



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING

NOTIFICATION OF STATEWIDE CONTRACT

December 22, 2015

CONTRACT TITLE: LABORATORY EQUIPMENT AND SUPPLIES

CURRENT CONTRACT PERIOD:	January 1, 2016 Through March 31, 2016	
RENEWAL INFORMATION:	Original Contract Period:	October 20, 2010 through June 30, 2013
	Renewal Options Available:	0
	Potential Final Expiration:	March 31, 2016
BUYER INFORMATION:	Tammy Michel 573-751-3114 Tammy.michel@oa.mo.gov	

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS NOT MANDATORY.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency.

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at

<http://oa.mo.gov/purchasing>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C111034001	2329427370 H	Fisher Scientific 300 Industry Dr. Pittsburgh, PA 15275 Customer Service: (800) 766-7000 Contact: Eric Van Denburg (949) 942-9685 e-mail: Eric.vandenburg@thermofisher.com	No	Yes
C111034002	9113191900 6	VWR International 800 E. Fabyan Pkwy Batavia, IL 60510 Customer Service: (877) 881-1196 Contact: Lewis McMillan (678) 288-3150	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
01/01/16-03/31/16	12/22/15	Contract extended.
07/01/15-12/31/15	06/12/15	Contract extended. Updated contract information for Fisher Scientific
07/01/14-06/30/15	05/12/14	Contract renewal.
07/01/13-06/30/14	06/07/13	Contract renewal. Updated contact information for VWR International. Fuel surcharges related to orders placed with Fisher Scientific.
10/20/10-06/30/13	05/04/12	Updated Fisher Scientific address. (See page 1)
10/20/10-06/30/13	07/08/11	VWR International price increases. (Reference item 11 herein)
10/20/10-06/30/13	10/20/10	Initial issuance of new statewide contract

1. Purpose:

This contract has been established to assist agencies with the purchase of their laboratory equipment and supplies. This contract replaces Contract C106349001 for Scientific, Research, Healthcare, Safety, Educational and Disaster Preparedness Equipment and Supplies with Fisher Scientific and Contract C110044001 for Laboratory Supplies and Homeland Equipment Laboratory Products (HELP) with VWR International. Questions regarding the use of these contracts shall be addressed to contacts listed or the buyer as noted on the first page of this document.

2. Contract Period:

The contract has been established for the period of October 20, 2010 through June 30, 2013. There are two (2) potential, one-year renewal option periods remaining which may be exercised by the State.

3. Products:

Products available under the contract are listed by product group. A printed list of all available products is provided in the separate downloadable file included with this statewide notification. All products available are also accessible through Fisher's website at www.fishersci.com and VWR's website at www.vwr.com.

4. Excluded Products:

State agencies shall only make purchases under this contract which are specifically designed or intended for laboratory use. Products such as reception chairs, couches, coffee tables, general office equipment, etc., shall be specifically excluded for purchase under this contract.

5. Catalog Pricing:

Pricing is based on contractor's published price book specific to the applicable product categories. Reference the downloadable file for product category pricing and discounts. Discounts shall be firm for the entire contract period. All discounts shall be from the standard published list price regardless of any quantity ordered at any given time.

Pricing is also accessible from the contractor's websites. Discounts will be automatically applied to the pricing shown in the online catalog.

Real-time order status information is available online. Account-specific prices derived from the contract and calculated item-by-item, quantity-by-quantity is also available.

6. Unit Price Limit:

State agencies shall not purchase items with a unit price in excess of \$75,000.00 (after discount).

7. Minimum Orders:

Fisher Scientific - \$50.00 minimum order. Orders under the minimum will be assessed delivery charges.

VWR International – No minimum order.

8. Account Set-up:

State agencies shall contact the contractor(s) to set up account information and to assist with login to the applicable online sites.

9. Ordering:

Price lists are classified by “Product Category” and each Product Category has various associated firm, fixed discounts off the catalog list price. Only one line item appears in SAM2 for purposes of ordering product from this contract.

10. Delivery:

Freight terms for catalog products are F.O.B. destination, normal freight prepaid. The state agency shall pay for special handling or air express charges incurred at the state agency’s request, and shall also pay for fuel surcharges, container charges (where applicable) and other product-specific charges.

Fisher will ship routine consumable items within 48 hours after receipt of order (ARO). All other equipment and supplies will be delivered within 7 days ARO, unless otherwise agreed to between Fisher and the state agency.

VWR will provide same day order processing/shipping through 12 noon order entry cut-off for in-stock items. Delivery is typically within 24-48 hours. Orders received after the noon cut-off will ship next day. Certain DOT-regulated hazardous chemicals may require additional shipping time.

Items requiring special packaging/handling that are subject to additional charges, will be clearly marked/flagged in the ordering system. State agencies requesting expedited or special deliveries may be required by the contractor to pay additional freight charges (not to exceed the carrier’s actual freight charges).

Equipment and supplies which are unacceptable because of product quality, duplicated shipments, outdated product, breakage, or other issues related to the contractor or product performance, will be returned at the contractor’s expense within five (5) business days after receipt of notification with no restocking charges.

11. Price Changes:

VWR International announced price increases of up to 6% on various products effective on 7/5/11. The increases vary by product (e.g. oil based and latex goods have increased more than others). Product category discounts remain the same. Pricing as indicated in the online catalog are already discounted prices.

12. Fuel Surcharges:

Fuel surcharges may apply to orders placed with Fisher Scientific. The surcharge shall only apply when diesel fuel for the prior month’s average (according to the Department of Energy) exceeds \$3.69/gallon of fuel. Fuel surcharges (per order) will range from \$5.50 - \$7.70 based on the DOE’s average diesel price for the prior month as follows:

Diesel Fuel per Gallon		Per Order
At least	Less Than	Charge
\$0.00	\$3.69	\$0.00
\$3.69	\$4.00	\$5.50
\$4.00	\$4.25	\$6.05
\$4.25	\$4.50	\$6.60
\$4.50	\$4.75	\$7.15
\$4.75	\$5.00	\$7.70

If fuel drops below \$3.69, no fuel surcharge will be allowed.

The surcharge is invoiced at the individual order level, so consolidation of orders is encouraged.

Contact the Fisher Scientific contact listed on the cover page for any questions related to fuel surcharges applied.

**State of Missouri
Office of Administration
Division of Purchasing
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ Title: _____ Agency: _____

Date: _____ Phone: _____ Email: _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102

**You may also e-mail form to the buyer as an attachment at
tammy.michel@oa.mo.gov**