

Jeremiah W. (Jay) Nixon
Governor



Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: <http://www.oa.mo.gov/fmdc>
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(573) 751-3339
FAX (573) 751-7277

NOTICE OF AWARD

CONTRACT NUMBER JLMA170024	LEASE NUMBER 00402424	FACILITY ADDRESS 4690 South Clark Street, Mexico (Audrain County), MO 65265	
CONTRACT TITLE Janitorial Services – Mexico, Missouri		CONTRACT PERIOD December 1, 2016 through November 30, 2017	
VENDOR NUMBER 4319317750-3 MB00097830		SITE INFORMATION Number of Days per Week: 5 Number of Square Feet: 5,050 Price per Square Foot: \$.0915 Monthly Amount: \$462.08	
VENDOR NAME AND ADDRESS Midstate Janitorial 1022 Northeast Drive Suite E Jefferson City, MO 65109 Phone: 573-301-0443 Fax: 573-635-1216 Email: dthompsonmidstate@live.com		ON-SITE CONTACT INFORMATION Name: Jennifer Chism Phone: 573-581-3312 Email: Jennifer.chism@dss.mo.gov	
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: The bid submitted by Midstate Janitorial dated 10/17/2016 in response to RFQ# JLMA170024 is accepted in its entirety pursuant to the terms and conditions of the RFQ.			
STATE OF MISSOURI USE ONLY			
The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.			
OA/FMDC CONTACT NAME: Amber Willis	OA/FMDC CONTACT TITLE: Contract Specialist II	OA/FMDC CONTACT INFORMATION: Email: Amber.Willis@oa.mo.gov Phone: (573) 526-3421 Fax: (573) 751-7277	
SIGNATURE OF OA/FMDC CONTACT: 		DATE: 10/21/2016	
SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE: 		TITLE: Section Manager	DATE: 10-21-16

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BID EVALUATION MEMORANDUM

Date: October 21, 2016

Bid Number: JLMA170024

Bid Title: Janitorial Services - Mexico

Date Closed: 10/18/16

Contract Specialist: Amber Willis *adw*

Contract's Unit Manager: Rebecca Brinkley *RB*

Pursuant to RFQ JLMA170024 for Janitorial Services in Mexico, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

One (1) bid was received in response to RFQ JLMA170024. The bidder was:

1) Midstate Janitorial

No "No Bids" were received in response to RFQ JLMA170024.

No Late Bids were received in response to RFQ JLMA170024.

All bids received in response to RFQ JLMA170024 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Midstate Janitorial has been determined to be responsive to the mandatory requirements of the RFQ, and is the only responsible and reliable bidder. Midstate Janitorial has several contracts with the State of Missouri. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to Midstate Janitorial. Real Estate Services approved the award to Midstate Janitorial. Therefore, I am proceeding with the award as approved.



Division of Facilities Management

Design and Construction

COST EVALUATION

Contract Specialist: Amber Willis

Bid Number: JLMMA170024

Bid Name: Janitorial Services - Mexico

Evaluation Date: 10/20/2016

Midstate Janitorial Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		3rd Renewal Period		TOTAL CONTRACT COST
		Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
001	5,050	\$0.0915	\$5,544.90	\$0.0915	\$5,544.90	\$0.0915	\$5,544.90	\$0.0915	\$5,544.90	TOTAL CONTRACT COST
002	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
003	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
004	50	\$0.15	\$7.50	\$0.15	\$7.50	\$0.15	\$7.50	\$0.15	\$7.50	
005	50	\$0.15	\$7.50	\$0.15	\$7.50	\$0.15	\$7.50	\$0.15	\$7.50	
006	1	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	
007	1	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	
008	250	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
009	250	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
010	250	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
011	1	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	
012	1	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	
013	2	\$10.00	\$20.00	\$10.00	\$20.00	\$10.00	\$20.00	\$10.00	\$20.00	
014	1	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	
			TOTAL		TOTAL		TOTAL		TOTAL	
			\$5,635.90		\$5,635.90		\$5,635.90		\$5,635.90	
Grand Total Cost										\$ 22,543.60
Blind & Sheltered Workshop										0
SDVE										0
Total Cost Points										200