



STATE OF MISSOURI  
 OFFICE OF ADMINISTRATION  
 DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

**NOTIFICATION OF STATEWIDE CONTRACT**

June 21, 2010

**CONTRACT TITLE: SCIENTIFIC, RESEARCH, HEALTHCARE, SAFETY, EDUCATIONAL AND DISASTER PREPAREDNESS EQUIPMENT AND SUPPLIES**

**CURRENT CONTRACT PERIOD: July 1, 2010 through June 30, 2011**

**BUYER INFORMATION:**

Name: Laurie Borchelt  
 Phone: (573) 751-1702  
 Email address: [laurie.borchelt@oa.mo.gov](mailto:laurie.borchelt@oa.mo.gov)

RENEWAL INFORMATION	Original Contract Period	Potential Final Expiration
	July 27, 2006 through December 31, 2006	June 30, 2016

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.  
 PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

**THE USE OF THIS CONTRACT IS NOT MANDATORY.**

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency.

*~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.*

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C106349001	2329427370 H	Fisher Scientific 2000 Park Lane Drive Pittsburgh, PA 15275 Customer Service: (800) 766-7000 Contract Contact: Rick Kaup (800) 955-6666	No	Yes

## STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
<b>07/01/10-06/30/11</b>	<b>06/21/10</b>	<b>Contract Renewal</b>
07/01/09-06/30/10	06/15/09	Contract Renewal
01/01/09-06/30/09	01/05/09	Contract Extension thru 06/30/09
10/01/08-12/31/08	09/30/08	Contract Extension thru 12/31/08
04/01/08-09/30/08	03/28/08	Contract Extension thru 09/30/08
01/01/08-03/31/08	12/31/07	Contract Extension thru 3/31/08
10/01/07-12/31/07	09/28/07	Contract Extension thru 12/31/07
07/01/07-09/30/07	06/29/07	Contract Extension thru 09/30/07
04/01/07-06/30/07	03/28/07	Contract Extension thru 06/30/07
01/01/07-03/31/07	11/29/06	Contract Extension thru 03/31/07
07/20/06-12/31/06	07/20/06	Initial issuance of new statewide contract

**1. Purpose:**

This contract has been established to assist agencies with the purchase of their laboratory supplies including scientific, research, healthcare, safety, educational and disaster preparedness equipment and supplies. The contract was established as a cooperative effort through the University of Missouri's contract (S-021006) with Fisher Scientific. Questions regarding the use of this contract shall be addressed to Rick Kaup of Fisher Scientific or the buyer as noted on the first page of this document.

**2. Contract Period:**

The contract has been renewed for the period of July 1, 2010 through June 30, 2011. There are five (5) potential, one-year renewal option periods remaining which may be exercised by the State.

**3. Products:**

Products available under the contract are listed by product group; Research, Science, Healthcare, Safety and Emergency Preparedness. A printed list of all available products is provided in the separate downloadable Excel file included with this statewide notification. All products available are also accessible through Fisher's website at [www.fishersci.com](http://www.fishersci.com) using the "Product Search" feature. Products may be searched by supplier; category; application; key words and brand name; full text description; Fisher, vendor or competitor catalog number; page number; manufacturer name or part number; CAS numbers; or chemical structure or sub-structure. Product search will allow the user to view the entire selection and compare similar products such as lower-priced alternatives. It will also allow the user to see availability of a product.

**4. Cross Reference Index:**

Competitor part and catalog number cross-reference information is accessible on the Fisher website at [www.fishersci.com](http://www.fishersci.com). Online cross-referencing is available through the "Rapid Order" screen. Enter the manufacturer's part number, catalog number or your own customer-specific part number. Fisher Scientific also offers substitutes for discontinued products displayed in the catalog and shopping cart.

**5. Catalog Pricing:**

Pricing is based on Fisher Scientific's published price book for "Research", "Science", "Healthcare", and "Safety and Emergency Preparedness" product categories. See information below for specific product category pricing and discounts. Pricing discounts are available as provided in the separate downloadable Excel file included with this statewide notification for the "Research" and "Safety and Emergency Preparedness" product categories. Fisher is offering a 16% discount off current published list prices. Discounts shall be firm for the entire contract period. All discounts shall be from the standard published list price regardless of any quantity ordered at any given time.

Pricing is also accessible through Fisher's website at [www.fishersci.com](http://www.fishersci.com). Real-time order status information is available online. Account-specific prices derived from the contract and calculated item-by-item, quantity-by-quantity is also available.

**Research Pricing:**

- Product Group Discounts for research items are reflected in the separate downloadable Excel file included with this statewide notification entitled "Research CDC Discounts" schedule.
- A list of high volume items with additional discounts off list are included in the "Research High Volume Items" schedule.
- A schedule of supplier specific discounts is detailed in the "Research – Vendor Discounts" schedule.

**Education Pricing:**

- Fisher Science Education offers a 16% discount off current published list price for educational items.
- Items with part numbers ending in "ND" are not eligible for discounting.
- Freight on orders over \$150.00 is free. Free freight does not apply to live, hazardous, and motor freight items.

**Healthcare Pricing:**

- Fisher Healthcare is a separate business unit, which prices their products and services separately. Fisher Healthcare is presently utilizing competitive pricing that mirrors Fisher Healthcare’s offering of pricing terms available to the Novation Group Purchasing Organization. Fisher Healthcare would continue this pricing arrangement and extend the same terms under this contract.

**Safety and Emergency Preparedness Pricing:**

- Product Group Discounts for general safety and research safety items are reflected in the separate downloadable Excel file included with this statewide notification entitled “Safety Division” pricing discount schedule.
- A list of Emergency Preparedness and Safety items with additional discount pricing is included in the “Safety Pricing” schedule.
- A schedule of supplier specific discounts is detailed in the “Safety – Vendor Discounts” schedule.

**6. Ordering:**

Price lists are classified by “Product Category” and each Product Category has various associated firm, fixed discounts off the catalog list price. Only one line item appears in SAM2 for purposes of ordering product from this contract.

**7. Delivery:**

Most contract items are in-stock and should be available for delivery within three (3) working days ARO. If product is not delivered within 10 working days after receipt of the order, the state agency may purchase the item(s) elsewhere and Fisher liable for any additional costs over the net contract price.

Freight terms for catalog products are F.O.B. destination, normal freight prepaid by Fisher Scientific. The state agency shall pay for special handling or air express charges incurred at the state agency’s request, and shall also pay for fuel surcharges, container charges (where applicable) and other product-specific charges.

If product is received in damaged condition or is mistakenly shipped due to Fisher’s error, Fisher will pay return shipping or pick up the item and incur any restocking fee. If Fisher Scientific chooses to pick up the item, pick up will be made within two (2) weeks of notification. In addition, state agency’s will not be assessed a restocking fee where an order may have been incorrectly placed provided the state agency returns the product within 60 days. Contact Fisher’s customer service representative toll free at 800-766-7000 for Return Goods Authorization. Online return authorization is available as well at [www.fishersci.com](http://www.fishersci.com). See “Return Products” feature from the “Ordering” dropdown menu. A customer service representative will contact the state agency via email or phone regarding the return authorization and further instructions.

All shipments will be accompanied by a packing list indicating quantities and items shipped, the purchase order and customers name including the delivery location. All packages will have contact reference and purchase order number clearly marked on the outside of the package. All chemicals or other applicable materials, including hazardous materials, will be labeled on the outside of the package with the appropriate information required by State and/or Federal laws or the Missouri Department of Transportation. Shipments may be refused without this information and returned at Fisher’s expense. No more than two (2) copies of Material Safety Data sheets may be requested by the state agency.

**Office of Administration  
Division of Purchasing and Materials Management  
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

**Contract No.:** C106349001                      **Contractor:** Fisher Scientific

**Describe Product Purchased (include Item No's., if available):** \_\_\_\_\_

**Rating Scale:** 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

<b>Product Rating</b>	<b>Rate 1-5, 5 best</b>
Product meets your needs	
Product meets contract specifications	
Pricing	

<b>Contractor Rating</b>	<b>Rate 1-5, 5 best</b>
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: \_\_\_\_\_

Prepared by: \_\_\_\_\_ Title: \_\_\_\_\_ Agency: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:**

Office of Administration  
Division of Purchasing and Materials Management  
301 West High Street, RM 630  
PO Box 809  
Jefferson City, Missouri 65102  
**You may also e-mail form to the buyer as an attachment at**  
[laurie.borchelt@oa.mo.gov](mailto:laurie.borchelt@oa.mo.gov)