



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

NOTIFICATION OF STATEWIDE CONTRACT

3/2/15

CONTRACT TITLE: Ozone Laundry Chemicals and Service, and Ware Washing Chemicals and Service

CURRENT CONTRACT PERIOD: March 1, 2015 through March 31, 2015

BUYER INFORMATION: Name: Liz Palazzolo
Phone: 573-751-4885
Email address: liz.palazzolo@oa.mo.gov

RENEWAL INFORMATION	Original Contract Period	Potential Final Expiration
	October 14, 2010 through October 13, 2011	See Above

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **PREFERRED** FOR ALL STATE AGENCIES.

Local Purchase Authority should not be used to purchase supplies/services included in this contract unless the available product on contract does not meet the needs of the state agency, e.g., the chemicals are not used in a dispensed system or the minimum order quantity requirement exceeds the state agency's reasonable use expectations.

The entire contract document may be viewed and printed from the Division of Purchasing & Materials Management's **Awarded Bid & Contract Document Search** located on the Internet at <http://www.oa.mo.gov/purch>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C110220001	20261428600	Swisher Hygiene USA Operations 4725 Piedmont Row Drive, Ste. 400 Charlotte, NC 28210 Contact: Terri Yoder Phone: 636-757-2532 E-Mail: tyoder@swsh.com Fax: 636-949-0123	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
3/1/15 – 3/31/15	3/2/15	Extension of Contract Through 3/31/15
1/1/15 – 2/28/15	12/04/14	Extension of Contract Through 2/28/15
10/14/14 – 12/31/14	07/16/14	Extension of Contract Through 12/31/14
10/14/13 – 10/13/14	10/28/13	New contact for Swisher – see first page.
10/14/13 – 10/13/14	10/16/13	Renewal of contract. Note: Packaging changes for line items 026 and 027. Also all product names and codes have changed from ProNet to Swisher. See specific line items for details.
10/14/12 - 10/13/13	01/25/13	Change of contact, see first page.
10/14/12 - 10/13/13	12/03/12	Correction of vendor number; should be 20261428600
10/14/12 - 10/13/13	10/01/12	Renewal of Contract.
10/14/11 - 10/13/12	09/06/11	Renewal of Contract.
10/14/10 - 10/13/11	03/25/11	Getting rid of ORDER-TO vendor number and now just using one vendor number for orders and payments – see first page.
10/14/10 - 10/13/11	03/17/11	Adding a “SEND ORDERS TO” address – see first page
10/14/10 - 10/13/11	02/23/11	Adding line item 037, product code PN30505, system-dispensed sanitizer for ware washing. Clarification provided about line items 033-035.
10/14/10 - 10/13/11	12/29/10	The contractor name has changed to Service St. Louis, LLC. The vendor number has also changed. The new vendor number is 20461700800.
10/14/10 - 10/13/11	11/30/10	Gateway ProClean’s vendor number has changed to 56154139601.
10/14/10 - 10/13/11	10/19/10	Initial issuance of new statewide contract. C110220001 replaces both contracts C10831001 and C107055001.

Purpose: Contract C110220001 provides state agencies as well as co-operative procurement entities with a means to purchase ozone laundry chemicals and related service for ozone laundry systems, and ware wash chemicals and service for automatic dishwashers with dispensing systems. The contract is specifically limited to the purchase of ozone system laundry chemicals which means that all other laundry chemicals must be purchased from Missouri Vocational Enterprises (MVE) or on the open market in compliance with local purchasing authority as defined in the Department Delegation of Purchasing Authority (<http://oa.mo.gov/purch/agencyinfo/deptpad.pdf>) in the event the state agency has obtained the necessary waiver from MVE for the laundry or ware wash chemicals purchase.

Preferred Use Contract: The contract is a “preferred use” contract which means that the contract has been bid with the goal of providing good market pricing and product variety to state agencies. Agencies are encouraged to use preferred-use contracts but in rare instances where the state agency can obtain like or similar products that meet the state agency’s needs at a better price, then the agency has authority to purchase the items from other sources in compliance with the above-referenced Department Delegation of Purchasing Authority.

MVE WAIVER REQUIREMENTS: In the event products or services available on Contract C110220001 are also available from Missouri Vocational Enterprises (MVE), the state agency must acquire the items from MVE as required by section 217.575 RSMo unless the state agency has obtained a waiver from MVE (<http://oa.mo.gov/mo/samii/fin/bulletins/MVEReleaseForm021805.pdf>). It is the agency’s responsibility to check the MVE catalog (<http://doc.mo.gov/mve/html/1.htm>) prior to making a purchase from Contract C110220001. If the products/services are available from MVE, the state agency must place the order with MVE.

Service Provisions for Both Ozone Laundry and Ware Wash Chemicals

Setting Up An Account: Agencies are advised to call the 888# on the first page of this notice; Gateway discourages faxed or e-mailed requests for service.

Dispensing Equipment: In general, Gateway ProClean (GPC) is responsible for providing and maintaining all dispensing equipment at no additional charge to the state agency. Some dispensing equipment is owned by the state, and GPC’s responsibilities are different regarding state-owned ozone laundry system dispensing equipment and state-owned ware wash system dispensing equipment. See the specific sections in the notice for specific detail.

Response Time From Service Request: Gateway ProClean must respond by phone call, e-mail or being on-site next business-day to respond to any state agency requests for service outside regularly scheduled monthly routine visits. Gateway ProClean promises a return call within 15-minutes of the initial call for service from the state agency. Any requests for service will be given an action plan within the hour.

Reporting Requirements for Both Ozone Laundry and Ware-Washing Chemicals and Service: Gateway ProClean is responsible for keeping, maintaining and providing the state agency with detailed service records on all chemicals purchased by the state under contract. GPC must provide these records upon request of the state agency. Monthly reports must be submitted as stated herein.

GPC’s general website is <http://gatewayproclean.com/company.html>.

GPC will provide a secure website that will include digital copies of all preventative maintenance and emergency service paperwork. To preview the site log into: www.gatewayproclean.sharefile.com. The state agency will need to set-up a User ID and password with Gateway ProClean for this access.

Training: Gateway ProClean will provide initial user training on-site within the first quarter of the contract. Annual training is also provided as follow-up to initial training. Special training/information is available from Gateway ProClean on request at no additional charge.

User Manual: Gateway ProClean will provide the state agency with a written user/instruction manual detailing dispensing equipment features and operation.

Consultation: On request, Gateway ProClean (GPC) will provide consultation related to dispensing equipment, chemicals, and achieving best results from laundry and ware washing operations. Consultation is provided at no additional charge.

Technical Support: GPC's normal business hours are 8:00 A.M. to 4:30 P.M. Mondays-Fridays (excluding national holidays). GPC routine service will be executed between 7:00 A.M. and 4:30 P.M. Mondays-Friday. GPC is available 24/7 for **emergency service**.

Drum Recycling: Gateway ProClean provides drum recycling to state agencies upon request. Each state agency is left discretion to participate in drum recycling or not. State agencies will have some preparation requirements: GPC will require 9 each of empty 15-gallon containers to be shrink-wrapped on a standard pallet in a single layer. The drums must be rinsed thoroughly, all labeling and glue removed, and all closures attached. These requirements are to comply with all DOT regulations for hazardous materials transportation.

“Green” Chemicals: All ozone laundry and ware wash chemicals are phosphorous free. Line items 016, 022-026 are registered with *Design for the Environment*.

Delivery ARO: 30 calendar days, FOB Destination Freight Prepaid and Allowed

Minimum Order Quantity: \$350.00

Restocking Fee: If product is in its original packaging, not damaged, or expired there will not be a restocking fee. The State is responsible for freight charges.

Contract Potential Life: There are three one-year renewals available. Pricing will remain the same for the first renewal, and then it can potentially increase 3% the second renewal, and 5% the third renewal.

Special Note for Correctional Facilities: Gateway ProClean is required to have its personnel obtain security clearance before entering a Missouri correctional facility.

Material Safety Data Sheets: GPC must provide the state agency with a current materials safety data sheet (MSDS) sheets for each chemical. It is preferred that the MSDS accompany every delivery. GPC shall be responsible for providing the state agency with updated MSDS information. All MSDS must include information about medical treatment.

Service Provisions Specific to Only Ozone Laundry Systems State Agencies Should Expect Of the Contractor:

Routine Monthly Site Visit and Inspection of Dispensing System: The contractor is responsible for routine monthly testing of the ozone laundry dispensing system. Preventative maintenance shall also be performed during the monthly visit. Titration testing shall also be performed. A written result report shall be provided to the laundry manager at the conclusion of each monthly inspection. Scheduled visits must occur as mutually agreed by the state agency and the contractor.

Ozone Laundry System Dispensing Equipment: Replacement parts/supplies for agency-owned/provided chemical dispensing equipment shall be GPC's responsibility. GPC shall provide the replacement part and installation at no additional cost to the state. Also as the state-owned chemicals dispensing unit requires replacement, GPC will provide their own chemicals dispensing unit for the ozone laundry equipment, including the security boxes that house the dispensing unit at no additional charge.

Service Provisions Specific to Only Ware Wash Systems State Agencies Should Expect Of the Contractor:

Routine Monthly Site Visit and Inspection of Dispensing System: The contractor is responsible for routine monthly testing of the ware wash chemicals dispensing system.

Dispensing Equipment Required: GPC will provide all ware wash chemicals dispensing equipment, including installation and maintenance. All dispensing equipment will be in protective secure boxes. There will be alarm signals on the dispensing equipment to signal when chemicals stop pumping. Replacement parts for agency-owned/provided dispensing equipment shall not be GPC's responsibility. GPC is responsible for GPC-provided dispensing equipment.

PRICING

OZONE LAUNDRY CHEMICALS Note: All service is included in the product price – there is no additional charge.		
Line Item <i>(Line items 001-015 use SAM2 c/s code 50500, Laundry Chemicals)</i>	Firm, Fixed Price	Product Description, Code and Container Size
001	\$84.96	Destainer, Swisher 42123-15 ClearChlor, 15G
002	\$226.33	Detergent, Swisher 42150-15 Substance, 15G
003	\$226.33	Detergent, Swisher 42150-15 Substance, 15G
004	\$137.32	Neutralizer, Swisher 42147-15 Rust Control, 15G
005	\$137.32	Neutralizer, Swisher 42147-15 Rust Control, 15G
006	\$155.46	Builder/Break, Swisher 42139-15 Pure Alk, 15G
007	\$223.08	Detergent, Swisher 42128-15 Embrace, 15G
008	\$226.33	Detergent, Swisher 42128-15 Embrace, 15G
009	\$226.33	Detergent, Swisher 42128-15 Embrace, 15G
010	\$226.33	Detergent, Swisher 42128-15 Embrace, 15G
Note: There is no item 011		
012	\$45.78	Neutralizer, Swisher 42147-5 Rust Control, 5G
013	\$94.22	Enzyme Detergent, Swisher 40326-5 TKO, 5G
014	\$37.55	Destainer, Swisher 42125-5 Clear Effect, 5G
015	\$100.28	Detergent, Swisher 42150-5 Substance, 5G

WARE WASH CHEMICALS Note: All service is included in the product price – there is no additional charge.		
Line Item <i>(Line items 016-032 use SAM2 c/s</i>	Firm, Fixed Price	Product Name and Container Size

<i>code 48538, Dish Washer Chemicals)</i>		
016	\$48.77	Machine Detergent, Swisher 41900 OCP Solid Dish, 4/8# per case
017	\$57.59	Drying Agent, Swisher 42240-4 All Temp, 4G
018	\$37.12	Lime Remover, Swisher 42237-4 Scalex, 4G
019	\$35.33	Degreaser, Swisher 40052-1 Red, 4G
020	\$44.03	Sanitizer, Swisher 40022-1 Clear, 4G
021	\$32.29	Degreaser, Swisher 40052-1 Red, 4G
022	\$48.77	Machine Detergent, Swisher 41900 OCP Solid Dish, 4/8#/case
023	\$48.77	Machine Detergent, Swisher 41900 OCP Solid Dish, 4/8#/case
024	\$144.72	Drying Agent, Swisher 41901 OCP Solid Rinse, 2x5#/case
025	\$48.77	Machine Detergent, Swisher 41900 OCP Solid Dish, 4/8#/case
026	\$133.73	Pre-soak, Swisher 41902 OCP Silversoak, 4/8#/case
027	\$78.75	Dish Detergent, Swisher 42259-4 Aquarius, 4/5#/case
028	\$44.03	Pre-Soak, Swisher 40022-1 Clear, 4G
029	\$24.76	Sanitizer, Swisher 40035-1 Low Temp, 4G
030	\$51.95	Machine Detergent, Swisher 40012-1 Multi Temp, 4G
031	\$72.43	Drying Agent, Swisher 42240-5 All Temp, 5G
032	\$65.32	Dish Detergent, Swisher 40337CG1-4 Magix, 5G

Note about Intervening Line Item Numbers: Line items 033-035 are in SAM2 to track service hours that are provided at no cost to the state if the agency so chooses to track those hours.

Line Item Applies To Both Ozone and Ware:
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036: 25% discount off parts and supplies, applies to both ozone laundry and ware wash.

037	\$29.79	Dispensed Sanitizer, Swisher 40035-5 Low Temp, 5G
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**State of Missouri
Office of Administration
Division of Purchasing and Materials Management
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ Title: _____ Agency: _____

Date: _____ Phone: _____ Email: _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing and Materials Management
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102
You may also e-mail form to the buyer as an attachment at
liz.palazzolo@oa.mo.gov