

Jeremiah W. (Jay) Nixon
Governor



Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
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(573) 751-3339
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NOTICE OF AWARD

CONTRACT NUMBER JLJC170007	LEASE NUMBER 02602568	FACILITY ADDRESS 312 Wilson Drive, Jefferson City (Cole County), MO 65109	
CONTRACT TITLE Janitorial Services – Jefferson City, Missouri		CONTRACT PERIOD November 1, 2016 through October 31, 2017	
VENDOR NUMBER 4736577930-0 MB00096661		SITE INFORMATION Number of Days per Week: 5 Number of Square Feet: 921 Price per Square Foot: \$.213 Monthly Amount: \$196.17	
VENDOR NAME AND ADDRESS R.K. Janitorial Service 505 Ellis Blvd , Apt E-13 Jefferson City, MO 65109 Phone: 573-291-2936 Email: rkjanitorialservice@yahoo.com		Number of Days per Week: 5 Number of Square Feet: 14,466 Price per Square Foot: \$.031 Monthly Amount: \$448.45	
		ON-SITE CONTACT INFORMATION Name: James Kreisler Phone: (573) 442-3484 Email: James.o.kreisler@dss.mo.gov	
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: The bid submitted by R.K. Janitorial dated 8/26/16 in response to RFQ# JLJC170007 is accepted in its entirety pursuant to the terms and conditions of the RFQ.			
STATE OF MISSOURI USE ONLY			
The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.			
OA/FMDC CONTACT NAME: Amber Willis	OA/FMDC CONTACT TITLE: Contract Specialist II	OA/FMDC CONTACT INFORMATION: Email: Amber.Willis@oa.mo.gov Phone: (573) 526-3421 Fax: 573- 751-7277	
SIGNATURE OF OA/FMDC CONTACT: <i>Amber Willis</i>		DATE: 9/8/2016	
SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE: <i>Rebecca Brickley</i>		TITLE: <i>Section Manager</i>	DATE: 9-8-16

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BID EVALUATION MEMORANDUM

Date: September 8, 2016

Bid Number: JLJC170007

Bid Title: Janitorial Services – Jefferson City

Date Closed: 8/26/16

Contract Specialist: Amber Willis *adw*

Contract's Unit Manager: Rebecca Brinkley *RB*

Pursuant to RFQ JLJC170007 for Janitorial Services in Jefferson City, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

Two (2) bids were received in response to RFQ JLJC170007. The bidders were:

- 1) Archie Andrews Janitorial Services
- 2) R.K. Janitorial Service

No "No Bids" were received in response to RFQ JLJC170007.

No Late Bids were received in response to RFQ JLJC170007.

All bids received in response to RFQ JLJC170007 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from R.K. Janitorial Service has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. R.K. Janitorial Service has several contracts with the State of Missouri. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to R.K. Janitorial Service. Real Estate Services approved the award to R.K. Janitorial Service. Therefore, I am proceeding with the award as approved.

Bid Number: JUC170007 Bid Name: Janitorial Services - Jefferson City Evaluation Date: 08/30/2016

RK Janitorial	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		3rd Renewal Period		TOTAL CONTRACT COST
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001		921	\$0.213	\$2,354.08	\$0.213	\$2,354.08	\$0.213	\$2,354.08	\$0.213	\$2,354.08	TOTAL CONTRACT COST
001		14,466	\$0.031	\$5,381.35	\$0.031	\$5,381.35	\$0.031	\$5,381.35	\$0.031	\$5,381.35	
002		5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
003		5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
004		50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
005		50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
006		1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
007		1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
008		250	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
009		250	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
010		250	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
011		1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
012		1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
013		2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
014		1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			TOTAL	\$7,735.43	TOTAL	\$7,735.43	TOTAL	\$7,735.43	TOTAL	\$7,735.43	
Grand Total Cost \$ 30,941.71											
Blind & Sheltered Workshop 0											
SDVE 0											
Total Cost Points 200											

