

Eric Greitens
Governor



Catherine F. Brown
Director

Sarah Steelman
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: <http://www.oa.mo.gov/fmdc>
E-MAIL: fmdcmail@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

NOTICE OF AWARD

CONTRACT NUMBER JLSG170044		CONTRACT TITLE Janitorial Services – Springfield			CONTRACT PERIOD March 1, 2017 through February 28, 2018		
VENDOR NAME AND ADDRESS: Retherford Cleaning Service 1764 Highway F Lot 5 Mansfield, MO 65704				VENDOR NUMBER: 3005988740-0/ MB00089568			
				VENDOR CONTACT: Lawrence Retherford Phone: 417-741-2759 Email: Lretherford2003@yahoo.com			
ADDRESS	LEASE #	DAYS Per WK	SQ FEET	PRICE Per Occurrence	MONTHLY AMOUNT	CONTACT	
3990 West Sunshine	0390110	-	-	\$600.00	-	Blain McDermot 417-888-4050	
3992 West Sunshine	97203905	-	-	\$725.00	-	Steve Hicks 417-888-4055	
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:							
The bid submitted by Retherford Cleaning Service dated 1/19/2017 in response to RFQ# JLSG170044 is accepted in its entirety pursuant to the terms and conditions of the RFQ.							
STATE OF MISSOURI USE ONLY							
The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.							
OA/FMDC CONTACT NAME: Amber Willis		OA/FMDC CONTACT TITLE: Contract Specialist II		OA/FMDC CONTACT INFORMATION: Email: Amber.Willis@oa.mo.gov Phone: (573) 526-3421 Fax: (573) 751-7277			
SIGNATURE OF OA/FMDC CONTACT: 				DATE: 2/6/17			
SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE: 				TITLE: Section Manager		DATE: 2-6-17	

Jeremiah W. (Jay) Nixon
Governor



Catherine F. Brown
Director

Doug Nelson
Commissioner

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730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: <http://www.oa.mo.gov/fmhc>
E-MAIL: FMDC.RealEstate@oa.mo.gov

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BID EVALUATION MEMORANDUM

Date: February 6, 2017

Bid Number: JLSG170044

Bid Title: Janitorial Services - Springfield

Date Closed: 1/19/2017

Contract Specialist: Amber Willis *cdw*

Contract's Unit Manager: Rebecca Brinkley *RB*

Pursuant to RFQ JLSG170044 for Janitorial Services in Springfield, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

One (1) bid was received in response to RFQ JLSG170044. The bidder was:

1) Retherford Cleaning Service

No "No Bids" were received in response to RFQ JLSG170044.

No Late Bids were received in response to RFQ JLSG170044.

All bids received in response to RFQ JLSG170044 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Retherford Cleaning Service has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. Retherford Cleaning Service has several contracts with the State of Missouri. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to Retherford Cleaning Service. Real Estate Services approved the award to Retherford Cleaning Service. Therefore, I am proceeding with the award as approved.

Division of Facilities Management

Design and Construction

COST EVALUATION

Contract Specialist: Amber Willis



Bid Number: JLSG170044		Bid Name: Janitorial Services - Springfield		Evaluation Date: 1/20/2017							
Retherford Cleaning	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		3rd Renewal Period		Total Contract Cost
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
	001	2	\$600.00	\$1,200.00	\$650.00	\$1,300.00	\$650.00	\$1,300.00	\$700.00	\$1,400.00	
	002	2	\$725.00	\$1,450.00	\$775.00	\$1,550.00	\$775.00	\$1,550.00	\$800.00	\$1,600.00	
	003	1	\$575.00	\$575.00	\$600.00	\$600.00	\$600.00	\$600.00	\$650.00	\$650.00	
	004	1	\$25.00	\$25.00	\$25.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00	
	005	1	\$510.00	\$510.00	\$535.00	\$535.00	\$550.00	\$550.00	\$575.00	\$575.00	
	006	1	\$215.00	\$215.00	\$215.00	\$215.00	\$225.00	\$225.00	\$225.00	\$225.00	
			TOTAL	\$3,975.00	TOTAL	\$4,225.00	TOTAL	\$4,275.00	TOTAL	\$4,500.00	
Grand Total Cost											\$12,475.00
Blind & Sheltered Workshop											0
SDVE											0
Total Cost Points											200