



**STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT**

NOTIFICATION OF STATEWIDE CONTRACT

August 18, 2010

CONTRACT TITLE: Laboratory Supplies and Homeland Equipment Laboratory Product (HELP)

CURRENT CONTRACT PERIOD: September 16, 2009 through August 31, 2010

BUYER INFORMATION: Name: Roy Burgess
Phone: (573) 751-1692
Email address: roy.burgess@oa.mo.gov

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS NOT MANDATORY.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C110044001	91131919006	VWR International LLC Customer Service: (800) 932-500 Contract Contact: Steve Villines 877-897-6377 x191444	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
9/16/09 – 8/31/10	08/18/10	Updated contract period.
9/16/09 – 9/15/10	9/16/09	Initial issuance of contract.

1. Purpose:

This contract has been established to assist agencies with the purchase of their laboratory supplies including scientific, laboratory, safety, disaster preparedness equipment and supplies. The contract incorporates the National Association of State Procurement Officials (NASPO) contract #SP-04-0430, Multi-State Homeland Equipment and Laboratory Products. This contract was established by the State of Arkansas, Office of State Procurement acting as the lead state for NASPO, and agreed to by VWR International LLC. Questions regarding the use of this contract shall be addressed to Steve Villines of VWR international or the buyer as noted on the first page of this document.

2. Contract Period:

The contract has been established for the period of September 16, 2009 through August 31, 2010.

3. Products:

Products available under the contract are listed by product group; Research and Safety. All products available are accessible through VWR's website at www.vwr.com using the "Product Search" feature. Products may be searched by supplier; category; application; key words and brand name; full text description; VWR, vendor or competitor catalog number; manufacturer name or part number; CAS numbers; or chemical structure or sub-structure. Product search will allow the user to view the entire selection and compare similar products such as lower-priced alternatives. It will also allow the user to see pricing and availability of a product.

4. Cross Reference Index:

Manufacturer and competitor part and catalog number cross-reference information is accessible on the VWR website at www.vwr.com. Enter the manufacturer's or competitor's part number, catalog number into the search tool on the website to find a VWR product offering. The website also offers substitute products for discontinued items displayed in the catalog and shopping cart.

5. Catalog Pricing:

Pricing is based on VWR's NASPO/HELP contract. Pricing discounts are available as provided in the separate downloadable Excel file included with this statewide notification. VWR is offering a wide variety of general discounts as well as special promotional pricing on certain high volume items used by agencies within the State of Missouri. General discounts shall be firm for the entire contract period. All discounts shall be from the standard published list price regardless of any quantity ordered at any given time.

Pricing is also accessible through VWR's website at www.vwr.com. Real-time order status information is available online. Account-specific prices derived from the contract and calculated item-by-item, quantity-by-quantity is also available

6. Ordering:

Ordering can be done in a variety of ways. VWR accepts phone orders (800-932-5000) from 6:30am-7pm CST, online orders at www.vwr.com 24 hours a day, or faxed orders (866-329-2897).

7. Delivery:

Delivery of routine consumable items is required within 72 hours after receipt of order.

Freight terms for catalog products are F.O.B. destination, ground freight prepaid by VWR. Each State agency shall pay for special handling or air express charges incurred at the request of the Agency. VWR pays fuel surcharges, hazard charges, container charges (where applicable) and other product-specific charges.

If product is received in damaged condition or is mistakenly shipped due to VWR's error, VWR will pay return shipping or pick up the item and incur any restocking fee. If VWR chooses to pick up the item, pick up will be made within two (2) weeks of notification. Contact VWR's customer service representative toll free at 800-932-5000 for Return Goods Authorization.

**State of Missouri
Office of Administration
Division of Purchasing and Materials Management
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: C110044001 **Contractor:** VWR International

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ Title: _____ Agency: _____

Date: _____ Phone: _____ Email: _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing and Materials Management
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102
You may also e-mail form to the buyer as an attachment at
roy.burgess@oa.mo.gov