



**STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING**

NOTIFICATION OF STATEWIDE CONTRACT

October 27, 2020

CONTRACT TITLE: BATH TISSUE AND PAPER TOWELS

CURRENT CONTRACT PERIOD: January 1, 2021 THROUGH June 30, 2021

BUYER INFORMATION: Melissa Sackett
573-526-2716
melissa.sackett@oa.mo.gov

RENEWAL INFORMATION	Original Contract Period	Potential Final Expiration
	July 1, 2020 through December 31, 2020	June 30, 2021

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.
Local Purchase Authority shall not be used to purchase supplies/services included
in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at <http://www.oa.mo.gov/purch>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE
CC202200001	1353695000 D	Veritiv Operating Company 2099 Corporate 44 Drive St. Louis, MO 63026 Contact: Travis Turner Phone: 314-520-8468 Fax: 636-651-3806 Email: travis.turner@veritivcorp.com	No

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
1/1/21 – 6/30/21	10/27/20	Corrected email address for Veritiv Operating Company contact.
1/1/21 – 6/30/21	9/17/20	Issued the 1 st Renewal for contract. All pricing remains the same.
7/1/20 – 12/31/20	6/25/20	Initial issuance of new statewide contract. This contract replaces contract CC191752001. Line items 18 and 19 are backup sources of supply in the event Missouri Vocational Enterprises is not able to meet demand. The agency must order line items 18 and 19 from MVE unless MVE is not able to meet demand.

GENERAL REQUIREMENTS

Mandatory Use of Contract:

The contract shall be considered a mandatory use contract which means all state agencies shall use the contract for the supplies on contract if needed unless the agency cannot meet certain terms of use such as minimum order quantity requirements. An agency otherwise may be granted approval to not use the contract on a case-by-case basis as determined by the Division of Purchasing to be in the best interest of the state.

State agencies are required to order line 18 and 19 from Missouri Vocational Enterprises (MVE). In the event MVE is unable to fulfill the agency's needs for these items, the ordering agency will order from the resulting contract as the backup source of supply.

Absorbency Requirement:

The contractor shall provide all paper products with an acceptable absorbency. In particular, the paper towels provided by the contractor must have an acceptable amount of liquid absorbency. The State of Missouri shall have the sole discretion in determining acceptable absorbency. Should a product not meet acceptable absorbency, the contractor must provide a satisfactory substitute at the same price. Failure to do so will be considered a breach of contract subject to provisions stated in the terms and conditions of this document.

Recycled Paper:

Recycled Paper: With the exception of line items 24 and 25 which mandates 100% virgin contents, the contractor's recycled paper stock for all other line items must: (1) meet all mandatory specifications, (2) meet applicable and current EPA recycled product definitions, and (3) contain a minimum post-consumer content of 20% - 40% as indicated within the specifications of each line item.

Pallets:

The contractor shall provide palletized orders upon request of the state agency at the time the order is placed. All pallets provided by the contractor must be in good condition. The contractor shall exchange pallets, one for one, at the points of delivery. If a pallet in the state agency's possession is too damaged to exchange as mutually agreed upon by the state agency and the contractor's delivery person, then the contractor may apply the pallet fee as stated on line item 27 of the Pricing Pages.

Freight, Shipping and Handling Charges:

The prices quoted shall include all packing, handling, shipping and freight charges ***FOB Destination, Freight Prepaid and Allowed***. All pricing shall be considered firm and fixed for the duration of the contract period indicated on the Notice of Award page of the contract.

Price:

The state agency shall be responsible for shipping charges for contract orders less than \$500.00 per order. The contractor shall understand and agree that the \$500.00 minimum order amount may be met by ordering a single item or a combination of several items from the contract.

If state agency requirements fall below the \$500.00 minimum order amount, state agencies may use their local purchase authority instead of ordering from the contract.

PRICING PAGE

<u>LINE ITEM</u>	<u>MANDATORY SPECIFICATIONS</u>	<u>UNIT</u>	<u>UNIT PRICE</u>
PAPER TOWELS			
1	C/S Code: 14111703 <i>Paper Towels</i> Paper Towels, Recycled Content (min 40%) Single Fold, Unbleached, Color: Natural (e.g. brown, light brown) Towel Size: 10.5" x 9" (allowance of +/- 8% variance) Towels per Case: 4,000 – 4,020 Approx. 25 lb. Case Weight Brand: <u>Tork</u> Item #: <u>SK1850A</u> Towel Size: <u>10.3 x 9.1</u> Towel/Case: <u>4000</u> Case Weight: <u>Approximately 20 lbs</u> Green Seal Certification: <u>Yes</u> Percentage Post Consumer Content: <u>50%</u>	CS	<u>\$13.95</u>
2	C/S Code: 14111703 <i>Paper Towels</i> Paper Towels, Recycled Content (min 40%) Single Fold, Unbleached, Color: Natural (e.g. brown, light brown) Towel Size: 10.5" x 9" (allowance of +/- 8% variance) Towels per Case: 4,000 - 4,020 Approx. 25 lb. Case Weight Approx. 60 cases per pallet Brand: <u>Tork</u> Item #: <u>SK1850A</u> Towel Size: <u>10.3 x 9.1</u> Towel/Case: <u>4000</u> Case Weight: <u>Approximately 20 lbs</u> Number of Cases on a Full Pallet: <u>70</u> Green Seal Certification: <u>Yes</u> Percentage Post Consumer Content: <u>50%</u>	PLLT	<u>\$ 910.00</u>
3	C/S Code: 14111703 <i>Paper Towels</i> Paper Towels, Recycled Content (min 20%) Single Fold Color: White (Note: Natural White is not acceptable) Towel Size: 9.125" x 9.5" (allowance of +/- 9.5% variance) Towels per Case: Approx. 4,000 Approx. 24 lb. Case Weight Brand: <u>Tork</u> Item #: <u>SB1840A</u> Towel Size: <u>10.3 x 9.1</u> Towel/Case: <u>4000</u>	CS	<u>\$ 16.80</u>

Case Weight: Approximately 20 lbs
Green Seal Certification: **Yes**
Percentage Post Consumer Content: 50 %

4 C/S Code: 14111703 PLLT \$ 1,148.00

Paper Towels
Paper Towels, Recycled Content (min 20%)
Single Fold
Color: White (Note: Natural White is not acceptable)
Towel Size: Approx. 9.125" x 9.5" (allowance of +/- 9.5% variance)
Towels per Case: Approx. 4,000
Approx. 24 lb. Case Weight
Approx. 60 cases per pallet

Brand: Tork
Item #: SB1840A
Towel Size: 10.3 x 9.1
Towel/Case: 4000
Case Weight: Approximately 20 lbs
Number of Cases on a Full Pallet: 70
Green Seal Certification: Yes
Percentage Post Consumer Content: 50%

5 C/S Code: 14111703 CS \$ 12.92

Paper Towels
Paper Towels, Recycled Content (min 40%)
Multifold, Embossed, Unbleached
Color: Natural (e.g., brown, light brown)
Towel Size: 9.5" x 9.25" (allowance of +/- 8% variance)
Towels per Case: Approx. 4,000
Approx. 23 lb. Case Weight

Brand: Tork
Item #: MK520A
Towel Size: 9.5 x 9.1
Towel/Case: 4000
Case Weight: Approximately 19 lbs
Green Seal Certification: Yes
Percentage Post Consumer Content: 50%

6 C/S Code: 14111703 PLLT \$ 861.00

Paper Towels
Paper Towels, Recycled Content (min 40%)
Multifold, Embossed, Unbleached
Color: Natural (e.g., brown, light brown)
Towel Size: 9.5" x 9.25" (allowance of +/- 8% variance)
Towels per Case: Approx. 4,000
Approx. 23 lb. Case Weight
Approx. 70 cases per pallet

Brand: Tork
Item #: MK520A
Towel Size: 9.5 x 9.1
Towel/Case: 4000
Case Weight: Approximately 19 lbs

Number of Cases on a Full Pallet: 70
Green Seal Certification: Yes
Percentage Post Consumer Content: 50 %

- 7 C/S Code: 14111703 CS \$ 13.80
Paper Towels
Paper Towels, Recycled Content (min 40%)
Multifold, Embossed
Color: White (Note: Natural White is not acceptable)
Towel Size: 9.5" x 9.25" (allowance of +/- 5% variance)
Towels per Case: Approx. 4,000
Approx. 23 lb. Case Weight
- Brand: Tork
Item #: MS540A
Towel Size: 9.5 x 9.1
Towel/Case: 4000
Case Weight: Approximately 19 lbs
Green Seal Certification: Yes
Percentage Post Consumer Content: 50%
- 8 C/S Code: 14111703 PLLT \$ 966.00
Paper Towels
Paper Towels, Recycled Content (min 40%)
Multifold, Embossed
Color: White (Note: Natural White is not acceptable)
Towel Size: 9.5" x 9.25" (allowance of +/- 5% variance)
Towels per Case: Approx. 4,000
Approx. 23 lb. Case Weight
Approx. 70 cases per pallet
- Brand: Tork
Item #: MB540A
Towel Size: 9.5 x 9.1
Towel/Case: 4000
Case Weight: Approximately 19 lbs
Number of Cases on a Full Pallet: 70
Green Seal Certification: Yes
Percentage Post Consumer Content: 50%
- 9 C/S Code: 14111703 CS \$ 14.00
Paper Towels
Paper Towels, Recycled Content (min 40%)
C-Fold, Unbleached
Color: Natural (e.g., brown, light brown)
Towel Size: 10.25" x 12.75" (allowance of +/- 5% variance)
Towels per Case: Approx. 2,400
Approx. 22 lb. Case Weight
- Brand: Reliable
Item #: V04406
Towel Size: 10 x 13
Towel/Case: 2400
Case Weight: 21 lbs
Green Seal Certification: Yes

Percentage Post Consumer Content: 40 %

10 C/S Code: 14111703 PLLT \$ 882.00
Paper Towels
Paper Towels, Recycled Content (min 40%)
C-Fold, Unbleached
Color: Natural (e.g., brown, light brown)
Towel Size: 10.25" x 12.75" (allowance of +/- 5% variance)
Towels per Case: Approx. 2,400
Approx. 22 lb. Case Weight
Approx. 72 cases per pallet

Brand: Reliable
Item #: V04406
Towel Size: 10 x 13
Towel/Case: 2400
Case Weight: 21 lbs
Number of Cases on a Full Pallet: 63
Green Seal Certification: Yes
Percentage Post Consumer Content: 40%

11 C/S Code: 14111703 CS \$ 14.30
Paper Towels
Paper Towels, Recycled Content (min 40%)
C-Fold
Color: White, (Note: Natural White is not acceptable)
Towel Size: 10.25" x 12.75" (allowance of +/- 5% variance)
Towels per Case: Approx. 2,400
Approx. 22 lb. Case Weight

Brand: Tork
Item #: CB530
Towel Size: 10.1 x 12.8
Towel/Case: 2400
Case Weight: Approximately 18 lbs
Green Seal Certification: No
Percentage Post Consumer Content: 40%

12 C/S Code: 14111703 PLLT \$ 772.20
Paper Towels
Paper Towels, Recycled Content (min 40%)
C-Fold,
Color: White, (Note: Natural White is not acceptable)
Towel Size: 10.25" x 12.75" (allowance of +/- 5% variance)
Towels per Case: Approx. 2,400
Approx. 22 lb. Case Weight
Approx. 72 cases per pallet

Brand: Tork
Item #: CB530
Towel Size: 10.1 x 12.8
Towel/Case: 2400
Case Weight: Approximately 18 lbs
Number of Cases on a Full Pallet: 54
Green Seal Certification: No
Percentage Post Consumer Content: 40%

13	<p>C/S Code: 14111703 <i>Paper Towels</i> Paper Towels, Recycled Content (min 40%) Hard Wound Roll, Non-Perforated, 1-Ply, Unbleached Color: Natural (e.g., brown, light brown) 8" x 350' Roll Size (allowance of +/- 3% variance) 1.5" to 2" Core Rolls per Case: Approx. 12 Approx. 22 lb. Case Weight</p> <p>Brand: <u>Tork</u> Item #: <u>RK350A</u> Color: <u>Natural</u> Roll Size: <u>8" x 350'</u> Core Size: <u>1.78"</u> Rolls/Case: <u>12</u> Case Weight: <u>Approximately 21 lbs</u> Green Seal Certification: <u>Yes</u> Percentage Post Consumer Content: <u>40 %</u></p>	CS	\$ <u>13.75</u>
14	<p>C/S Code: 14111703 <i>Paper Towels</i> Paper Towels, Recycled Content (min 40%) Hard wound Roll, Non-Perforated, 1-Ply, Unbleached Color: Natural (e.g., brown, light brown) 8" x 350' Roll Size (allowance of +/- 3% variance) 1.5" to 2" Core Rolls per Case: Approx. 12 Approx. 22 lb. Case Weight Approx. 60 cases per pallet</p> <p>Brand: <u>Tork</u> Item #: <u>RK350A</u> Color: <u>Natural</u> Roll Size: <u>8" x 350'</u> Core Size: <u>1.78"</u> Rolls/Case: <u>12</u> Case Weight: <u>Approximately 21 lbs</u> Number of Cases on a Full Pallet: <u>54</u> Green Seal Certification: <u>Yes</u> Percentage Post Consumer Content: <u>40%</u></p>	PLLT	\$ <u>737.10</u>
15	<p>C/S Code: 14111703 <i>Paper Towels</i> Paper Towels, Recycled Content (min 20%) Roll Perforated Sheet, Embossed, White, 2-Ply sheets, Sheets per Roll: 85 - 90 Sheet Size: 11" x 9" (allowance of +/- 5% variance) Rolls per case: Approx. 30</p> <p>Brand: <u>Reliable</u> Item #: <u>V00313</u></p>	CS	\$ <u>16.85</u>

Sheet Size: 11 x 8.8
Sheets/Roll: 85
Rolls/Case: 30
Green Seal Certification: Yes
Percentage Post Consumer Content: 100 %

16 C/S Code: 14111703 PLLT \$ 397.20
Paper Towels
Paper Towels, Recycled Content (min 20%) Roll
Perforated Sheet, Embossed, White, 2-Ply sheets,
Sheets per Roll: 85 – 90
Sheet Size: 11” x 9” (allowance of +/- 5% variance)
Rolls per case: Approx. 30
Approx. 24 cases per pallet

Brand: Reliable
Item #: V00313
Sheet Size: 11 x 8.8
Sheets/Roll: 85
Rolls/Case: 30
Number of Cases on a Full Pallet: 24
Green Seal Certification: Yes
Percentage Post Consumer Content: 100%

ROLL TOWELS

17 C/S Code: 14111703 CS \$ 43.00
Paper Towels
Roll Towels, Recycled Content (min 40%)
Color: White
6 rolls/case
Roll Size: 8” x 950 ft.
Core Size: 1.75”

Brand: Kimberly Clark
Item #: 02000
Roll Size: 8” x 950’
Core Size: 1.75
Rolls/Case: 6 rolls
Green Seal Certification: No
Percentage Post Consumer Content: 40%

ROLL TISSUE

18 C/S Code: 14111704 CS \$ 32.59
Toilet Tissue
Roll Tissue, Bathroom, Recycled Content (min 20%)
2-Ply, Facial Quality, White
Sheet Size: 4.5" x 4.05" or 4.5” x 4.0” (allowance of +/- 7% variance)
Sheets per Roll: 500 to 600
Rolls per Case: 80 – 96
Roll Overall Wrapped,
Approx. 40 lb. Case Weight

Brand: Tork
Item #: TM1616

Sheet Size: 4.5 x 3.8
of Square Inches/Roll: 8550 (sheet size x sheets per roll)
Sheet/Roll: 500
Rolls/Case: 96
Case Weight: Approximately 37.3 lbs
Green Seal Certification: Yes
Percentage Post Consumer Content: 20%

19 C/S Code: 14111704 CS \$ 32.59

Toilet Tissue
Roll Tissue, Bathroom Recycled Content (minimum 20%)
2-Ply, Facial Quality, White
Sheet Size: 4" x 4" (allowance of +/- 7% variance)
of Square Inches/Roll: 8,000
Sheets per Roll: 500
Rolls per Case: 96
Rolls overall wrapped,
Approx. 34 lb. Case Weight

Brand: Tork
Item #: TM1616
Sheet Size: 4.5 x 3.8
of Square Inches/Roll: 8550 (sheet size x sheets per roll)
Sheet/Roll: 500
Rolls/Case: 96
Case Weight: Approximately 37.3 lbs
Green Seal Certification: Yes
Percentage Post Consumer Content: 20%

20 C/S Code: 14111704 PLLT \$ 775.00

Toilet Tissue
Roll Tissue, Bathroom, Recycled Content (min 20%)
2-Ply, Facial Quality, White
Sheet Size: 4.5" x 4.05" or 4.5" x 4.0" (allowance of +/- 8% variance)
Sheets per Roll: 500 to 600
Rolls per Case: 80 – 96
Roll Overall Wrapped,
Approx. 40 lb. Case Weight
Approx. 25 cases per pallet

Brand: Tork
Item #: TM1616
Sheet Size: 4.5 x 3.8
of Square Inches/Roll: 8550
Sheet/Roll: 500
Rolls/Case: 96
Case Weight: Approximately 37.3 lbs
Number of Cases on a Full Pallet: 25
Green Seal Certification: No
Percentage Post Consumer Content: 20%

21 C/S Code: 14111704 CS \$ 17.45

Toilet Tissue
Roll Tissue, Recycled Content (min 20%)
Non-Perforated, White, 2-Ply

Roll Diameter: 8.5" - 9"
Core: 3" - 3.5"
Width: 3.3" - 4"
Feet per Roll: Approx. 1,000
Rolls per Case: 12 rolls/case

Brand: Reliable
Item #: V00351
Roll Diameter: 9"
Core Size: 3.3"
Width Size: 3.3"
Feet/Roll: 1000
Rolls/Case: 12
Green Seal Certification: Yes
Percentage Post Consumer Content: 50%

FACIAL TISSUE

22	C/S Code: 14111704 <i>Toilet Tissue</i> Facial Tissue, Recycled Content (min 20%) White, 2-Ply, Sheet Size: 8.33" x 8" (allowance of +/- 10% variance) Sheets per Box: Approx. 100 Boxes per Case: Approx. 30	CS	\$ <u>13.69</u>
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Brand: Reliable
Item #: V00311
Sheet Size: 8.25 x 7.5
Sheets/Box: 100
Boxes/Case: 30
Green Seal Certification: Yes
Percentage Post Consumer Content: 40 %

23	C/S Code: 14111704 <i>Toilet Tissue</i> Facial Tissue, Recycled Content (min 20%) White, 2-Ply, Sheet Size: 8.33" x 8" (allowance of +/- 10% variance) Sheets per Box: Approx. 100 Boxes per Case: Approx. 30 Approx. 40 cases per pallet	PLLT	\$ <u>538.00</u>
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Brand: Reliable
Item #: V00311
Sheet Size: 8.25 x 7.5
Sheets/Box: 100
Boxes/Case: 30
Number of Cases on a Full Pallet: 40
Green Seal Certification: Yes
Percentage Post Consumer Content: 40%

WIPES

24	C/S Code: 53131624 <i>Disposable Personal Wipes</i> Wipes, Industrial, Virgin Content (100%)	CS	\$ <u>32.85</u>
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Wipe Size: 12.5" x 13" (allowance of +/- 8% variance)
1/4 Fold
50 – 90 Wipes/Band
Band per case: 12 to 20

Brand: Kimberly Clark
Item #: 05812
Wipe Size: 12.5 x 13
Wipes/Band: 90
Band/Case: 12

25 C/S Code: 53131624 PLLT \$ 1,352.40

Disposable Personal Wipes
Wipes, Industrial, Virgin Content (100%)
Wipe Size: 12.5" x 13" (allowance of +/- 8% variance)
1/4 Fold
50 – 90 Wipes/Band
Band per case: 12 to 20
Approx. 42 cases per pallet

Brand: Kimberly Clark
Item #: 05812
Wipe Size: 12.5 x 13
Wipes/Band: 90
Bands/Case: 12
Case Weight: 15

26 C/S Code: 53131624 PLLT \$ 2,576.00

Disposable Personal Wipes
Wipes, Light Weight, Recycled Content (min 20%)
Wipe Size: 12.5" x 13" (allowance of +/- 8% variance)
1/4 Fold
Approx. 90 wipes/bundle
Approx. 12 bundles per case
Approx. 14 lb. case weight
Approx. 54 cases per pallet

Brand: Kimberly Clark
Item #: 47022
Wipe Size: 12.5 x 12
Wipes/Bundle: 68
Bundles/Case: 12
Case Weight: 16
Number of Cases on a Full Pallet: 56
Green Seal Certification: No
Percentage Post Consumer Content: 40%

27 C/S Code: 24112701 EA \$ 5.00

Wood Pallet
Pallet fee in the event a
pallet is not exchangeable as
described herein.

**State of Missouri
Office of Administration
Division of Purchasing
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: CC202200001 **Contractor:** Veritiv Operating Company

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ Title: _____ Agency: _____

Date: _____ Phone: _____ Email: _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102

**You may also e-mail form to the buyer as an attachment at
melissa.sackett@oa.mo.gov**