



**STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT**

NOTIFICATION OF STATEWIDE CONTRACT

July 1, 2009

TITLE: Facsimile Transceivers, Maintenance and Supplies

CONTRACT PERIOD: July 1, 2009 through June 30, 2010

BUYER: Chris Korsmeyer
(573) 751-4578
chris.korsmeyer@oa.mo.gov

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES
Local Purchase Authority shall not be used to purchase supplies/services included in this contract unless specifically allowed by the contract terms.

Note: State agencies are not required to purchase supplies from this contract.

Instructions for use of this contract, specifications, requirements, and pricing are attached.

ORIGINAL CONTRACT PERIOD	TOTAL RENEWAL OPTIONS AVAILABLE	POTENTIAL FINAL EXPIRATION
DECEMBER 1, 2003 THROUGH JUNE 30, 2005	0-Additional Acquisitions 0-Maintenance and Supplies	JUNE 30, 2007- ADDITIONAL ACQUISITIONS JUNE 30, 2010 FOR MAINTENANCE & SUPPLIES

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	REGISTERED MBE/WBE	COOP PROCUREMENT
C204005001	4309829400 0	DATA COMM 211 METRO DRIVE PO BOX 2110 JEFFERSON CITY, MO 65102-1101 573-893-5800 CONTACT: RYAN BIRK	NO	YES

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
07/01/09 through 06/30/10	07/01/09	Renewal of contract for <u>Maintenance and Supplies ONLY</u>
07/01/08 through 06/30/09	07/22/08	Renewal of contract for <u>Maintenance and Supplies ONLY</u>
07/01/08 through 06/30/08	03/19/08	Change Data Comm contact name from Bob Donnelly to Ryan Birk.
07/01/07 through 06/30/08	09/21/07	Reassigned from buyer (12) Allison Todd to (17) Chris Korsmeyer
07/01/07 through 06/30/08	06/14/07	Renewal of contract for <u>Maintenance and Supplies ONLY</u> .
07/01/06 through 06/30/07	04/10/06	Renewal of contract IMPORTANT: Please review Paragraph 7 about additional trays
07/01/05 through 06/30/06	10/27/05	Substitution of the Panasonic UF-890 for a Panasonic UF-7000.
07/01/05 through 06/30/06	08/01/05	Change the contact name for Data Comm and the toll free number for maintenance service calls (section 4).
07/01/05 through 06/30/06	04/18/05	References renewal of the contract.
12/01/03 through 06/30/05	12/01/03	Initial issuance of contract

GENERAL INFORMATION

1. PURPOSE:

The Division of Purchasing and Materials Management has established a contract for the purchase, installation, maintenance and supplies of facsimile transceivers for various State of Missouri agencies.

Contract C203018001-Equipment Maintenance Management Program with Specialty Underwriters is an alternative available to agencies for procuring maintenance for facsimile transceivers. (Contract C203018001 does not include supplies). Please refer to the statewide notice (C203018001) for more information.

2. WARRANTY:

Warranty on new equipment commences upon installation and acceptance by the state agency and is for one year. This warranty covers both parts and labor. There is no need for a maintenance agreement until the warranty is expired.

3. SHIPPING:

All prices are F.O.B. Destination and include shipping charges. Data Comm will be responsible for replacing any equipment or supplies received in damaged condition at no cost to the State of Missouri. This includes all shipping costs for returning non-functional items to the contractor for replacement.

3. INSTALLATION:

Data Comm will provide free installation with the purchase of new facsimile machine and all start-up supplies at no additional cost. Upon receipt of an order, Data Comm will contact the state agency to coordinate installation and training. Data Comm will furnish all labor and materials necessary for the successful completion of the installation and operation of each unit. As part of the installation, Data Comm will instruct state agency personnel on the proper care and operation of the unit. Data Comm will provide at least one set of all technical literature relating to the use of the unit with each machine purchased.

4. SERVICE & RESPONSE TIMES:

Data Comm will provide maintenance service on a 9-hour per day (8:00 am to 5:00 pm CST, 5 day per week (Monday through Friday) basis (excluding holidays).

Call Back Response: Data Comm will provide a call back response to maintenance calls within 30 minutes to one hour after the call is placed. Immediate resolution may be provided without dispatching a service technician.

On-Site Response: Once it has been mutually determined that a service technician is required on-site, Data Comm will respond within one to six business hours following notification. If a remedy cannot be accomplished within this time frame, a service loaner will be provided at no charge. State agencies requiring service should call **1-877-552-2345**.

6. SUPPLIES:

State agencies may, but are not required, to purchase supplies from this contract. Please note the state may be obligated for any service calls relating to defective consumable supplies not provided by Data Comm. This includes any recharged, reconditioned, recycled or defective cartridges purchased from outside sources.

7. ADDITIONAL TRAYS

State Agencies should receive two (2) paper trays to meet the requirements in the contract

PRICING SECTION

LINE ITEM:	COMM CODE	DESCRIPTION	UNIT OF MEASURE	UNIT PRICE
Maintenance				
003	93999	Maintenance: Canon 2050P	MONTH	\$6.60
004	93999	Maintenance – Panasonic UF-7000	MONTH	\$11.00
Supplies				
005	60061	All-in-one supply cartridge---Canon 2050P	EACH	\$70.00
006	60061	All-in-one supply cartridge---Panasonic UF-7000	EACH	\$140.00
Options—Sam II line item 007 covers options 007-018 with the exception of the deleted items				
007	60061	Canon 2060P upgrade: Auto dialer increase to 132, parallel port for printing and scanning, and memory upgrade of 1.3 MB for 85 additional pages.	EACH	\$275.00
008	60061	Canon 2060P and Panasonic UF-7000--Panafax Surge protector, Model Faxmax (Phone line and AC protection)	EACH	\$55.00
009	60061	Panasonic UF-7000—Telephone Handset Model #UE-403171	EACH	\$82.50
010	Deleted	Deleted	Deleted	Deleted
011	Deleted	Deleted	Deleted	Deleted
012	60061	Panasonic UF-7000 1MB Memory Card (additional 80 pages)	EACH	\$166.95
013	60061	Panasonic UF-7000 2MB Memory Card (additional 160 pages)	EACH	\$198.45
014	60061	Panasonic UF-7000 4MB Memory Card (additional 320 pages)	EACH	\$313.95
015	60061	Panasonic UF-7000 8MB Memory Card	EACH	\$418.95
016	Deleted	Deleted	Deleted	Deleted
017	60061	Panasonic UF-7000 Internet/Network Fax Option Model DX-800 (Initial Order Only)	EACH	\$1,424.50
018	60061	Panasonic UF-7000 Facsimile cabinet with shelf and rollers	EACH	\$163.90
Optional Maintenance—Sam II line item 008 covers line items 019-021.				
019	93999	Maintenance: Time and materials during normal business hours	HOUR	82.50
020	93999	Depot Maintenance	HOUR	\$66.00
021	60061	Discount from list price for parts if not included in above hourly pricing	DISCOUNT	20%

**State of Missouri
Office of Administration
Division of Purchasing & Materials Management
Contract Performance Report**

Prepared by: _____ Date: _____

Agency: _____ Phone: _____

Email: _____

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. Comments should include those of the product's/service's end user. **Please submit the completed form via facsimile (573/526-9818) or via email to the buyer of record for the particular contract as listed on the cover page of the statewide notice.**

Contract No.: C204005001

Title: FACSIMILE TRANSCEIVERS

Contractor: DATA COMM

Describe Product/Service Purchased (Include Item No.'s if available):

Rating Scale:

- 5 = Exceeded Expectations with Great/Good Customer Support,
- 4 = Met Expectations with Good Customer Support,
- 3 = Met Most Expectations with Adequate Customer Support,
- 2 = Did Not Meet Expectations but has Adequate Customer Support,
- 1 = Did Not Meet Expectations and has Unsatisfactory Customer Support

NOTE: For ratings of 2 or 1, please provide comments as to why you gave this rating.

PRODUCT/SERVICE EVALUATION	RATE (5-1)	COMMENTS
Functionality/Quality of Product/Service purchased?		
Product/Service specifications/standards?		
Product/Service cost within expectations?		

CONTRACTOR EVALUATION	RATE (5-1)	COMMENTS
Timeliness of delivery?		
Timeliness and Responsiveness to inquiries?		
Employee courtesy/professionalism?		
Reliability/Commitment of contractor/staff in servicing your needs?		
Problem resolution?		
Service Expertise (if applicable)?		

Do you recommend the continuation of the current contract? (Y/N) _____ If no, then please explain why.
What are your recommendations for improving the contract?
