

Jeremiah W. (Jay) Nixon  
Governor



Catherine F. Brown  
Director

Doug Nelson  
Commissioner

State of Missouri  
**OFFICE OF ADMINISTRATION**  
Division of Facilities Management  
Design and Construction  
730 Truman Building, 301 West High Street  
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(573) 751-3339  
FAX (573) 751-7277

## NOTICE OF AWARD

<b>CONTRACT NUMBER</b> JLPP170031	<b>LEASE NUMBER</b> 08302054 and 08300375	<b>FACILITY ADDRESS</b> 1120 Branch Street and 233 Marshall Road, Platte City (Platte County), MO 64079	
<b>CONTRACT TITLE</b> Janitorial Services – Platte City, Missouri		<b>CONTRACT PERIOD</b> December 1, 2016 through November 30, 2017	
<b>VENDOR NUMBER</b> 7317124830-0 MB00093080	<b>SITE INFORMATION</b> <b>08302054</b> Number of Days per Week: 3 Number of Square Feet: 1,134 Price per Square Foot: \$.156 Monthly Amount: \$176.90	<b>SITE INFORMATION</b> <b>08300375</b> Number of Days per Week: 5 Number of Square Feet: 7,783 Price per Square Foot: \$.156 Monthly Amount: \$1,214.15	
<b>VENDOR NAME AND ADDRESS</b> Riteway Maintenance and Supply LLC P.O. Box 25122 Overland Park, KS 66225  Phone: 816-474-3950 Fax: 816-474-0348 Email: <a href="mailto:Sales@rmskc.com">Sales@rmskc.com</a>		<b>ON-SITE CONTACT</b> Name: Teri Baker Phone: 816-792-0793 x 257 Email: <a href="mailto:Teri.baker@doc.mo.gov">Teri.baker@doc.mo.gov</a>	<b>ON-SITE CONTACT</b> Name: Susan Doyle Phone: 816-858-3740 x 242 Email: <a href="mailto:Susan.E.Doyle@dss.mo.gov">Susan.E.Doyle@dss.mo.gov</a>

**ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:**

The bid submitted by Riteway Maintenance and Supply LLC dated 10/21/2016 in response to RFQ# JLPP170031 is accepted in its entirety pursuant to the terms and conditions of the RFQ.

**STATE OF MISSOURI USE ONLY**

The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.

<b>OA/FMDC CONTACT NAME:</b> Amber Willis	<b>OA/FMDC CONTACT TITLE:</b> Contract Specialist II	<b>OA/FMDC CONTACT INFORMATION:</b> Email: <a href="mailto:Amber.Willis@oe.mo.gov">Amber.Willis@oe.mo.gov</a> Phone: (573) 526-3421 Fax: (573) 751-7277	
<b>SIGNATURE OF OA/FMDC CONTACT:</b> 		<b>DATE:</b> 10/24/2016	
<b>SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE:</b> 		<b>TITLE:</b> Section Manager	<b>DATE:</b> 10-24-16

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## BID EVALUATION MEMORANDUM

Date: October 24, 2016

Bid Number: JLPP170031

Bid Title: Janitorial Services – Platte City

Date Closed: 10/21/2016

Contract Specialist: Amber Willis

Contract's Unit Manager: Rebecca Brinkley

Pursuant to RFQ JLPP170031 for Janitorial Services in Platte City, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

One (1) bid was received in response to RFQ JLPP170031. The bidder was:

1) Riteway Maintenance

No "No Bids" were received in response to RFQ JLPP170031.

No Late Bids were received in response to RFQ JLPP170031.

All bids received in response to RFQ JLPP170031 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Riteway Maintenance has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. Riteway Maintenance has several contracts with the State of Missouri. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to Riteway Maintenance. Real Estate Services approved the award to Riteway Maintenance. Therefore, I am proceeding with the award as approved.



Division of Facilities Management,  
Design and Construction  
 COST EVALUATION  
 Contract Specialist: Amber Willis

Bid Number: JLPP170031		Bid Name: Platte City		Evaluation Date: 10/24/2016			
Riteway Maintenance Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period	
		Price	Extended Cost	Price	Extended Cost	Price	Extended Cost
001	8,917	\$0.156	\$16,692.62	\$0.156	\$16,692.62	\$0.156	\$16,692.62
002	5	\$2.00	\$10.00	\$2.00	\$10.00	\$2.00	\$10.00
003	5	\$1.00	\$5.00	\$1.00	\$5.00	\$1.00	\$5.00
004	50	\$0.10	\$5.00	\$0.10	\$5.00	\$0.10	\$5.00
005	50	\$0.10	\$5.00	\$0.10	\$5.00	\$0.10	\$5.00
006	1	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
007	1	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
008	250	\$0.15	\$37.50	\$0.15	\$37.50	\$0.15	\$37.50
009	250	\$0.15	\$37.50	\$0.15	\$37.50	\$0.15	\$37.50
010	250	\$0.25	\$62.50	\$0.25	\$62.50	\$0.25	\$62.50
011	1	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
012	1	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00
013	2	\$12.50	\$25.00	\$12.50	\$25.00	\$12.50	\$25.00
		<b>TOTAL</b>	\$16,975.12	<b>TOTAL</b>	\$16,975.12	<b>TOTAL</b>	\$16,975.12
						TOTAL CONTRACT COST	
						Grand Total Cost \$	
						50,925.37	
						Blind & Sheltered Workshop	
						0	
						SDVE	
						0	
						Total Cost Points	
						200	