

Jeremiah W. (Jay) Nixon
Governor



Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: <http://www.oa.mo.gov/fmdc>
E-MAIL: FMDC.RealEstate@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

(REVISED) NOTICE OF AWARD

CONTRACT NUMBER JLSS0216A	LEASE NUMBER 10001298	FACILITY ADDRESS 106 Arthur Drive, Sikeston (Scott County), MO 63801	
CONTRACT TITLE Janitorial Services – Sikeston, MO		CONTRACT PERIOD May 1, 2016 through April 30, 2017	
VENDOR NUMBER 3838467780-0 MB00094457		Site Information: Number of Days per Week - 5 Number of Square Feet – 24,215 Price per Square Foot: \$.075 Monthly Amount: \$ 1,816.13	
VENDOR NAME AND ADDRESS PROSPERITY SERVICE LLC 3882 PERSHALL RD #202 FERGUSON, MO 63135 Email: bmaxwell7230@charter.net Phone: 314-438-1631		ON-SITE CONTACT INFORMATION Name: Donna Julian Phone Number: 573-472-6633 Email: donna.m.julian@dss.mo.gov	
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: The bid submitted by Prosperity Service LLC dated 3/30/2016 in response to RFQ#: JLSS0216A is accepted in its entirety pursuant to the terms and conditions of the RFQ.			
STATE OF MISSOURI USE ONLY			
The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.			
OA/FMDC CONTACT NAME: Amber Willis	OA/FMDC CONTACT TITLE: Contract Specialist II	OA/FMDC CONTACT INFORMATION: Email: Amber.willis@oa.mo.gov Phone: (573)526-3421 Fax(573) 751-7277	
SIGNATURE OF OA/FMDC CONTACT: 		DATE: 4/13/2016	
SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE: 		TITLE: Section Manager	DATE: 4-13-16

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730 Truman Building, 301 West High Street
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E-MAIL: FMDC.RealEstate@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

BID EVALUATION MEMORANDUM

Date: April 12, 2016

Bid Number: JLSS0216A

Bid Title: Janitorial Services - Sikeston

Date Closed: 3/30/2016

Contract Specialist: Amber Willis *adw*

Contract's Unit Manager: Rebecca Brinkley *RB*

Pursuant to RFQ JLSS0216A for Janitorial Services in Sikeston, an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

Two (2) bids were received in response to RFQ JLSS0216A. The bidders were:

Prosperity Service LLC
Resource Service Solutions

No "No Bids" were received in response to RFQ JLSS0216A.

No Late Bids were received in response to RFQ JLSS0216A.

All bids received in response to RFQ JLSS0216A were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from Prosperity Service LLC has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. Prosperity Service LLC does have other contracts with the State of Missouri and previous experience as a contractor. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve an award to Prosperity Service LLC. Real Estate Services approved the award to Prosperity Service LLC. Therefore, I am proceeding with the award as approved.



Division of Facilities Management,
Design and Construction
 COST EVALUATION
 Contract Specialist: Amber Willis

Bid Number: JLS0216A

Bid Name: Janitorial Services - Silkeston

Evaluation Date: 4/4/16

Resource Service Solutions	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period		TOTAL CONTRACT COST
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost	
	001	24,215	\$0.08	\$23,246.40	\$0.08	\$23,246.40	\$0.08	\$23,246.40	
	002	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	003	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	004	50	\$0.35	\$17.50	\$0.35	\$17.50	\$0.35	\$17.50	
	005	50	\$0.14	\$7.00	\$0.14	\$7.00	\$0.14	\$7.00	
	006	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	007	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	008	250	\$0.12	\$30.00	\$0.12	\$30.00	\$0.12	\$30.00	
	009	250	\$0.10	\$25.00	\$0.10	\$25.00	\$0.10	\$25.00	
	010	250	\$0.05	\$12.50	\$0.05	\$12.50	\$0.05	\$12.50	
	011	1	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	
	012	1	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	
	013	2	\$12.50	\$25.00	\$12.50	\$25.00	\$12.50	\$25.00	
			TOTAL	\$23,417.40	TOTAL	\$23,417.40	TOTAL	\$23,417.40	

Grand Total Cost		\$	70,252.20
Blind & Sheltered Workshop			0
SDVE			0
Total Cost Points			187

Bid Number: JLSS0216A

Bid Name: Janitorial Services - Silkeston

Evaluation Date: 4/4/16

Prosperity Service LLC		Original Contract Period		1st Renewal Period		2nd Renewal Period		TOTAL CONTRACT COST	
Line Item	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost		
001	24,215	\$0.075	\$21,793.50	\$0.075	\$21,793.50	\$0.075	\$21,793.50	TOTAL CONTRACT COST	
002	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
003	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
004	50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
005	50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
006	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
007	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
008	250	\$0.08	\$20.00	\$0.08	\$20.00	\$0.08	\$20.00		
009	250	\$0.08	\$20.00	\$0.08	\$20.00	\$0.08	\$20.00		
010	250	\$0.08	\$20.00	\$0.08	\$20.00	\$0.08	\$20.00		
011	1	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00		
012	1	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00		
013	2	\$8.00	\$16.00	\$8.00	\$16.00	\$8.00	\$16.00		
		TOTAL	\$21,939.50	TOTAL	\$21,939.50	TOTAL	\$21,939.50		
Grand Total Cost								\$	65,818.50
Blind & Sheltered Workshop									0
SDVE									0
Total Cost Points									200



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION (DFMDC)
REQUEST FOR QUOTATION (RFQ)

RFQ #: JLSS0216A
TITLE: Janitorial Services - Sikeston
ISSUE DATE: 2/26/2016

CONTRACT SPECIALIST: Amber Willis
PHONE #: (573) 526-3421
FAX #: (573) 751-7277
E-MAIL: amber.willis@oa.mo.gov

RETURN BID NO LATER THAN: MARCH 30, 2016 AT 2:00 PM CENTRAL TIME

MAILING INSTRUCTIONS: Print or type RFQ Number and Return Due Date on the lower left hand corner of the envelope or package.

RETURN BID TO: OFFICE OF ADMINISTRATION
DIVISION OF FACILITIES MANAGEMENT, DESIGN AND CONSTRUCTION
301 WEST HIGH STREET, ROOM 730
PO BOX 809, JEFFERSON CITY, MO 65102

OR FAX TO: Fax #: (573) 751-7277 - FMDC - JANITORIAL BID
(Mail or Fax, please do not do both)

CONTRACT PERIOD: Effective Date of Contract through One Year

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:	STATE AGENCY'S NAME AND ADDRESS:
106 Arthur Drive, (Scott County) Sikeston, MO 63801	Office of Administration Division of Facilities Management, Design & Construction 301 West High Street, Room 730 Jefferson City, MO 65102

The bidder hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Request for Quotation. The bidder further agrees that the language of this RFQ shall govern in the event of a conflict with his/her bid. The bidder further agrees that upon receipt of a Notice of Award is signed and issued by an authorized official of the State of Missouri, a binding contract shall exist between the bidder and the State of Missouri.

SIGNATURE REQUIRED

DOING BUSINESS AS (DBA) NAME Prosperity Service LLC		LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID NO. Blanch Maxwell	
MAILING ADDRESS 3882 Pershall Rd #202		IRS FORM 1099 MAILING ADDRESS 3882 Pershall Rd #202	
CITY, STATE, ZIP CODE Ferguson MO 63135		CITY, STATE, ZIP CODE Ferguson MO 63135	
CONTACT PERSON Blanch Maxwell		EMAIL ADDRESS bmaxwell7230charter.net	
PHONE NUMBER 314-521-0992		FAX NUMBER 314-438-1231	
TAXPAYER ID NUMBER (TIN) 38-3846778	TAXPAYER ID (TIN) TYPE (CHECK ONE) <input checked="" type="checkbox"/> FEIN <input type="checkbox"/> SSN	VENDOR NUMBER (IF KNOWN) 3838467800	
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE) <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other			
AUTHORIZED SIGNATURE Blanch Maxwell		DATE 3/30/2016	
PRINTED NAME Blanch Maxwell		TITLE CEO	

4. PRICING PAGE

- 4.1 **Janitorial Services** – The bidder shall provide a firm, fixed per square foot, per month price for the original contract period and a maximum per square foot, per month price for each potential renewal period for providing janitorial services, in accordance with the provisions and requirements specified herein. All costs associated with providing the **Janitorial Services**, excluding **Supplemental Services**, shall be included in the stated prices.

Line Item Number	Description c/s code: 91039	Original Contract Period Firm, Fixed Price	First Renewal Period Maximum Price	Second Renewal Period Maximum Price
001	Janitorial Services	\$ <u>0.075</u> per square foot, per month	\$ <u>0.075</u> per square foot, per month	\$ <u>3.075</u> per square foot, per month

- 4.2 **Supplemental Service:** The bidder shall state a firm, fixed price for the original contract period and a maximum price for each potential renewal period for each of the following Supplemental Services provided in accordance with the provisions and requirements specified herein. In the event the bidder does not provide pricing on one or more of the line items below for supplemental services, it shall be interpreted and enforced as no charge (\$0) to the State of Missouri. **All costs associated with providing the Supplemental Services shall be included in the stated prices.**

Line Item	Description C/S Code: 91039	Original Contract Period Firm, Fixed Price	First Renewal Period Maximum Price	Second Renewal Period Maximum Price
002	Interior Window Cleaning and Other Interior Glass Surfaces	\$ _____ per linear foot	\$ _____ per linear foot	\$ _____ per linear foot
003	Exterior Window Cleaning	\$ _____ per linear foot	\$ _____ per linear foot	\$ _____ per linear foot
004	Hard Floor Cleaning - Stripping and Refinishing of Hard Flooring	\$ _____ per square foot	\$ _____ per square foot	\$ _____ per square foot
005	Deep Carpet Cleaning and Water Extraction Services	\$ _____ per square foot	\$ _____ per square foot	\$ _____ per square foot
006	Brushing and Spot Cleaning of Fabric Furniture	\$ _____ per piece	\$ _____ per piece	\$ _____ per piece
007	Cleaning and Vacuuming of Cloth Cubicle Partitions	\$ _____ per partition	\$ _____ per partition	\$ _____ per partition
008	One time Construction Clean-up	\$ <u>0.08</u> per square foot	\$ <u>0.08</u> per square foot	\$ <u>0.08</u> per square foot
009	Ongoing Construction Clean-up	\$ <u>0.08</u> per square foot	\$ <u>0.08</u> per square foot	\$ <u>0.08</u> per square foot
010	Final Clean-Up	\$ <u>0.08</u> per square foot	\$ <u>0.08</u> per square foot	\$ <u>0.08</u> per square foot
011	Additional Paper Towel Rolls	\$ <u>35.00</u> per case (minimum of 6 rolls per case)	\$ <u>35.00</u> per case (minimum of 6 rolls per case)	\$ <u>35.00</u> per case (minimum of 6 rolls per case)
012	Additional Tri-Fold Paper Towels	\$ <u>35.00</u> per case (minimum of 6 rolls per case)	\$ <u>35.00</u> per case (minimum of 6 rolls per case)	\$ <u>35.00</u> per case (minimum of 6 rolls per case)
013	Additional Personnel	\$ <u>8.00</u> Per Hour, Per Person	\$ <u>8.00</u> Per Hour, Per Person	\$ <u>8.00</u> Per Hour, Per Person

EXHIBIT D
MISCELLANEOUS INFORMATION

Outside United States

If any products and/or services offered under this RFQ are being manufactured or performed at sites outside the United States, the bidder **MUST** disclose such fact and provide details in the space below or on an attached page.

Are products and/or services being manufactured or performed at sites outside the United States?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Describe and provide details:		

Employee Bidding/Conflict of Interest

Bidders who are employees of the State of Missouri, a member of the General Assembly or a statewide elected official must comply with Sections 105.450 to 105.458 RSMo regarding conflict of interest. If the bidder and/or any of the owners of the bidder's organization are currently an employee of the State of Missouri, a member of the General Assembly or a statewide elected official, please provide the following information.

Name of State Employee, General Assembly Member, or Statewide Elected Official:	
	In what office/agency are they employed?
	Employment Title:
Percentage of ownership interest in bidder's organization:	_____ %

EXHIBIT F, continued**BOX B – CURRENT BUSINESS ENTITY STATUS**

(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization, already on file with the State of Missouri. If completing Box B, do not complete Box C.)

I certify that Prosperity Service LLC (Business Entity Name) MEETS the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530.

Blanch Maxwell

Authorized Business Entity
Representative's Name
(Please Print)

Blanch Maxwell

Authorized Business Entity
Representative's Signature

Prosperity Service LLC

Business Entity Name

3/30/2016

Date

bmaxwell723@charter.net

E-Mail Address

As a business entity, the bidder/contractor must perform/provide the following. The bidder/contractor should check each to verify completion/submission:

- Enroll and participate in the E-Verify federal work authorization program (Website: http://www.dhs.gov/xprcvprot/programa/ge_1185221678150.shtm; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's/contractor's name and the MOU signature page completed and signed, at minimum, by the bidder/contractor and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the bidder's/contractor's name and company ID, then no additional pages of the MOU must be submitted; AND
- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

EXHIBIT F, continued

BOX C - AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization, already on file with the State of Missouri. If completing Box C, do not complete Box B.)

I certify that Prosperity Service LLC (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's/contractor's name and the MOU signature page completed and signed by the bidder/contractor and the Department of Homeland Security - Verification Division.
- ✓ A completed, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of Missouri State Agency or Public University* to Which Previous E-Verify Documentation Submitted: State of MO

(*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University - St. Louis; Missouri Southern State University - Joplin; Missouri Western State University - St. Joseph; Northwest Missouri State University - Maryville; Southeast Missouri State University - Cape Girardeau.)

Date of Previous E-Verify Documentation Submission: 4/19/2012

Previous Bid/Contract Number for Which Previous E-Verify Documentation Submitted:

(if known)

Blanch Maxwell

Authorized Business Entity Representative's Name

(Please Print)

208699

E-Verify MOU Company ID Number

Blanch Maxwell

Authorized Business Entity Representative's Signature

bmaxwell723@charter.net
E-Mail Address

Prosperity Service LLC 3/30/2016
Business Entity Name Date

FOR STATE USE ONLY:

Documentation Verification Completed By:

Buyer

Date

EXHIBIT F, continued

AFFIDAVIT OF WORK AUTHORIZATION:

The bidder/contractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Blanch Maxwell (Name of Business Entity Authorized Representative) as CEO (Position/Title) first being duly sworn on my oath, affirm Prosperity Service LLC (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Prosperity Service LLC (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Blanch Maxwell
Authorized Representative's Signature

Blanch Maxwell
Printed Name

CEO
Title

3/30/2016
Date

bmaxwell1723@charter.net
E-Mail Address

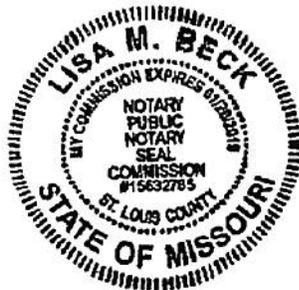
Subscribed and sworn to before me this 30th (DAY) of March 2016 (MONTH, YEAR). I am

commissioned as a notary public within the County of St. Louis (NAME OF COUNTY), State of

Missouri (NAME OF STATE), and my commission expires on 01/20/2019 (DATE).

Lisa M Beck
Signature of Notary

3/30/16
Date



To: FMDC - Janitorial Bid
573-751-7277

From: Prosperity Service

Re: RFQ# JLSS0216A

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