

**State Agency GIS (SAG) Meeting
February 17, 2011**

ITEM	DISCUSSION	STATUS/ACTION
Attendance	Attendees: Debbie Briedwell, Michael Hill, Mark Duewell, Paul Wright, Tracy Schloss, Jeff Schloss, Tim Haithcoat, Kirk Webb, Colin Duewell	Call to order at 1:00 p.m.
Location	Truman Bldg Rm 280 Conf Rm B	
Identify someone to take minutes		Colin Duewell
Presentations		
GENERAL BUSINESS		
Additions to agenda		
Approval of agenda		
Review and approve minutes from previous meeting		
Review action items from previous meeting	<p>Zip Code boundaries?</p> <p>EEAP – extended to end of January then February, still have a couple of items that need to be reviewed on the contract</p> <p style="padding-left: 40px;">*Credits can be used for various services from ESRI, training for example</p>	<p>Mark will check with Jason and Jim about the ZCTAs</p> <p>Paul – In process of getting the contract in place</p>
CIO REPORT		
CIO report	<ul style="list-style-type: none"> • none • 	
GIO REPORT		
GIO report	<ul style="list-style-type: none"> • Image Services – MSDIS will become central location for image services, currently looking at time frames to start testing image services at MSDIS amidst the architectural upgrades occurring at MSDIS <ul style="list-style-type: none"> ○ Looking to centralize as many services as possible in the interest of saving money for budgets. Also looking to strengthen the data pipeline between Columbia and Jefferson City to decrease latency issues, especially with imagery being hosted at MSDIS ○ Testing will require that all problems get resolved to ensure the same kind of service that was experienced through SDC ○ Hoping to start testing by the end of the 2nd week of March at the latest ○ When does SDC Image Services transfer to MSDIS? Also need to make sure requisites for archiving are met. ○ Data security may be an issue regarding MSDIS hosting. Restricted access should be very doable according to Tim, shutting down public services may be an option 	Paul Wright and Tim Haithcoat

	<p>during an emergency event.</p> <ul style="list-style-type: none"> o Contingency plans for emergencies? Building servers 3 miles apart and possibly looking at Rolla as a backup site. Will make use of ALIAS fail safe should one server side go down. 24/7 monitoring at MU Telecomm Building. o MSDIS will look into cross-training MSDIS staff to ensure someone who knows the application is available to post data in an event. Telecomm staff are 24/7 and will be available to reboot a server if the need arises. o Looking to set up a tour of MSDIS for OA and set up a tour of SDC (both user and Admin sides) for MSDIS <ul style="list-style-type: none"> • MGISAC Conference was a success • Acknowledgment of Contract – agreement with state universities to allow easier acquisition of interns • Missed flight season this year, looking to do a multiple award contract to use multiple vendors • Tim reports on the broadband, data sharing agreement, image server and SDC – submit items to Tim by Thursday every week to be put in report to Doug Young at COB Thursdays 	<p>Jeff will forward Image Server documentation (agency requirements / needs) to Paul when he returns to work</p> <p>Paul is working on the AOC, developing it especially for GIS</p>
AGENCY REPORTS		
	<ul style="list-style-type: none"> • None 	
OPEN DISCUSSION		
	<ul style="list-style-type: none"> • None 	
REVIEW OF NEW ACTION ITEMS		
NEXT MEETING		
Next Meeting	March 17, 2011 from 1 p.m. - 3 p.m.	Meeting concluded at 2:37 p.m.