



STATE OF MISSOURI  
 OFFICE OF ADMINISTRATION  
 DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

**NOTIFICATION OF STATEWIDE CONTRACT**

January 18, 2013

**CONTRACT TITLE:** PAPER: BATH TISSUE AND TOWELS  
**CURRENT CONTRACT PERIOD:** September 1, 2012 THROUGH February 28, 2013  
**BUYER INFORMATION:** Tammy Michel  
 573-751-3114  
[Tammy.michel@oa.mo.gov](mailto:Tammy.michel@oa.mo.gov)

RENEWAL INFORMATION	Original Contract Period	Potential Final Expiration
	March 1, 2012 through August 31, 2012	February 28, 2013

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.  
 PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.  
 Local Purchase Authority shall not be used to purchase supplies/services included  
 in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing & Materials Management's  
**Awarded Bid & Contract Document Search** located on the Internet at <http://www.oa.mo.gov/purch>.

*~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.*

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C112146001	4303368500 0	Industrial Soap Company 722 S. Vandeventer Avenue St. Louis, Missouri 63110 Contact: Lindsey Rug Phone: 314-241-6363 Fax: 314-533-5556 <a href="mailto:iscadmin@industrialssoap.com">iscadmin@industrialssoap.com</a>	No	Yes

## STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
09/01/12 – 02/28/13	01/18/13	The contact name has been changed to Lindsey Rug. The unit price for line item 026 was corrected to read \$45.24 in lieu of \$44.93.
09/01/12-02/28/13	09/13/12	The unit price for line item 009 was corrected to read \$33.66 in lieu of \$33.06.
09/01/12 – 02/28/13	07/27/12	Renewed
03/01/12 – 08/31/12	07/26/12	The contact name has been changed to read Valerie Taylor. The brand, item number, wipes/band, band/case, and unit price has been changed for line item 009. The brand, item number, wipes/band, band/case, number of cases on a full pallet and unit price has been changed for line items 021.
03/01/12 – 08/31/12	03/09/12	Paragraph 1.2.2 was corrected to read... “line items 001 and 013...”
03/01/12 – 08/31/12	02/28/12	Initial issuance of new statewide contract. Contract C112146001 replaces contract C111114001. Line item 001 and 013 is being accepted as a backup source of supply in the event Missouri Vocational Enterprises is not able to meet demand. The agency must order line item 001 and 013 from MVE unless MVE is not able to meet demand.

## GENERAL REQUIREMENTS

### 1.1 Purpose:

- 1.1.1 This contract is for the purchase of bath tissue and towels by various State of Missouri state agencies located in Missouri on an as needed, if needed basis in accordance with the requirements and provisions stated herein.

### 1.2 Mandatory Use of Contract:

- 1.2.1 The contract shall be considered a mandatory use contract which means all state agencies shall use the contract for the services or supplies on contract if needed unless the agency cannot meet certain terms of use such as minimum order quantity requirements. An agency otherwise may be granted approval to not use the contract on a case-by-case basis as determined by the Division of Purchasing and Materials Management to be in the best interest of the state.

- 1.2.2 MVE WAIVER REQUIREMENTS: State agencies are required to order line items 001 and 013 from Missouri Vocational Enterprises (MVE) as required by section 217.575 RSMo. In the event MVE is unable to fulfill the agency's needs for line items 001 and 013, the ordering agency may order from the resulting contract as a backup source of supply after obtaining a waiver from MVE <http://oa.mo.gov/mo/samii/fin/bulletins/MVEReleaseForm021805.pdf>. If line items 001 and 013 are available from MVE, the state agency must place the order with MVE.

### 1.3 Minimum Orders:

- 1.3.1 Agencies of the State of Missouri shall order no less than \$500.00 per contract order. The contractor shall understand and agree that the minimum order amount may be met by ordering a single item or a combination of several items.
- 1.3.2 If state agency requirements fall below the \$500.00 minimum order amount, state agencies may use their local purchase authority.

### 1.4 Freight, Shipping and Handling Charges:

- 1.4.1 All prices shall include all packing, handling, shipping and freight charges *FOB Destination, Freight Prepaid and Allowed*. The State of Missouri shall not make additional payments or pay add-on charges for freight or shipping unless specifically described and priced in the bid, or as otherwise specifically stated and allowed by the IFB.

### 1.5 Pallets:

- 1.5.1 The contractor shall provide palletized orders upon request of the state agency at the time the order is placed. All pallets provided by the contractor must be in good condition. The contractor shall exchange pallets, one for one, at the point of delivery. If a pallet in the state agency's possession is too damaged to exchange as mutually agreed upon by the state agency and the contractor's delivery person, then the contractor may apply the pallet fee as stated on the Pricing Pages.

PRICING PAGE

LINE ITEM	COMMODITY/SERVICE DESC	U/M	UNIT PRICE	CONTRACT NUMBER
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*Line Item 001 is being accepted as a backup source of supply in the event Missouri Vocational Enterprises is not able to meet demand.*

001	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Roll Tissue, Bathroom, Recycled Content 2-Ply, Facial Quality, White, Roll Overall Wrapped  Brand: ISC Envirotex Item #: 999-00000 Sheet Size: 4.5" x 3.8" # of Square Inches/Roll: 8,550 Sheet/Roll: 500 Rolls/Case: 96 Case Weight: Approximately 40.2 lbs. Percentage Post Consumer Content: 20%	CS	\$29.52	C112146001
002	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Paper Towels, Recycled Content Single Fold, Natural  Brand: National Tissue Item #: 401 Towel Size: 9.25" x 10.0" Towel/Case: 4,000 Case Weight: 25.1 lbs. Percentage Post Consumer Content: 40%	CS	\$13.54	C112146001
003	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Paper Towels, Recycled Content Single Fold, White  Brand: National Tissue Item #: 411 Towel Size: 9.25" x 10.25" Towel/Case: 4,000 Case Weight: 24 lbs. Percentage Post Consumer Content: 40%	CS	\$16.43	C112146001
004	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Paper Towels, Recycled Content Multifold, Natural, Embossed  Brand: National Tissue Item #: 501 Towel Size: 9.125" x 9.5" Towel/Case: 4,000 Case Weight: 23 lbs. Percentage Post Consumer Content: 40%	CS	\$12.62	C112146001

005	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Paper Towels, Recycled Content Multifold, White, Embossed  Brand: National Tissue Item #: 511 Towel Size: 9.5" x 9.125" Towel/Case: 4,000 Case Weight: 23 lbs. Percentage Post Consumer Content: 40%	CS	\$13.93	C112146001
006	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Paper Towels, Recycled Content C-Fold, Unbleached, Natural  Brand: National Tissue Item #: 601 Towel Size: 12.75" x 10.12" Towel/Case: 2,400 Case Weight: 22 lbs. Percentage Post Consumer Content: 40%	CS	\$12.98	C112146001
007	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Paper Towels, Recycled Content C-Fold, White  Brand: National Tissue Item #: 611 Towel Size: 12.75" x 10.12" Towel/Case: 2400 Case Weight: 22 lbs. Percentage Post Consumer Content: 40%	CS	\$13.39	C112146001
008	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Paper Towels, Recycled Content Hard Wound Roll, Non-Perforated, 1-ply Natural or White  Brand: National Tissue Item #: 203 Color: Natural Roll Size: 8" x 350' Core Size: 1.5" Rolls/Case: 12 Case Weight: 22 lbs. Percentage Post Consumer Content: 40%	CS	\$15.49	C112146001
009	C/S Code: 64075 <b>Toilet Tissues, Paper Towels, and Toilet Seat Covers</b> Wipes, Industrial 1/4 Fold, Must be Constructed of 100% Virgin Content.	CS	\$33.66	C112146001

Brand: Kimberly Clark  
Item #: 05812  
Wipe Size: 12.5" x 13"  
Wipes/Band: 90  
Band/Case: 12

010 C/S Code: 64066 CS \$15.96 C112146001  
**Recycled Paper Products, Industrial**  
Paper Towels, Recycled Content Roll  
Perforated Sheet, White,  
2-Ply sheets

Brand: Bay West  
Item #: 41859  
Sheet Size: 11" x 9"  
Sheets/Roll: 85  
Rolls/Case: 30  
Percentage Post Consumer Content: 40%

011 C/S Code: 64066 CS \$13.55 C112146001  
**Recycled Paper Products, Industrial**  
Facial Tissue, Recycled Content  
White, 2-Ply

Brand: Nibroc  
Item #: G44206  
Sheet Size: 8.4" x 8.0"  
Sheets/Box: 100  
Boxes/Case: 30  
Percentage Post Consumer Content: 30%

012 C/S Code: 64066 CS \$38.17 C112146001  
**Recycled Paper Products, Industrial**  
Wipes, Light Weight, Recycled Content  
¼ Fold

Brand: Kimberly Clark  
Item #: 11802  
Wipe Size: 12.5" x 13.0"  
Wipes/Bundle: 110  
Band/Case: 12  
Case Weight: 15  
Percentage Post Consumer Content: 40%

**Line Item 013 is being accepted as a backup source of supply in the event Missouri Vocational Enterprises is not able to meet demand.**

013 C/S Code: 64066 PLLT \$732.50 C112146001  
**Recycled Paper Products, Industrial**  
Roll Tissue, Bathroom, Recycled Content  
2-Ply, Facial Quality, White, Roll Overall  
Wrapped

Brand: ISC Envirotex  
Item #: 999-00000  
Sheet Size: 4.5" x 3.8"  
# of Square Inches/Roll: 8,550  
Sheet/Roll: 500

Rolls/Case: 96  
Case Weight: Approx. 40.2  
Number of Cases on a Full Pallet: 25  
Percentage Post Consumer Content: 20%

014 C/S Code: 64066 PLLT \$804.00 C112146001  
**Recycled Paper Products, Industrial**  
Paper Towels, Recycled Content  
Single Fold, Natural

Brand: National Tissue  
Item #: 401  
Towel Size: 9.25" x 10.0"  
Towel/Case: 4,000  
Case Weight: 25.1 lbs.  
Number of Cases on a Full Pallet: 60  
Percentage Post Consumer Content: 40%

015 C/S Code: 64066 PLLT \$975.94 C112146001  
**Recycled Paper Products, Industrial**  
Paper Towels, Recycled Content  
Single Fold, White

Brand: National Tissue  
Item #: 411  
Towel Size: 9.25" x 10.25"  
Towel/Case: 4,000  
Case Weight: 24 lb.  
Number of Cases on a Full Pallet: 60  
Percentage Post Consumer Content: 40%

016 C/S Code: 64066 PLLT \$876.40 C112146001  
**Recycled Paper Products, Industrial**  
Paper Towels, Recycled Content  
Multifold, Natural, Embossed

Brand: National Tissue  
Item #: 501  
Towel Size: 9.125" x 9.5"  
Towel/Case: 4,000  
Case Weight: 23 lb.  
Number of Cases on a Full Pallet: 70  
Percentage Post Consumer Content: 40%

017 C/S Code: 64066 PLLT \$965.30 C112146001  
**Recycled Paper Products, Industrial**  
Paper Towels, Recycled Content  
Multifold, White, Embossed

Brand: National Tissue  
Item #: 511  
Towel Size: 9.5 x 9.125  
Towel/Case: 4,000  
Case Weight: 23 lb.  
Number of Cases on a Full Pallet: 70  
Percentage Post Consumer Content: 40%

018 C/S Code: 64066 PLLT \$809.55 C112146001  
**Recycled Paper Products, Industrial**  
Paper Towels, Recycled Content

C-Fold, Natural

Brand: National Tissue  
Item #: 601  
Towel Size: 12.75" x 10.12"  
Towel/Case: 2,400  
Case Weight: 22 lb.  
Number of Cases on a Full Pallet: 63  
Percentage Post Consumer Content: 40%

019 C/S Code: 64066 PLLT \$834.75 C112146001  
**Recycled Paper Products, Industrial**  
Paper Towels, Recycled Content  
C-Fold, White

Brand: National Tissue  
Item #: 611  
Towel Size: 12.75" x 10.12"  
Towel/Case: 2,400  
Case Weight: 22 lb.  
Number of Cases on a Full Pallet: 63  
Percentage Post Consumer Content: 40%

020 C/S Code: 64066 PLLT \$1,012.44 C112146001  
**Recycled Paper Products, Industrial**  
Paper Towels, Recycled Content  
Hard Wound Roll, Non-Perforated,  
Natural or White, 1-Ply

Brand: National Tissue  
Item #: 203  
Color: Natural  
Roll Size: 8" x 350'  
Core Size: 1.5"  
Rolls/Case: 12  
Case Weight: 22 lb.  
Number of Cases on a Full Pallet: 66  
Percentage Post Consumer Content: 40%

021 C/S Code: 64075 PLLT \$1,413.72 C112146001  
**Toilet Tissues, Paper Towels, and Toilet Seat Covers**  
Wipes, Industrial  
1/4 Fold  
Must be Constructed of 100% Virgin Content.

Brand: Kimberly Clark  
Item #: 05812  
Wipe Size: 12.5" x 13"  
Wipes/Band: 90  
Bands/Case: 12  
Number of Cases on a Full Pallet: 42

022 C/S Code: 64066 PLLT \$379.20 C112146001  
**Recycled Paper Products, Industrial**  
Paper Towels, Recycled Content  
Perforated Sheet, White,  
2-Ply Sheets

Brand: Bay West  
Item #: 41859  
Sheet Size: 11" x 9"  
Sheets/Roll: 85  
Rolls/Case: 30  
Number of Cases on a Full Pallet: 24  
Percentage Post Consumer Content: 40%

023	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Facial Tissue, Recycled Content White, 2-Ply  Brand: Nibroc Item #: G44206 Sheet Size: 8.4" x 8.0" Sheets/Box: 100 Boxes/Case: 30 Number of Cases on a Full Pallet: 40 Percentage Post Consumer Content: 40%	PLLT	\$536.80	C112146001
024	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Wipes, Light Weight, Recycled Content ¼ Fold  Brand: Kimberly Clark Item #: 11802 Wipe Size: 12.5" x 13.0" Wipes/Bundle: 110 Band/Case: 12 Number of Cases on a Full Pallet: 49 Percentage Post Consumer Content: 40%	PLLT	\$1,852.20	C112146001
025	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Roll Tissue, Recycled Content Non-Perforated, White, 2-Ply  Brand: ISC Envirotex Item #: 1001-NT000 Roll Size: 9" Core Size: 3.1" Width Size: 3.8" Feet/Roll: 1000 Rolls/Case: 12 Percentage Post Consumer Content: 40%	CS	\$18.54	C112146001
026	C/S Code: 64066 <b>Recycled Paper Products, Industrial</b> Roll Towels, Recycled Content White  Brand: Kimberly Clark Item #: 2000 Roll Size: 8" x 950 feet Core Size 1.75" Rolls/Case: 6 Percentage Post Consumer Content: 40%	CS	\$45.24	C112146001
027	NO AWARD			
028	NO AWARD			

029	C/S Code: 64066 <i>Facial Tissue, Recycled Content</i> Pallet fee in the event a pallet is not exchangeable as described herein.	EA	\$5.00	C112146001
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**State of Missouri  
Office of Administration  
Division of Purchasing and Materials Management  
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

**Contract No.:** C112146001      **Contractor:** \_\_\_\_\_

**Describe Product Purchased (include Item No's., if available):** \_\_\_\_\_

**Rating Scale:** 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: \_\_\_\_\_

Prepared by: \_\_\_\_\_ Title: \_\_\_\_\_ Agency: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:**

Office of Administration  
Division of Purchasing and Materials Management  
301 West High Street, RM 630  
PO Box 809  
Jefferson City, Missouri 65102  
**You may also e-mail form to the buyer as an attachment at  
Tammy.michel@oa.mo.gov**

