COST
		TOTAL	$18,959.06	TOTAL	$18,959.06	TOTAL	$18,985.78	
							Grand Total Cost	$56,903.91
							Blind & Sheltered Workshop	0
							SDVE	0
							Total Cost Points	193

Bid Number: JLJC0516		Bid Name: Janitorial Services - JC Knipp				Evaluation Date: 6/16/16		
Midstate Janitorial		**Original Contract Period**		**1st Renewal Period**		**2nd Renewal Period**		
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	26,256	$0.0625	$19,692.00	$0.0625	$19,692.00	$0.0625	$19,692.00	
002	5	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
003	5	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
004	50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
005	50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
006	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
007	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
008	250	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
009	250	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
010	250	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
011	1	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	
012	1	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	
013	2	$10.00	$20.00	$10.00	$20.00	$25.00	$50.00	
								TOTAL CONTRACT COST
		TOTAL	$19,762.00	TOTAL	$19,762.00	TOTAL	$19,792.00	
							Grand Total Cost	$59,316.00
							Blind & Sheltered Workshop	0
							SDVE	0
							Total Cost Points	185

Bid Number: JLJC0516		Bid Name: Janitorial Services - JC Knipp				Evaluation Date: 6/16/16		
ISS Facility Services		**Original Contract Period**		**1st Renewal Period**		**2nd Renewal Period**		
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	26,256	$0.0739	$23,283.82	$0.0739	$23,283.82	$0.0739	$23,283.82	
002	5	$0.08	$0.40	$0.08	$0.40	$0.08	$0.40	
003	5	$0.09	$0.45	$0.09	$0.45	$0.09	$0.45	
004	50	$0.12	$6.00	$0.12	$6.00	$0.12	$6.00	
005	50	$0.05	$2.50	$0.05	$2.50	$0.05	$2.50	
006	1	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	
007	1	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	
008	250	$0.07	$17.50	$0.07	$17.50	$0.07	$17.50	
009	250	$0.06	$15.00	$0.06	$15.00	$0.06	$15.00	
010	250	$0.12	$30.00	$0.12	$30.00	$0.12	$30.00	
011	1	$28.50	$28.50	$28.50	$28.50	$28.50	$28.50	
012	1	$22.00	$22.00	$22.00	$22.00	$22.00	$22.00	
013	2	$12.00	$24.00	$12.00	$24.00	$12.00	$24.00	
								TOTAL CONTRACT COST
		TOTAL	$23,442.17	TOTAL	$23,442.17	TOTAL	$23,442.17	
							Grand Total Cost	$70,326.51
							Blind & Sheltered Workshop	0
							SDVE	0
							Total Cost Points	156